

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-8

September 28, 2022

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Held

### Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, September 28, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Jason Haney and Bart Johnson.

### Approval of Minutes

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the September, 14, 2022 meeting. Vote: Haney-yes, Johnson-yes.

### Public Input

Mr. Tony Stocco was introduced as the township's new assistant prosecuting attorney, who is replacing Eric Penkal.

Mr. Garrett joined the meeting at 7:05 p.m.

Lori Kannally, liaison from Delaware Public Health District, shared the following:

- Information was distributed showing how the health department promotes, protects, and improves the health of the community, through community, environmental, and preventative activities (see attached). All of Delaware County is served except annexed areas in Columbus, Dublin and Westerville.
- September was national recovery month. Opioid overdose trainings and free naloxone kits are available from the department.
- Updated recycling information was distributed from Rumpke, adding sour cream/ yogurt/ butter tubs and plastic beverage/ souvenir cups as acceptable items.

Mr. Eric Skomra, 6579 Scioto Chase Blvd, discussed the sidewalk trip hazards created by tree roots. The issue is prevalent within his neighborhood. Sidewalks have to be replaced by the homeowner, but the trees along the road are mandated within the subdivision. If/when someone falls, whose liability is it? Pictures will be forwarded to Assistant Prosecutor Mr. Stocco, as well as Mr. Doug Riedel at the Delaware County Engineer's Office, to obtain an opinion.

Mr. Doug Riedel, liaison from Delaware County Engineer's Office, shared the following:

- The Bunty Station Road culvert was completed today and the road reopened.
- Shelly Company is starting tomorrow with the full depth repairs on Bunty Station Road. There was enough road right-of-way to repair driveway approaches, so no individual work agreements were needed.
- The Klondike Road erosion control project went well. Good job by the road crew. Neighbors also provided helpful history to tackle the problem.
- The Trustees' annual road inspection event for the 2023 Road Improvement Program was scheduled for Thursday, November 3, 2022 at 8:00 am at the Concord Township Fire Department.
- Mr. Riedel and Road Supervisor Nathan Wilgus will join the special meeting. Road improvements for next year will be submitted to the county by November 4, 2022, with an estimated budget cost returned back to the township by December 2, 2022. Approved estimates will be returned to the county by January 13, 2023 to maintain a contractor bid date of April 18, 2023.
- The annual county-wide township trustee and fiscal officer meeting will be held by the Engineer's office the week of November 14th.

### Approval of Financial Report

Chairman Bart Johnson certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund \$8,762,392.10
- Special Revenue Funds \$3,839,703.25
- Total All Funds \$12,602,095.35

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 126-132, 116459-116484, all totaling \$198,486.07. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Zoning Department

Mr. Ric Irvine, Zoning Inspector, reported the following:

- Permits were issued since the last meeting for 7 houses, 3 accessory buildings, 1 sign, 1 pool, and 1 commercial building.
- The Board of Zoning Appeals approved a Hyatts Road lot split at last night's meeting.
- A Harriott Road nuisance letter has been delivered to their mailbox.

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

September 28, 2022

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Held

- A Clark Shaw nuisance letter has been delivered with no response yet.
- A Myrna Drive non-compliant letter was delivered. The owner thought their shed was grandfathered, but it is not, so it may have to be moved.
- The 42 Market variance case is still tabled while they modify building and layout.
- The Curtain business on Bunty Station/Section Line Roads has asked for a conditional variance from B-3. Retention ponds were approved through the county.

### Road/Maintenance Department

Road Supervisor, Nathan Wilgus, reported the following:

- The Bunty Station culvert was completed and driveways marked for Shelly repairs.
- Information for extended warranty for the backhoe was received: Premier \$5,552.50 (engine+ 5 yrs), Powertrain/Hydraulic only \$3,019.75. After discussion, Mr. Garrett moved and Mr. Haney seconded to approve purchase of the Premier five year extended warranty for the Case backhoe from Southeastern Equipment for \$5,552.50. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- An updated quote was discussed for a skid steer. Mr. Garrett moved and Mr. Haney seconded to approve purchase of a Case high-flow skid steer from Southeastern Equipment for \$66,549.65. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Wilgus will consider if other implements are needed for the equipment.
- The Scioto Reserve tree issues were discussed again, and will be sent to the homeowner's association.
- Street signs were ordered, the speed trailer is charging, 25mph signs were posted on Brust Drive, and the stealth radar is still under repair.

