

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held

November 28, 2016

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, November 28, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:20 p.m. The roll was called, and Trustees Joe Garrett and Bart Johnson were present.

Minutes

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes from the previous meeting. Vote: Garrett-yes, Johnson-yes.

Public Input

Tim Miller, resident at 6294 South Park Place West, Lucy Depp, discussed a recent shed permit approval for a neighboring property. The property in question is a 0.10 acre lot, and he thought nothing could be built on a property less than 1.5 acres, per the previous zoning code and inspector, Dick Dodge. Mr. Miller asked about building a shed years ago and was told no, but was permitted to later through an arrangement with Mr. Dodge. The zoning code was revised in 2005 and Mr. Miller would like to check the wording in that code, versus the current zoning code, that allows the shed to be approved. Per Zoning Inspector Ric Irvine, the shed is allowed under Section 9.03, permitted uses "b" accessory buildings, which are also defined in Section 4.01 of the current zoning code. The accessory building must have setbacks of 5' sides, 10' rear, 60' front, and the shed in question is to be placed on the back corner of the property. It was unknown if there are deed restrictions in Lucy Depp. Trustee Johnson told Mr. Miller if he was unhappy with the decision, he could go to the Board of Zoning Appeals and file against the permit. Mr. Miller said the residents of Lucy Depp are trying to maintain a certain atmosphere in the development, and he did not think a shed on a lot without a primary residence was allowed.

Old Business

Windows are leaking in the township lobby and were checked prior to the meeting.

Road improvements for 2017 were submitted to Delaware County by Trustee Johnson for a bid and estimate. The Board can then choose what improvements to do based on cost. It was noted catch basins were repaired during improvements this year, and more could be done next year. Campbell Drive needs added to the County submission.

The Record of Zoning Complaint form needs updated for the website. Fiscal Officer Davis will review with Trustee Haney.

Sunshine Law and Ethics Training was attended by Ms. Davis on November 17, 2017.

New Business

The organization meeting for 2017 was scheduled for Tuesday, January 3, 2017 at 9:00 AM at the Township Building, 6385 Home Road, Delaware, Ohio 43015.

The Delaware Health Department's Keep Delaware County Beautiful Coalition has chosen Concord Township (along with Berkshire, Berlin and Delaware Townships) to receive the Recycling Award at the annual Recognition Reception. The event will be held Tuesday, December 6, 2017 at the Berkshire Township Hall.

Mr. Johnson noted township elected or appointed officials are invited to participate in the Citizens Sheriff Academy held by the Delaware County Sheriff's Department for nine weeks, Tuesday, January 10, 2017 through March 7.

A ballot was presented for OTARMA Board elections. Two positions will be elected by the OTARMA membership on Friday, January 27, 2017. After review, Mr. Johnson moved and Mr. Garrett seconded to choose one nominee, Sandra Stults of Ostrander, to serve on the OTARMA Board. Vote: Garrett-yes, Johnson-yes.

Zoning Department

Zoning Inspector Ric Irvine issued 17 permits in November.

The Pettit property was sent a letter about a parked/crashed nuisance car.

Mr. Johnson shared the nuisance property on US 42 has been substantially improved.

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No other calls have been received on the commercial property at Moore and Dublin Roads that is listed for sale.

Mr. Irvine shared the new roundabouts that connect to Sawmill Parkway are dangerous. People are driving through the intersections are high speed. He said the electric pole was also moved from the new parkway.

Director of Operations

Chief Cooper will mention the lobby window leaks to Charter Hill Construction for their recommendations and/or ideas. Action and/or repairs will be made in spring.

Sunday evening Mr. Cooper received a report of a man trying to get into the old concession stand at Klondike Park. The electric service will be checked by AEP and boxed underground in case of future hook up needs. The old concession stand will be torn down by the township maintenance department. Ms. Davis will have the structure removed from the insurance policy.

A bid from Cyrus Construction was received for repair to twenty year old catch basins and curbs. More need repair. No action will be taken due to weather and temperatures.

A request was received from a resident for sidewalk installation in front of Eli Pinney school. The Trustees reviewed, but a sidewalk would have to be placed along the road and inside the school road loop. The Trustees could not determine how, why, or where a sidewalk would be helpful for school access. No action taken.

Shawnee Hills Village Council is holding its third reading tonight for approval of a trash and recycling program, and joining with Concord Township's contract. If approved, and if the township and Republic Waste also approve, the Prosecutor's office will be asked to draft an addendum contract. After discussion, **Mr. Johnson moved and Mr. Garrett seconded to allow Shawnee Hills to join the Republic Waste trash and recycling contract with Concord Township. Vote: Garrett-yes, Johnson-yes.** Mr. Johnson shared Ostrander may also be interested.

Flu shots are available at Walgreens for township employees and officials.

The road department truck was delivered for dent repairs today.

The mezzanine (second level) concrete was poured today at the new fire station. The steel work has been slow so far.

A group called Greenwell would like to use Concord Park for a competition on Sunday, May 7, 2017. The Trustees approve the use, but would like to know if the money raised will benefit local needs.

It was noted deposits from EMS billing have not been received yet.

Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,933,352.66, and Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$4,995,124.49.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Garrett moved and Mr. Johnson seconded to approve all pending purchase orders, vouchers, and warrants #1558-1561, 12456-12488, totaling \$522,924.23. Vote: Garrett-yes, Johnson-yes.**

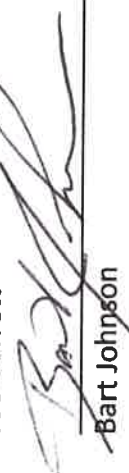
As there was no further business, **Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Garrett-yes. Johnson-yes.**

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Joe Garrett


Bart Johnson

November 28, 2016

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS
Road inspection submittal

NEW BUSINESS
set date(s) for year-end (if needed) and new year organizational meetings.

