

# RECORD OF PROCEEDINGS

Minutes of

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 23, 2025

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### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, July 23, 2025 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order at 7:00 p.m. The roll was called: Jason Haney-absent, Joe Garrett-present, Bart Johnson-present.

Mr. Garrett led the Pledge of Allegiance.

Approval of the minutes of the previous meeting was tabled.

### Financial Report

Mr. Johnson noted Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$12,294,149.37
- Fire, Road, Special Funds	<u>\$2,365,081.14</u>
- Total All Funds	\$14,659,230.51

Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers and warrants # 91-100, 118917-118946, except # 118920, all totaling \$334,860.95. Vote: Garrett-yes, Johnson-yes.

### Zoning Department

- Zoning inspector, Ric Irvine, reported the following permits were received since the last meeting: 3 additions, 1 accessory building, 1 deck, and 2 revisions.
- Second notice was sent to nuisance property at 7993 Riverside Drive. If no response, it will be forwarded to the Prosecutor's office.
- Second notice was sent to the property on South Section Line Road with a brick wall next to the road. If no response, it will be forwarded to the Prosecutor's office.
- Assistant Prosecuting Attorney Stocco is preparing a letter about a fence violation at 4360 Bean Oller and needs dimensions.
- Trustee Haney and Fiscal Officer Davis received nuisance complaints this week about vegetation and a broken down truck.
- The dog rescue issue is getting better. No calls this week, one email received. All dogs are now registered to the owner. Social media posts did not help the situation.

### Road Department

- Road Superintendent Nathan Wilgus provided extended warranty information for the new service truck. The 3-year, 30,000 mile warranty can be extended to 6-year, 60,000 miles for \$4,800. Mr. Johnson moved and Mr. Garrett seconded to extend the new RAM 3500 truck warranty to 6-years, 60,000 miles for \$4,800 to Coughlin Automotive Marysville. Vote: Garrett-yes, Johnson-yes. It was noted the truck will remain white due to repainting costs.
- Paving will begin soon for the 2025 Road Improvement Program. No parking signs are up near Scioto Reserve and road milling will start any day.
- Mr. Doug Riedel, liaison from Delaware County Engineer's Office (DCEO), presented quotes for the 2026 Ohio Public Works (OPWC) road grant program. Much discussion was held comparing Lucy Depp streets and Calhoun Road, costs to contribute, and grant scoring options. Estimated total cost to resurface all of Lucy Depp is about \$863,000, and Calhoun Road about \$306,000. Decision is needed now so the DCEO can prepare an official estimate in August, process grant documents in September, and apply for grant late October before November 1. The Trustees decided to proceed with the OPWC grant application for roads on the north side of Lucy Depp (total about \$487,000). Mr. Riedel will prepare documents for action at an upcoming meeting.
- Mr. Riedel said a culvert replacement on Cook Road will be planned for a County OPWC application for 2029, included with Cook Road round-a-bout and paving extension. The County also has a bridge replacement project on Morley Road, off Fry Road, which will close August 19, 2025. Scioto Township will provide emergency response for the end of the road.
- A safety study for South Section Line and Clark-Shaw Roads has been conducted by the County and will be submitted soon to Ohio Department of Transportation. No further information was available for possible safety improvements at South Section Line, US42 and

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- Bunty Station Roads.
- Mike Crane of V3 Companies provided completed reviews for right-of-way (ROW) permits #11, 12, and 16. Mr. Johnson moved and Mr. Garrett seconded to approve the Hold Harmless agreements for Cincinnati Bell ROW applications #12 and 16. Vote: Garrett-yes, Johnson-yes. Mr. Johnson moved and Mr. Garrett seconded to approve the Hold Harmless agreement for DHDC on behalf of the City of Columbus for ROW application #11. Vote: Garrett-yes, Johnson-yes.
  - Regarding the City of Columbus, they just submitted a second right-of-way permit application for archaeological and plant surveying throughout the transmission line area.
  - Trustee Haney met with Mr. Rinehart, and City of Columbus Fourth Water Treatment plant construction and water line management representatives. Construction plans were shared with the Fire Department. Communication is slow but progressing. Concerns include plant safety/security, regular meeting updates, economic development and easement area, updated permit review and what they want. Discussion will continue regarding City of Columbus easement access on the township-owned parcel on Harriott Road. Future fire department construction would not be possible on the parcel if full easement was granted to Columbus.

