

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

February 25, 2026

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, February 25, 2026 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order at 7:09 p.m. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-absent. Trustee Garrett led the Pledge of Allegiance.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the February 11, 2026 meeting with corrections as noted. Vote: Haney-yes, Garrett-yes.

Public Input

None.

Financial Report

Mr. Garrett certified Fiscal Officer Davis provided financial reports to the Board, and money is available to pay bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$12,658,195.18
- Fire,Road,Special Funds	<u>\$ 501,395.13</u>
- Total All Funds	\$13,159,590.31

Mr. Haney moved and Mr. Garrett seconded to approve pending vouchers, warrants and purchase orders #20-27, 119419-119448, all totaling \$306,814.32. Vote: Haney-yes, Garrett-yes.

Zoning Department

Zoning Inspector Ric Irvine provided the following updates:

- Zoning Permits issued since the previous report: 3 single family residences, 1 revision, 1 addition, 1 accessory building, and 1 pool.
- The Riverside Drive property board of zoning appeals (BZA) case was continued until March 10, 2026. The meeting on February 10, 2026 was well attended by residents.
- Two BZA variance hearings are scheduled for March 24, 2026.
- The zoning violation at 8220 Dublin Road has been resolved for the time being. Assistant Prosecutor Vince Villio of the Delaware County Prosecutor's Office contacted the attorney representing the property owner regarding possible litigation, and the property owner has now stopped the activity which was in violation of zoning codes. The property owner may choose to revisit this in the future by requesting a zoning variance or change in zoning. If violations continue at this property, the Township is now in a position to enforce compliance.

Fire Department

-Discussion began whether the township will begin soft billing non-residents for EMS mutual aid runs as the adjoining townships do. Topic tabled.

Road/Cemetery/Park Department

Road supervisor Nathan Wilgus provided the following updates:

- Four quotes have been received for an upfitting package for the single axle dump truck ordered in January. The bidders were Henderson Products, The Dexter Company, Concord Road Equipment Manufacturing, and Kalida Truck Equipment. All bids were in the same price range. Discussion was held on comparing the quote specs and providers. There was also discussion on Concord Township joining NPPGov, a national cooperative procurement organization, to obtain the best pricing on these contracts. Mr. Haney moved and Mr. Garrett seconded to approve Resolution #26-0225-1 authorizing Concord Township to participate in contracts awarded by the NPPGov joint purchasing program. Vote: Haney-yes, Garrett-yes. Mr. Garrett moved and Mr. Haney seconded to purchase the upfitting accessories package from Henderson Products for the new M2-106 Freightliner, at a cost not to exceed \$140,000 and to be paid from the Concord Township General Fund. Vote: Haney-yes, Garrett-yes.
- The park fence vendor was contacted about accident damage to the new ballfield fencing. They will come next week to assess the needed repairs, and also continue working on the ballfield fences as weather permits. Bellpoint Youth Athletic Association has requested a liner be added on top of all the chain link fences. Mr. Garrett authorized Mr. Wilgus to work with

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the vendor to have this completed provided the cost is within the department's preauthorized spending limit of \$5,000.

Old Business

- With regard to the mutual aid contract renewal with the Washington Township (Franklin County) Fire Department approved by the Trustees on January 28, 2026, there was conversation about providing the necessary Trustee signatures via DocuSign as requested by Washington Township. It was determined the Trustees would physically sign a paper copy of the agreement which will be provided to Washington Township.

- Mr. Garrett shared that the upcoming Meet the Trustees meeting for residents has been rescheduled to Saturday, March 28 at 9:00 a.m. at the Concord Township Community Building. Mr. Garrett requested that this information be shared on the Concord Township website, on social media, and via public notice posted at the Township Hall.

New Business

- Mr. Haney reported that he has been working with Township Administrative Assistant Kate Leopold regarding electronic building access after hours. The Township's current system is nearing its end of life and the vendor is no longer in business. Our current camera system installer, MaxTech, can provide this service as an add-on to their current service. Various options were discussed and it was determined MaxTech was the best solution. Mr. Haney moved and Mr. Garrett seconded to hire MaxTech to update our current camera system to allow for electronic door access at a one-time cost not to exceed \$3,000. Vote: Haney-yes, Garrett-yes.

