

RECORD OF PROCEEDINGS

Minutes of

~~CONCORD TOWNSHIP BOARD OF TRUSTEES~~

Meeting

BEAR GRAPHICS - 800-325-8094 FORM NO. 10148

Held

December 28, 2015

20

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, December 28, 2015 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 pm. The roll was called and attending were Trustees Karen Koch, Joe Garrett, and Bart Johnson.

Mr. Johnson moved and Mr. Garrett seconded to approve the minutes from the previous meeting December 14, 2015. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

The Concord Township Firefighters presented a thank you gift to Trustee Karen Koch for her 36 years of service to the township.

Lee and Leslie Montgomery, owners of the property at 6893 South Section Line Road, discussed their plans with the Board. The township has been requesting the owners clean up the property since July. They purchased the property to fix up and rent out, have almost completed covered the exterior with plywood, and ordered siding. They will also be taking the roof and walls off the original house in the next year. The property was mowed once this year, but there are 7.5 acres to maintain. The Trustees want the property cleaned up and made attractive from the road and neighbors. Mr. Johnson requested the siding be completed by April 1. Discussion was held on dates and correspondence between the Township and owners since summer.

Old Business

Changes to the Firefighters Local Union 3755 were reviewed. Mr. Johnson moved and Mr. Garrett seconded to approve the new firefighters union contract for 2016 through 2018. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Chief Cooper reported the following:

Chief and Zoning Inspector Ric Irvine met with the owners of the Montgomery property to see if the required improvements had been made. Some work was completed but more needs to be done.

Chief Cooper mentioned the Govdeals.com listings have sold. The fire department boat motor sold for \$886 and the road department loader sold for \$12,891.

A complaint was received from 4803 Scioto Chase about a sump pump issue at the road outlet. The road department repaired the sump pump hookup to the curb gutter.

The EMS Coordinator position at the fire department was opened. Interviews and testing will continue.

New Business

Mr. Johnson moved and Mr. Garrett second to continue all ongoing contracts with current vendors into 2016. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to approve paying expenses for elected official and staff that wish to attend the 2016 Ohio Township Association convention. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to hold the annual Records Commission meeting immediately following the January 25, 2016 Board of Trustees meeting. The purpose of the meeting will be to review records available for disposal per the records retention schedule. The Trustees requested the Records Commission be composed of new Trustee Haney and Fiscal Officer Davis.

It was noted the 2016 organizational meeting will be held Tuesday, January 5, 2016 at 9:00 am at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio.

A discussion was held to clarify bid opening dates for the township fire station project. The architect will be contacted to verify the date. The architect contract and draw submissions to date were reviewed.

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Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances are: General Fund \$5,796,620.17, Special Revenue Funds \$4,347,439.64.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #1449-1452, 11649-11686, all totaling \$199,840.14. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Koch-yes, Garrett-yes, Johnson-yes.


ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Karen Koch


Joe Garrett


Bart Johnson

December 28, 2015

CONCORD TOWNSHIP TRUSTEES MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Lee Montgomery

OLD BUSINESS

NEW BUSINESS

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – certify fiscal officer has provided financial records and I need a motion for pay the bills, and approve pending warrants, purchase orders and blanket certificates.

ADJOURN

Good bye, Friends. Being involved with the township for 36 years has been a long and rewarding journey and I thank you for being a part of the last miles of my trip.
Happy Trails!

