#### **CONCORD TOWNSHIP BOARD OF TRUSTEES**

#### April 9, 2025

Page 1

#### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, April 9, 2025 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. Trustee Garrett led the Pledge of Allegiance. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the March 26, 2025 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

#### **Financial Report**

Mr. Johnson noted Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

General Fund \$12,198,188.71
 Fire,Road,Special Funds \$3,758,546.98
 Total All Funds \$15,956,735.69

- Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers and warrants # 45-49, 118672-118729, except 118684, all totaling \$201,568.1. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney moved and Mr. Johnson seconded to approve pending warrant # 118684. Vote: Haney-yes, Garrett-abstain, Johnson-yes.
- Bank statements and reconciliations were provided for all accounts ending March 31, 2025.

#### **Zoning Department**

- Mr. Ric Irvine, Zoning Inspector, reported permit applications were received for 1 house, 3 accessory structures and 1 canopy.
- The Dutchess project is on hold due to ODOT, and their variance was already approved.
- Two variance cases will be heard on April 15.
- The Zoning Commission approved the soccer facility application on Owen Fraley Road and will hear the case on May 8. There were layout and plan changes made.
- Two zoning violation notices were sent out for 9370 Concord Road and 6370 Mohican Drive. It was noted the Columbia Gas property on Section Line will probably need a notice soon.

#### **Road Department**

- Road supervisor Nathan Wilgus said there is a drainage issue on the walking path along Concord Road to the north of Eli Pinney school. To repair, there is a catch basin but a few feet is outside the right-of-way. Wilgus will contact the Tartan HOA for access.
- A request was received to fill in the ditch at the top of the hill on Concord Road. No action.
- County information was received about applying for 2026 Ohio Public Works Commission projects. If interested, the County needs a Request for Engineering completed. Calhoun Road could be resubmitted if not approved for 2025. Discussion held on possible improvements to Klondike Road due to flooding. The County will be asked about retainage options. Previous OPWC project on Bunty Station looks good now even during high water.

#### **Old Business**

- Contract was received from Delaware County Regional Planning Commission for updating the township Comprehensive Plan. Questions and concerns with the contract were reviewed. Mr. Johnson moved and Mr. Haney seconded to appoint Trustee Joe Garrett to work with Rinehart Legal for a revised redline version of the DCRPC contract. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The stacked stone wall at Mills Cemetery still needs repair and the Trustees are trying to

#### CONCORD TOWNSHIP BOARD OF TRUSTEES

#### April 9, 2025

Page 2

find a contractor.

- Social media and website improvements were discussed. A special meeting may be set in the future to discuss social media space.
- Another quote for the township building parking lot will be sought from Equalis once information is received. Trustee Johnson discussed durability of an RCC base and asphalt cap with a contractor.

#### **Fire Department**

- Fire Chief Todd Cooper requested to hire John Garvin from part-time to full-time to fill a vacant position. Mr. Johnson moved and Mr. Garrett seconded to approve the hiring. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The new medic truck ordered a few years ago should be ready in June.
- The Fall Fest will be held October 5, 2pm-5pm
- Shred Day has been scheduled for May 31, 8am-12pm
- Mount Carmel's new hospital near Sawmill and I-270 opens on April 22 and will be a new transport location for our department.

#### **Legal Update**

- Legal counsel, Mr. Chris Rinehart, updated the Board on the current right-of-way excavation permits. Mr. Haney moved and Mr. Johnson seconded that if multiple permits are submitted together, the engineering review fee(s) can be combined as one fee (retroactive). Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Rinehart will talk to Prime Engineering about reassessing fees and address the multiple permits submitted by Cincinnati Bell.
- Mr. Haney has requested information from the City of Columbus about the water treatment project. Some information was provided and some of that was redacted. The City cited redaction based on a potential infrastructure/security risk for the site. The township has requested all unredacted plans for the facility, as well as a briefing on the security issues.
- It was noted marks are already on roads for application #11 (once approved). The engineering review has a conflict of interest so the application is on hold.
- An email was received today from the City of Columbus about more property investigations.
- A request was sent to county officials for a meeting; no response received to date.
- Zoning resolution and comprehensive plan updates are ongoing.
- No response from Ohio Department of Mental Health regarding Riverside Drive facility.

#### **Fiscal Officer**

None.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Unanimously approved.

