

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held **October 8, 2025**

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, October 8, 2025 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order at 7:08 p.m. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

- Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the August 25, 2025 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the September 24, 2025 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Right-of-Way Permitting Report

Mike Crane of V3 Companies provided an update on Right of Way Permits. Four permits have recently been approved, three from Columbia Gas and one from AltaFiber/Cincinnati Bell. Hold Harmless Agreements for these permits were presented for Trustee approval. Mr. Haney moved and Mr. Garrett seconded to approve the Hold Harmless Agreements for permits #65, 63, 60, and 52. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Crane further reported that AltaFiber inquired whether these permits have an expiration date. After input from Legal Counsel Mr. Chris Rinehart and Fiscal Officer Davis, it was suggested the permits will expire after 12 months, with the option to extend them for \$50 for another 12 months without further engineering review. Security Bonds and Certificates of Insurance would need to be updated at that time. Mr. Crane and Mr. Rinehart will draft a resolution for the next Trustee meeting.

City of Columbus Update

Mr. Haney reported that per an email dated September 29, 2025 the City of Columbus requested to explore a manhole leading to a pipe that crosses Dublin Road near the Water Plant site and drains water from Concord Township property. It is believed this pipe was originally part of the sanitary system for the juvenile prison and training center formerly located on the fire department site, but now is draining ground water. The City requested a response by October 10, 2025. After input from Mr. Rinehart and Mr. Crane, it was agreed that although it's not clear whether the City of Columbus has a right to inspect this pipe, Concord Township will allow it under the condition that a written agreement documenting their intentions is in place. This agreement is to be drafted by the City of Columbus and revised as needed by Mr. Rinehart. Mr. Rinehart and Mr. Haney will follow up with the City of Columbus. It was also noted the township received the 75% plans for the Fourth Water Treatment Plant but did not receive a response back from the City about the township's comments on the plans. No right-of-way permit applications have been received yet for excavation by the City of Columbus.

Zoning Report

Zoning Inspector Ric Irvine provided the following updates:

- Permits received since the last meeting include 7 homes, 1 accessory building, 1 deck, 1 pergola.
- Epcor Communities is picking up the pace with the development off Concord Road.
- No action recently for the Zoning Commission or Board of Zoning Appeals.
- Mike Love of the Delaware County Engineer's Office is now involved with the brick structure that was built in the right of way on Section Line Road. The township received no response from violation letters mailed to the residence.
- The issue with the fence on Bean Oller Road has been taken care of.
- The issue with the tents has been resolved. Both tents have been taken down.
- No updates have been provided regarding the Sober House property on Riverside Drive. They are still operating without compliance and/or proper state registration. Mr. Rinehart has been in contact with their attorney and requested they contact Mr. Irvine, but no contact has been made for 3 weeks. It was agreed that the Attorney General's office and/or State Representative Brian Lorenz should be asked to help escalate this matter with Ohio Recovery Housing.

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Financial Report

Mr. Johnson certified Fiscal Officer Davis provided financial reports and bank statements for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$13,306,587.70
- Fire, Road, Special Funds	\$ 3,525,663.43
- Total All Funds	\$16,832,251.13

- Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants # 132-135, 119099-119139 excluding 119101, all totaling \$153,731.90. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #119101. Vote: Haney-yes, Garrett-abstain, Johnson-yes.
- Bank statement reconciliations ending September 30, 2025 were provided for review.

Road, Cemetery, Park Departments

Road Supervisor Nathan Wilgus provided the following updates:

- The 2015 International Dump Truck needs EGR repairs as it continues to burn antifreeze. Mr. Johnson moved and Mr. Garrett seconded to authorize an expenditure of up to \$10,000 to have the 2015 International Dump Truck repaired by Delco Diesel. Vote: Haney-yes, Garrett-yes, Johnson-yes. Discussion was held on future replacement of the truck.
- The Delaware County Engineer's Office has drafted a plan for an easement to access Hill Cemetery. Currently the cemetery is surrounded by private property with no way for the Township to access it for maintenance. The property owner's attorney has also drafted an access plan. There was discussion on how best to accommodate the property owner's privacy while maintaining adequate access to the cemetery. Mr. Rinehart recommended defining rules and regulations regarding public access to the cemetery grounds separate from any rules regarding the easement. In the meantime, Mr. Wilgus will follow up to ensure the area designated for an easement and turnaround meets the Township's access needs.
- All proposals have been received for the fences for the three ball fields and the tennis court. Mr. Johnson moved and Mr. Haney seconded to approve the quote from Tackett Fence Services for \$72,721 to provide fencing for the three ball fields and the tennis court. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees would also like a quote for a fencing around the basketball courts.
- There was a vandalism incident at the Roads Building on October 2, 2025. The incident was recorded on the security cameras. There was conversation about securing the area with a gate or fence to restrict access to this area. Mr. Haney will follow up with Tackett Fence and with a vendor recommended by Fire Chief Todd Cooper.
- The previously approved proposals for paving Area 1 and Area 2 need to be signed so the work can be scheduled. Mr. Haney is authorized to sign these proposals. The proposal for concrete around the dumpsters has not yet been approved. Mr. Haney moved and Mr. Johnson seconded to approve an expenditure of \$10,250 for the concrete work around the dumpster to be performed by PaveConnect. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The Road Department would like to rent an asphalt crusher for the parking lot millings. There was discussion on the most economical way to do this. Mr. Johnson moved and Mr. Garrett seconded to authorize an expenditure not to exceed \$7,000 to rent an asphalt crusher from Southeastern Equipment for one week. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Old Business

- Mr. Johnson reported that the Delaware County Prosecutor's Office has sent information regarding a sidewalk policy. More clarification is needed; this will be discussed further at the next Trustee meeting.
- It was noted the annual road inspection special meeting is scheduled for November 6, 2025.

New Business

- Mr. Haney reported on his recent meeting with the City of Columbus Department of Utilities and Economic Development regarding the Township and the City of Columbus working together on the Water Plant property area for proposed development. They said that would not be possible. Mr. Haney also requested a path be built to the historical gazebo. The issue of the construction trailers in the future round-a-bout area was also discussed. Mr. Haney has a meeting scheduled with the plant crew October 21 regarding nail pops in the township building from the blasting, which will continue for another year. A meeting with the pipeline team will be thereafter.

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- There was lengthy discussion about Mr. Haney's conversation with Tiffany Maag, director of Delaware County Regional Sewer District, regarding a potential sewer substation in the southern part of the Township, whether Delaware County or the City of Columbus should pay for this, and if future township development could be served by public sewer.

Fire Department

Chief Todd Cooper provided the following updates:

- Vehicles exiting from the parking lot near the pickleball courts sometimes interfere with fire department vehicles entering the fire station. Possible solutions include widening or painting lane lines/arrows. Road Supervisor Nathan Wilgus will follow up.
- The 2025 Fall Festival was very well attended. They ran out of ice cream and some of the food. There was more advertising this year, and no OSU football game. Both helicopters from MedFlight and Ohio State Highway Patrol attended, along with a large truck and crane from Kevin's Towing. Next year's event is scheduled for Sunday, October 4, 2026 from 2-5pm.
- Chief thanked Kevin's Towing for providing 3 crashed cars per quarter for the Fire department to use for training purposes.

Fiscal Officer Update

Fiscal Officer Jill Davis provided the following updates:

- Ongoing legal fees regarding the Chancel Gate appeal will require an additional purchase order. Mr. Johnson moved and Mr. Haney seconded to approve an additional \$5,000 for legal counsel regarding the Chancel Gate appeal and related work. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The agreement between Concord Township and the Village of Shawnee Hills for the Concord Township Fire Department to provide fire and EMS service to Shawnee Hills expired as of June 30, 2025. Mr. Garrett moved and Mr. Johnson seconded to extend this agreement to cover July 1, 2025 through December 1, 2025. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Executive Session

Mr. Johnson moved and Mr. Haney seconded to enter into Executive Session per ORC 121.22(G)(1) to discuss a public employee matter and per ORC 121.22(G)(3) to discuss potential litigation on the Chancel Gate ditch petition, and invited Fiscal Officer Davis, Road Supervisor Wilgus, and Legal Counsel Chris Rinehart to be in attendance. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Regular Session

The Trustees returned to Regular Session at 9:09 p.m.