### Old Business

Mr. Johnson will contact Mr. Chris Vince about the Home Road North/South development path that needs constructed as part of zoning approval. Half of the development was sold.

### Fire Department

Fire Chief, Chief Cooper, reported the following:

- An eight year old treadmill at the fire department needs replaced. Mr. Garrett moved and Mr. Haney seconded to approve purchase of a new treadmill from Health & Fitness Equipment for \$6,703.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The snow and ice bar on the fire station needs repaired. A quote from Wolfram was received for \$6,270 for one bar, with possible additional repair. Mr. Haney moved and Mr. Garrett seconded to approve snow and ice bar installation on the fire station by Wolfram Roofing, not to exceed \$10,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Cyrus Construction is updating their quote for concrete backer and sealing the driveway at the fire station.
- Reminder of the Open House on October 1, 2022, 4-7pm. Business booths will be set up, as well as more food, large screen television for football game, and hay ride.
- Firefighter Don Bird's last day will be October 7, 2022. He started in 1989.

### New Business

Legal counsel, Mr. Chris Rinehart, joined the meeting. The Trustees discussed a social media and newspaper article about Resolute Motorsports. The Jackson land is in contract for the project, with no contingency for zoning. Mr. Irvine noted the land consists of two parcels in Delaware Township, two parcels in Concord Township, and one parcel in Delaware City. The buildings would be in the City, with tracks on township parcels. Fourth ward city councilman, Lisa Keller, may have concerns. Since Resolute has been discussing the project with Delaware City a long time, Mr. Rinehart can send a records request for emails and discussions. If the property is annexed to Delaware City, the township's noise ordinance would not be enforceable, but what is the applicability of the city's noise ordinance? A buffer transition from commercial to FR-1 may be required as an annexation provision. The Trustees will reach out to Delaware Township and 4th ward council. The project was originally proposed near London, Ohio. After discussion, Mr. Johnson moved and Mr. Haney seconded to appoint Trustee Joe Garrett to work with attorney Chris Rinehart on behalf of the Board regarding the Resolute Motorsports project, and to send a public records request to the City of Delaware, and to research options moving forward in the township's best interest. Vote: Haney-yes, Garrett-yes, Johnson-yes. Updated information will be presented at the next meeting Trustee's meeting.

### Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

**September 28, 2022**

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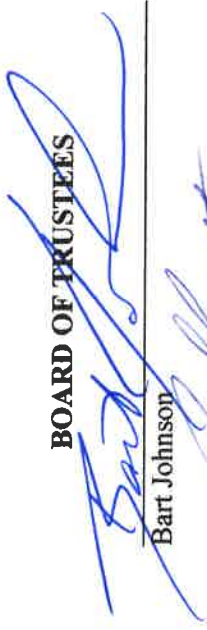
Held

