

Held

December 29, 2014

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, December 29, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 p.m. The roll was called, and present were Trustees Karen Koch, and Bart Johnson. Other guests included Fiscal Officer Jill Davis, Fire Chief and Operations Director Todd Cooper, Zoning Inspector Ric Irvine, and several residents.

Public Input

Zoning Commission Board participation was discussed. There is interest from other members of the community to participate on the Zoning Board. The Trustees thanked the Zoning members whose terms are expiring (Fred Winther and Frank Niday) for their many years of service. Mike Hamilton, resident of Lucy Depp, introduced himself as interested in the Zoning Board and provided a resume.

Old Business

Trustee Johnson reported the township road survey was completed today in about seven hours for the 2015 Delaware County Road Improvement Program. It was determined the roads are in decent shape, and there will not be major improvements needed for 2015. However, the township needs to be prepared for the full depth repairs of subdivision roads in a few years, which will run in the hundreds of thousands. During the road survey, other general maintenance items were noted that the township road department can complete.

Zoning Department

- Zoning Inspector Ric Irvine reported no zoning permits were issued for December.
- Approximately 52 lots will be available as a result of the last phase of Scioto Reserve.
- The Courtyards at Manley Road Zoning Commission meeting was continued until January 13, 2015. The county sanitary engineer is still not satisfied with sewer availability.
- A phone call was received from the owner of the Henderson Road property. The chicken is not hers, and she is not sure what to do about the condition of her property.
- A complaint was received about an abandoned property on South Lake Hill. The roof is partially ripped off, but no trash or debris on the property. The county building department does not show an open permit for active construction.
- It was noted the Board of Zoning Appeals decision from last December 2013, that was appealed to the Delaware Court, has still not been ruled on by outgoing Judge Whitney. There has been no action on the case since March 2014.

Fire Chief & Operations Director

- The November 2014 Fire & Rescue Call Activity Report was provided to the Trustees.
- Chief Cooper discussed the appointment of a board for the firefighters dependent fund which is due the end of January 2015. Ms. Koch moved and Mr. Johnson seconded to appoint Trustee Joe Garrett to the board. Vote: Koch-yes, Johnson-yes. Ms. Koch moved and Mr. Johnson seconded to appoint resident Mike Hamilton to the board. Vote: Koch-yes, Johnson-yes.

Fiscal Officer

Correspondence was received from Preservation Parks of Delaware County to notify the township's award for the 2015 park grant in the amount of \$25,136.00. The grant will be used to pave the new parking lot extension for the multipurpose fields and baseball overflow. The grant work must be completed by November 15, 2015.

Mr. Johnson moved and Ms. Koch seconded to approve meeting minutes from the December 8, 2014 Trustees meeting. Vote: Koch-yes, Johnson-yes.

Mr. Johnson moved and Ms. Koch seconded to approve meeting minutes from the December 11, 2014 hearing for the Clarkshaw Moors development. Vote: Koch-yes, Johnson-yes.

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Mr. Johnson moved and Ms. Koch seconded to approve with one change the meeting minutes from the December 22, 2014 hearing for The Courtyards at South Section Line development. Vote: Koch-yes, Johnson-yes.

The 2015 meeting schedule was presented for review. Mr. Johnson moved and Ms. Koch seconded to continue to hold the 2015 Board of Trustee meetings on the second and fourth Mondays each month, at 7:00 p.m., at the Concord Township Community Building, except for Tuesday, May 26, 2015 in lieu of Monday, May 25, 2015 (Memorial Day). Schedule is attached and will be advertised. Vote: Koch-yes, Johnson-yes.

The Records Commission (Trustee Chair and Fiscal Officer) will hold their annual meeting immediately after the January 12, 2015 Board of Trustees meeting. The purpose of the meeting will be to review records available for disposal per the township archives schedule of retention.

Mr. Johnson moved and Ms. Koch seconded to continue all ongoing contracts with current vendors into 2015. Vote: Koch-yes, Johnson-yes.

Mr. Johnson moved and Ms. Koch seconded to approve paying expenses for elected officials who wish to attend the 2015 Ohio Township Association conventions. Vote: Koch-yes, Johnson-yes.

Mr. Johnson moved and Ms. Koch seconded to approve payment of insurance premiums for township elected officials in 2015. Vote: Koch-yes, Johnson-yes.

It was noted the 2015 organizational meeting will be held Monday, January 5, 2015 at 9:00am at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio.

Mr. Johnson moved and Ms. Koch seconded to appoint Trustee Johnson, Fiscal Officer Jill Davis, and resident Darren Webb, as Audit Committee for Concord Township for 2015. Vote: Koch-yes, Johnson-yes.

