

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-11B

Held

November 24, 2014

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## Call to Order and Approval of Minutes

The Concord Township Board of Trustees met in regular session on Monday, November 24, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 p.m. The roll was called, and present were Trustees Karen Koch, Bart Johnson, and Joe Garrett. Other guests included Fiscal Officer Jill Davis, Fire Chief and Operations Director Todd Cooper, Zoning Inspector Ric Irvine, and several residents.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the November 14, 2014 meeting as presented. Vote: Koch-abstain/absent, Garrett-yes, Johnson-yes. Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the November 11, 2014 meeting as presented. Vote: Koch-yes, Garrett-yes, Johnson-yes.

## Old Business

Trustee Johnson reported the asbestos abatement by Total Environmental is finished at the 7990 Dublin Road property. He is confident all was done correctly, and was glad Maximus Consulting was there to oversee the project. The Del-co water usage of \$0.17 was waived. The demolition has begun and is going well.

The 2014 park grant summary was completed and sent to Preservation Parks, and the 2015 grant package was submitted. No response yet from Preservation Parks.

## New Business

Eldon Johnston is retiring from the Delaware County Engineer's Office, and Doug Reidle is taking over the liaison position.

Chief Cooper received a road request for the Trustees to approve a roller compacted concrete road base with less gravel, like was used in Tartan Fields. It was noted full-depth repairs are difficult with this type of base, due to the concrete and expansion gaps. Mr. Cooper will get an opinion from the Delaware County Engineer before proceeding.

Trustee Johnson met with Scioto Reserve residents and Sheriff Martin to address speeding concerns. A three-step plan was created: a-Speed awareness through the HOA newsletter, b-Sheriff will buy a stealth radar detector for accurate speed data, c-Resident will be trained to use the radar, and a letter would be sent to drivers clocked at excessive speeds. Trustee Johnson said it was a good meeting, the residents were listened to, and the Sheriff is working with them on the plan. Regarding special duty deputies, they will continue shifts once per week for ten weeks, during a.m. and p.m. rush times. Issuing citations for five m.p.h. over the speed limit is up to the officer's discretion.

Trustee Garrett and a fire department building committee met to review the initial drawing from M&W Architects. The estimated square footage has dropped substantially. They continue to evaluate space and materials, to finalize a budget amount, which the Fiscal Officer has requested.

## Zoning

Zoning Inspector Irvine reported the following:

- Nine zoning permits issued to date for November.
- Another zoning violation letter was sent November 18, 2014 by the Prosecutor's Office, and copied to the Trustees, to the property owner at 5731 Henderson Drive, requesting violations be corrected by November 28, 2014. No response to date.
- An application for change of zoning was received from Epcon for a project on Manley Road. The Zoning Commission will meet December 2, 2014 to hear the project, although they probably will not get sewer confirmation for the project.
- Correspondence was received from Carol and Van Wood with concerns about the proposed Epcon development on South Section Line Road. Several of the issues have already been addressed.

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**Road and Fire**

Chief Cooper reported the following:

- About fifteen tons of road salt, mixed with gravel, were used during the ice event.
- CVS/Caremark prescription drug cards will be re-issued. Trustees discussed co-pay reimbursement issues with the HRA funding plan. Trustee Garrett will check with Mr. Harmon of Ohio Insurance Services Agency for details.
- The fire department's Quint truck participated in the annual Delaware Christmas Parade.
- Run reporting information will be at next meeting.

**Financial**

Mr. Johnson moved and Mr. Garrett seconded to approve the liability insurance renewal through OTARMA for 2015 in the amount of \$41,903.00. Rates have not changed. An annual distribution will be received in 2015. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to approve Resolution #112414-1 (attached) to update Appropriations for 2014 with the following changes: transfer \$2,000 from General Other to General Election Expense, transfer \$8,000 from General Other to General Police Protection, transfer \$3,000 from General Other to General Employer FICA, transfer \$5,000 from Fire Other to Fire Repairs, transfer \$30,000 from Permissive MVL Other to Permissive MVL Equipment, transfer \$371,971.92 from Capital Building to Fire Building. Appropriations Grand Total of \$10,154,909.54 remains unchanged from January since all changes were transfers. Upon roll call vote: Koch-yes, Garrett-yes, Johnson-yes.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund shows to General Fund balance is \$5,222,202.70, and the balance of Special Revenue Funds is \$4,520,134.75.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants, #1313-1316, 10736-10794, void 10754, all totaling \$254,774.49. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Ms. Koch moved and Mr. Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



