

CONCORD TOWNSHIP BOARD OF TRUSTEES

September 25, 2024

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, September 25, 2024 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Approval of Minutes

Mr. Johnson moved and Mr. Garrett seconded to approve the minutes of the previous meeting. Vote: Haney-abstain/absent, Garrett-yes, Johnson-yes.

Public Input

An update was provided on the Lucy Depp Light Show, held Thanksgiving through New Year's week. The county has a lighted message board that can be used for traffic messages. A right-of-way permit will be needed for the show signage. The streets cannot be temporarily set as a one-way loop. Chief Cooper shared the show residents could use Active 911 on their cell phones, and the 911 center could be provided with a list of road names affected by the show. A sheriff's deputy would also be helpful.

The Trustees were notified about a request for a subdivision block party on Letterman Drive. Signatures of approval were obtained from the ten resident homes involved. After discussion, *Mr. Johnson moved and Mr. Haney seconded to allow the temporary closing of Letterman Drive between Pleasant Loop and Scioto Chase from 3:30 p.m. to 11:00 p.m. on October 12, 2024. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Financial Report

Mr. Johnson shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

General Fund	\$11,376,415.44
Special Revenue Funds	<u>\$4,559,145.81</u>
Total All Funds	\$15,935,561.25

Mr. Johnson moved and Mr. Garrett seconded to approve pending vouchers, warrants and purchase orders #117-127, 118223-118247, all totaling \$378,391.45. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Johnson moved and Mr. Haney seconded to approve payment of warrant #118181. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Zoning Department

- Zoning Inspector Irvine reported 23 permits were issued since the last meeting: 2 homes, 2 gazebos, 1 deck, 3 pools, 4 additions, 2 accessory buildings, 9 signs.
- 4360 Bean Oller Road was sent a second violation notice for a fence.
- 5043 Clark Shaw Road was sent a violation notice was a non-permitted structure.
- Emerald Farms was approved with conditions by the Zoning Commission Board. The Trustees hearing was scheduled for October 9, 2024 at 5:30 p.m. at the township building, 6385 Home Road, Delaware, OH.
- Plan 4 Land was issued a reminder notice for past due meeting continuance fees.
- Notices were sent and received by DRK for required development plan resubmittals.
- The Board of Zoning Appeals met last night and approved a setback variance on Chancel Gate for an accessory building and an attached garage on Irish Hills.
- A request was made for the township to encourage the foreclosure/sheriff's sale of the old abandoned church near Shawnee Hills. The Trustees noted this may be eligible for the county's land bank.

Road/Park Department

- Road Supervisor Nathan Wilgus reported a section of the guardrail has been hit on the corner of Klondike Road at US42. The guardrail was already there but was replaced by the state when bridge work was completed to US42 last year. ODOT thinks the township needs to pay for the repairs. The County is in communication with ODOT to make a determination. Mr. Garrett will also call the ODOT office if necessary.

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Old Business

- Chairman Johnson discussed having a timeline for updating the Comprehensive Plan, and suggested having a community group meeting by January 1, 2025. The Board is waiting on info and changes from Attorney Rinehart. The Trustees will hold a special meeting with Mr. Rinehart to go over the initial list of inaccuracies the Trustees have found in the Plan, as well as future TIF areas along US42, and zoning updates that need addressed.
- Mr. Johnson will work with the zoning office to advertise for zoning board alternate positions.

New Business

- Mr. Garrett moved and Mr. Haney seconded to Chairman Johnson to purchase a new podium with microphone/sound for the township building not to exceed \$1,500. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett was contacted about renting the pickleball courts for a fundraising event. No action taken.

Fire Department

- Fire Chief Todd Cooper requested approval to participate with Liberty Township Fire Department for the Indian Springs School "ride to school in a fire truck" raffle. The Trustees agreed if a child lived in the Concord Township portion of Scioto Reserve to support the program.
- The fire department will hold a meeting with the State Fire Marshall's office on October 30 regarding a group rehab home.
- The new fire truck delivery is expected April 2028.
- Full time interviews will begin October 9 due to two vacancies created this year.