- Legal Update**
- Mr. Rinehart reported the Ohio Recovery Housing office received the township's complaint about the Riverside Drive property and met with Trustee Haney. The property is now in review for lack of compliance.
  - Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #25-0723-1 to extend Mr. Rinehart's retainer for specific hourly zoning projects legal counsel up to \$2,500 for 2025. Vote: Garrett-yes, Johnson-yes.

- Old Business**
- The abandoned property at 9533 Dublin Road, Powell, formerly Mars Hill Baptist Church, was discussed. Assistant Prosecuting Attorney Stocco prepared resolutions for Board action. Intent to abate dangerous property conditions pursuant to Ohio Revised Code 505.86 requires inspection by the County Building Department. Mr. Irvine said inspection was completed earlier this year. A copy of the report will be requested for action at the next meeting. It was noted the tax certificate was bought by NAR Ohio LLC. Mr. Garrett will try to reach the tax holder prior to significant action at the property.
  - Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #25-0723-2 for Declaration of Nuisance and Abatement, Control, and/or Removal of Nuisance pursuant to RC 505.87 on real property located at 9533 Dublin Road, Powell, OH 43065, PIN# 600-315-03-007-000, and to assign Trustee Jason Haney to coordinate and hire a contractor on behalf of the Board to remove the nuisance vegetation and dangerous tree. Vote: Garrett-yes, Johnson-yes.
  - It was noted the final hearing for the Chancel Gate Watershed Drainage Improvement Project is July 28, 2025 at 10am at the Delaware County Commissioners office. The project's proposed assessment to the township is \$16,875.25.

- Fire Department**
- The old medic and grass truck were placed on GovDeals and the reserve has been met on both. The inflatable boat is being used by another township so not listed for sale at this time.
  - A reimbursement issue was reported for Anthem charges where deductibles were listed as and included with copays. Charges need to be resubmitted.
  - OhioHealth and Anthem came to a verbal agreement for network.

- New Business**
- Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session per RC121.22(G)(1) to consider the appointment, employment, promotion, and/or compensation of a public employee. Road Superintendent Nathan Wilgus and Fiscal Officer Jill Davis were invited into the Executive Session. Vote: Garrett-yes, Johnson-yes.
  - The Trustees returned to Regular Session at 9:30pm.
  - Mr. Johnson moved and Mr. Garrett seconded to promote part-time employee Andrew Kandel to full-time employee at \$26.00/hour. Vote: Garrett-yes, Johnson-yes.
  - Mr. Johnson moved and Mr. Garrett seconded to hire Gail Headlee as part-time Fiscal Office Assistant at \$20.00/hour. Vote: Garrett-yes, Johnson-yes.

CONCORD TOWNSHIP BOARD OF TRUSTEES

July 23, 2025

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Adjournment

With no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Garrett-yes, Johnson-yes.

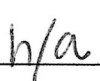
ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

July 23, 2025

Call to Order

Pledge of Allegiance

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Mars Hill ORC 505

New Business

Fire Chief

Fiscal Officer

Adjourn



Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Total Fund & Adjustments & Revenue			Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
					Transfers In	Advances In	Adjustments						
1000	General	\$11,347,686.91	\$0.00	\$1,403,077.71	\$0.00	\$0.00	\$12,750,764.62	\$456,615.25	\$0.00	\$0.00	\$12,294,149.37	\$0.00	\$12,294,149.37
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$13,628.22	\$0.00	\$0.00	\$37,176.06	\$34,531.28	\$0.00	\$0.00	\$2,644.78	\$0.00	\$2,644.78
2021	Gasoline Tax	\$74,061.29	\$0.00	\$123,431.92	\$0.00	\$0.00	\$197,493.21	\$197,036.25	\$0.00	\$0.00	\$456.96	\$0.00	\$456.96
2031	Road and Bridge	\$421,811.46	\$0.00	\$292,220.72	\$0.00	\$0.00	\$714,032.18	\$332,739.48	\$0.00	\$0.00	\$381,292.70	\$0.00	\$381,292.70
2041	Cemetery	\$40,886.96	\$0.00	\$7,747.00	\$0.00	\$0.00	\$48,633.96	\$7,108.15	\$0.00	\$0.00	\$41,525.81	\$0.00	\$41,525.81
2111	Fire District	\$1,441,778.51	\$207.40	\$1,983,713.62	\$0.00	\$0.00	\$3,425,699.53	\$2,515,650.07	\$0.00	\$0.00	\$910,049.46	\$0.00	\$910,049.46
2231	Permissive Motor Vehicle License Tax	\$21,362.83	\$0.00	\$26,428.44	\$0.00	\$0.00	\$47,791.27	\$46,024.49	\$0.00	\$0.00	\$1,766.78	\$0.00	\$1,766.78
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Opioid Settlement Fund	\$10,046.53	\$0.00	\$1,869.53	\$0.00	\$0.00	\$11,916.06	\$0.00	\$0.00	\$0.00	\$11,916.06	\$0.00	\$11,916.06
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$5,114.91	\$0.00	\$0.00	\$15,428.59	\$0.00	\$0.00	\$0.00	\$15,428.59	\$0.00	\$15,428.59
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,391,496.01	\$207.40	\$3,857,232.07	\$0.00	\$0.00	\$18,248,935.48	\$3,589,704.97	\$0.00	\$0.00	\$14,659,230.51	\$0.00	\$14,659,230.51

