

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held

August 27, 2025

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, August 27, 2025 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order at 7:06 p.m. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present. Mr. Garrett led the Pledge of Allegiance.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the July 9, 2025 meeting. Vote: Haney-yes, Garrett-absain/absent, Johnson-yes.
Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the July 23, 2025 meeting. Vote: Haney-absain/absent, Garrett-yes, Johnson-yes.
Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the August 13, 2025 meeting. Vote: Haney-yes, Garrett-yes, Johnson-absain/absent.

Public Input

Lori Kannally of the Delaware County Public Health District shared information on several initiatives affecting Concord Township. A pilot program making Naloxone available to the public 24/7 is underway. Storage boxes will be installed in various public locations throughout Delaware County, with the first being in Concord Township near the restrooms at the park. These boxes will be easy to open for anyone needing Naloxone, yet installed high enough to help prevent access by children. Ms. Kannally stated that Naloxone has no side effects so even if a child or someone who didn't need Naloxone would access it, there would be no ill effects. Maintenance and restocking will need to be done by Concord Township.

Ms. Kannally also shared the availability of sanitation kits for use at public events, such as the upcoming Fire Prevention Fall Festival. These kits include items such as hand sanitizer stations, recycling bins, litter grabbers, and hand washing stations. These items can be signed out on the Delaware County Public Health District website. Chief Cooper will follow up.

Ms. Kannally also mentioned there will be a Suicide Prevention Walk on Saturday, September 13, 2025 from 9am-12pm at the Ohio Wesleyan Jaywalk, as well as a free Passenger Tire Disposal event at the Delaware County Fairgrounds on Saturday, October 18 from 9am-12pm.

Financial Report

Mr. Johnson noted Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$13,185,159.55
- Fire, Road, Special Funds	\$ 3,861,570.83
- Total All Funds	\$17,046,730.38

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants # 118987-119018, except 119009, all totaling 32,805.96. Vote: Johnson-yes, Garrett-yes, Haney-yes. In addition, Mr. Haney moved and Mr. Johnson seconded to approve warrants #119009, 118920, 118951. Vote: Haney-yes, Garrett-absain, Johnson-yes.

Zoning Department

- No report.

Road Department

- Road Superintendent Nathan Wilgus reported Ruscilli Construction plans to remove six trees from a private property on Harriott Dr.
- The contractor for the Courtyards on Concord Epcon Community contacted Mr. Wilgus concerning any necessary permits and approvals for a turn lane and water/sewer installation. Legal Counsel Mr. Chris Rinehart will be consulted. Mr. Wilgus will wait for legal clarification before responding to the contractor.
- A resident on Irish Hills Drive contacted the Township regarding filling a drainage ditch affecting his property. There was conversation on how this should be accomplished if approved. Mr. Wilgus will follow up with the resident.

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- The park concrete cornhole boards have been installed and plans for maintenance have been established.
- Proposals are being accepted for fence work at the park. One contractor has submitted a bid, with more preparing bids.

Old Business

- Mr. Johnson asked the status of the Mars Hill property nuisance abatement. Mrs. Davis reported that legal notices were sent per ORC 505.87 via Certified Mail on August 14, 2025. Mr. Garrett stated that he will follow up with the owner of the tax lien on the property before the Board moves forward with ORC 505.86. Mr. Haney reported that per the Resolution adopted at the August 13 meeting, Edmonds Tree Service has been contracted to remove dead trees and encroaching vegetation from the property.
- Mrs. Davis revisited the nuisance abatement for 6284 Logan Rd. which was tabled at the previous meeting. Mr. Johnson moved and Mr. Garrett seconded that Mr. Haney move forward with notifying the property owner and beginning the nuisance abatement process. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney reported that there has been no response from the City of Columbus Economic Development Department since their meeting.