M 12/26
T 1/3.

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station Update
EMS Billing update

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

PENDING WARRANT REPORT
Concord Township [2016]

Date: 11/28/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1558	226.10	V 1558	HR BUTLER, LLC	PAYROLL PROCESSING FEES 11/25/16
1559	4287.07	V 1559	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 11/25/16
1560	97173.26	V 1560	HR BUTLER, LLC	PAYROLL SALARIES 11/25/16
1561	31436.26	V 1561	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 11/25/16
12436	275226.34	VW12436	THE SHELLY COMPANY	ROAD IMPROVEMENTS CONTRACT 2016
12457	100.00	VW12457	OLD REPUBLIC SURETY GROUP	ADMIN ASSIST BOND/ELLERBROCK
12458	229.37	VW12458	FRONTIER	FIRE DEPT PHONE BILL
12459	60.00	VW12459	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT TIRE REPAIR/BACKHOE
12460	653.50	VW12460	CLASSIC SOLUTIONS INC.	FIRE DEPT JANITORIAL SUPPLIES
12461	269.00	VW12461	BACKFLOW PROS	PARK BACKFLOW TESTING AND REPAIR
12462	249.00	VW12462	STANLEY STEEMER, COLS.#5	COMMUNITY ROOM CARPET CLEANING
12463	1123.72	VW12463	PNC BANK	FIRE DEPT HOUSING, JACK REPLACE, TIRES
12464	40.00	VW12464	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB NOV.
12465	53.90	VW12465	BATTERIES PLUS COMMERCIAL SALES	ROAD DEPT BULB SUPPLIES
12466	81.97	VW12466	SHERWIN WILLIAMS CO	ROAD DEPT PAINTING SUPPLIES
12467	22.97	VW12467	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
12468	67.66	VW12468	OFFICE CITY EXPRESS	ADMIN PRINTER INK SUPPLY
12469	165.00	VW12469	BACKFLOW PROS	BACKFLOW TESTING DUBLIN RD & MECH RM
12470	598.80	VW12470	THE DEXTER COMPANY	ROAD DEPT TRUCK#347 REPAIR PARTS
12471	263.10	VW12471	VERIZON WIRELESS	ROAD/FIRE CELL PHONE BILLS
12472	328.91	VW12472	DEL-CO WATER CO INC	PARK,ADMIN,ROAD,NEW FIRE WATER BILLS
12473	16.33	VW12473	GORDON FLESH CO., INC.	ADMIN COPIER USAGE FEE
12474	9717.43	VW12474	OHIO PUBLIC ENTITY CREDIT PLAN	HRA ADMIN & REIMB OCT-NOV
12475	41.88	VW12475	TRACTOR SUPPLY CREDIT PLAN	PARK ANTIFREEZE/WINTERIZE RESTROOMS
12476	228.06	VW12476	OHIO EDISON	ADMIN/ROAD/PARK ELECTRIC UTILITY
12477	990.63	VW12477	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS SVC
12478	121.94	VW12478	MIAMI EMBROIDERY	FIRE DEPT CLOTHING
12479	1089.00	VW12479	MEDFLIGHT OF OHIO	FIRE DEPT IV PUMP REPAIR
12480	332.80	VW12480	PRINCIPAL TRUCK SUPPLY INC.	FIRE DEPT E343 REAR AXLE REPAIR
12481	112.92	VW12481	CHAD MAST	FIRE DEPT EDUC REIMB PER CONTRACT
12482	855.00	VW12482	W.W.WILLIAMS	FIRE DEPT Q341 REPAIRS
12483	6673.58	VW12483	CFIS GROUP INC.	ROAD DEPT PARTS SUPPLIKIES
12484	126.89	VW12484	FRANKLIN EQUIPMENT	ROAD/FIRE EQUIP RENTAL
12485	252.63	VW12485	OHIO TWP ASSOC.	TWP LIABILITY INSUR RENEWAL DEC16-DEC17
12486	48265.01	VW12486	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS OCT'16
12487	5678.99	VW12487	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS OCT'16
12488	40763.21	VW12488		
				Total Amount of Pending Warrants
				522924.23

CASH SUMMARY BY FUND
Concord Township [2016]

Date: 11/28/16

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	1179831.15	0.00	0.00	7000504.92	2067152.26	15000000.00	0.00	4933352.66
02 -MOTOR VEHICLE LICENSE TAX	16306.48	16343.62	0.00	0.00	32650.10	4013.89	0.00	0.00	28636.44
03 -GASOLINE TAX	112662.58	89344.56	0.00	0.00	202007.16	131153.99	0.00	0.00	70852.19
05 -CEMETERY	33330.36	14228.40	0.00	0.00	47558.76	8568.44	0.00	0.00	38790.72
10 -FIRE DISTRICT	2710871.21	4400799.33	1500000.00	0.00	7111670.54	3821125.27	0.00	0.00	3290345.74
11 -ROAD DISTRICT	14255311.39	4499964.08	0.00	0.00	18755275.47	353275.27	0.00	0.00	1520000.70
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	32658.95	0.00	0.00	56820.78	10720.58	0.00	0.00	46100.20
TOTAL ALL FUNDS	10143317.62	6183170.11	15000000.00	0.00	16326487.73	6398009.98	15000000.00	0.00	9928477.75