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1449	206.65	V 1449	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/24/15
1450	3416.71	V 1450	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/24/15
1451	45196.04	V 1451	HR BUTLER, LLC	PAYROLL SALARIES 12/24/15
1452	13723.00	V 1452	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/24/15
11649	229.44	VW11649	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
11650	529.44	VW11650	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/7-12/10
11651	5683.00	VW11651	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & NOV-DEC CLAIM REIMB
11652	320.61	VW11652	LOWE'S COMPANIES, INC	ROAD/FIRE SHOP REPAIR PARTS
11653	243.06	VW11653	TIME WARNER CABLE	FIRE/ADMIN INTERNET SVC
11654	49.96	VW11654	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SHOP SUPPLIES
11655	19.14	VW11655	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEE DEC
11656	195.00	VW11656	MIDWEST SIGN SOLUTION SIGN SMITH LLC	ROAD DECALS FOR NEW DUMP TRUCK
11657	944.29	VW11657	USPS POSTMASTER	ADMIN POSTAGE FOR TRASH CONTRACT MAILING
11658	226.97	VW11658	FRONTIER	FIRE DEPT PHONE BILL
11659	147.00	VW11659	THOMSON WEST	ADMIN LOCAL GOVT LAW SUBSCRIPTION
11660	66.20	VW11660	GINGWAY PRODUCTS INC.	ROAD DEPT METAL SUPPLY
11661	198.40	VW11661	GINGWAY PRODUCTS INC.	ROAD DEPT METAL STAND SUPPLY
11662	5406.64	VW11662	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS NOV'15
11663	1197.75	VW11663	OHIO EDISON	FIRE DEPT ELECTRIC UTILITY
11664	63.67	VW11664	DEL-CO WATER CO INC	FIRE DEPT WATER UTILITY
11665	748.80	VW11665	PHYSIO-CONTROL, INC.	FIRE DEPT LUCAS DEVICE BATTERY
11666	896.42	VW11666	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT EQUIP/SUPPLY
11667	122.49	VW11667	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE SUPPLY
11668	96.89	VW11668	FINLEY FIRE EQUIPMENT	FIRE DEPT TOOLS/ADAPTER
11669	237.54	VW11669	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS EQUIPMENT
11670	1233.44	VW11670	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD GAS SUPPLY
11671	19.12	VW11671	OFFICE CITY EXPRESS	FIRE DEPT OFFICE SUPPLY/HELD
11672	86.46	VW11672	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER RENTAL
11673	101.92	VW11673	SUPER VACUUM MANUFACTURING CO INC	FIRE DEPT HALOGEN BULB
11674	1180.50	VW11674	CONSOLIDATED FLEET SERVICES INC	FIRE DEPT ANNUAL LADDER TESTING
11675	161.12	VW11675	WALMART COMMUNITY	FIRE DEPT STATION SUPPLY
11676	896.00	VW11676	FIRE SAFETY SERVICES, INC.	FIRE DEPT AIR BOTTLE TESTING
11677	800.00	VW11677	PATRIDGE SURVEYORS & ENGINEERS LLC	SURVEY FOR DELCO EASEMENT 7990 DUBLIN RD
11678	125.00	VW11678	STOUT'S SERVICE INC	FIRE DEPT DODGE DAKOTA MUFFLER REPAIR
11679	458.76	VW11679	SIMPLEX GRINNELL	FIRE DEPT ALARM SYSTEM MONITORING
11680	1854.14	VW11680	PNC BANK	FIRE/ADMIN SUPPLIES & REPAIRS
11681	78.70	VW11681	SOUTHEASTERN NATURAL GAS CO.	ROAD DEPT GAS UTILITY
11682	52.13	VW11682	CIVITAS MEDIA LLC/DELAWARE GAZETTE	ADMIN ADVERTISEMENT/ORG MTG
11683	152.00	VW11683	HORTON EMERGENCY VEHICLES	FIRE DEPT REPAIR M341 CONVERTER
11684	669.53	VW11684	THE DELAWARE MOTIVE PARTS	FIRE/ROAD REPAIR PARTS
11685	47049.93	VW11685	MULL & WEITHMAN ARCHITECTS, INC.	ARCHITECT BILLING CD'S, BIDDING, ADMIN
11686	64756.28	VW11686	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTIBUTIONS NOV'15
199840.14		Total Amount of Pending Warrants		

CASH SUMMARY BY FUND
Concord Township [2015]

Date: 12/28/15

FUND	Starting Balance 01/01/15	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers out (MEMO ONLY)	Advances out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5232927.19	1152147.51	0.00	0.00	6385074.70	588454.53	0.00	0.00	5796620.17
02 -MOTOR VEHICLE LICENSE TAX	39182.63	17318.59	0.00	0.00	56501.22	39995.56	0.00	0.00	16505.66
03 -GASOLINE TAX	201461.05	107818.48	0.00	0.00	309279.53	196621.43	0.00	0.00	112658.10
05 -CEMETERY	26893.41	14166.40	0.00	0.00	41059.81	7929.45	0.00	0.00	33130.36
10 -FIRE DISTRICT	2730730.26	2760540.24	0.00	0.00	5491270.50	2779331.80	0.00	0.00	2711938.70
11 -ROAD DISTRICT	1240653.30	419426.28	0.00	0.00	1660079.58	262021.91	0.00	0.00	1398057.67
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	50988.14	0.00	0.00	50988.14	0.00	0.00	0.00	50988.14
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	117116.92	34068.75	0.00	0.00	151185.67	127024.66	0.00	0.00	24161.01
TOTAL ALL FUNDS	9588964.76	4556474.39	0.00	0.00	14145439.15	4001379.34	0.00	0.00	10144059.81