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**ATTEST**

  
Fiscal Officer, Jill Davis

**BOARD OF TRUSTEES**

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

September 28, 2022

Roll Call

Approve Minutes

Public Input

Tony Stocco new Assistant PA for Concord Twp

Eric Skomra sidewalk in SR

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

New Business

2023 County road improvement program due November 4<sup>th</sup>

Fire Chief

Fiscal Officer

Adjourn





# Delaware Public Health District

*Dedicated to your health*

AS YOUR LOCAL HEALTH DEPARTMENT, WE

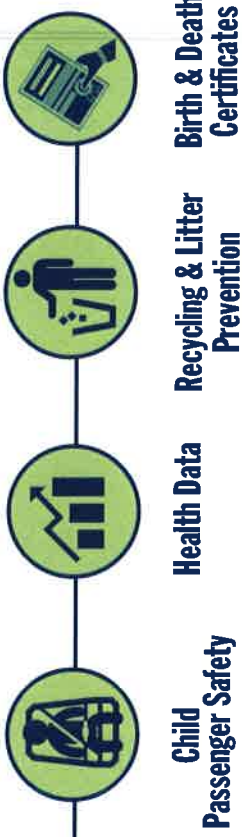
## PROMOTE, PROTECT & IMPROVE

THE HEALTH OF THE COMMUNITY

## OUR VISION

HEALTHY HABITS  
HEALTHY PEOPLE  
HEALTHY COMMUNITY

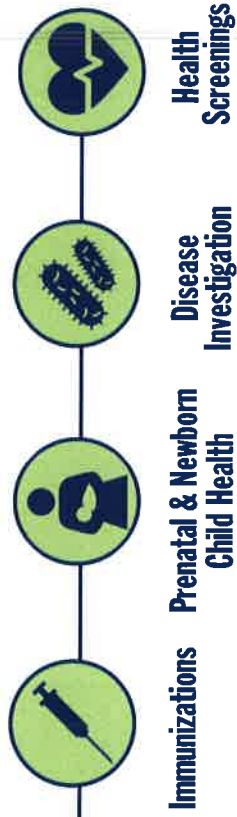
### COMMUNITY HEALTH



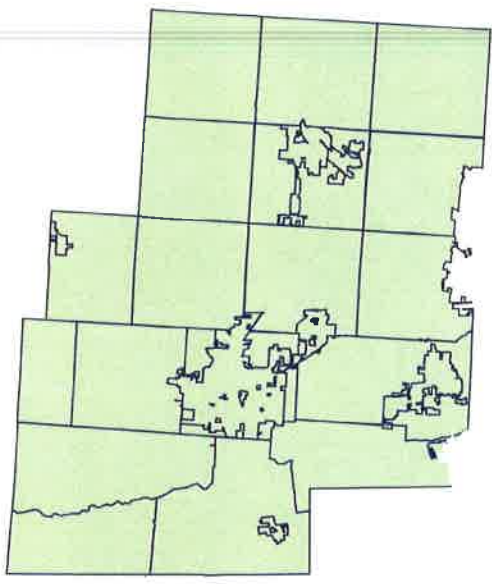
### ENVIRONMENTAL HEALTH



### PREVENTATIVE HEALTH



**The Delaware Public Health District** serves all cities, villages and townships in Delaware County, except portions of Columbus, Dublin and Westerville.



## COMMUNITY HEALTH SERVICES

- Assessment & Planning
- Community Engagement
- Health Data
- Child Passenger Safety
- Traffic Safety
- Recycling & Litter Prevention
- Creating Healthy Communities Program
- Birth & Death Certificates
- Project DAWN Naloxone Program

## ENVIRONMENTAL HEALTH SERVICES

- Food, Pool, Tattoo, School & Campground Licensing & Inspection
- Animal & Insect Disease Control
- Sewage & Water Inspection
- Plumbing Inspection
- Solid Waste Inspection

## PREVENTATIVE HEALTH SERVICES

- Immunizations
- Health Screenings
- School Clinics
- In Your Neighborhood Clinics
- Prenatal Home Visiting Program
- Newborn Home Visiting Program
- Lactation Counseling & Breastfeeding Assistance
- Communicable Disease Prevention & Investigation
- Children with Medical Handicaps Program
- Women, Infants & Children (WIC) Program
- Emergency Preparedness



**Delaware Public Health District**

*Dedicated to your health*

**Delaware Office**  
**1 W. Winter Street**  
**Delaware, OH 43015**  
Phone: 740-368-1700

**Sunbury Office**  
**137 State Route 3**  
**Sunbury, OH 43074**  
Phone: 740-965-2339

After-Hours Emergency Phone: 740-815-6518



[DelawareHealth.org](http://DelawareHealth.org)





*Save a*  
**LIFE**

# September is National Recovery Month

**Reverse an Opioid Overdose with  
Free Naloxone Kits and Trainings**

- One-on-One Trainings
- Staff Trainings
- Group Trainings (church, peer support, parenting, etc.)
- Community Events



**Please Contact DPHD to Schedule  
[hburleson@delawarehealth.org](mailto:hburleson@delawarehealth.org) or 740-368-1700**



# RECYCLE TUBS & CUPS

## TUBS

Rumpke/City of Delaware Curbside Service  
& Drop-off recycling locations only

Whipped topping | Butter | Cottage cheese  
Specialty dips | Sour cream | pudding snacks  
Yogurt containers of any kind | Fruit cups

- Clamshell and plastic berry boxes not allowed.
- Plastic lids should be placed on empty tubs.
- Containers do not need to be washed, but please rinse.
- Please don't place containers inside of other containers.