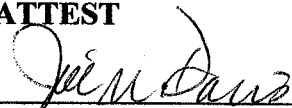
Fiscal Officer/Correspondence

- The noise resolution amendment approved from previous meeting was discussed and signed.
- It was made a matter of record that township employees have all completed the mandatory fraud training for the Auditor of State.
- It was made a matter of record that the Delaware County Commissioners approved the annexation of northern portions of Delaware and Concord Townships by the City of Delaware.
- The township liability insurance through OTARMA is up for renewal in December. Mr. Johnson moved and Mr. Garrett seconded to appoint Fiscal Officer Jill Davis and Chairman Bart Johnson as representative and alternate contacts (respectively) for the policy. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett moved and Mr. Haney seconded to adopt the Annual Resolution Accepting the Amounts and Rates to the Delaware County Auditor as outlined on Schedule A (see attached). Vote: Haney-yes, Garrett-yes, Johnson-yes.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. All unanimously in favor.

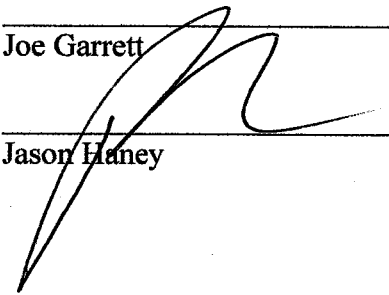
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

September 25, 2024

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Pictures for the website

LD Light Show, county will allow the use of their lighted message board if we want to help control traffic flow ,o info yet from DCEO on temporary one way designation of a street.

Comp Plan update, set a timeline

Advertise for alternate for Zoning Commission (trustee Johnson working with Angie)

New Business

Fire Chief

Fiscal Officer

Part -time FO assistant, job posting

Adjourn

Fund #	Fund Name	Fund Balance 1/1/2024	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Total Fund & Adjustments			Expenditures (excluding transfers and advances out)	Transfers Out		Advances Out	Fund Balance 12/31/2024	Non-Pooled Balance	Pooled Balance
					Advances In	Transfers In	Adjustments & Revenue		Transfers Out	Advances Out				
1000	General	\$9,966,656.96	\$43,222.14	\$2,571,951.24	\$0.00	\$0.00	\$12,581,830.34	\$705,414.90	\$500,000.00	\$0.00	\$0.00	\$11,376,415.44	\$0.00	\$11,376,415.44
2011	Motor Vehicle License Tax	\$19,386.69	\$0.00	\$16,682.12	\$0.00	\$0.00	\$36,068.81	\$10,784.57	\$0.00	\$0.00	\$0.00	\$25,284.24	\$0.00	\$25,284.24
2021	Gasoline Tax	\$90,192.85	\$0.00	\$160,167.69	\$0.00	\$0.00	\$250,360.54	\$207,909.46	\$0.00	\$0.00	\$0.00	\$42,451.08	\$0.00	\$42,451.08
2031	Road and Bridge	\$447,644.29	\$341.44	\$529,818.64	\$0.00	\$0.00	\$977,804.37	\$131,694.05	\$0.00	\$0.00	\$0.00	\$846,140.32	\$0.00	\$846,140.32
2041	Cemetery	\$29,272.75	\$0.00	\$22,692.00	\$0.00	\$0.00	\$51,964.75	\$9,031.77	\$0.00	\$0.00	\$0.00	\$42,932.98	\$0.00	\$42,932.98
2111	Fire District	\$1,026,781.91	\$633.00	\$3,583,279.26	\$0.00	\$500,000.00	\$5,110,694.17	\$2,676,546.17	\$0.00	\$0.00	\$0.00	\$2,434,148.00	\$0.00	\$2,434,148.00
2231	Permissive Motor Vehicle License Tax	\$88,672.13	\$0.00	\$33,769.76	\$0.00	\$0.00	\$122,441.89	\$94,409.95	\$0.00	\$0.00	\$0.00	\$28,031.94	\$0.00	\$28,031.94
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,170,414.76	-\$43,023.24	\$0.00	\$0.00	\$0.00	\$1,127,391.52	\$7,489.19	\$0.00	\$0.00	\$0.00	\$1,119,902.33	\$0.00	\$1,119,902.33
2901	OneOhio Opioid Settlement Fund	\$1,832.39	\$0.00	\$9,247.90	\$0.00	\$0.00	\$11,080.29	\$1,139.05	\$0.00	\$0.00	\$0.00	\$9,941.24	\$0.00	\$9,941.24
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$0.00	\$0.00	\$10,313.68	\$0.00	\$10,313.68
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$12,840,854.73	\$1,173.34	\$6,937,922.29	\$0.00	\$500,000.00	\$20,279,950.36	\$3,844,389.11	\$500,000.00	\$0.00	\$0.00	\$15,935,561.25	\$0.00	\$15,935,561.25