Mr. Johnson moved and Mr. Haney seconded to appeal the existing Chancel Gate Ditch Petition appeal to the Fifth District, a separate file declaring judgement action between the plat and ditch petition, and any other related claims as they arise. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to approve expenditure of an additional \$5,000 for Rinehart Legal for general counsel and zoning. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mrs. Davis reported the Concord Presbyterian Church rental agreement for office space expires October 31, 2025. The church is struggling and looking for ways to decrease costs. They have requested their lease be amended to month-to-month instead of a one-year commitment. The Trustees have not changed the rental rate for many years and were in favor of amending the new lease terms for the next meeting.

ATTEST

Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson

Joe Garrett

Jason Haney

Concord Township Trustees Meeting

October 8, 2025

Call to Order & Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

New Business

Fiscal Officer/Correspondence

Trustee Reports

Adjourn

Cash Summary by Fund

Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Total Fund & Adjustments & Revenue			Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
					Transfers In	Advances In							
1000	General	\$11,347,686.91	\$356.00	\$2,650,683.32	\$0.00	\$0.00	\$13,998,726.23	\$692,138.53	\$0.00	\$0.00	\$13,306,587.70	\$0.00	\$13,306,587.70
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$17,361.59	\$0.00	\$0.00	\$40,909.43	\$37,913.60	\$0.00	\$0.00	\$2,995.83	\$0.00	\$2,995.83
2021	Gasoline Tax	\$74,061.29	\$0.00	\$162,212.08	\$0.00	\$0.00	\$236,273.37	\$226,849.66	\$0.00	\$0.00	\$9,423.71	\$0.00	\$9,423.71
2031	Road and Bridge	\$421,811.46	\$0.00	\$556,278.79	\$0.00	\$0.00	\$978,090.25	\$426,086.71	\$0.00	\$0.00	\$552,003.54	\$0.00	\$552,003.54
2041	Cemetery	\$40,886.96	\$0.00	\$10,807.00	\$0.00	\$0.00	\$51,693.96	\$10,309.79	\$0.00	\$0.00	\$41,384.17	\$0.00	\$41,384.17
2111	Fire District	\$1,441,778.51	\$207.40	\$3,767,461.30	\$0.00	\$0.00	\$5,209,447.21	\$3,329,597.35	\$0.00	\$0.00	\$1,879,849.86	\$0.00	\$1,879,849.86
2231	Permissive Motor Vehicle License Tax	\$21,362.83	\$0.00	\$33,489.13	\$0.00	\$0.00	\$54,851.96	\$47,616.00	\$0.00	\$0.00	\$7,235.96	\$0.00	\$7,235.96
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Opioid Settlement Fund	\$10,046.53	\$0.00	\$4,204.33	\$0.00	\$0.00	\$14,250.86	\$2,024.00	\$0.00	\$0.00	\$12,226.86	\$0.00	\$12,226.86
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$10,229.82	\$0.00	\$0.00	\$20,543.50	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$20,543.50
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,391,496.01	\$563.40	\$7,212,727.36	\$0.00	\$0.00	\$21,604,786.77	\$4,772,535.64	\$0.00	\$0.00	\$16,832,251.13	\$0.00	\$16,832,251.13

