

# RECORD OF PROCEEDINGS

Minutes of

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 10, 2025

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### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, December 10, 2025 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order at 7:02 p.m. Mr. Haney led the Pledge of Allegiance.

The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-absent.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the November 12, 2025 special meeting and November 25, 2025 regular meeting. Vote: Haney-yes, Garrett-yes.

### Financial Report

Mr. Garrett certified Fiscal Officer Jill Davis provided financial reports to the Board, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$13,038,860.76
- Fire, Road, Special Funds	<u>\$ 1,484,762.69</u>
- Total All Funds	\$14,523,623.45

- Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #159-163, 119261-119311, except #119271, all totaling \$380,148.46. Vote: Haney-yes, Garrett-yes.

- Bank statements and reconciliations ending November 30, 2025 were presented for review.

### Public Input

Deborah Scott spoke on behalf of the organizers of the Lucy Depp Park Light Show to thank the Trustees for their support and cooperation this year. As of December 10, there have been 11,354 car passes at the show. Next year will be the tenth anniversary of the Light Show and a special show is being planned to recognize the event.

Doug Riedel, Senior Project Engineer with the Delaware County Engineer's Office, inquired about the Township's preferred practice regarding curbs and gutters for roads in new subdivisions zoned FR-1, i.e. platted subdivisions. In these cases the County Engineer's Office approves curbs and gutters by default if requested by the developer. The Township would prefer to avoid curbs and gutters when possible due to ongoing maintenance and cost. Mr. Riedel stated that if the Township would like open ditches rather than curbs and gutters in new subdivisions zoned FR-1 (exempt from zoning), and that any requests for curbs and gutters in these subdivisions be approved by the Trustees, a resolution will need to be drafted stating this. Any requests submitted for review will take into consideration the County Engineer's recommendations regarding drainage or other engineering concerns. Legal Counsel Chris Rinehart will draft a resolution for Mr. Riedel and the Trustees to review. Chief Cooper added that for fire access, they prefer 26 feet wide subdivision roads instead of 20 feet.

Mr. Riedel also gave an update on the proposed path connection adjacent to Home Road. There is not enough room in the existing right of way to safely install a connecting path, as it would be too close to Home Road. An additional 15 foot easement would be required, and the current property owner is unlikely to agree to this. It was determined not to pursue this any further at this time.

On a related matter, Mr. Garrett shared that residents have reported the pedestrian walk at Home Road across State Route 257 from the southeast corner to the southwest corner is unsafe. There was conversation about installing flashing lights or other traffic controls. Mr. Riedel will look into these options.

### Zoning Report

Zoning Inspector Ric Irvine provided the following updates:

- Zoning Permits issued since the previous meeting: 2 single family residences, 1 addition, and 1 revision.
- A letter was sent to a property owner on Harriott Road regarding a possible commercial site being developed in an FR-1 zone. No response has been made to date.
- Complaints have been received about two properties on Park Place West. One is in violation of zoning codes and the property owner will be asked to clean up the property. Another is doing renovations that have been permitted by Delaware County.

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- There was discussion about the property in Bellpoint which was recently re-zoned for commercial use. The owner is no longer interested in developing the property and has listed it for sale. They have requested reverting back to FR-1 zoning.

### Road/Cemetery/Park Report

Road Supervisor Nathan Wilgus provided the following updates:

- Frontier Communications will not retrieve the broken equipment under Brodie Boulevard, which was left behind as a subcontractor was installing cable. They determined it would not be cost effective, and does not compromise the road in any way as it is buried four to five feet under the road.
- The first snow/ice event of the year was on December 2.
- A list of approved posted roads (for reduced weight limits) has been received from Delaware County. Concord, Russell, and Clark-Shaw within the Concord Township limits did not make the list. Mr. Garrett will discuss with Mr. Love at the Engineer's Office.
- Old fencing has been removed in anticipation of installation of new fencing. The vendor will be here in the next week or two to do some preliminary work for the new fencing.
- There will be a meeting on December 11 with representatives of Del-Co Water and V3 Companies to discuss the Right of Way permitting process. Trustee Haney will also attend.
- Mr. Hancy will be meeting soon with Mr. Rinehart and the City of Columbus Water Plants Team. Mr. Wilgus not the Road Department may be interested in any clean fill dirt the City of Columbus might have available as a result of the water plant construction.