Fiscal Officer Report

No report.

Adjournment


With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn; unanimously in favor. The meeting was adjourned at 7:38 p.m.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

February 25, 2026

Call to Order

Pledge of Allegiance

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Fire Chief Report

Road/Park Dept

Old Business

Washington Mutual Aid Agreement

Dump Truck Package

New Business

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2026

Fund #	Fund Name	Fund Balance 1/1/2026	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Revenue Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2026	Non-Pooled Balance	Pooled Balance
1000	General	\$12,986,355.15	\$0.00	\$17,202.95	\$0.00	\$0.00	\$13,003,558.10	\$345,362.92	\$0.00	\$0.00	\$12,658,195.18	\$0.00	\$12,658,195.18
2011	Motor Vehicle License Tax	\$4,307.30	\$0.00	\$3,349.48	\$0.00	\$0.00	\$7,656.78	\$7,206.42	\$0.00	\$0.00	\$450.36	\$0.00	\$450.36
2021	Gasoline Tax	\$38,732.19	\$0.00	\$35,583.68	\$0.00	\$0.00	\$74,315.87	\$46,696.37	\$0.00	\$0.00	\$27,619.50	\$0.00	\$27,619.50
2031	Road and Bridge	\$166,919.45	\$0.00	\$2,157.66	\$0.00	\$0.00	\$169,077.11	\$41,419.25	\$0.00	\$0.00	\$127,657.86	\$0.00	\$127,657.86
2041	Cemetery	\$39,131.27	\$0.00	\$399.00	\$0.00	\$0.00	\$39,530.27	\$0.00	\$0.00	\$0.00	\$39,530.27	\$0.00	\$39,530.27
2111	Fire District	\$911,618.19	\$0.00	\$29,277.32	\$0.00	\$0.00	\$940,895.51	\$676,803.74	\$0.00	\$0.00	\$264,091.77	\$0.00	\$264,091.77
2231	Permissive Motor Vehicle License Tax	\$7,037.59	\$0.00	\$6,720.80	\$0.00	\$0.00	\$13,758.39	\$4,610.86	\$0.00	\$0.00	\$9,147.53	\$0.00	\$9,147.53
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	OneOhio Opioid Settlement Fund	\$12,354.34	\$0.00	\$0.00	\$0.00	\$0.00	\$12,354.34	\$0.00	\$0.00	\$0.00	\$12,354.34	\$0.00	\$12,354.34
4901	TIF Dublin Strg Pub Infrast Improv	\$20,543.50	\$0.00	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$20,543.50
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,186,998.98	\$0.00	\$94,690.89	\$0.00	\$0.00	\$14,281,689.87	\$1,122,099.56	\$0.00	\$0.00	\$13,159,590.31	\$0.00	\$13,159,590.31