Mrs. Davis noted she will contact the Auditor's office about the best way to handle the fire, general, and/or capital fund transfers for the new fire station project.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances are: General Fund \$5,228,323.43, and balance of Special Revenue Funds \$4,355,861.18.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Ms. Koch moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants, #1321-1329, 10825-10871, all totaling \$262,385.98. Vote: Koch-yes, Johnson-yes.

As there was no further business, Ms. Koch moved and Mr. Johnson seconded to adjourn. Vote: Koch-yes, Johnson-yes.

ATTEST

BOARD OF TRUSTEES


Fiscal Officer, Jill Davis
Karen Koch

Bart Johnson



December 9, 2014

Mrs. Davis
Concord Township
6385 Home Road
Delaware, Oh 43015

Dear Mrs. Davis,

Preservation Parks of Delaware County is pleased to notify you that Concord Township's request for a Community Park Improvement Grant has been awarded \$25,136.00.

As you are aware, this is a reimbursement program. Thus, you will need to expend the money and present Preservation Parks with copies of the original invoice(s) and copies of your payment(s) and the canceled check(s). A letter itemizing the payments should also be included.

All activity to be reimbursed through the Community Park Improvement Grant Program must be 100% complete by 11/15/2015. We also prefer to have all reimbursement requests submitted by November 20, 2015. If you are not able to submit a final reimbursement request by that date, be sure to confirm in writing that the project is 100% complete and that a final reimbursement will be submitted prior to the December 10, 2015 Park Board meeting.

If events arise beyond your control which prevent completion of the project by the November 15, 2015 deadline, please notify me. You may request consideration for additional time.

Do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Thomas G. Curtin
Executive Director

PUBLIC NOTICE
CONCORD TOWNSHIP BOARD OF TRUSTEES

The Board of Trustees of Concord Township will hold their regular meetings for 2015 on the 2nd and 4th Monday of each month, unless otherwise noted. All meetings will be held at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Meeting dates are as follows:

Mon Jan 12
Mon Jan 26
Mon Feb 9
Mon Feb 23
Mon Mar 9
Mon Mar 23
Mon Apr 13
Mon Apr 27
Mon May 11
Tue May 26 (instead of Memorial Day, Mon May 25)
Mon Jun 8
Mon Jun 22
Mon Jul 13
Mon Jul 27
Mon Aug 10
Mon Aug 24
Mon Sep 14
Mon Sep 28
Mon Oct 12
Mon Oct 26
Mon Nov 9
Mon Nov 23
Mon Dec 14
Mon Dec 28

PENDING WARRANT REPORT
Concord Township [2014]

