

RECORD OF PROCEEDINGS

Held

November 25, 2025

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, November 25, 2025 at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order at 12:00 p.m. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Mr. Garrett led the Pledge of Allegiance.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the November 12, 2025 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Garrett gave an update on the Hill Cemetery easement and public access. He has been in conversations with the prospective property owner, Mr. Brent Bowen, who was in attendance at the meeting. The cemetery has only been accessible via this private property and an easement is needed to allow Concord Township continued access to the cemetery for maintenance, and also for public access. Township cemeteries are open dawn to dusk, but Mr. Bowen has expressed a desire to limit public access across his property to the cemetery for privacy reasons. There was discussion between the Trustees and Mr. Bowen about how to best meet the needs of the public, Township, and property owners. The Trustees stated that public access would be handled through amendable rules and regulations specific to this cemetery, but not included as part of the recorded easement agreement. Legal Counsel Mr. Chris Rinehart offered clarifications as part of the discussion, and Mr. Garrett will also get input from Delaware County Assistant Prosecutor Vince Villio. Mr. Garrett will draft proposed rules for public access and review with Mr. Bowen prior to presenting to the Trustees for approval. The goal is to have this completed by the end of 2025.

Todd Bollinger of CBIZ presented options for dental insurance for Township employees for the upcoming year. After discussing the options, it was agreed that Equitable was the best choice for price and network, with a savings of approximately \$4,200 per year over the Delta Dental renewal. Mr. Johnson moved and Mr. Garrett seconded to contract with Equitable for 2026 dental insurance. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Johnson also moved and Mr. Garrett seconded to renew with Equitable as the provider for 2026 vision and life insurance. Vote: Haney-yes, Garrett-yes, Johnson-yes. There will be an overall savings of 6% from 2025 to 2026 dental/vision/life renewals.

Financial Report

Mr. Johnson certified Fiscal Officer Davis provided financial reports to the Board, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$13,017,158.86
- Fire, Road, Special Funds	\$ 1,795,601.65
- Total All Funds	\$14,812,760.51

- Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants # 153-158, 119231-119260, except #119257, all totaling \$1,575,248.21. Vote: Haney-yes, Garrett-yes, Johnson-yes.

- Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #119257. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Road/Cemetery/Park Report

Road Supervisor Nathan Wilgus provided the following updates:

- While a Frontier Communications subcontractor was installing cable, a piece of Frontier's equipment broke off under the road. A small area will need to be excavated to retrieve the equipment. After some discussion it was agreed that Concord Township will perform the excavation and subsequent street repair at Frontier's expense, and Frontier or their subcontractor will extract their equipment. Mr. Garrett asked Mr. Wilgus to provide a cost estimate for this work, and Mr. Rinehart recommended payment be made up front. Mr. Johnson moved and Mr. Haney seconded that Concord Township will breach our road to allow Frontier Communications or their subcontractor to retrieve their equipment, that the time and materials for this excavation and repair will be paid for in advance by Frontier Communications, and for Mr. Garrett to be authorized to approve the cost estimate for this work to be prepared by the Road Department and presented to Frontier Communications. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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- Roger's Tire is working out well as an alternative for tire repair and replacement.
- Millings were successfully obtained from the parking lot repairs. Paving has been completed with the exception of striping and replacing the concrete blocks. A few cosmetic issues were noted and will be checked.
- The 2026 Road Improvement Program (RIP) was discussed. The estimated paving cost from the County Engineer's office was \$778,000, not including about \$194,000 of concrete curb and catch basin work. There was conversation about when the funds would need to be appropriated, as a transfer will be necessary from General Fund to Road Fund to cover the costs. There was also conversation about asphalt rejuvenation, which goes on within 3 years of repaving to extend pavement life. Mr. Johnson moved and Mr. Haney seconded to approve the 2026 RIP estimate for: road improvements to Dix, Calhoun, Badenoch, Archer, Golden Way, and Robertson Roads; road rejuvenation on Clear Falls, Bridge Crossing, and Glenmeir; and pavement markings on Duffy Road; at an estimated cost of \$731,700. Vote: Haney-yes, Garrett-yes, Johnson-yes. The County will prepare bids in late January, with a contractor's bid deadline of March 17, 2026. The Township will also need an estimate from Decker Construction for 2026 concrete work.