Last reconciled to bank: 12/31/2025 – Total other adjusting factors: \$0.00

Payment Listing
2/12/2026 to 2/24/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
20-2026	02/18/2026	02/18/2026	CH	Ohio Police & Fire Pension Fund	\$94,763.96	O	
	Purpose:	FIRE DEPT PENSION CONTRIB JAN					
21-2026	02/18/2026	02/18/2026	CH	CBIZ BENEFITS	\$3,812.35	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
22-2026	02/18/2026	02/18/2026	CH	CBIZ BENEFITS	\$199.20	O	
	Purpose:	HRA INSUR CLAIM REIMB					
23-2026	02/23/2026	02/23/2026	CH	CBIZ BENEFITS	\$47.76	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
24-2026	02/23/2026	02/23/2026	CH	EQUITABLE	\$3,829.95	O	
	Purpose:	TWP DENTAL INSUR ADDL					
25-2026	02/23/2026	02/23/2026	CH	ANTHEM BCBS OH GROUP	\$48,056.43	O	
	Purpose:	MEDICAL INSURANCE +MEWA QTR1					
26-2026	02/23/2026	02/23/2026	CH	Ohio Bureau of Workers Compensation	\$4,476.00	O	
	Purpose:	TWP ANNUAL BWC PAYROLL TRUE-UP 2025					
27-2026	02/24/2026	02/24/2026	CH	HR BUTLER, LLC	\$98,591.60	O	
	Purpose:	PAYROLL PROCESSING FEES					
119419	02/23/2026	02/23/2026	AW	DELCO DIESEL	\$1,607.76	O	
	Purpose:	ROAD DEPT TRUCK348 DPF FILTER					
119420	02/23/2026	02/23/2026	AW	DELCO DIESEL	\$87.89	O	
	Purpose:	ROADS TRUCK 348 DPF FILTER SUPPLIES					
119421	02/23/2026	02/23/2026	AW	THE DEXTER COMPANY	\$113.00	O	
	Purpose:	ROAD DEPT SVC TRUCK TOOL BOX					
119422	02/23/2026	02/23/2026	AW	INTERSTATE BILLING SERVICE, INC.	\$280.00	O	
	Purpose:	ROAD TRUCK 348 DPF FILTER PARTS					
119423	02/23/2026	02/23/2026	AW	DAMRON FAMILY FARMS	\$500.00	O	
	Purpose:	FIRE DEPT BAYS HEAT REPAIR					
119424	02/23/2026	02/23/2026	AW	FIRE DEPARTMENT TRAINING NETWORK	\$300.00	O	
	Purpose:	QUARTERLY FIRE TRAINING					
119425	02/23/2026	02/23/2026	AW	NAPA AUTO PARTS	\$1,162.46	O	
	Purpose:	ROAD DEPT REPAIRS AND MAINTENANCE					
119426	02/23/2026	02/23/2026	AW	HENDERSON PRODUCTS INC	\$599.49	O	
	Purpose:	ROAD DEPT TRUCK351 SNOWPLOW PARTSQ					
119427	02/23/2026	02/23/2026	AW	CARGILL, INC	\$16,822.80	O	
	Purpose:	ROAD DEPT WINTER ROCK SALT MATERIAL, ROAD DEPT WINTER ROCK SALT, ROAD DEPT WINTER ROCK SALT, ROAD DEPT WINTER ROCK SALT					
119428	02/23/2026	02/23/2026	AW	ENZO'S CLEANING SOLUTIONS LLC	\$380.12	O	
	Purpose:	ROAD DEPT SOAP AND SALT NEUTRALIZER					
119429	02/23/2026	02/23/2026	AW	BOUND TREE MEDICAL, LLC	\$831.99	O	
	Purpose:	FIRE DEPT MEDICAL SUPPLIES					
119430	02/23/2026	02/23/2026	AW	THE DEXTER COMPANY	\$1,562.34	O	
	Purpose:	ROAD DEPT SVC TRUCK TOOL BOX					
119431	02/23/2026	02/23/2026	AW	DEL-CO WATER CO INC	\$326.04	O	
	Purpose:	FIRE DEPT WATER JAN26, ROAD DEPT WATER JAN26, ADMIN BLDG WATER JAN26, PARK DEPT WATER JAN26					
119432	02/23/2026	02/23/2026	AW	MADISON ENERGY COOP ASSOC INC	\$337.43	O	
	Purpose:	ROAD DEPT GAS JAN26					
119433	02/23/2026	02/23/2026	AW	OHIO EDISON	\$2,309.93	O	
	Purpose:	PARK DEPT ELECTRIC JAN26, ROAD DEPT ELECTRIC JAN26, ADMIN BLDG ELECTRIC JAN26					
119434	02/23/2026	02/23/2026	AW	VERIZON WIRELESS	\$441.75	O	
	Purpose:	FIRE DEPT PHONE AND INTERNET JAN26					
119435	02/23/2026	02/23/2026	AW	OHIO EDISON	\$1,543.54	O	
	Purpose:	FIRE DEPT ELECTRIC JAN26					
119436	02/23/2026	02/23/2026	AW	MIATI EMBROIDERY	\$395.00	O	
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE					
119437	02/23/2026	02/23/2026	AW	JACK GUYTON	\$189.00	O	
	Purpose:	LIFE SAFETY CLASS REIMBURSEMENT					
119438	02/23/2026	02/23/2026	AW	WEAVER OVERHEAD DOOR INC.	\$270.00	O	
	Purpose:	FIRE DEPT BAY 2 & 5 REAR DOOR MAINT					
119439	02/23/2026	02/23/2026	AW	SWOP4G	\$35.00	O	
	Purpose:	ROAD DEPT SALT BID MEMBER DUES					
119440	02/23/2026	02/23/2026	AW	Ohio Public Employees Retirement System	\$12,864.68	O	
	Purpose:	TWP PENSION CONTRIB JAN26					