Warrant	Warrant	Voucher	Payee	Purpose
1321	207.69	V 1321	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/12/14
1322	3344.71	V 1322	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/12/14
1323	48905.37	V 1323	HR BUTLER, LLC	PAYROLL SALARIES 12/12/14
1324	14636.75	V 1324	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/12/14
1325	54.00	V 1325	PNC BANK	BANK MONTHLY SVC CHG OCT-DEC.1
1326	200.74	V 1326	HR BUTLER, LLC	PAYROLL PROCESSING FEES 12/26/14
1327	3088.71	V 1327	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/26/14
1328	46468.21	V 1328	HR BUTLER, LLC	PAYROLL SALARIES 12/26/14
1329	13441.04	V 1329	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/26/14
10825	228.06	VM10825	TIME WARNER CABLE	FIRE/ADMIN INTERNET SVC
10826	23.26	VM10826	GORDON FLESCCH CO., INC.	COPIER USAGE FEE DEC'14
10827	6947.02	VM10827	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & NOV-DEC REIMB
10828	20938.16	VM10828	TOTAL ENVIRONMENTAL SERVICES LLC	ASBESTOS ABATEMENT FINAL & GENERATOR FEE
10829	124.94	VM10829	MICRO CENTER	FIRE DEPT COMPUTER SUPPLIES
10830	151.40	VM10830	SOUTHEASTERN NATURAL GAS CO.	ROAD DEPT GAS UTILITY
10831	750.00	VM10831	CYRUS CONSTRUCTION	ROAD DEPT CURB REPAIRS
10832	72.25	VM10832	KLEEM, INC.	ROAD DEPT SIGN SUPPLY
10833	16030.00	VM10833	MULL & WEITTHMAN ARCHITECTS, INC.	ARCHITECT 79% PROGRAMMING DRAW
10834	213.50	VM10834	PNC BANK	VISA CHARGES NOV'14
10835	1007.00	VM10835	OHIO EDISON	PARK/ADMIN/MAINT ELECTRIC BILLS
10836	96.32	VM10836	DEL-CO WATER CO INC	PARK/ROAD WATER BILLS
10837	274.70	VM10837	FRONTIER	ROAD/FIRE PHONE BILLS
10838	1067.61	VM10838	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT TIRE REPAIR
10839	610.28	VM10839	WALMART COMMUNITY	FIRE/ADMIN/ROAD SUPPLIES
10840	139.13	VM10840	CIVITAS MEDIA LLC/DELAWARE GAZETTE	ROAD/FIRE TRASH REMOVAL
10841	151.96	VM10841	RUMPKS	ROAD/FIRE TRASH REMOVAL
10842	665.90	VM10842	JOHN DEERE FINANCIAL	ROAD DEPT OIL SUPPLY
10843	40.15	VM10843	THE HARDWARE EXCHANGE	FIRE DEPT HARDWARE SUPPLY
10844	5585.11	VM10844	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS NOV'14
10845	60592.40	VM10845	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS NOV'14
10846	228.04	VM10846	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
10847	70.28	VM10847	DEL-CO WATER CO INC	FIRE DEPT WATER BILL
10848	1895.70	VM10848	FIRE SERVICE INC.	FIRE DEPT EQUIPMENT
10849	36.96	VM10849	MICRO CENTER	FIRE DEPT COMPUTER SUPPLIES
10850	225.84	VM10850	W.W.WILLIAMS	FIRE DEPT OIL & ELEMENTS
10851	2766.00	VM10851	VFIS OF OHIO/OHIO PUBLIC RISKS INSURANCE	FIRE DEPT ACCID & SICK POLICY
10852	97.70	VM10852	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER SUPPLY
10853	182.90	VM10853	ROY TAILORS UNIFORM CO.	FIRE DEPT UNIFORMS
10854	2315.12	VM10854	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
10855	319.30	VM10855	HERITAGE PHARMACY, INC.	FIRE DEPT MEDIC SUPPLIES
10856	121.23	VM10856	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE SUPPLIES
10857	142.95	VM10857	INTERSTATE BILLING SERVICE, INC.	FIRE DEPT FILTERS STOCK
10858	1389.00	VM10858	WORKHEALTH	FIRE/ROAD DOT DRUG SCREENING
10859	272.87	VM10859	GRAINGER INC	ROAD DEPT FURNACE REPAIR
10860	25.99	VM10860	WALGREENS PHARMACY	EMPLOYEE FLU SHOTS
10861	873.00	VM10861	SILCO FIRE & SECURITY	COMM BLDG SPRINKLER HEADS REPAIRED
10862	166.27	VM10862	LOEB ELECTRIC	BLDG/FIRE LIGHT REPAIRS
10863	199.04	VM10863	GINGWAY PRODUCTS INC.	ROAD DEPT EXTINGUISHER BOXES
10864	43.22	VM10864	JILL DAVIS	ZONING POSTAGE & BWC CLASS REGIS REIMB
10865	140.00	VM10865	ALL-WIN ELECTRIC LLC	COMM BLDG EMERG LIGHT REPAIR
10866	401.57	VM10866	THE DELAWARE MOTIVE PARTS	FIRE/ROAD REPAIR PARTS
10867	250.00	VM10867	MICHAEL & JONI COX	REFUND COMM BLDG RENTAL/WEDDING
10868	5.39	VM10868	LOWE'S COMPANIES, INC	FIRE DEPT VACUUM BELT

PENDING WARRANT REPORT
Concord Township [2014]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10869	999.98	WV10869	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT WELDER
10870	3099.00	WV10870	FIREHOUSE SOFTWARE	FIRE DEPT RUN SOFTWARE
10871	62.26	WV10871	ADVANCED INDUSTRIAL PRODUCTS	TRUCK 348 HYDRAULIC LINE REPAIR
=====		Total Amount of Pending warrants		
262385.98				

CASH SUMMARY BY FUND
Concord Township [2014]

date: 12/29/14

FUND	Starting Balance 01/01/14	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4874974.67	1079080.02	0.00	0.00	5954054.69	725731.26	0.00	0.00	5228323.43
02 -MOTOR VEHICLE LICENSE TAX	31699.72	16898.99	0.00	0.00	48598.71	9435.15	0.00	0.00	39163.56
03 --GASOLINE TAX	147382.97	107050.00	0.00	0.00	254432.97	53072.03	0.00	0.00	201360.94
05 -CEMETERY	29764.05	8710.40	0.00	0.00	38474.45	11581.04	0.00	0.00	26893.41
10 -FIRE DISTRICT	2569538.32	2693232.21	0.00	0.00	5262770.53	2532040.27	0.00	0.00	2730730.26
11 -ROAD DISTRICT	1122682.99	407217.97	0.00	0.00	1529900.96	289247.66	0.00	0.00	1240653.30
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	100758.05	32684.14	0.00	0.00	133442.19	16382.48	0.00	0.00	117059.71
TOTAL ALL FUNDS	8876800.77	4344873.73	0.00	0.00	13221674.50	3637489.89	0.00	0.00	9584184.61