Last reconciled to bank: 08/31/2024 – Total other adjusting factors: \$5.00

Payment Listing

UAN v2024.2

9/12/2024 to 9/25/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
117-2024	09/16/2024	09/19/2024	CH	PNC BANK	\$183.68	O
	Purpose:	BANK MONTHLY FEE				
119-2024	09/23/2024	09/23/2024	CH	T. ROWE PRICE	\$3,160.00	O
	Purpose:	FIRE DEPT 457 PLAN				
120-2024	09/23/2024	09/23/2024	CH	HR BUTLER, LLC	\$145,282.93	O
	Purpose:	PAYROLL PROCESSING FEES				
121-2024	09/23/2024	09/23/2024	CH	CBIZ BENEFITS	\$3,012.55	O
	Purpose:	HRA PLAN CLAIM REIMB				
122-2024	09/23/2024	09/23/2024	CH	CBIZ BENEFITS	\$160.92	O
	Purpose:	HRA PLAN CLAIM REIMB				
123-2024	09/23/2024	09/23/2024	CH	ANTHEM BCBS OH GROUP	\$37,342.91	O
	Purpose:	ANTHEM MEDICAL INSUR				
124-2024	09/23/2024	09/23/2024	CH	EQUITABLE	\$491.18	O
	Purpose:	TWP LIFE INSUR, TWP VISION INSUR				
124-2024	09/23/2024	09/23/2024	NEG ADJ	EQUITABLE	-\$18.73	O
	Purpose:	INCORRECT AMOUNT ENTERED				
125-2024	09/23/2024	09/23/2024	CH	DELTA DENTAL	\$2,571.80	O
	Purpose:	TWP DENTAL INSUR				
126-2024	09/23/2024	09/23/2024	CH	Ohio Public Employees Retirement System	\$11,477.64	O
	Purpose:	TWP PENSION CONTRIB AUG24				
127-2024	09/25/2024	09/25/2024	CH	Ohio Police & Fire Pension Fund	\$82,318.50	O
	Purpose:	FIRE DEPT PENSION CONTRIB AUG24				
117957	05/22/2024	05/22/2024	AW	DOUG KINDELL	\$22.99 *	V
	Purpose:	ADMIN SUPPLY - CAMERA USB/SHERIFF				
117957	09/24/2024	09/24/2024	AW	DOUG KINDELL	-\$22.99	V
118028	06/26/2024	06/26/2024	AW	NATHAN WILGUS	\$45.25 *	V
	Purpose:	ROAD DEPT CDL TEST REIMB				
118028	09/23/2024	09/23/2024	AW	NATHAN WILGUS	-\$45.25	V
118223	09/23/2024	09/23/2024	AW	NATHAN WILGUS	\$45.25	O
	Purpose:	ROAD DEPT CDL TEST REIMB				
118224	09/24/2024	09/24/2024	AW	DOUG KINDELL	\$22.99	O
	Purpose:	ADMIN SUPPLY - CAMERA USB/SHERIFF				
118225	09/25/2024	09/25/2024	AW	ANGIE ELLERBROCK	\$44.30	O
	Purpose:	ZONING POSTAGE REIMB				
118226	09/25/2024	09/25/2024	AW	TREASURER, STATE OF OHIO	\$1,074.00	O
	Purpose:	UAN SOFTWARE FEES				
118227	09/25/2024	09/25/2024	AW	SHERWIN WILLIAMS CO	\$116.43	O
	Purpose:	ROAD DEPT STREET PAINT SUPPLY				
118228	09/25/2024	09/25/2024	AW	VERIZON WIRELESS	\$448.01	O
	Purpose:	UTILITIES - FIRE DEPT				
118229	09/25/2024	09/25/2024	AW	LANDSCAPE STRUCTURES INC	\$74,988.00	O
	Purpose:	PARK PLAYGROUND SET/SWINGS				
118230	09/25/2024	09/25/2024	AW	ADVANCED TURF SOLUTIONS	\$749.71	O
	Purpose:	SOUTH PARK SITE SUPPLIES/SEED				
118231	09/25/2024	09/25/2024	AW	MAR-ZANE, INC.	\$1,177.23	O
	Purpose:	ROAD ASPHALT FOR SKID PATCHING				
118232	09/25/2024	09/25/2024	AW	MADISON ENERGY COOP ASSOC INC	\$19.28	O
	Purpose:	UTILITIES - ROAD DEPT				
118233	09/25/2024	09/25/2024	AW	DEL-CO WATER CO INC	\$242.00	O
	Purpose:	UTILITIES - FIRE DEPT				
118234	09/25/2024	09/25/2024	AW	OHIO EDISON	\$1,417.75	O
	Purpose:	UTILITIES - FIRE DEPT				
118235	09/25/2024	09/25/2024	AW	BOUND TREE MEDICAL, LLC	\$384.21	O
	Purpose:	FIRE DEPT EMS DRUG SUPPLIES				
118236	09/25/2024	09/25/2024	AW	OMG NATIONAL	\$1,679.00	O
	Purpose:	FIRE DEPT HAT SUPPLY/OPEN HOUSE				
118237	09/25/2024	09/25/2024	AW	DIGIMATICS INC	\$341.22	O
	Purpose:	FIRE DEPT SIGN SUPPLIES				
118238	09/25/2024	09/25/2024	AW	SUPERIOR UNIFORM SALES INC	\$1,019.70	O
	Purpose:	FIRE DEPT CLASS A UNIFORMS				
118239	09/25/2024	09/25/2024	AW	SUTPHEN CORPORATION	\$6,217.92	O
	Purpose:	FIRE DEPT E343 FUEL TANK REPLACEMENT				