ATTEST
BOARD OF TRUSTEES

Fiscal Officer, Jill Davis

Bart Johnson

Joe Garrett

Jason Haney

# Concord Township Trustee Meeting April 9, 2025

Call to Order

Pledge of Allegiance

Roll Call

**Approve Minutes** 

**Public Input** 

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

**Zoning Inspector Report** 

**Road Department update** 

Concord Path low spot

**Old Business** 

DCRP Contract for Comp Plan Update

Stacked rock wall at Mills Cemetery

**New Business** 

Fire Chief

Filling open F/T Firefighter position

**Fiscal Officer** 

<u>Adjourn</u>

# Cash Summary by Fund Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$11,347,686.91	\$0.00	\$1,100,879.40	\$0.00	\$0.00	\$12,448,566.31	\$250,377.60	\$0.00	\$0.00	\$12,198,188.71	\$0.00	\$12,198,188.71
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$5,813.81	\$0.00	\$0.00	\$29,361.65	\$20,482.18	\$0.00	\$0.00	\$8,879.47	\$0.00	\$8,879.47
2021	Gasoline Tax		\$0.00	\$52,792.73	\$0.00	\$0.00	\$126,854.02	\$96,257.35	\$0.00	\$0.00	\$30,596.67	\$0.00	\$30,596.67
2031	Road and Bridge	\$421,811.46	\$0.00	\$272,926.66	\$0.00	\$0.00	\$694,738.12	\$111,773.34	\$0.00	\$0.00	\$582,964.78	\$0.00	\$582,964.78
2041	Camatary		\$0.00	\$1,850.00	\$0.00	\$0.00	\$42,736.96	\$759.75	\$0.00	\$0.00	\$41,977.21	\$0.00	\$41,977.21
2111	Fire District	\$	\$207.40	\$1,645,836.00	\$0.00	\$0.00	\$3,087,821.91	\$1,031,624.41	\$0.00	\$0.00	\$2,056,197.50	\$0.00	\$2,056,197.50
2234	Permissive Motor Vehicle License Ta		\$0.00	\$10,423.78	\$0.00	\$0.00	\$31,786.61	\$19,414.37	\$0.00	\$0.00	\$12,372.24	\$0.00	\$12,372.24
227	Coronavirus Relief Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000.0	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Opioid Settlement Fund		\$0.00	\$83.99	\$0.00	\$0.00	\$10,130.52	\$0.00	\$0.00	\$0.00	\$10,130.52	\$0.00	\$10,130.52
4901	TIF Dublin Stra Pub Infrast Improv		\$0.00	\$5,114.91	\$0.00	\$0.00	\$15,428.59	\$0.00	\$0.00	\$0.00	\$15,428.59	\$0.00	\$15,428.59
4902	TIF Painter Farm Incentive District 1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$14,391,496.01	\$207.40	\$3,095,721.28	\$0.00	\$0.00	\$17,487,424.69	\$1,530,689.00	\$0.00	\$0.00	\$15,956,735.69	\$0.00	\$15,956,735.69