Last reconciled to bank: 09/30/2025 – Total other adjusting factors: \$235.60

Payment Listing

UAN v2025.2

9/25/2025 to 10/8/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
132-2025	10/06/2025	10/06/2025	CH	PNC BANK	\$235.60	O
	Purpose:	BANK SVC FEES SEP30				
133-2025	10/06/2025	10/06/2025	CH	CBIZ BENEFITS	\$594.15	O
	Purpose:	HRA INSUR CLAIM PLAN				
134-2025	10/07/2025	10/07/2025	CH	HR BUTLER, LLC	\$103,290.43	O
	Purpose:	PAYROLL PROCESSING FEES				
135-2025	10/07/2025	10/07/2025	CH	T.ROWE PRICE	\$4,160.00	O
	Purpose:	FIRE DEPT 457 PLAN				
118949	08/11/2025	08/11/2025	AW	TAYLOR TIRE COMPANY, LTD.	\$1,121.96 *	V
	Purpose:	ROAD DEPT TIRES F350				
118949	10/06/2025	10/06/2025	AW	TAYLOR TIRE COMPANY, LTD.	-\$1,121.96	V
119099	10/06/2025	10/06/2025	AW	TAYLOR TIRE COMPANY, LTD.	\$1,121.96	O
	Purpose:	ROAD DEPT TIRES F350				
119100	10/08/2025	10/08/2025	AW	THE DEXTER COMPANY	\$15,936.34	O
	Purpose:	ROAD DEPT TOOL TRUCK ACCESSORIES				
119101	10/08/2025	10/08/2025	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose:	TWP GRANT WRITING CONSULTANT				
119102	10/08/2025	10/08/2025	AW	TREASURER, STATE OF OHIO	\$46.20	O
	Purpose:	VENDOR CHG - REPLACE PO#101 4/1/25, VENDOR CHG - REPLACE PO#124 6/27/25				
119103	10/08/2025	10/08/2025	AW	ORANGE TOWNSHIP	\$1,724.94	O
	Purpose:	FIRE DEPT ANNUAL PM, PUMP TEST, REPLACE FUEL INDICATOR				
119104	10/08/2025	10/08/2025	AW	NOFZIGER DOOR SALES, INC.	\$2,055.00	O
	Purpose:	ROAD DEPT OVERHEAD REPAIR				
119105	10/08/2025	10/08/2025	AW	RINEHART LEGAL SERVICES, LTD.	\$10,039.83	O
	Purpose:	LEGAL COUNSEL				
119106	10/08/2025	10/08/2025	AW	DELAWARE COUNTY REGIONAL PLANNING	\$678.40	O
	Purpose:	COMPREHENSIVE PLAN UPDATE SVCS				
119107	10/08/2025	10/08/2025	AW	KNOX COMPANY	\$924.00	O
	Purpose:	TWP BLDG KNOX BOX SIAM CAPS				
119108	10/08/2025	10/08/2025	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose:	ZONING PART-TIME CELL PHONE				
119109	10/08/2025	10/08/2025	AW	NATHAN WILGUS	\$100.00	O
	Purpose:	ROAD DEPT CELL PHONE REIMBURSE				
119110	10/08/2025	10/08/2025	AW	BOUND TREE MEDICAL, LLC	\$1,524.95	O
	Purpose:	FIRE DEPT EMS DRUG SUPPLIES				
119111	10/08/2025	10/08/2025	AW	COLUMBIA GAS	\$318.50	O
	Purpose:	UTILITIES - FIRE DEPT				
119112	10/08/2025	10/08/2025	AW	COCOP DISTRIBUTION SERVICES LLC	\$347.75	O
	Purpose:	FIRE DEPT EMS DRUG SUPPLIES				
119113	10/08/2025	10/08/2025	AW	MIATI EMBROIDERY	\$1,269.00	O
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE				
119114	10/08/2025	10/08/2025	AW	OMG NATIONAL	\$1,304.00	O
	Purpose:	FIRE DEPT PLASTIC HATS/FIRE PREVENTION SUPPLIES				
119115	10/08/2025	10/08/2025	AW	THE WONDER WITHIN LLC	\$680.00	O
	Purpose:	FIRE DEPT YOGA TRAINING				
119116	10/08/2025	10/08/2025	AW	3F FITNESS LLC	\$1,040.00	O
	Purpose:	FIRE DEPT FITNESS CLASS				
119117	10/08/2025	10/08/2025	AW	NAPA AUTO PARTS	\$262.23	O
	Purpose:	FIRE & ROAD DEPT SHOP SUPPLY				
119118	10/08/2025	10/08/2025	AW	PORTA KLEEN	\$366.00	O
	Purpose:	PARK PORTABLE RESTROOMS, PARK PORTABLE KLONDIKE				
119119	10/08/2025	10/08/2025	AW	LOEB ELECTRIC	\$17.60	O
	Purpose:	FIRE DEPT REPAIR PARTS				
119120	10/08/2025	10/08/2025	AW	OFFICE CITY EXPRESS	\$447.65	O
	Purpose:	ADMIN OFFICE SUPPLIES				
119121	10/08/2025	10/08/2025	AW	DATA RESOLUTIONS INC	\$570.00	O
	Purpose:	ADMIN IT SERVICE PLAN QTRLY				
119122	10/08/2025	10/08/2025	AW	GORDON FLESCH CO., INC.	\$161.82	O
	Purpose:	ADMIN COPIER USAGE SEP-OCT				
119123	10/08/2025	10/08/2025	AW	KIMBALL MIDWEST	\$424.45	O
	Purpose:	ROAD DEPT SHOP SUPPLIES				
119124	10/08/2025	10/08/2025	AW	SHERWIN WILLIAMS CO	\$59.52	O