## CUPS

Rumpke/City of Delaware Curbside Service  
& Drop-off recycling locations only

Paper and plastic beverage cups from  
fast-food restaurants (Starbucks, McDonalds,  
etc.), plastic souvenir cups and Ball brand  
aluminum cups

- Styrofoam and #6 Polystyrene cups not allowed.
- Plastic lids should be reattached to plastic cups.
- Plastic lids from paper cups should be removed and discarded.
- Straws and stoppers are not accepted.
- Colorful Solo brand cups are not accepted.
- Ceramic and glass cups are not accepted.
- K-cups are not accepted.

DelawareHealth.org/Recycling-Litter-Prevention  
DKMM.org | Rumpke.com





CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2022

Fund #	Fund Name	Balance 1/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$1,600,833.89	\$0.00	\$0.00	\$9,349,672.68	\$587,280.58	\$0.00	\$0.00	\$8,762,392.10	\$0.00	\$8,762,392.10
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$15,625.41	\$0.00	\$0.00	\$40,764.63	\$13,292.08	\$0.00	\$0.00	\$27,472.55	\$0.00	\$27,472.55
2021	Gasoline Tax	\$118,646.56	\$0.00	\$148,348.09	\$0.00	\$0.00	\$266,994.65	\$179,888.16	\$0.00	\$0.00	\$87,106.49	\$0.00	\$87,106.49
2031	Road and Bridge	\$834,562.92	\$0.00	\$488,267.14	\$0.00	\$0.00	\$1,322,830.06	\$863,550.13	\$0.00	\$0.00	\$459,279.93	\$0.00	\$459,279.93
2041	Cemetery	\$20,993.70	\$0.00	\$15,265.40	\$0.00	\$0.00	\$36,259.10	\$7,510.44	\$0.00	\$0.00	\$28,748.66	\$0.00	\$28,748.66
2111	Fire District	\$1,041,488.72	\$4,100.00	\$3,250,018.11	\$0.00	\$0.00	\$4,295,606.83	\$2,301,066.01	\$0.00	\$0.00	\$1,994,540.82	\$0.00	\$1,994,540.82
2231	Permissive Motor Vehicle License Tax	\$46,815.12	\$0.00	\$32,398.18	\$0.00	\$0.00	\$79,213.30	\$7,747.25	\$0.00	\$0.00	\$71,466.05	\$0.00	\$71,466.05
2273	American Rescue Plan Act (ARF)	\$582,230.42	\$0.00	\$587,715.80	\$0.00	\$0.00	\$1,169,946.22	\$0.00	\$0.00	\$0.00	\$1,169,946.22	\$0.00	\$1,169,946.22
2901	OneOhio Opioid Settlement Fund	\$0.00	\$0.00	\$2,845.57	\$0.00	\$0.00	\$2,845.57	\$1,703.04	\$0.00	\$0.00	\$1,142.53	\$0.00	\$1,142.53
	Report Total:	\$10,418,580.45	\$4,235.00	\$6,141,317.59	\$0.00	\$0.00	\$16,564,133.04	\$3,962,037.69	\$0.00	\$0.00	\$12,602,095.35	\$0.00	\$12,602,095.35