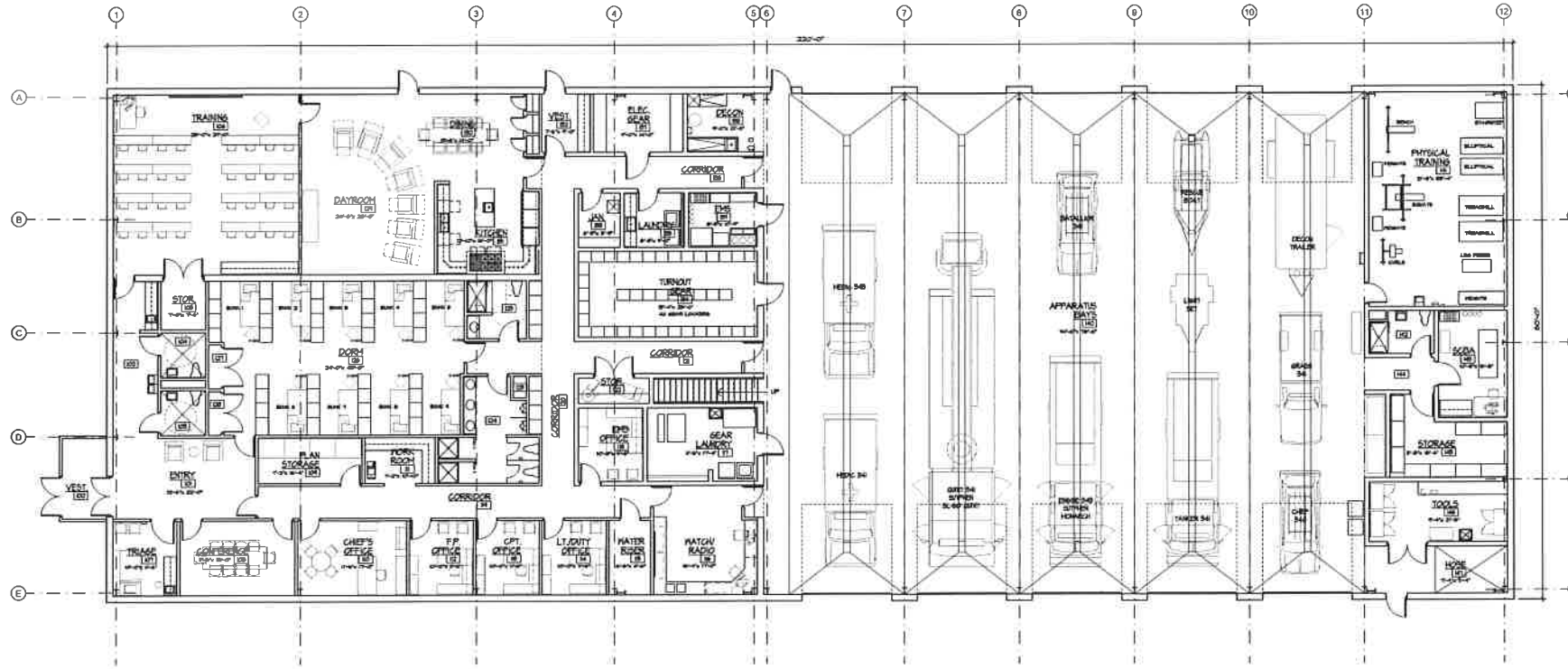
Karen Koch



Joe Garrett



Bart Johnson



**FLOOR PLAN**  
SCALE: 1/8" = 1'-0"

BUILDING AREA	
FIRST FLOOR	11,300 SF
MEZANINE	1,500 SF
TOTAL BUILDING AREA	12,800 SF

PRELIMINARY  
NOT FOR  
CONSTRUCTION



STATE OF OHIO  
MULL  
10117  
WEITZMAN  
10152  
REGISTERED ARCHITECTS

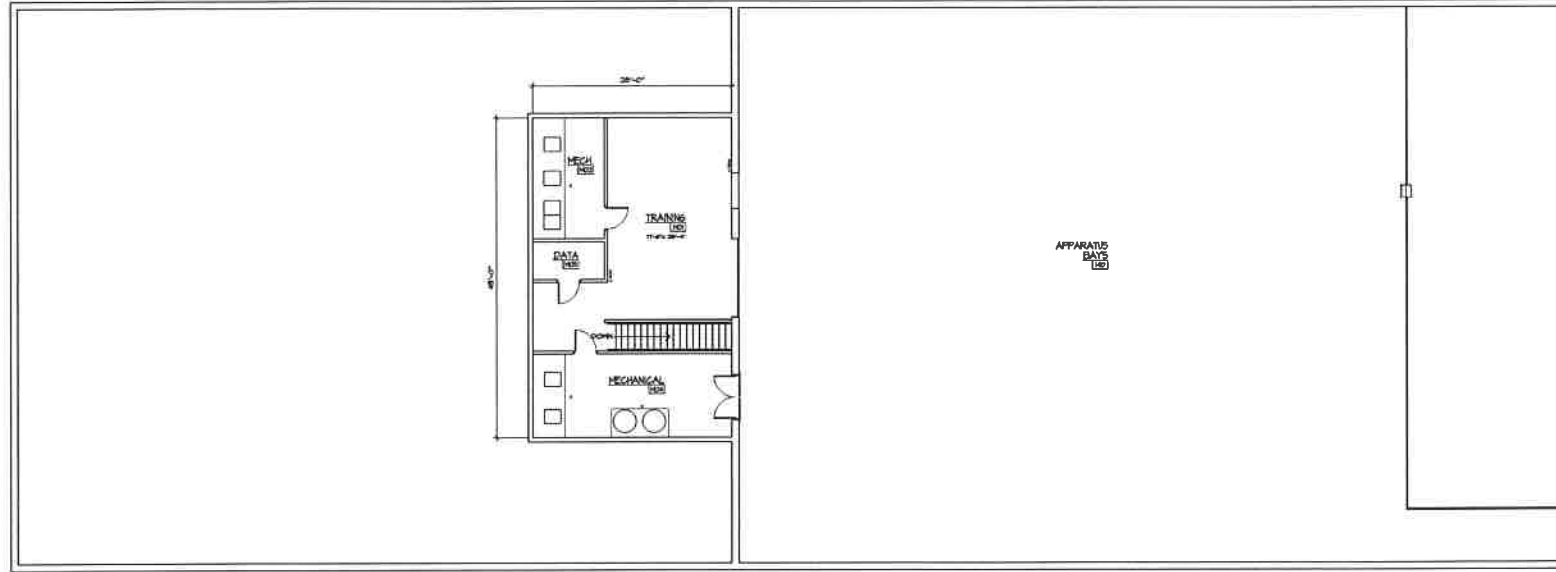
**Concord Township Fire Station #34I**  
7990 Dublin Road  
Delaware, Ohio 43015



*mull & weitzman architects, inc.*  
4525 Inlandia Avenue, Columbus, Ohio 43214  
614-267-6900  
614-267-6978 fax

Schematic  
Design  
8 december 2014  
COMMISSION NO. 1311

**A**  
**1.1**



MEZZANINE PLAN  
SCALE: 1/8" = 1'-0"

PRELIMINARY  
NOT FOR  
CONSTRUCTION



STATE OF OHIO  
MILL 10117  
WEITZMAN 10162  
REGISTERED ARCHITECT

Concord Township Fire Station #341  
7990 Dublin Road  
Delaware, Ohio 43015



Mull & Weitzman architects, inc.  
4535 Indiana Avenue Columbus Ohio 43214  
614-207-6900 614-207-6978 fax

Schematic  
Design

8 December 2014  
COMMISSION NO. 1311

A  
1.2



Jill Davis &lt;jdavis@concordtwp.org&gt;

**Fwd: Epcon development**

1 message

**Todd Cooper** <tcooper@concordtwp.org>

Thu, Nov 20, 2014 at 8:33 PM  
To: Bart Johnson <bjohnson@ocj.com>, Joe Garrett <jgarrett@concordtwp.org>, Jill Davis Tfo <jdavis@concordtwp.org>, "kkoch@concordtwp.org" <kkoch@concordtwp.org>

----- Forwarded message -----

From: [wood\\_van@frontier.com](mailto:wood_van@frontier.com) <[wood\\_van@frontier.com](mailto:wood_van@frontier.com)>

Date: Tue, Nov 11, 2014 at 10:18 AM

Subject: Epcon development

To: Concord Township Trustees <[info@concordtwp.org](mailto:info@concordtwp.org)>

Dear Trustees:

It is our understanding that Epcon Communities is planning to ask that the approval of the Courtyards at Section Line development be tabled until further information is obtained and remaining questions are clarified. We hope that you will go along with this request. We need definite information from the county about just what is being planned for their proposed turn lane, and we need an up-to-date and reliable traffic study and projection. As you are aware, as the residents most directly across from the proposed entry to the development, we are the folks most impacted by the present plan. We also have some concerns about the location of the proposed clubhouse and the details of the lighting. Thank you for your consideration.