Legal Report

Legal Counsel Mr. Chris Rinehart provided the following updates:

- An Intergovernmental Agreement (IGA) has been drafted at Delaware County's request related to the TIF issues with Dublin Self Storage. This will clarify the distribution of TIF monies to the schools without having to amend the TIF resolution. Mr. Rinehart will finalize the IGA and Fiscal Officer Jill Davis will send it to the Delaware County Auditor's Office for further review and/or agreement.
- Mr. Haney commented that the IGA between the Township and the City of Columbus to investigate the manhole and drainage line that affects the water plant site has been forwarded to the City for review.
- Mr. Clancy of the Riverside Drive recovery house stopped by the township office to discuss notices he received from the zoning department.

New Business

- Mr. Haney moved and Mr. Garrett seconded that per ORC 519.13 Bob Nagode be reappointed to the Board of Zoning Appeals, and that per ORC 519.04 Jeremy Tiller be reappointed to the Board of Zoning Commission. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fire Department Report

Fire Chief Todd Cooper reported he will be meeting with Heath Smedley of Medicount Management for an annual EMS billing review on Wednesday, November 26. The Trustees were invited to attend. ALS (Advanced Life Support) runs are at about 70% in the township and 30% BLS (Basic), while neighboring townships are about 60%/40% respectively.

Fiscal Officer Report

Fiscal Officer Jill Davis provided the following updates:

- Due to a final American Rescue Plan Act payment toward a new fire truck, the large expenditure will trigger a single audit by the Auditor of State's office. This is expected and will be scheduled in 2026.
- The Township Training session offered by the Delaware County Prosecutor's Office on November 20 was attended by Mrs. Davis, Board of Trustees Chairman Bart Johnson, Zoning Inspector Ric Irvine, Administrative Assistant Kate Leopold, and Fiscal Officer Assistant Gail Headlee. Of special note during the training was a County Budget Commission session regarding new FY 2026 requirements for all political subdivisions. There was discussion on how this will affect the Township's finances going forward. The Delaware County Township Association may hold a meeting for clarification on these changes. The Certified Public Records training requirement per ORC 109.43 was satisfied for all Township elected officials as part of the Township Training session.
- The Ohio Bureau of Workers' Compensation has advised that the Township's rates are expected to increase by 8.7% due to a base rate increase for all townships effective January 1, 2026. This is the first increase since 2011.
- As a Matter of Record the Organizational Meeting was scheduled for Tuesday, January 6, 2026 at 9:00 a.m.
- Mr. Johnson moved and Mr. Garrett seconded that all Township supervisors or their appointees may attend the upcoming Ohio Township Association Winter Conference in February 2026. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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CONCORD TOWNSHIP BOARD OF TRUSTEES

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Executive Session

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session per ORC 121.22(G)(2) to consider the purchase of property for public purposes, or the sale of property at competitive bidding, in accordance with section 505.10 of the Revised Code. Legal Counsel Chris Rinehart was invited to be in attendance. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Regular Session

The Trustees returned to Regular Session at 2:30 p.m.

Adjourn

Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.


ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

November 25, 2025 Noon Meeting

Call to Order

Pledge of Allegiance

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road/Park Department update

Frontier boring tool stuck under Brodie

Rinehart Legal update

Old Business

Road Estimate 2026

New Business

BZA and ZC terms up for Bob Nagode and Jeremy Tiller

Fire Chief

Fiscal Officer

Executive Session

Contract negotiations with City of Columbus

Adjourn

Cash Summary by Fund

Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$11,347,686.91	\$356.00	\$2,727,396.21	\$0.00	\$0.00	\$14,075,439.12	\$1,058,280.26	\$0.00	\$0.00	\$13,017,158.86	\$0.00	\$13,017,158.86
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$20,922.56	\$0.00	\$0.00	\$44,470.40	\$40,630.00	\$0.00	\$0.00	\$3,840.40	\$0.00	\$3,840.40
2021	Gasoline Tax	\$74,061.29	\$0.00	\$199,967.34	\$0.00	\$0.00	\$274,028.63	\$250,633.77	\$0.00	\$0.00	\$23,394.86	\$0.00	\$23,394.86
2031	Road and Bridge	\$421,811.46	\$0.00	\$563,501.12	\$0.00	\$0.00	\$985,312.58	\$772,861.91	\$0.00	\$0.00	\$212,450.67	\$0.00	\$212,450.67
2041	Cemetery	\$40,886.96	\$0.00	\$18,907.00	\$0.00	\$0.00	\$59,793.96	\$18,677.06	\$0.00	\$0.00	\$41,116.90	\$0.00	\$41,116.90
2111	Fire District	\$1,441,778.51	\$207.40	\$3,802,925.81	\$0.00	\$0.00	\$5,244,911.72	\$3,773,942.21	\$0.00	\$0.00	\$1,470,969.51	\$0.00	\$1,470,969.51
2231	Permissive Motor Vehicle License Tax	\$21,362.83	\$0.00	\$40,955.72	\$0.00	\$0.00	\$62,318.55	\$51,179.25	\$0.00	\$0.00	\$11,139.30	\$0.00	\$11,139.30
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	OneOhio Opioid Settlement Fund	\$10,046.53	\$0.00	\$4,244.98	\$0.00	\$0.00	\$14,291.51	\$2,145.00	\$0.00	\$0.00	\$12,146.51	\$0.00	\$12,146.51
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$10,229.82	\$0.00	\$0.00	\$20,543.50	\$0.00	\$0.00	\$0.00	\$20,543.50	\$0.00	\$20,543.50
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$14,391,496.01	\$563.40	\$7,389,050.56	\$0.00	\$0.00	\$21,781,109.97	\$6,968,349.46	\$0.00	\$0.00	\$14,812,760.51	\$0.00	\$14,812,760.51

