

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

January 11, 2023

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, January 11, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order and the roll was called; attending were Trustees Jason Haney and Joe Garrett.

Approval of Minutes

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the January 5, 2023 organizational meeting. Vote: Haney-yes, Garrett-yes.

Approval of Financial Report

Trustee Garrett certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$8,789,243.00
- Special Revenue Funds	<u>\$2,841,060.47</u>
- Total All Funds	\$11,630,303.47

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders and warrants # 1-2, 116708-116736, excluding #116735, all totaling \$78,097.02. Vote: Haney-yes, Garrett-yes.

It was noted year-end reports for 2022 and year-to-date reports for 2023 were included for review. Year-end filings to the County Auditor were completed. Payroll was processed in the new iSolved system for Friday.

A special meeting was scheduled for Wednesday, January 18, 2023 at 10:00 am at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015 for the Trustees to meet with the township's grant writing consultant for potential grant requests.

Public Input

Mr. Garrett noted the township has no new information on the rehabilitation house topic. There is nothing public to share from the attorneys at this time. A resident asked if the township could post on the website and send out to residents when new information will be discussed at a meeting.

Due to lack of quorum, the regular scheduled meeting on January 25, 2023 will need re-scheduled to complete end of month business. The meeting will be scheduled for Tuesday, January 24, 2023 at 9:00 a.m. at the Township Building.

Lori Kannally, liaison from Delaware General Health District, said the new Health Commissioner started last week and is very knowledgeable (previously at Ross County Health District). Ms. Kannally provided a flyer on a new county-wide composting program in conjunction with Price Farms Organics.

Zoning Department

Mr. Ric Irvine, Zoning Inspector, said the zoning department had a slow start to the year, with permits for one addition, two accessory buildings. Several permit applications are being held due to outstanding information. A letter from the Dulin property attorney was received, regarding an easement needed for a multi-purpose path along Home Road, which was a condition of development plan approval. Township legal counsel will be consulted for zoning discussions with the property owner and developer.

Road/Maintenance Department

No report.

Fire Department

Chief Cooper reported the annual inventory was completed and filed with the Fiscal Officer. The fire engine was towed to Frame & Spring for repair. The gap at the Home Road bridge apron was discussed with the County Engineer, Chris Bauserman. It has needed repair since 2021 and did not get fixed during the 2022 township road improvement repairs. Hitting the gap while responding to emergencies is adding extra wear and tear on township vehicles with longer axles.

Fiscal Officer/Correspondence

Mr. Haney moved and Mr. Garrett seconded to adopt Resolution #23-0111-1 to approve use of township funds for payment of Delaware County Regional Planning Commission dues in the amount of \$7,283.00. Vote: Haney-yes, Garrett-yes.

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Fiscal Officer Davis would like to hold a township shredding event for residents in spring after tax time, at a cost of \$1,600. Donations for People In Need could be collected. Mr. Haney moved and Mr. Garrett seconded to move forward with planning a township/community shredding event in Spring 2023. Vote: Haney-yes, Garrett-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the 2022 Township Road Mileage Certification for the Ohio Department of Transportation at a total of 50.703 miles of public roads. Vote: Haney-yes, Garrett-yes.

Old Business

A resident inquired about installing a septic line under South Park Place Road in Lucy Depp. The County currently issues utility permits on county and township roads. Townships may issue. Discussion was held with Mr. Bauserman about the process. The Trustees requested the Delaware County Engineer's office (DCEO) prepare the road/utility permit including right-of-way, and conditions of ownership and responsibility, that the Board of Trustees can review before permit approval by the County Commissioners. The Trustees want to ensure the township has no liability in the future.

New Business

Different scenarios for a proposed development and tax increment funding at Painter Farms were discussed. If the second scenario for funding and a large-lot subdivision does not work, the original smaller flag-lot development will be necessary.

Executive Session

Mr. Garrett moved and Mr. Haney seconded to enter into Executive Session per ORC 121.22(G)(8) to consider confidential information related to marketing plans, specific business strategy, production techniques, or trade secrets for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance. Trustees Garrett and Haney will attend, along with Attorney, Pete Griggs; Delaware County Engineer, Chris Bauserman; and DCEO liaison, Doug Riedel. Vote: Haney-yes, Garrett-yes.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.

ATTEST

Jill Davis
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

n/a
Bart Johnson

Joe Garrett

Jason Haney

Concord Township Trustees Meeting

January 11, 2023

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

Sewer line under S. Park Pl.