Last reconciled to bank: 08/31/2022 - Total other adjusting factors: \$0.00

**Payment Listing**

9/15/2022 to 9/27/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
126-2022	09/23/2022	09/26/2022	CH	HR BUTLER, LLC	\$168.84	0	
	Purpose:	PAYROLL PROCESSING FEES					
127-2022	09/23/2022	09/26/2022	CH	HR BUTLER, LLC	\$3,501.49	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
128-2022	09/23/2022	09/26/2022	CH	HR BUTLER, LLC	\$62,733.74	0	
	Purpose:	PAYROLL SALARIES					
129-2022	09/23/2022	09/26/2022	CH	HR BUTLER, LLC	\$17,090.60	0	
	Purpose:	PAYROLL TAXES					
130-2022	09/26/2022	09/26/2022	CH	DELTA DENTAL	\$2,729.79	0	
	Purpose:	DENTAL INSURANCE 2022					
131-2022	09/26/2022	09/26/2022	CH	CBIZ BENEFITS	\$140.66	0	
	Purpose:	HEALTH REIMB ACCT (HRA) PLAN					
132-2022	09/26/2022	09/26/2022	CH	ANTHEM BCBS OH GROUP	\$33,296.26	0	
	Purpose:	TWP MEDICAL INSURANCE					
116459	09/27/2022	09/27/2022	AW	BUCKEYE READY-MIX, LLC	\$919.75	0	
	Purpose:	KLONDIKE ROAD EMBANKMENT PROJECT					
116460	09/27/2022	09/27/2022	AW	DJL MATERIAL & SUPPLY INC	\$3,917.50	0	
	Purpose:	ROAD DEPT CRACKSEAL/MASTIC REPAIRS					
116461	09/27/2022	09/27/2022	AW	UNITED RENTALS INC	\$691.47	0	
	Purpose:	SOUTH PARK VOLLEYBALL COURT MOVE					
116462	09/27/2022	09/27/2022	AW	STATE HIGHWAY SUPPLY	\$990.00	0	
	Purpose:	SOUTH PARK VOLLEYBALL COURT MOVE					
116463	09/27/2022	09/27/2022	AW	KLEEM, INC.	\$215.58	0	
	Purpose:	ROAD SIGN SUPPLIES/POSTS/PAINT					
116464	09/27/2022	09/27/2022	AW	CAPITAL ONE	\$215.43	0	
	Purpose:	ROAD/COMM/PARK SUPPLIES/TOILETRIES					
116465	09/27/2022	09/27/2022	AW	SILCO FIRE & SECURITY	\$271.00	0	
	Purpose:	FIRE DEPT KITCHEN INSP/TEST					
116466	09/27/2022	09/27/2022	AW	CHARTER COMMUNICATIONS	\$142.66	0	
	Purpose:	FIRE DEPT UTILITIES - INTERNET					
116467	09/27/2022	09/27/2022	AW	BOUND TREE MEDICAL, LLC	\$710.24	0	
	Purpose:	FIRE/EMS DRUG SUPPLIES					
116468	09/27/2022	09/27/2022	AW	O.E. MEYER CO.	\$172.10	0	
	Purpose:	FIRE DEPT O2 CYL SUPPLY					
116469	09/27/2022	09/27/2022	AW	MIATI EMBROIDERY	\$414.99	0	
	Purpose:	FIRE DEPT PANTS,SHIRT 4, FIRE DEPT SHIRTS 7					
116470	09/27/2022	09/27/2022	AW	LEO MEYERS INC.	\$1,901.65	0	
	Purpose:	FIRE DEPT CLASS A UNIFORMS/BADGES					
116471	09/27/2022	09/27/2022	AW	SUTPHEN CORPORATION	\$1,707.80	0	
	Purpose:	FIRE DEPT E343 GEN/AIR PUMP REPAIR					
116472	09/27/2022	09/27/2022	AW	PAUL'S EXTERMINATING	\$475.00	0	
	Purpose:	FIRE DEPT BI-YEARLY SPRAY					
116473	09/27/2022	09/27/2022	AW	ABLE SANITATION SERVICE, INC	\$475.00	0	
	Purpose:	FIRE DEPT HOLD TANK PUMP FEES					
116474	09/27/2022	09/27/2022	AW	ANGIE ELLERBROCK	\$13.80	0	
	Purpose:	ZONING VIOLATION POSTAGE					

**Payment Listing**

9/28/2022 to 9/28/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
116483	09/28/2022	09/28/2022	AW	Ohio Police & Fire Pension Fund	\$51,283.77	O
116484	09/28/2022	09/28/2022	AW	Ohio Public Employees Retirement System	\$7,212.23	O
Total Payments:					\$58,496.00	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$58,496.00	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.