Carol and Van Wood  
7332 South Section Line Road

Todd Cooper  
Director of Operations / Fire Chief  
Concord Township  
6385 Home Road  
Delaware, Ohio 43015  
740-881-5338 office  
614-653-2580 cell  
740-881-5279 fax

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION No. 112414-1**

The Board of Trustees of Concord Township, Delaware County, Ohio, met in regular session on the 24<sup>th</sup> of November, 2014 at the Concord Township Administrative Building with the following members present:

Karen Koch

Joe Garrett

Bart Johnson

Mr/s. Garrett moved the adoption of the following Resolution:  
**BE IT RESOLVED** by the Board of Trustees of Concord Township, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2014, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

**01 GENERAL FUND**

That there be appropriated from the General Fund for Miscellaneous Purposes:

	PERMANENT APPROPRIATION	RECAPITULATION OF FUNDS
<b>1-A Administrative</b>		
01A01 SALARIES - TRUSTEES	61,704.00	
01A02 SALARY - FISCAL OFFICER	28,176.00	
01A03 TRAVEL OF OFFICIALS	1,000.00	
01A04 SUPPLIES - ADMINISTRATION	10,000.00	
01A05 EQUIPMENT - ADMINISTRATION	10,000.00	
01A06 INSURANCE - LIAB/HEALTH/ALL	172,000.00	
01A07 BURIAL EXPENSES	2,000.00	
01A10 LEGAL COUNSEL	25,000.00	
01A12 EMPLOYER'S RETIREMENT CONTRIBUTION	54,000.00	
01A13 ASSESSMENTS & CONTRIBUTIONS	1,000.00	
01A15 WORKERS' COMPENSATION	12,000.00	
01A16 GENERAL HEALTH DISTRICT	20,000.00	
01A17 AUDITOR & TREASURER (CO.) FEES	56,000.00	
01A17A STATE OF OHIO ROLLBACK FEES	3,500.00	
01A18 ADVERTISING DELINQUENT LANDS (CO.)	5,500.00	
01A19 STATE EXAMINERS' AUDIT CHARGES	6,000.00	
01A21 ELECTION EXPENSE (CO.)	5,000.00	
01A25 CONTINGENCY ACCOUNT - EMERG.	1,500,000.00	
01A26 OTHER EXPENSES	1,887,000.00	
01A81 SALARY - ADMINISTRATOR	14,000.00	
01A90 FICA/MEDICARE EMPLOYER	35,000.00	
Total Miscellaneous Purposes:	3,908,880.00	3,908,880.00

That there be appropriated from the General Fund for Town Halls, Memorial Buildings and Grounds Purposes:

<b>1-B Town Halls, Memorial Buildings and Grounds</b>		
01B01 SALARIES/JANITORIAL	7,500.00	
01B02 IMPROVEMENT OF SITES	7,500.00	
01B04 UTILITIES	20,000.00	
01B05 MAINTENANCE SUPPLIES/MAT	7,500.00	
01B06 EQUIP PURCHASES OR REPLACEMENTS	30,000.00	
01B07 REPAIRS	15,000.00	
01B08 OTHER	30,000.00	
Total Town Hall Purposes:	117,500.00	117,500.00

That there be appropriated from the General Fund for Parks and Recreation Purposes:

<b>1-F Parks &amp; Recreation</b>		
01F01 SALARIES	35,000.00	
01F02 IMPROVEMENT OF SITES	35,000.00	
01F04 NEW BUILDINGS/ADDITIONS	0.00	
01F05 TOOLS AND EQUIPMENT	40,000.00	
01F06 SUPPLIES	40,000.00	
01F07 REPAIRS	15,000.00	
01F08 OTHER EXPENSES	30,000.00	
01F08A UTILITIES	5,000.00	
Total Parks and Recreation Purposes:	200,000.00	200,000.00

That there be appropriated from the General Fund for Police Protection Purposes:

<b>1-G Police Protection</b>		
01G03 Contracts	8,000.00	
Total Police Protection Purposes:	8,000.00	8,000.00

That there be appropriated from the General Fund for Zoning Purposes:

<b>1-J Zoning</b>		
01J01 SALARIES AND FEES	30,000.00	
01J02 SUPPLIES	3,000.00	
01J03 OTHER EXPENSES	3,000.00	
Total Zoning Purposes:	36,000.00	36,000.00