New Business

Fiscal Officer/Correspondence

Executive Session

I would like to Move to enter into Executive Session per ORC 121.22(G)(8) to consider confidential information related to marketing plans, specific business strategy, production techniques, or trade secrets for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance. (*Name anyone specifically invited to join the Trustees*)

Adjourn

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Total Fund & Adjustments & Revenue			Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
					Transfers In	Advances In	Adjustments & Revenue						
1000	General	\$8,798,429.21	\$0.00	\$2,383.33	\$0.00	\$0.00	\$8,800,812.54	\$11,569.54	\$0.00	\$0.00	\$8,789,243.00	\$0.00	\$8,789,243.00
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$0.00	\$0.00	\$0.00	\$21,547.35	\$2,670.35	\$0.00	\$0.00	\$18,877.00	\$0.00	\$18,877.00
2021	Gasoline Tax	\$95,526.55	\$0.00	\$0.00	\$0.00	\$0.00	\$95,526.55	\$11,587.79	\$0.00	\$0.00	\$83,938.76	\$0.00	\$83,938.76
2031	Road and Bridge	\$403,689.97	\$0.00	\$0.00	\$0.00	\$0.00	\$403,689.97	\$100.00	\$0.00	\$0.00	\$403,589.97	\$0.00	\$403,589.97
2041	Cemetery	\$28,903.73	\$0.00	\$0.00	\$0.00	\$0.00	\$28,903.73	\$0.00	\$0.00	\$0.00	\$28,903.73	\$0.00	\$28,903.73
2111	Fire District	\$1,110,274.15	\$0.00	\$1,545.47	\$0.00	\$0.00	\$1,111,819.62	\$52,169.34	\$0.00	\$0.00	\$1,059,650.28	\$0.00	\$1,059,650.28
2231	Permissive Motor Vehicle License Tax	\$70,743.12	\$0.00	\$0.00	\$0.00	\$0.00	\$70,743.12	\$0.00	\$0.00	\$0.00	\$70,743.12	\$0.00	\$70,743.12
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$0.00	\$0.00	\$0.00	\$1,174,210.97	\$0.00	\$0.00	\$0.00	\$1,174,210.97	\$0.00	\$1,174,210.97
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,146.64	\$0.00	\$0.00	\$0.00	\$1,146.64	\$0.00	\$1,146.64
Report Total:		\$11,704,471.69	\$0.00	\$3,928.80	\$0.00	\$0.00	\$11,708,400.49	\$78,097.02	\$0.00	\$0.00	\$11,630,303.47	\$0.00	\$11,630,303.47

Last reconciled to bank: 12/31/2022 – Total other adjusting factors: \$0.00

Payment Listing
1/1/2023 to 1/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2023	01/05/2023	01/10/2023	CH	DELTA DENTAL	\$2,760.99	O
	Purpose:	DENTAL INSURANCE PREMIUMS				
2-2023	01/05/2023	01/10/2023	CH	ANTHEM BCBS OH GROUP	\$33,905.30	O
	Purpose:	MEDICAL INSURANCE +MEWA QTR1				
116708	01/10/2023	01/10/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$210.00	O
	Purpose:	TWP PARKING LIGHTS REPAIR/LIFT				
116709	01/10/2023	01/10/2023	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR				
116710	01/10/2023	01/10/2023	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose:	ZONING CELL PHONE REIMBURSEMENT				
116711	01/10/2023	01/10/2023	AW	NATHAN WILGUS	\$100.00	O
	Purpose:	ROAD SUPER CELL PHONE REIMB				
116712	01/10/2023	01/10/2023	AW	AMERICAN ROCK SALT CO LLC	\$11,514.79	O
	Purpose:	ROAD WINTER ROCK SALT				
116713	01/10/2023	01/10/2023	AW	LOEB ELECTRIC	\$571.16	O
	Purpose:	TWP BLDG FOYER LIGHTS REPAIR				
116714	01/10/2023	01/10/2023	AW	SHERWIN WILLIAMS CO	\$254.93	O
	Purpose:	PARK PICNIC BENCH PAINT REPAIR				
116715	01/10/2023	01/10/2023	AW	CHARTER COMMUNICATIONS	\$99.99	O
	Purpose:	UTILITIES - ADMIN DEPT				
116716	01/10/2023	01/10/2023	AW	THE DEXTER COMPANY	\$73.00	O
	Purpose:	ROAD DEPT SNOWPLOW REPAIR PARTS				
116717	01/10/2023	01/10/2023	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$405.00	O
	Purpose:	TWP LEGAL COUNSEL/PERSONNEL+				
116718	01/10/2023	01/10/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$4,315.75	O
	Purpose:	FIRE DEPT HONEYWELL BOOTS				
116719	01/10/2023	01/10/2023	AW	3F FITNESS LLC	\$1,515.00	O
	Purpose:	FIRE DEPT FITNESS PROGRAM				
116720	01/10/2023	01/10/2023	AW	BEEM'S BP DIST INC	\$3,197.30	O
	Purpose:	FIRE/ROAD FUEL SUPPLY				
116721	01/10/2023	01/10/2023	AW	DATA RESOLUTIONS INC	\$435.00	O
	Purpose:	ADMIN SERVER/STATIONS MONITORING				
116722	01/10/2023	01/10/2023	AW	PORTA KLEEN	\$250.00	O
	Purpose:	PARK PORTABLE RESTROOMS				
116723	01/10/2023	01/10/2023	AW	COLUMBIA GAS	\$1,616.11	O
	Purpose:	UTILITIES - FIRE DEPT				
116724	01/10/2023	01/10/2023	AW	PHOENIX SAFETY OUTFITTERS LLC	\$2,990.00	O
	Purpose:	FIRE DEPT LION FIRE GEAR APPR9/14				
116725	01/10/2023	01/10/2023	AW	BOUND TREE MEDICAL, LLC	\$719.99	O
	Purpose:	FIRE/EMS DRUG SUPPLIES				
116726	01/10/2023	01/10/2023	AW	O.E. MEYER CO.	\$161.06	O
	Purpose:	FIRE DEPT O2 GAS SUPPLY				
116727	01/10/2023	01/10/2023	AW	SUTPHEN CORPORATION	\$6,935.12	O
	Purpose:	FIRE ENGINE REPAIR				
116728	01/10/2023	01/10/2023	AW	RUSTY'S TOWING SERVICES, INC.	\$495.00	O
	Purpose:	FIRE ENGINE EMERGENCY TOWING				