Last reconciled to bank: 02/28/2025 - Total other adjusting factors: \$29,331.49

# Payment Listing

Paymer	IL	LIS	u	ng
3/27/2025	to	4/8	120	25

dvice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
45-2025	03/31/2025	04/08/2025	СН	CBIZ BENEFITS	\$311.94	0
Pu	ırpose: HF	RA PLAN CLAIM	REIMB			
46-2025	04/04/2025	04/08/2025	СН	CBIZ BENEFITS	\$343.25	0
Pu	ırpose: HF	RA PLAN CLAIM	1 REIMB			
47-2025	04/04/2025	04/08/2025	СН	HR BUTLER, LLC	\$125,611.60	0
Pu	rpose: PA	AYROLL PROCE	ESSING FE	EES		
48-2025	03/31/2025	04/08/2025	СН	T.ROWE PRICE	\$960.00	0
Pu	ırpose: FII	RE DEPT 457 P	LAN			
49-2025	04/08/2025	04/08/2025	CH	T.ROWE PRICE	\$960.00	0
Pu	urpose: FII	RE DEPT 457 P	LAN			
118672	04/07/2025	04/07/2025	AW	NATHAN WILGUS	\$100.00	0
Pu	urpose: R0	DAD DEPT CEL	L PHONE I	REIMBURSE		
118673	04/07/2025	04/07/2025	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	0
Pu	urpose: ZC	ONING PART-TI	ME CELL F	PHONE		
118674	04/07/2025	04/07/2025	AW	UNION CO PHYSICIAN CORP	\$5,893.00	0
Pı	urpose: FI	RE DEPT FULL	TIME PHY	SICALS		
118675	04/07/2025	04/07/2025	AW	MAGNEGRIP	\$1,051.50	0
Pu	urpose: FI	RE DEPT MAGN	NEGRIP RE	EPAIRS, FIRE DEPT MAGNEGRIP PREV MAINT		
118676	04/07/2025			SILCO FIRE & SECURITY	\$1,228.00	0
Pı		RE/ROAD/ADM	IN FIRE & A		CACAMINAN BAR	
118677	04/07/2025			A&A SAFETY	\$32,808.00	0
Pı			AR RADAF	R SPEED SIGNS		
118678	04/07/2025			MES SERVICE COMPANY LLC	\$935.53	0
		RE DEPT THER				
118679	04/07/2025			SEDGWICK	\$3,445.00	0
Pı		ORK COMP TP	A OHIO TV	VP GROUP		
118680	04/07/2025			VALTECH COMMUNICATIONS	\$183.42	0
Pı		TILITIES - ADMI	N DEPT	SHOWS TON BONDES TO THE WAY CAUSE HIM	CALLED THE TOTAL OF THE	BH
118681	04/07/2025			COCP DISTRIBUTION SERVICES LLC	\$611.20	0
1				, FIRE DEPT EMS SUPPLIES	Carried Ingel, Light	
118682	04/07/2025			PORTA KLEEN	\$125.00	0
		ARK PORTABLE				lafti -
		04/07/2025		THE WONDER WITHIN LLC	\$680.00	0
		RE DEPT YOGA				int.
118684				50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0
		NP GRANT WR			Ψ1,200.00	
		04/07/2025		BOUND TREE MEDICAL, LLC	\$1,272.34	0
		RE DEPT/EMS			Ψ1,272.54	
118686				RINEHART LEGAL SERVICES, LTD.	\$5,000.00	0
		EGAL COUNSEI		RINEHART LEGAL SERVICES, LTD.	\$5,000.00	0
118687	•			TREASURED STATE OF OHIO	\$1,074,00	0
		AN SOFTWARE		TREASURER, STATE OF OHIO	\$1,074.00	O
	•			3E EITNESS LLC	\$1,040,00	0
118688				3F FITNESS LLC	\$1,040.00	0
P	urpose: FI	RE DEPT ONSI	IE FIINES	DOLKAINING		
	04/07/0005	04/07/2025	A1A/	LOWE'S	\$557.00	0