Last reconciled to bank: 06/30/2025 – Total other adjusting factors: \$103,255.31

Payment Listing  
7/10/2025 to 7/23/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91-2025	07/11/2025	07/14/2025	CH	PNC BANK	\$1,035.51	O
	Purpose:	FIRE,PARK,TWP SUPPLIES				
92-2025	07/15/2025	07/15/2025	CH	CBIZ BENEFITS	\$170.64	O
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN				
93-2025	07/15/2025	07/15/2025	CH	CBIZ BENEFITS	\$13,179.65	O
	Purpose:	HRA CLAIM REIMBURSEMENT PLAN				
94-2025	07/18/2025	07/18/2025	CH	CBIZ BENEFITS	\$5,000.00	O
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN				
95-2025	07/18/2025	07/18/2025	CH	DELTA DENTAL	\$3,479.66	O
	Purpose:	DENTAL INSURANCE PREMIUMS				
96-2025	07/11/2025	07/23/2025	CH	HR BUTLER, LLC	\$110,808.31	O
	Purpose:	PAYROLL PROCESSING FEES				
97-2025	07/11/2025	07/23/2025	CH	T.ROWE PRICE	\$760.00	O
	Purpose:	FIRE DEPT 457 PLAN				
98-2025	07/23/2025	07/23/2025	CH	Ohio Police & Fire Pension Fund	\$58,358.49	O
	Purpose:	FIRE DEPT PENSION CONTRIB JUN25				
99-2025	07/23/2025	07/23/2025	CH	ANTHEM BCBS OH GROUP	\$43,531.98	O
	Purpose:	MEDICAL INSURANCE +MEWA QTR1				
100-2025	07/23/2025	07/23/2025	CH	EQUITABLE	\$552.50	O
	Purpose:	GROUP TERM LIFE,AD&D,VISION INSUR				
118917	07/23/2025	07/23/2025	AW	MAR-ZANE,INC.	\$508.69	O
	Purpose:	ROAD DEPT ASPHALT - CULV,FDR,GRADPAT				
118918	07/23/2025	07/23/2025	AW	SHELLY MATERIALS, INC	\$275.20	O
	Purpose:	ROAD DEPT STONE FOR CULVERTS				
118919	07/23/2025	07/23/2025	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$83.06	O
	Purpose:	ROAD DEPT CASE580 BLOWER MOTOR				
118920	07/23/2025	07/23/2025	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose:	TWP GRANT WRITING CONSULTANT				
118921	07/23/2025	07/23/2025	AW	GOVERNMENT FORMS AND SUPPLIES	\$220.21	O
	Purpose:	ADMIN MINUTE BOOK/PAPER				
118922	07/23/2025	07/23/2025	AW	MCWHERTER PETROLEUM	\$823.86	O
	Purpose:	ROAD DEPT HYDR OIL SUPPLY				
118923	07/23/2025	07/23/2025	AW	MIATI EMBROIDERY	\$223.26	O
	Purpose:	ROAD DEPT TSHIRTS P/T				
118924	07/23/2025	07/23/2025	AW	STATE HIGHWAY SUPPLY	\$960.00	O
	Purpose:	ROAD DEPT CATCH BASIN RISERS				
118925	07/23/2025	07/23/2025	AW	CORE & MAIN LP	\$134.72	O
	Purpose:	ROAD DEPT CULVERT REPLACE PARTS				
118926	07/23/2025	07/23/2025	AW	OFFICE CITY EXPRESS	\$45.99	O
	Purpose:	ADMIN PAPER SUPPLY				
118927	07/23/2025	07/23/2025	AW	VERIZON WIRELESS	\$441.16	O
	Purpose:	UTILITIES - FIRE DEPT				
118928	07/23/2025	07/23/2025	AW	BEEM'S BP DIST INC	\$2,364.08	O
	Purpose:	FIRE & ROAD DEPTS FUEL SUPPLY				
118929	07/23/2025	07/23/2025	AW	TODD COOPER	\$120.00	O
	Purpose:	FIRE DEPT ACLS CLASS LUNCH				
118930	07/23/2025	07/23/2025	AW	O.E. MEYER CO.	\$475.07	O
	Purpose:	FIRE DEPT O2 GAS SUPPLY, FIRE DEPT O2 GAS SUPPLY				
118931	07/23/2025	07/23/2025	AW	SUTPHEN CORPORATION	\$216.09	O
	Purpose:	FIRE DEPT FUEL GAUGE				
118932	07/23/2025	07/23/2025	AW	PICKUPS PLUS CARS	\$499.95	O
	Purpose:	FIRE DEPT SEAT COVERS NEW MEDIC				
118933	07/23/2025	07/23/2025	AW	THE WONDER WITHIN LLC	\$680.00	O
	Purpose:	FIRE DEPT YOGA/WELLNESS TRAINING				
118934	07/23/2025	07/23/2025	AW	ORANGE TOWNSHIP	\$214.08	O
	Purpose:	FIRE DEPT E343 PARK BRAKE VALVE				
118935	07/23/2025	07/23/2025	AW	UNION CO PHYSICIAN CORP	\$683.00	O
	Purpose:	FIRE DEPT FULL-TIME PHYSICALS				
118936	07/23/2025	07/23/2025	AW	BUCKEYE READY-MIX, LLC	\$1,400.00	O
	Purpose:	ROAD DEPT CONCRETE BARRICADES BRINE TANKS				
118937	07/23/2025	07/23/2025	AW	FIRE SAFETY SERVICES, INC.	\$1,272.00	O
	Purpose:	FIRE DEPT E343 GAS METER				