Payment Listing
9/12/2024 to 9/25/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118240	09/25/2024	09/25/2024	AW	ORANGE TOWNSHIP	\$780.24	O
Purpose: FIRE DEPT E343 REPAIR COOL HOSE/SENSOR						
118241	09/25/2024	09/25/2024	AW	LOEB ELECTRIC	\$80.09	O
Purpose: TWP SIGN LIGHT MAINT						
118242	09/25/2024	09/25/2024	AW	TREASURER, STATE OF OHIO	\$225.00	O
Purpose: TWP ANNUAL MVR						
118243	09/25/2024	09/25/2024	AW	OHIGRO, INC	\$161.00	O
Purpose: PARK CHEM SUPPLY						
118244	09/25/2024	09/25/2024	AW	VOSS BROTHERS SALES	\$52.99	O
Purpose: ROAD DEPT CHAINSAW BAR REPLACE						
118245	09/25/2024	09/25/2024	AW	SHELLY MATERIALS, INC	\$710.46	O
Purpose: ROAD ASPHALT FOR SKID PATCHING						
118246	09/25/2024	09/25/2024	AW	CAPITAL ONE	\$172.53	O
Purpose: TWP BLDG CLEANING SUPPLIES						
118247	09/25/2024	09/25/2024	AW	OHIOHEALTH/WORKHEALTH	\$307.00	O
Purpose: ROAD DEPT DOT PHYSICAL 062624, FIRE DEPT NON-DOT SCREENING						
Total Payments:					\$378,391.45	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$378,391.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.