Last reconciled to bank: 10/31/2025 – Total other adjusting factors: \$99,448.19

Payment Listing

11/13/2025 to 11/25/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
153-2025	11/24/2025	11/24/2025	CH	Ohio Public Employees Retirement System	\$9,144.04	O
				Purpose: TWP PENSION CONTRIB OCT25		
154-2025	11/24/2025	11/24/2025	CH	Ohio Police & Fire Pension Fund	\$58,463.26	O
				Purpose: FIRE PENSION CONTRIB OCT25		
155-2025	11/24/2025	11/24/2025	CH	CBIZ BENEFITS	\$9,402.27	O
				Purpose: HRA INSUR CLAIM PLAN		
156-2025	11/24/2025	11/24/2025	CH	CBIZ BENEFITS	\$176.96	O
				Purpose: CBIZ HRA PLAN COMPLIANCE		
157-2025	11/24/2025	11/24/2025	CH	ANTHEM BCBS OH GROUP	\$46,530.05	O
				Purpose: MEDICAL INSURANCE +MEWA QTR1		
158-2025	11/24/2025	11/24/2025	CH	DELTA DENTAL	\$3,406.39	O
				Purpose: DENTAL INSURANCE PREMIUMS		
119231	11/24/2025	11/24/2025	AW	LUTRON SERVICES CO	\$1,200.00	O
				Purpose: FIRE DEPT STATION LIGHTING REPAIR		
119232	11/24/2025	11/24/2025	AW	NAPA AUTO PARTS	\$666.69	O
				Purpose: PARK,FIRE,ROAD SUPPLIES		
119233	11/24/2025	11/24/2025	AW	ROGER'S TIRE SERVICE LLC	\$1,879.72	O
				Purpose: ROAD DEPT BACKHOE TIRES		
119234	11/24/2025	11/24/2025	AW	MAYS CONSULTING & EVALUATION SERVI	\$4,750.00	O
				Purpose: TWP BLDG ROOF THERMAL IMAGING		
119235	11/24/2025	11/24/2025	AW	SHAWNEE HILLS CHAMBER OF COMMERC	\$75.00	O
				Purpose: ADMIN CHAMBER MEMBERSHIP		
119236	11/24/2025	11/24/2025	AW	COCP DISTRIBUTION SERVICES LLC	\$151.85	O
				Purpose: FIRE DEPT EMS DRUG SUPPLIES		
119237	11/24/2025	11/24/2025	AW	SIGNWAY GRAPHICS	\$1,050.00	O
				Purpose: FALL FEST/FIRE PREVENTION BANNERS		
119238	11/24/2025	11/24/2025	AW	STRYKER SALES CORP.	\$350.47	O
				Purpose: FIRE DEPT M341 POWERLOAD REPAIR		
119239	11/24/2025	11/24/2025	AW	MIATI EMBROIDERY	\$2,169.00	O
				Purpose: FIRE DEPT CLOTHING ALLOWANCE		
119240	11/24/2025	11/24/2025	AW	BOUND TREE MEDICAL, LLC	\$1,124.65	O
				Purpose: FIRE DEPT EMS DRUG SUPPLIES		
119241	11/24/2025	11/24/2025	AW	OHIO TWP ASSOC. RISK MANAGEMENT AI	\$102,435.00	O
				Purpose: TWP LIABILITY INSUR DEC25-DEC26		
119242	11/24/2025	11/24/2025	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$2,736.00	O
				Purpose: FIRE DEPT CORE COMPETENCY TRAINING		
119243	11/24/2025	11/24/2025	AW	COUGHLIN AUTOMOTIVE OF MARYSVILLE	\$192.60	O
				Purpose: FIRE DEPT OIL PAN/COOLANT LEAK DIAGNOSE		
119244	11/24/2025	11/24/2025	AW	ADVANCED TURF SOLUTIONS	\$3,489.50	O
				Purpose: PARK/CEMY FALL FERTILIZER		
119245	11/24/2025	11/24/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$1,000,000.00	O
				Purpose: FIRE DEPT NEW PIERCE PUC RESCUE ENGINE		
119246	11/24/2025	11/24/2025	AW	THE SHELLY COMPANY	\$313,734.47	O
				Purpose: ROAD IMPROVEMENT PROGRAM 2025		
119247	11/24/2025	11/24/2025	AW	THOMSON WEST	\$495.00	O
				Purpose: ADMIN BALDWINS TWP LAW SUBS		
119248	11/24/2025	11/24/2025	AW	DAVID KREIDLER	\$20.97	O
				Purpose: ROAD DEPT CLOTHING ALLOWANCE		
119249	11/24/2025	11/24/2025	AW	SHELLY MATERIALS, INC	\$261.76	O
				Purpose: PARK GRAVEL CONCESSION		
119250	11/24/2025	11/24/2025	AW	KIMBALL MIDWEST	\$354.48	O
				Purpose: ROAD DEPT PAINT SUPPLY		
119251	11/24/2025	11/24/2025	AW	DELCO DIESEL	\$577.39	O
				Purpose: ROAD DEPT SUPPLIES		
119252	11/24/2025	11/24/2025	AW	V3 COMPANIES LTD	\$2,067.50	O
				Purpose: RIGHT-OF-WAY PERMIT ENGINEERING REVIEW		
119253	11/24/2025	11/24/2025	AW	ANDREW KANDEL	\$240.00	O
				Purpose: ROAD DEPT BOOT ALLOWANCE		
119254	11/24/2025	11/24/2025	AW	DEL-CO WATER CO INC	\$323.76	O
				Purpose: UTILITIES - PARK		
119255	11/24/2025	11/24/2025	AW	EQUITABLE	\$591.76	O
				Purpose: GROUP TERM LIFE,AD&D,VISION INSUR		

Payment Listing

11/13/2025 to 11/25/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
119256	11/24/2025	11/24/2025	AW	RYAN RILEY	\$50.00	O
	Purpose: TWP BLDG RENTAL REFUND					
119257	11/24/2025	11/24/2025	AW	JOHN J CARLISLE	\$4,250.00	O
	Purpose: TWP ECONOMIC DEVELOPMENT CONSULTANT					
119258	11/24/2025	11/24/2025	AW	GALLS, LLC	\$246.89	O
	Purpose: FIRE DEPT CLOTHING, FIRE DEPT CLOTHING TC					
119259	11/24/2025	11/24/2025	AW	BEEM'S BP DIST INC	\$2,628.62	O
	Purpose: ROAD/FIRE DEPT FUEL SUPPLY					
119260	11/25/2025	11/25/2025	AW	KATE LEOPOLD	\$12.16	O
	Purpose: ZONING POSTAGE REIMB					
Total Payments:					\$1,575,248.21	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$1,575,248.21	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.