New Business

- Mr. Johnson reported that the Comprehensive Plan is nearing completion. Mr. Johnson moved and Mr. Garrett seconded that Zoning Secretary Angie Ellerbrock, who was scheduled to retire on August 31, be retained on a part time basis as needed, at her current hourly rate, until this and other pending projects have been completed. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Johnson shared that a resident of Thompson Lane, a private road, has requested a street sign for the road. Since it is a private road along State Route 257 ODOT will not handle this. Mr. Johnson stated that although the Township is not required to do this, it should as a courtesy to its residents. Mr. Johnson moved and Mr. Haney seconded that the Township provide a street sign for Thompson Lane. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Wilgus was asked to order and install the street sign.
- A sidewalk inspection in the Scioto Reserve neighborhood was discussed. A resident tripped on an uneven sidewalk and was injured. The sidewalk in question is on private property. In most cases uneven sidewalks are due to street trees which aren't maintained. The Scioto Reserve Homeowners Association is ultimately responsible for these trees and enforcing maintenance by the residents. Mr. Johnson will contact the Delaware County Prosecutor's Office for further instruction.
- Mr. Garrett shared that we have had problems coordinating with the Assistant Prosecuting Attorney, and that officials from Liberty and Berlin Townships have had similar experiences. Mr. Garrett moved and Mr. Haney seconded that in the event other area townships and/or county organizations want to meet, that Mr. Johnson represent the Board of Trustees at a meeting with the Prosecuting Attorney's office and officials from other Townships. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Johnson shared an update on the Harriot Rd. property being considered for an easement by the City of Columbus, and how that easement would impact use of the property as a potential fire station. Chief Cooper has visited the site and taken measurements. More planning and research will be conducted.
- There was conversation regarding the TIF review council and who is responsible for managing it. Mr. Garrett will follow up with the County Auditor's Office.
- Mrs. Davis gave an update on the Right of Way applications. Mr. Haney moved and Mr. Johnson seconded to approve Hold Harmless agreements for permits #2025-24, 34, and 44, all for Cincinnati Bell. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, Mr. Johnson moved and Mr. Haney seconded that the Township waive permit and review fees for Charter/Spectrum permits #2025-10, 23, and 28 since the township collects Franchise Fees from them. Vote: Haney-yes, Garrett-no, Johnson-yes. Mr. Haney moved and Mr. Johnson seconded to approve Hold Harmless agreements for Right of Way applications from Frontier numbers 29, 30, 31, 32, 33, 35, 38, 40, 43, and 56. Vote: Haney-yes, Garrett-yes, Johnson-yes.

RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3398 FORM NO. 10148

Held August 27, 2025

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Fire Department

- Chief Cooper gave an update on the plans for the annual Fire Prevention Fall Festival scheduled for Sunday, October 5 from 2-5pm. More signage was requested by the Trustees.
- There was discussion on working with Lori Kannally of the Delaware County Public Health District regarding bike safety, including e-bikes, due to increase in biking accidents.
- The new medic should be in service tomorrow.

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn at 8:53 p.m. Unanimously in favor.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

August 27, 2025

Call to Order

Pledge of Allegiance

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road/Park Department update

Ballfield and Park fencing Quote

Old Business

Mars Hill ORC 505 paperwork from PA office

New Business

Angie's last day of full time and transition to PT hourly to finish out Comp plan and one BZA application

Thompson Lane St sign

Scioto Reserve Sidewalk inspection

Fire Chief

Fiscal Officer

TIF Review Council meetings

Adjourn

NALOXONE

OVERDOSE EMERGENCY KIT

AEK
Alliance for Emergency Knowledge



HOW TO RECOGNIZE AN OVERDOSE

The following are signs and symptoms to look for to identify a potential overdose:

- Loss of consciousness, limp body
- Slowed breathing, choking
- Small, "pinpoint" pupils
- Pale, blue or cold skin
- Slowed heart rate

Instructions
Inside Cabinet
IN AN EMERGENCY
Dial 911

Learn to Administer
Naloxone FAST!



TRAINING VIDEOS

Delaware Public Health District
Dedicated to your health

Call 911 before using Naloxone

Free Naloxone - Be Prepared

WARNING:

Do not use Naloxone if you are unsure of the cause of the overdose. Naloxone is only for opioid overdoses. If you are unsure, call 911. Naloxone is not a cure for all overdoses. It only reverses the effects of opioids. If you are unsure, call 911. Naloxone is not a cure for all overdoses. It only reverses the effects of opioids. If you are unsure, call 911.

**BEWARE OF COUNTERFEIT
DRUGS THAT MAY
CONTAIN FENTANYL**











**Delaware Suicide
Prevention Coalition**
Hope. Awareness. Change.

SATURDAY
SEPT. 13, 2025
9:00AM - 12:00PM

SUICIDE PREVENTION WALK

OHIO WESLEYAN UNIVERSITY
JAYWALK 40 N. ROWLAND AVENUE

scan for more info



EVERY STORY MATTERS.