### Fire Department Report

Fire Chief Todd Cooper provided the following updates:

- The December 7 coat drive was very successful and updates were shared on social media.
- There was conversation about the practice of soft billing and hard billing for EMS runs in Concord and neighboring townships and communities. Concord's practice has been to soft bill non-residents requiring EMS services in the Township through mutual aid or for other reasons. Neighboring townships hard bill Concord Township residents. It was agreed that Concord Township should match what other townships are doing. This will be discussed in more detail at a future meeting.
- Chief Cooper is also meeting with the City of Columbus next week.

### Legal Report

Legal Counsel Mr. Chris Rinehart provided the following updates:

- Upon recommendation by the Fifth District Court of Appeals, the Township and Delaware County have agreed to pursue mediation regarding Chancel Gate, pending approval by the Trustees. Mr. Garrett moved and Mr. Haney seconded that the Township proceed with the mediation, and to appoint Chairman Bart Johnson to represent the Township in the Chancel Gate Drainage Improvement (Ditch Petition) case mediation. Vote: Haney-yes, Garrett-yes. The Declaratory Judgement was not filed. The merit brief was extended until December 26.
- There was discussion on the ongoing zoning and certification issues concerning the recovery house on Riverside Drive. Zoning has sent a violation letter, and the recovery house attorney has contacted Mr. Rinehart. Mr. Haney and Mr. Rinehart will work together to monitor and respond to the situation.

### Adjourn

Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes. The meeting was adjourned at 8:26 p.m.

### ATTEST

Fiscal Officer, Jill Davis

### BOARD OF TRUSTEES

Bart Johnson

Joe Garrett

Jason Haney

Cash Summary by Fund  
Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$11,347,686.91	\$356.00	\$2,798,555.28	\$0.00	\$0.00	\$14,146,598.19	\$1,107,737.43	\$0.00	\$0.00	\$13,038,860.76	\$0.00	\$13,038,860.76
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$20,935.59	\$0.00	\$0.00	\$44,483.43	\$40,630.00	\$0.00	\$0.00	\$3,853.43	\$0.00	\$3,853.43
2021	Gasoline Tax	\$74,061.29	\$0.00	\$200,046.78	\$0.00	\$0.00	\$274,108.07	\$253,361.17	\$0.00	\$0.00	\$20,746.90	\$0.00	\$20,746.90
2031	Road and Bridge	\$421,811.46	\$0.00	\$563,501.12	\$0.00	\$0.00	\$985,312.58	\$795,805.08	\$0.00	\$0.00	\$189,507.50	\$0.00	\$189,507.50
2041	Cemetery	\$40,886.96	\$0.00	\$19,607.00	\$0.00	\$0.00	\$60,493.96	\$20,844.15	\$0.00	\$0.00	\$39,649.81	\$0.00	\$39,649.81
2111	Fire District	\$1,441,778.51	\$207.40	\$3,821,780.38	\$0.00	\$0.00	\$5,263,766.29	\$4,069,760.84	\$0.00	\$0.00	\$1,194,005.45	\$0.00	\$1,194,005.45
2231	Permissive Motor Vehicle License Tax	\$21,362.83	\$0.00	\$40,993.53	\$0.00	\$0.00	\$62,356.36	\$58,214.25	\$0.00	\$0.00	\$4,142.11	\$0.00	\$4,142.11
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	OneOhio Opioid Settlement Fund	\$10,046.53	\$0.00	\$4,412.46	\$0.00	\$0.00	\$14,458.99	\$2,145.00	\$0.00	\$0.00	\$12,313.99	\$0.00	\$12,313.99
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$10,229.82	\$0.00	\$0.00	\$20,543.50	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$20,543.50
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,391,496.01	\$563.40	\$7,480,061.96	\$0.00	\$0.00	\$21,872,121.37	\$7,348,497.92	\$0.00	\$0.00	\$14,523,623.45	\$0.00	\$14,523,623.45