Payment Listing
9/25/2025 to 10/8/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	ROAD DEPT PAINT SUPPLIES				
119125	10/08/2025	10/08/2025	AW	MES SERVICE COMPANY LLC	\$300.00	O
	Purpose:	FIRE DEPT AIR SAMPLE/CALIB				
119126	10/08/2025	10/08/2025	AW	GINGWAY PRODUCTS INC.	\$43.19	O
	Purpose:	ROAD DEPT STEEL SUPPLY				
119127	10/08/2025	10/08/2025	AW	O.E. MEYER CO.	\$270.35	O
	Purpose:	FIRE DEPT O2 GAS SUPPLY				
119128	10/08/2025	10/08/2025	AW	LOWE'S	\$749.24	O
	Purpose:	TWP, FIRE, ROAD, FALLFEST SUPPLY				
119129	10/08/2025	10/08/2025	AW	JILL DAVIS	\$21.48	O
	Purpose:	TWP FALL FEST & FIRE PREV DAY				
119130	10/08/2025	10/08/2025	AW	WEAVER OVERHEAD DOOR INC.	\$400.00	O
	Purpose:	FIRE DEPT DOOR REPAIR/MAINTENANCE				
119131	10/08/2025	10/08/2025	AW	VALTECH COMMUNICATIONS	\$180.55	O
	Purpose:	UTILITIES - ADMIN				
119132	10/08/2025	10/08/2025	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$908.00	O
	Purpose:	PARK CULVERT MATERIALS				
119133	10/08/2025	10/08/2025	AW	CHARTER COMMUNICATIONS	\$109.99	O
	Purpose:	UTILITIES - ADMIN				
119134	10/08/2025	10/08/2025	AW	UNION CO PHYSICIAN CORP	\$261.00	O
	Purpose:	FIRE DEPT FULL-TIME PHYSICALS				
119135	10/08/2025	10/08/2025	AW	HILLIARD LAWN & GARDEN, LLC	\$38.97	O
	Purpose:	PARK EXMARK SUPPLIES				
119136	10/08/2025	10/08/2025	AW	THE A-MAC GROUP LLC	\$160.00	O
	Purpose:	PARK RESTROOM SUPPLIES				
119137	10/08/2025	10/08/2025	AW	DAVID KREIDLER	\$32.80	O
	Purpose:	ROAD CLOTHING REIMB				
119138	10/08/2025	10/08/2025	AW	SHELLY MATERIALS, INC	\$210.38	O
	Purpose:	PARK DRIVEWAY STONE				
119139	10/08/2025	10/08/2025	AW	DELCO DIESEL	\$217.59	O
	Purpose:	ROAD DEPT CASE321 LOADER REPAIRS				
Total Payments:					\$153,731.90	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$153,731.90	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.