Page 1 of 4

# Payment Listing

Paymer	IL	LIS	ung
3/27/2025	to	4/8	2025

yment vice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	State
118690	04/07/2025	04/07/2025	AW	DELAWARE CO. SHERIFF'S OFFICE	\$350.00	0
Pι	ırpose: F	IRE DEPT BACK	KGROUND	CHECKS		
118691	04/07/2025	04/07/2025	AW	NAPA AUTO PARTS	\$86.41	0
Pu	urpose: R	OAD/PARK SU	PPLY & RE	PAIR PARTS		
118692	04/07/2025	04/07/2025	AW	SUNBELT RENTALS INC	\$233.90	0
Pı	urpose: P	ARK BED EDGE	ER			
118693	04/07/2025	04/07/2025	AW	OHIO MULCH	\$1,500.00	0
Pı	urpose: P	ARK MULCH SU	JPPLY			
118694	04/07/2025	04/07/2025	AW	ANGIE ELLERBROCK	\$43.48	0
Pı	urpose: A	DMIN SUPPLY	REIMB			
118695	04/07/202	5 04/07/2025	AW	TRACTOR SUPPLY CREDIT PLAN	\$211.11	0
Pı	urpose: P	ARK SPRAYER	PARTS			
118696	04/07/202			COLUMBIA GAS	\$736.81	0
Pı		ITILITIES - FIRE			OS magani <sup>ca</sup>	
118697	04/07/202			BEEM'S BP DIST INC	\$1,528.71	0
		ROAD/FIRE FUE		BEET ALLE PHYSICAL BURNEY BURN	119	
118698	04/07/202			MIATI EMBROIDERY	\$1,148.24	C
		IRE DEPT CLO			9000000	
118699	04/07/202			OHIO ASSOC OF EMERG MEDICAL SVCS	\$85.00	C
		IRE DEPT MEM		OTHER AGOOD OF EMERICA MEDIOAL OVOC	Ψ00.00	
118700	04/07/202			KEITH ERNSBERGER	\$810.00	
		IRE DEPT FULL			φ010.00	
118701	04/07/202			LOEB ELECTRIC	\$2.64	
		ROAD DEPT SIG			\$2.04	
118702	urpose: F			ADVANCED INDUSTRIAL PRODUCTS	\$424.65	
		ROAD DEPT HYI			\$424.03	
					\$160.66	
118703	04/07/202			OFFICE CITY EXPRESS	\$160.66	C
	I Industry of	DMIN OFFICE		DRICE FARMS ORGANICS LTD	¢204.00	
118704	04/07/202			PRICE FARMS ORGANICS, LTD.	\$294.00	C
	and the second	PARK TOPSOIL		OUR DEST OF COLUMNIES	0.450.00	
118705	04/07/202			OHIO DEPT OF COMMERCE	\$150.00	C
				DEP FUND DUES	Manager Land	lari L
118706	04/08/202			CRAIG ARMSTRONG	\$250.00	
				DT/UNIFORM ALLOWANCE	Total Control of the	
	04/08/202			BOB BARCUS	\$250.00	
				DT/UNIFORM ALLOWANCE	THE STREET	100.00
118708	04/08/202			TODD COOPER	\$250.00	
Pi				DT/UNIFORM ALLOWANCE		
118709	04/08/202			KEITH ERNSBERGER	\$250.00	
				OT/UNIFORM ALLOWANCE		
118710	04/08/202			JACK GUYTON	\$250.00	
P				OT/UNIFORM ALLOWANCE		
118711	04/08/202	5 04/08/2025	AW	GABE HAFNER	\$250.00	
P	urpose: F			OT/UNIFORM ALLOWANCE		
118712	04/08/202	5 04/08/2025	AW	DAVID HAUSFELD	\$250.00	
P	urpose: F	FIRE DEPT FULI	TIME BOO	OT/UNIFORM ALLOWANCE		

Page 2 of 4

### Payment Listing

3/27/2025 to 4/8/2025

ayment dvice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
118713	04/08/2025	04/08/2025	AW	KYLE HELFER	\$250.00	0
Pi	urpose: FII	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118714	04/08/2025	04/08/2025	AW	GREG HUFF	\$250.00	0
Pt	urpose: FII	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118715	04/08/2025	04/08/2025	AW	JOE KELLY	\$250.00	0
Pt	urpose: FII	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118716	04/08/2025	04/08/2025	AW	DOUG KINDELL	\$250.00	0
Pt	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118717	04/08/2025	04/08/2025	AW	KYLE MCINTIRE	\$250.00	0
Pt	urpose: FII	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118718	04/08/2025	04/08/2025	AW	CORBIN PELTIER	\$250.00	0
Pi	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118719	04/08/2025	04/08/2025	AW	JESSE RICE	\$250.00	0
Pı	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118720	04/08/2025	04/08/2025	AW	JEREMY SCHEELER	\$250.00	0
Pı	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118721	04/08/2025	04/08/2025	AW	RHYAN SCHOLL	\$250.00	0
Pı	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118722	04/08/2025	04/08/2025	AW	MARK SMOTHERS	\$250.00	0
Pi	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118723	04/08/2025	04/08/2025	AW	BEN THOMAS	\$250.00	0
Pi	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118724	04/08/2025	04/08/2025	AW	MICAH WERLING	\$250.00	0
Pi	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118725	04/08/2025	04/08/2025	AW	TY WILLIAMS	\$250.00	0
Pi	urpose: FI	RE DEPT FULL	TIME BOO	T/UNIFORM ALLOWANCE		
118726	04/08/2025	04/08/2025	AW	ADVANCED TURF SOLUTIONS	\$2,196.00	0
Pi	urpose: PA	ARK PRE-EMEI	RGE FERT/	CHEM		
118727	04/08/2025	04/08/2025	AW	FRONTIER	\$455.76	0
Pi	urpose: U	TILITIES - FIRE	DEPT			
118728	04/08/2025	04/08/2025	AW	CHARTER COMMUNICATIONS	\$109.99	0
Pi	urpose: U	TILITIES - ADM	IN DEPT			
118729	04/08/2025			OHIO MULCH	\$600.00	0
Pi	urpose: PA	ARK MULCH SI	JPPLY			
				Total Payments:	\$201,568.14	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$201,568.14	
				Total Less Conversion vouchers.	φ201,000.14	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

<sup>\*</sup> Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for