Payment Listing
2/12/2026 to 2/24/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
119441	02/23/2026	02/23/2026	AW	KLEEM, INC.	\$1,519.41	O
	Purpose: ROAD DEPT SIGNAGE SUPPLIES					
119442	02/23/2026	02/23/2026	AW	GOVERNMENT FORMS AND SUPPLIES	\$306.74	O
	Purpose: ADMIN MINUTE BOOKS SUPPLY					
119443	02/24/2026	02/24/2026	AW	BEEM'S BP DIST INC	\$3,165.48	O
	Purpose: ROAD/FIRE DEPT FUEL SUPPLY					
119444	02/24/2026	02/24/2026	AW	COCP DISTRIBUTION SERVICES LLC	\$286.40	O
	Purpose: FIRE DEPT EMS DRUG SUPPLIES, FIRE DEPT EMS DRUG SUPPLIES					
119445	02/24/2026	02/24/2026	AW	ATLANTIC EMERGENCY SOLUTIONS	\$2,472.33	O
	Purpose: FIRE DEPT Q341 REPAIRS					
119446	02/24/2026	02/24/2026	AW	OHIO ASSOC OF EMERG MEDICAL SVCS	\$85.00	O
	Purpose: FIRE DEPT EMS MEMBERSHIP 26-27					
119447	02/24/2026	02/24/2026	AW	MIATI EMBROIDERY	\$691.00	O
	Purpose: FIRE DEPT CLOTHING ALLOWANCE					
119448	02/24/2026	02/24/2026	AW	BOUND TREE MEDICAL, LLC	\$1,550.49	O
	Purpose: FIRE DEPT EMS/DRUG SUPPLIES					
Total Payments:					\$306,814.32	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$306,814.32	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION NO. 26-0225-1

IN THE MATTER OF CONCORD TOWNSHIP BEING AUTHORIZED TO PARTICIPATE IN CONTRACTS AWARDED BY THE NPPGOV JOINT PURCHASING PROGRAM

It was moved by Mr. Haney, and seconded by Mr. Garrett, to approve the following Resolution:

WHEREAS, Ohio Revised Code 9.48(B)(2) provides that a political subdivision, i.e. township, may participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership.

WHEREAS, Acquisition by a political subdivision of equipment, material, supplies, or services, through participation in a contract of another political subdivision or participation in an association program under division (B)(2) of this section, is exempt from any competitive selection requirements otherwise required by law, if the contract in which it is participating was awarded pursuant to a publicly solicited request for a proposal or a competitive selection procedure of another political subdivision within this state or in another state.

WHEREAS, NPPGov is a national cooperative procurement organization joint purchasing program offering publicly solicited contracts to government entities nationwide, with contracts created through a public solicitation and award process, free membership, and no minimum purchasing obligations.

NOW, THEREFORE, Be it Resolved by The Concord Township Board of Trustees:

SECTION 1. That the Board of Trustees hereby authorizes membership in NPPGov in the name of Concord Township to participate in NPPGov contracts for the purchase of machinery, materials, supplies or other articles pursuant to Ohio Revised Code 9.48.

SECTION 2. That the Board of Trustees hereby authorizes to agree in the name of Concord Township to directly pay vendors under each such contract of NPPGov in which Concord Township participates, for items it receives pursuant to the contract.

SECTION 3. That Concord Township agrees to all terms and conditions as NPPGov prescribes, and will be responsible for any claims or disputes arising out of its participation in the NPPGov joint purchasing program.

Vote: Johnson n/a, Garrett Y, Haney Y.

Adopted the 25th day of February, 2026.

Attest: 
Fiscal Officer

Board of Trustees: 