Payment Listing

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1/1/2023 to 1/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
116729	01/10/2023	01/10/2023	AW	B&C COMMUNICATIONS	\$714.65	O
Purpose: FIRE DEPT PA AMP REPAIR						
116730	01/10/2023	01/10/2023	AW	FIRE DEPARTMENT TRAINING NETWORK	\$300.00	O
Purpose: FIRE DEPT TRAINING MEMBERSHIP						
116731	01/10/2023	01/10/2023	AW	EQUITABLE	\$477.51	O
Purpose: GROUP TERM LIFE,AD&D,VISION INSUR						
116732	01/11/2023	01/11/2023	AW	MIATI EMBROIDERY	\$1,253.00	O
Purpose: FIRE DEPT CLOTHING ALLOWANCE						
116733	01/11/2023	01/11/2023	AW	JACK GUYTON	\$149.00	O
Purpose: FIRE DEPT LIFE SAFETY FORUM						
116734	01/11/2023	01/11/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$619.87	O
Purpose: FIRE DEPT HONEYWELL BOOTS						
116735	01/11/2023	01/11/2023	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
Purpose: TWP GRANT WRITING CONSULTANT						
116736	01/11/2023	01/11/2023	AW	JASON HANEY	\$160.00	O
Purpose: OTA CONFERENCE REGISTRATION						
Total Payments:					\$78,097.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$78,097.02	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



compost it!

Yes!

ALL FOODS (RAW, COOKED, SCRAPS), MEAT, BONES, OIL, COFFEE GROUNDS, DAIRY, PAPER TOWELS & NAPKINS



PRO TIPS:

- Line your bucket with newspaper to make emptying it easier.
- Keep your bucket in the freezer so that food scraps do not attract fruit flies.

No!

NO PLASTICS OF ANY KIND, NO PRODUCE STICKERS, NO COMPOSTABLE UTENSILS/CUPS, NO K-CUPS & NO COFFEE FILTERS (Some coffee filters contain plastic that does not break down.)

When bucket needs emptied, take it to Price Farms Organics, Ltd. located at 4838 Warrensburg Road, Delaware, OH | Visit Pricefarms.org for hours



Price Farms
Organics, Ltd.



Why Compost Food Scraps?

- Provides an essential recycling service for our community.
- Has a positive impact on the environment.
- Reduces the amount of material sent to landfills.
- Creates a beneficial product that provides essential nutrients to the soil.

Prevent Wasted Food from Being Landfilled:

- Buy only the amount of food you can use
- Store food properly
- Know and understand date labels
- Eat leftovers
- Donate edible food
- Compost food scraps

How Does the Residential Composting Program Work?

Pick up a bucket (one per household) from Price Farms Organics, Ltd. or City of Delaware Public Works office. Fill it with food scraps. **Drop off the composting contents only at Price Farms Organics, Ltd.**

- **What?** All foods (raw, cooked, scraps), meat, bones, oil, coffee grounds, dairy, paper towels and napkins can be placed in the bucket.
- **Who?** Open to all City of Delaware and Delaware County residents.
- **Where?** When full, take your bucket to be emptied at Price Farms Organics, Ltd. Price Farms staff will direct you where to drop off your food scraps.
- **Cost?** Free!

Bucket pick-up location:

City of Delaware Public Works

440 E. William St.
Delaware, Ohio
(740) 203-1810

Hours:

Mon-Fri 7am-3:30pm
Saturday Closed
Sunday Closed

Delawareohio.net/government/departments/public-works

Bucket pick-up AND drop-off location:

Price Farms Organics, Ltd.

4838 Warrensburg Rd.
Delaware, Ohio
(740) 369-1000
PriceFarms.org

Hours:

Mon-Fri 8am-4pm
Saturday 8am-3pm
Sunday Closed

RESOLUTION NO. 23-0111-1

Delaware County, Ohio

Mr. Haney moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to approve use of township funds for payment of Delaware County Regional Planning Commission dues calculated as follows:

End of 2022 Population Estimate of 12,032 x \$1.04/person for a total of \$12,513.00, minus a credit of \$5,230.00 for 2021 population, all totaling \$7,283.00.

Mr. Garrett seconded the motion.

Vote:	Johnson	_____
	Garrett	<u>yes</u>
	Haney	<u>yes</u>

Adopted this 11th day of January, 2023.

Attest:
Juan Davis
Fiscal Officer

Board of Trustees:
[Signature]
[Signature]