Payment Listing  
7/10/2025 to 7/23/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118938	07/23/2025	07/23/2025	AW	MADISON ENERGY COOP ASSOC INC	\$38.34	O
	Purpose:	UTILITIES - ROAD				
118939	07/23/2025	07/23/2025	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$4,918.42	O
	Purpose:	ROAD DEPT CULVERT PIPE REPLACE				
118940	07/23/2025	07/23/2025	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR 25-26				
118941	07/23/2025	07/23/2025	AW	DEL-CO WATER CO INC	\$323.00	O
	Purpose:	UTILITIES - ROAD				
118942	07/23/2025	07/23/2025	AW	KEITH ERNSBERGER	\$810.00	O
	Purpose:	FIRE DEPT CONTIN EDUC REIMB				
118943	07/23/2025	07/23/2025	AW	OHIO EDISON	\$2,739.77	O
	Purpose:	UTILITIES - PARK DEPT				
118944	07/23/2025	07/23/2025	AW	Ohio Public Employees Retirement System	\$8,459.76	O
	Purpose:	TWP PENSION CONTRIB JUN25				
118945	07/23/2025	07/23/2025	AW	COUGHLIN AUTOMOTIVE OF MARYSVILLE	\$67,157.00	O
	Purpose:	ROAD DEPT 24RAM 3500 1T TOOL TRUCK				
118946	07/23/2025	07/23/2025	AW	HOWARD C HILLMAN	\$50.00	O
	Purpose:	RIGHT OF WAY PERMIT FEE REFUND				
Total Payments:					\$334,860.95	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$334,860.95	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION # 25-0723-1

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS  
ON AN ANNUAL BASIS FOR THE YEAR 2025

Mr. Johnson moved, and Mr. Garrett seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2025 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ \_\_\_\_\_ for legal services for year \_\_\_\_\_;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Mr. Chris Rinchart and/or the law firm of Rinchart Legal are hereby employed on an annual basis for calendar year 2025 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 2,500, without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Garrett - yes; Johnson - yes; \_\_\_\_\_

Adopted: July 23, 2025

ATTEST:

Jill M. Davis  
Fiscal Officer

[Signature]  
Trustee  
[Signature]  
Trustee

\_\_\_\_\_  
Trustee