Free! 2025 TIRE DISPOSAL

**PREVENT MOSQUITO
BREEDING SITES --
GET RID OF YOUR
OLD TIRES!**



FOR *DELAWARE COUNTY* RESIDENTS ONLY

**OCTOBER
18
SATURDAY
9am-12pm**

DELAWARE COUNTY FAIRGROUNDS

Enter at:

263 Pennsylvania Avenue, Delaware, OH

**TO COMPLY WITH THE LAW, MAX LIMIT:
10 PASSENGER TIRES, RIM SIZE 13"-24"**

- No bike tires. No agriculture tires.
- Off the rim preferred. On the rim still accepted.
- For Delaware County residents only. No businesses.



Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$11,347,686.91	\$0.00	\$2,382,265.77	\$0.00	\$0.00	\$13,729,952.68	\$544,793.13	\$0.00	\$0.00	\$13,185,159.55	\$0.00	\$13,185,159.55
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$15,594.97	\$0.00	\$0.00	\$39,142.81	\$35,227.68	\$0.00	\$0.00	\$3,915.13	\$0.00	\$3,915.13
2021	Gasoline Tax	\$74,061.29	\$0.00	\$142,410.33	\$0.00	\$0.00	\$216,471.62	\$210,721.60	\$0.00	\$0.00	\$5,750.02	\$0.00	\$5,750.02
2031	Road and Bridge	\$421,811.46	\$0.00	\$537,247.04	\$0.00	\$0.00	\$959,058.50	\$356,484.13	\$0.00	\$0.00	\$602,574.37	\$0.00	\$602,574.37
2041	Cemetery	\$40,886.96	\$0.00	\$8,665.40	\$0.00	\$0.00	\$49,552.36	\$8,488.70	\$0.00	\$0.00	\$41,063.66	\$0.00	\$41,063.66
2111	Fire District	\$1,441,778.51	\$207.40	\$3,458,346.76	\$0.00	\$0.00	\$4,900,332.67	\$2,730,223.29	\$0.00	\$0.00	\$2,170,109.38	\$0.00	\$2,170,109.38
2231	Permissive Motor Vehicle License Te	\$21,362.83	\$0.00	\$30,129.36	\$0.00	\$0.00	\$51,492.19	\$46,024.49	\$0.00	\$0.00	\$5,467.70	\$0.00	\$5,467.70
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Oploid Settlement Fund	\$10,046.53	\$0.00	\$4,124.54	\$0.00	\$0.00	\$14,171.07	\$2,024.00	\$0.00	\$0.00	\$12,147.07	\$0.00	\$12,147.07
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$10,229.82	\$0.00	\$0.00	\$20,543.50	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$20,543.50
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,391,496.01	\$207.40	\$6,589,013.99	\$0.00	\$0.00	\$20,980,717.40	\$3,933,987.02	\$0.00	\$0.00	\$17,046,730.38	\$0.00	\$17,046,730.38