Last reconciled to bank: 11/30/2025 – Total other adjusting factors: \$235.75

## Payment Listing

11/26/2025 to 12/10/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
159-2025	11/28/2025	12/01/2025	CH	HR BUTLER, LLC	\$221,837.94	C
	Purpose:	PAYROLL PROCESSING FEES				
160-2025	11/28/2025	12/01/2025	CH	T. ROWE PRICE	\$1,920.00	O
	Purpose:	FIRE DEPT 457 PLAN				
161-2025	11/28/2025	12/01/2025	CH	HR BUTLER, LLC	\$94,876.25	C
	Purpose:	PAYROLL PROCESSING FEES				
162-2025	12/02/2025	12/02/2025	CH	PNC BANK	\$235.75	O
	Purpose:	MONTHLY BANK FEE				
163-2025	12/09/2025	12/09/2025	CH	PNC BANK	\$2,647.81	O
	Purpose:	ROAD DEPT BRINE TANK FITTINGS				
119261	12/09/2025	12/09/2025	AW	JAMES HEATING, COOLING & ELECTRICAL	\$414.12	O
	Purpose:	MAINT BLDG HEAT REPAIR				
119262	12/09/2025	12/09/2025	AW	CARGILL, INC	\$8,322.41	O
	Purpose:	ROAD DEPT WINTER ROAD SALT 25-26				
119263	12/09/2025	12/09/2025	AW	IMPERIAL DADE - COLUMBUS OH	\$1,418.82	O
	Purpose:	FIRE DEPT STATION CLEANER				
119264	12/09/2025	12/09/2025	AW	SILCO FIRE & SECURITY	\$437.50	O
	Purpose:	FIRE/ROAD/ADMIN FIRE & ALARM MAINT				
119265	12/09/2025	12/09/2025	AW	OFFICE CITY EXPRESS	\$134.77	O
	Purpose:	ADMIN OFFICE SUPPLY				
119266	12/09/2025	12/09/2025	AW	TAYLOR TIRE COMPANY, LTD.	\$575.75	O
	Purpose:	ROAD DEPT DUMP TR349 TIRE REPLACEMENT				
119267	12/09/2025	12/09/2025	AW	BOUND TREE MEDICAL, LLC	\$2,239.36	O
	Purpose:	FIRE DEPT RESCUE TASK FORCE BAGS SUPPLIES				
119268	12/09/2025	12/09/2025	AW	SURDYK, DOWD & TURNER CO, LPA	\$1,087.00	O
	Purpose:	LEGAL COUNSEL CHANCEL GATE APPEAL				
119269	12/09/2025	12/09/2025	AW	LOWE'S	\$108.90	O
	Purpose:	ROAD DEPT SHOP SUPPLIES				
119270	12/09/2025	12/09/2025	AW	THE DEXTER COMPANY	\$250.00	O
	Purpose:	ROAD DEPT SALT SPINNER MOTOR				
119271	12/09/2025	12/09/2025	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose:	TWP GRANT WRITING CONSULTANT				
119272	12/09/2025	12/09/2025	AW	JILL DAVIS	\$31.14	O
	Purpose:	ADMIN SHIPPING REIMB/UPS				
119273	12/09/2025	12/09/2025	AW	COLUMBIA GAS	\$874.45	O
	Purpose:	UTILITIES - FIRE DEPT				
119274	12/09/2025	12/09/2025	AW	JACK GUYTON	\$435.00	O
	Purpose:	FIRE DEPT UNIFORM CLASS A				
119275	12/09/2025	12/09/2025	AW	KATE LEOPOLD	\$24.32	O
	Purpose:	ADMIN ZONING POSTAGE REIMB				
119276	12/09/2025	12/09/2025	AW	TREASURER, STATE OF OHIO	\$1,074.00	O
	Purpose:	ADMIN UAN SOFTWARE QTR FEES				
119277	12/09/2025	12/09/2025	AW	MADISON ENERGY COOP ASSOC INC	\$23.51	O
	Purpose:	UTILITIES - ROAD				
119278	12/09/2025	12/09/2025	AW	GORDON FLESCH CO., INC.	\$193.61	O
	Purpose:	ADMIN COPIER USAGE NOV-DEC				
119279	12/09/2025	12/09/2025	AW	AIM MEDIA MIDWEST OPERATING LLC	\$43.48	O
	Purpose:	ADMIN LEGAL ADVERTISING				
119280	12/09/2025	12/09/2025	AW	KORDA/NEMETH ENGINEERING INC	\$2,000.00	O
	Purpose:	MAINTENANCE FACILITY MASTER PLAN				
119281	12/09/2025	12/09/2025	AW	PORTA KLEEN	\$366.00	O
	Purpose:	PARK PORTABLE RESTROOM KLONDIKE, PARK PORABLE RESTROOMS CONCORD				
119282	12/09/2025	12/09/2025	AW	O.E. MEYER CO.	\$270.35	O
	Purpose:	FIRE DEPT O2 GAS SUPPLY				
119283	12/09/2025	12/09/2025	AW	VALTECH COMMUNICATIONS	\$183.98	O
	Purpose:	UTILITIES - ADMIN				
119284	12/09/2025	12/09/2025	AW	NATHAN WILGUS	\$100.00	O
	Purpose:	ROAD DEPT CELL PHONE REIMBURSE				
119285	12/09/2025	12/09/2025	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose:	ZONING PART-TIME CELL PHONE				
119286	12/09/2025	12/09/2025	AW	MATHESON TRI-GAS INC	\$778.57	O
	Purpose:	ROAD DEPT SHOP WELD SUPPLIES				



Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
119287	12/09/2025	12/09/2025	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$6,000.00	O
	Purpose:	ROAD DEPT RENTAL OF ASPHALT CRUSHER				
119288	12/09/2025	12/09/2025	AW	CHARTER COMMUNICATIONS	\$142.63	O
	Purpose:	UTILITIES - FIRE DEPT				
119289	12/09/2025	12/09/2025	AW	GERMAIN FORD	\$102.02	O
	Purpose:	FIRE DEPT COVER REPAIR				
119290	12/09/2025	12/09/2025	AW	TAYLOR TIRE COMPANY, LTD.	\$2,534.91	O
	Purpose:	FIRE DEPT QUINT Q341 NEW TIRES				
119291	12/09/2025	12/09/2025	AW	THE WONDER WITHIN LLC	\$425.00	O
	Purpose:	FIRE DEPT YOGA TRAINING				
119292	12/09/2025	12/09/2025	AW	3F FITNESS LLC	\$960.00	O
	Purpose:	FIRE DEPT FITNESS CLASS				
119293	12/09/2025	12/09/2025	AW	RINEHART LEGAL SERVICES, LTD.	\$6,078.54	O
	Purpose:	LEGAL COUNSEL ADD'L CHANCEL GATE APPEAL				
119294	12/09/2025	12/09/2025	AW	ADVANCED INDUSTRIAL PRODUCTS	\$283.89	O
	Purpose:	ROAD DEPT BROOM HYDR REPAIR, ROAD DEPT BROOM, ROAD DEPT BROOM				
119295	12/09/2025	12/09/2025	AW	GORDON FLESCH CO., INC.	\$6,166.67	O
	Purpose:	ADMIN COPIER EQUIP/NASPO PA#NPS-OH-97				
119296	12/09/2025	12/09/2025	AW	DELAWARE COUNTY REGIONAL PLANNING	\$298.95	O
	Purpose:	COMPREHENSIVE PLAN UPDATE SVCS				
119297	12/09/2025	12/09/2025	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$67.50	O
	Purpose:	TWP LEGAL COUNSEL PERSONNEL+				
119298	12/09/2025	12/09/2025	AW	FRONTIER	\$488.28	O
	Purpose:	UTILITIES - FIRE DEPT				
119299	12/09/2025	12/09/2025	AW	CHARTER COMMUNICATIONS	\$109.99	O
	Purpose:	UTILITIES - ADMIN				
119300	12/09/2025	12/09/2025	AW	DAMRON FAMILY FARMS	\$120.00	O
	Purpose:	ROAD DEPT STRAW BALES/RESEED				
119301	12/09/2025	12/09/2025	AW	MIATI EMBROIDERY	\$988.00	O
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE				
119302	12/09/2025	12/09/2025	AW	THE MEADOWS AT SCIOTO RESERVE	\$250.00	O
	Purpose:	TWP BLDG RENTAL REFUND				
119303	12/09/2025	12/09/2025	AW	COURTYARDS AT PRICE FARMS	\$250.00	O
	Purpose:	TWP BLDG RENTAL REFUND				
119304	12/09/2025	12/09/2025	AW	LOGAN FIELDS	\$89.47	O
	Purpose:	ROAD DEPT CLOTHING ALLOW				
119305	12/09/2025	12/09/2025	AW	DAVID KREIDLER	\$187.00	O
	Purpose:	ROAD DEPT CLOTHING ALLOW				
119306	12/09/2025	12/09/2025	AW	DELAWARE COUNTY ENGINEER	\$8,096.00	O
	Purpose:	OhEPA NPDES MS4 CO-PERMIT STORMWATER COMPLI				
119307	12/09/2025	12/09/2025	AW	GORDON FLESCH CO., INC.	\$188.32	O
	Purpose:	ADMIN COPIER USAGE NOV-DEC				
119308	12/10/2025	12/10/2025	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$524.00	O
	Purpose:	FIRE DEPT SCBA COMPR SVC CALL/CALIB				
119309	12/10/2025	12/10/2025	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR 25-26				
119310	12/10/2025	12/10/2025	AW	V3 COMPANIES LTD	\$195.00	O
	Purpose:	RIGHT-OF-WAY PERMIT ENGINEERING REVIEW				
119311	12/10/2025	12/10/2025	AW	DON'S DUST CONTROL	\$800.00	O
	Purpose:	ROAD DEPT BRINE SUPPLY				
Total Payments:					\$380,148.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$380,148.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for