**Total General Fund:**

**4,270,380.00**

## 02 MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Motor Vehicle License Tax Fund:

<b>2-A Miscellaneous</b>	
02A04 TOOLS AND EQUIPMENT	18,000.00
02A05 SUPPLIES	8,000.00
02A06 REPAIRS	4,500.00
<b>2-B Maintenance</b>	
02B02 MATERIAL-MAINTENANCE	4,000.00
<b>2-C Improvement</b>	
02C02 MATERIAL-IMPROVEMENT	4,000.00
<b>Total Motor Vehicle License Tax Fund:</b>	<b>38,500.00</b>

## 03 GASOLINE TAX FUND

That there be appropriated from the Gasoline Tax Fund:

<b>3-A Miscellaneous</b>	
03A04 TOOLS AND EQUIPMENT	34,000.00
03A05 SUPPLIES	15,000.00
03A06 REPAIRS	15,000.00
03A07 MAINTENANCE OF EQUIPMENT	0.00
03A10 OTHER EXPENSES	25,000.00
<b>3-B Maintenance</b>	
03B01 SALARIES	85,000.00
03B02 MATERIAL	12,000.00
<b>3-C Improvement</b>	
03C02 MATERIAL	12,000.00
<b>Total Gasoline Tax Fund:</b>	<b>198,000.00</b>

## 05 CEMETERY FUND

That there be appropriated from the Cemetery Fund:

05A02 SALARIES	12,500.00
05A05 IMPROVEMENT OF SITES	1,500.00
05A06 LAND PURCHASES	0.00
05A08 TOOLS AND EQUIPMENT	5,000.00
05A09 SUPPLIES	3,500.00
05A10 REPAIRS	3,500.00
05A12 OTHER EXPENSES	2,500.00
<b>Total Cemetery Fund:</b>	<b>28,500.00</b>

## 10 FIRE DISTRICT FUND

That there be appropriated from the Fire District Fund:

10A01 SALARIES	1,650,000.00
10A02 EMPLOYER'S RETIREMENT CONTRIBUTION	325,000.00
10A03 WORKERS' COMPENSATION	40,000.00
10A04 ASSESSMENTS & CONTRIBUTIONS	500.00
10A06 NEW BUILDINGS & EQUIPMENT	371,971.92
10A07 UTILITIES	25,000.00
10A08 TOOLS AND EQUIPMENT	250,000.00
10A09 SUPPLIES	45,000.00
10A10 REPAIRS	70,000.00
10A14 INSURANCE	430,000.00
10A15 OTHER EXPENSES	1,195,000.00
<b>Total Fire District Fund:</b>	<b>4,402,471.92</b>

## 11 ROAD DISTRICT FUND

That there be appropriated from the Road District Fund:

<b>11-A Miscellaneous</b>	
11A04 TOOLS AND EQUIPMENT	86,000.00
11A05 SUPPLIES	35,000.00
11A06 REPAIRS	35,000.00
11A07 MAINTENANCE OF EQUIPMENT	0.00
<b>11-B Maintenance</b>	
11B01 SALARIES	69,000.00
11B02 MATERIAL	175,000.00
11B03 CONTRACTS	382,000.00
11B04 OTHER EXPENSES	295,000.00
<b>Total Road District Fund:</b>	<b>1,077,000.00</b>

## 14A FEMA GRANT FUND

That there be appropriated from the FEMA Fund:

14A27A OTHER EXPENSES	0.00
<b>Total FEMA Fund:</b>	<b>0.00</b>

**14B CPIG/COMMUNITY PARK IMPROVEMENT GRANT FUND**

That there be appropriated from the CPIG Fund:  
14B08 OTHER EXPENSES 36,057.62  
**Total CPIG Fund: 36,057.62**

**23 PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND**

That there be appropriated from the Permissive Motor Vehicle License Tax Fund:  
23A04 TOOLS AND EQUIPMENT 55,000.00  
23A05 SUPPLIES AND MATERIALS 49,000.00  
23A06 PURCHASED SERVICES 0.00  
23A07 OTHER EXPENSES 0.00  
**Total Permissive MVL Tax Fund: 104,000.00**

**GRAND TOTAL OF ALL FUNDS: 10,154,909.54**

Mr/s. J. Johnson seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr/s. Karen Kuc yes  
Mr/s. A. Condit yes  
Mr/s. Bart Johnson yes

Adopted Nov. 24, 2014  
Jill M. Davis  
Fiscal Officer

The STATE OF OHIO, DELAWARE COUNTY, ss:

I, Jill M. Davis, Fiscal Officer of the Board of Trustees of Concord Township, Delaware County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 25<sup>th</sup> day of November 2014  
Jill M. Davis  
Fiscal Officer