Last reconciled to bank: 07/31/2025 – Total other adjusting factors: \$0.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118987	08/27/2025	08/27/2025	AW	CDK STRUCTURES INC.	\$2,340.00	O
Purpose: ROAD DEPT BERM BILLINGS						
118988	08/27/2025	08/27/2025	AW	MAR-ZANE, INC.	\$3,823.84	O
Purpose: ROAD DEPT ASPHALT - CULV, FDR, GRADPAT						
118989	08/27/2025	08/27/2025	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$3,077.30	O
Purpose: ROAD DEPT CULVERT PIPE FRY/CALH						
118990	08/27/2025	08/27/2025	AW	SHELLY MATERIALS, INC	\$2,048.45	O
Purpose: ROAD DEPT STONE FOR CULVERTS						
118991	08/27/2025	08/27/2025	AW	MICRO CENTER	\$1,698.12	O
Purpose: FIRE DEPT IPAD/TABLET REPLACEMENT +						
118992	08/27/2025	08/27/2025	AW	DATA RESOLUTIONS INC	\$72.50	O
Purpose: ADMIN SVC - TEMP FILES, SYSTEM SCAN						
118993	08/27/2025	08/27/2025	AW	GORDON FLESCH CO., INC.	\$161.30	O
Purpose: ADMIN COPIER USAGE AUG25						
118994	08/27/2025	08/27/2025	AW	BOUND TREE MEDICAL, LLC	\$1,564.27	O
Purpose: FIRE DEPT EMS DRUG SUPPLIES						
118995	08/27/2025	08/27/2025	AW	STERICYCLE, INC	\$54.02	O
Purpose: FIRE DEPT MEDICAL WASTE PICKUP						
118996	08/27/2025	08/27/2025	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$2,024.00	O
Purpose: FIRE DEPT ACLS CLASS TRAINING						
118997	08/27/2025	08/27/2025	AW	TELEFLEX LLC	\$1,700.00	O
Purpose: FIRE DEPT EZIO NEEDLES/STABILIZERS						
118998	08/27/2025	08/27/2025	AW	BOWLING GREEN STATE UNIVERSITY	\$645.00	O
Purpose: FIRE DEPT BGSU TRAINING REGISTRATION/JR						
118999	08/27/2025	08/27/2025	AW	CAPITAL ONE	\$39.36	O
Purpose: ROAD DEPT WATER SUPPLY						
119000	08/27/2025	08/27/2025	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$693.36	O
Purpose: ROAD DEPT LOADER REPAIR						
119001	08/27/2025	08/27/2025	AW	VOSS BROTHERS SALES	\$115.52	O
Purpose: CEMETERY REPAIR PARTS, CEMETERY REPAIR PARTS, CEMETERY REPAIR PARTS						
119002	08/27/2025	08/27/2025	AW	V3 COMPANIES LTD	\$495.00	O
Purpose: RIGHT-OF-WAY EXCAV ENGIN REVIEWS						
119003	08/27/2025	08/27/2025	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
Purpose: FIRE DEPT EMS MEDICAL DIRECTOR 25-26						
119004	08/27/2025	08/27/2025	AW	MIATI EMBROIDERY	\$548.00	O
Purpose: FIRE DEPT CLOTHING ALLOWANCE						
119005	08/27/2025	08/27/2025	AW	BEEM'S BP DIST INC	\$2,832.36	O
Purpose: FIRE & ROAD DEPTS FUEL SUPPLY						
119006	08/27/2025	08/27/2025	AW	WEAVER OVERHEAD DOOR INC.	\$2,425.00	O
Purpose: FIRE DEPT GARAGE DOOR REPAIRS						
119007	08/27/2025	08/27/2025	AW	TODD COOPER	\$22.98	O
Purpose: FIRE DEPT SUPPLIES WALG REIMB						
119008	08/27/2025	08/27/2025	AW	OHIO FIRE CHIEFS' ASSOCIATION	\$250.00	O
Purpose: FIRE DEPT MEMBER DUES AND REGISTRATION						
119009	08/27/2025	08/27/2025	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
Purpose: TWP GRANT WRITING CONSULTANT						

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
119010	08/27/2025	08/27/2025	AW	DEL-CO WATER CO INC	\$288.80	O
Purpose: UTILITIES - PARK DEPT						
119011	08/27/2025	08/27/2025	AW	VERIZON WIRELESS	\$441.22	O
Purpose: UTILITIES - FIRE DEPT						
119012	08/27/2025	08/27/2025	AW	MADISON ENERGY COOP ASSOC INC	\$19.27	O
Purpose: UTILITIES - ROAD						
119013	08/27/2025	08/27/2025	AW	FRONTIER	\$456.29	O
Purpose: UTILITIES - FIRE DEPT						
119014	08/27/2025	08/27/2025	AW	BUCKEYE READY-MIX, LLC	\$719.75	O
Purpose: ROAD DEPT CURB REPAIR PYKE DR						
119015	08/27/2025	08/27/2025	AW	CHARTER COMMUNICATIONS	\$142.63	O
Purpose: UTILITIES - FIRE DEPT						
119016	08/27/2025	08/27/2025	AW	PRICE FARMS ORGANICS, LTD.	\$49.00	O
Purpose: CEMETERY TOPSOIL SUPPLY						
119017	08/27/2025	08/27/2025	AW	OHIO EDISON	\$2,081.48	O
Purpose: UTILITIES - PARK DEPT						
119018	08/27/2025	08/27/2025	AW	DELCO DIESEL	\$129.64	O
Purpose: ROAD DEPT REPAIR PARTS & SHOP						
Total Payments:					\$32,805.96	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,805.96	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.