

CONCORD TOWNSHIP BOARD OF TRUSTEES

November 10, 2014

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Call to Order and Approval of Minutes

The Concord Township Board of Trustees met in regular session on Monday, November 10, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 p.m. The roll was called, and present were Trustees Karen Koch, Bart Johnson and Joe Garrett. Other guests included Fiscal Officer Jill Davis, Fire Chief and Operations Director Todd Cooper, Zoning Inspector Ric Irvine, and several residents.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes from the October 27, 2014 meeting as presented. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

Lane Berlin and Micah Werling, representing the Local 3755 Firefighter's Union, addressed the Board and residents about an awards program. The program is two years in the making, and the guidelines were emailed to the Trustees. The Union would hold an annual event in February for fellowship, fun, and to recognize notable accomplishments of members and civilians. Examples of the military-style awards were presented. They would also like to hold a group swearing-in at the event, with photographer, Trustees, and media in attendance.

Kyle Rohrer, Delaware County Assistant Prosecuting Attorney, introduced himself to the Board.

New Business

Correspondence was received from demolition company, Complete Clearing, regarding fill at the old training center. Their original proposal was to use the hardscapes for fill, but Pat Paykoff has offered to grind and take the material offsite, then dirt will be used for fill. The advantage would be clean fill on site and more of the center recycled. The Trustees agreed with the change.

Ms. Koch moved to appoint Jill Davis as the Trustees' designee to attend the mandatory Sunshine Law training on November 25, 2014 in Delaware, Ohio. Mr. Johnson seconded this motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to file a Formfire Brokerage Change Form to re-name Ohio Insurance Services Agency as Concord Township's broker. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Old Business

Mr. Johnson reported all is going well at the old training center. Chief Cooper said the asbestos abatement will be complete in 2.5-3 weeks. Mr. Johnson noted some additional asbestos elbows were removed that were not in the original quote, but some deducts were also present, per Maximus Consulting.

Mr. Garrett presented a report from the special duty sheriff deputies for six dates September - October. Stop sign and speed violations were reviewed and discussed. Mr. Garrett moved to hire special duty sheriff deputies for ten weeks, one three-hour shift per week, for township traffic enforcement. Mr. Johnson seconded this motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Zoning Department

Zoning Inspector Irvine reported two zoning permits were issued to date for November, and an application for change of zoning was received from Epcon for a nine acre development at

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Glick and Manley Roads. The development is on the agenda for Delaware County Regional Planning on November 20, 2014 and will be heard by the Zoning Commission December 2, 2014. The density proposed is three units per acre. Information will be put on website as soon as Mr. Irvine goes through the proposal.

Mr. Irvine has also inspected the property at 5731 Henderson Drive for a nuisance complaint. There is still odor coming from the back yard, and there are also loose chickens again. Mr. Irvine will contact the Prosecutor's Office for action, and Trustee Johnson will try to reach the homeowner.

Maintenance Department

Chief Cooper reported the following business:

- Forty veterans markers were added at Oller Cemetery.
- Road employees were reviewed for winter season availability.

Financial Report

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund shows to General Fund balance is \$5,313,990.97, and the balance of Special Revenue Funds is \$4,652,700.86.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants, #1308-1312, voids 1275 and 10678, 10684-10735, all totaling \$145,762.82. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Chairman Koch noted the hearing scheduled for tomorrow at 6:30pm will be immediately continued, due to the applicant's request. Discussion was held on the upcoming project.

Trustee Garrett requested monthly run reports from Chief Cooper.

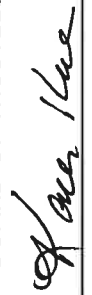
Additional discussion was held on dog signage and other park activities.

As there was no further business, Ms. Koch moved and Mr. Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Karen Koch


Joe Garrett


Bart Johnson

PENDING WARRANT REPORT
Concord Township [2014]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10686	357.19	WM10686	COLUMBIA GAS	FIRE DEPT GAS UTILITY
10687	284.16	WM10687	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
10688	1241.97	WM10688	CERTIFIED LABORATORIES	FIRE/ROAD DEPT SUPPLIES
10689	580.83	WM10689	HERITAGE PHARMACY, INC.	FIRE DEPT EMS SUPPLIES
10690	53.85	WM10690	LOUIS R. POLYMER COMPANY	FIRE DEPT KITCHEN SUPPLIES
10691	661.54	WM10691	SUTPHEN CORPORATION	FIRE DEPT REPAIR PARTS FOR E343/Q341
10692	88.14	WM10692	WASHINGTON AUTO PARTS & PAINT INC.	FIRE DEPT SUPPLY & REPAIR PARTS P341
10693	700.00	WM10693	FIRE SAFETY SERVICES, INC.	FIRE DEPT FIT TEST FOR AIRBOTTLES
10694	75.00	WM10694	OHIO FIRE ACADEMY	FIRE DEPT TRAINING/ERNSBERGER
10695	1080.50	WM10695	CONSOLIDATED FLEET SERVICES INC	FIRE DEPT ANNUAL LADDER TESTING
10696	33.43	WM10696	AT&T	ROAD DEPT LD PHONE
10697	88.55	WM10697	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER SUPPLY
10698	47.99	WM10698	MICRO CENTER	FIRE DEPT PRINTER TONER
10699	1523.75	WM10699	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT REPAIR, BACKHOE RADIATOR/FAN/V
10700	14689.12	WM10700	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT UNIFORMS/FIRE GEAR
10701	2646.00	WM10701	LAWYERS TITLE AGENCY OF DELAWARE, INC	REAL ESTATE CLOSING FEES 08/29/2014
10702	3065.00	WM10702	MULL & WEITHMAN ARCHITECTS, INC.	ARCHITECTURAL PROGRAMMING 12%
10703	656.99	WM10703	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
10704	285.21	WM10704	JOHN DEERE FINANCIAL	ROAD/PARK MOWER REPAIR PARTS
10705	471.12	WM10705	TIME WARNER CABLE	FIRE/ADMIN INTERNET SVC
10706	358.86	WM10706	MEDICAL MUTUAL	MEDICAL INSURANCE - BALANCE TO NOV.1
10707	1731.16	WM10707	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & REIMB SEP-OCT'14
10708	3300.00	WM10708	PATRIDGE SURVEYORS & ENGINEERS LLC	ELEVATIONS FOR FIRE DEPT PLACEMENT
10709	274.69	WM10709	FRONTIER	FIRE/ROAD PHONE BILLS
10710	185.84	WM10710	OHIGRO, INC	PARK CHEMICAL SUPPLIES
10711	61.00	WM10711	BUZZ'S SAW SERVICE	ROAD DEPT MAINT SVC
10712	142.73	WM10712	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLY
10713	150.00	WM10713	TREASURER, STATE OF OHIO	FIRE DEPT VOL FF DEPEND FUND ASSESSMENT
10714	70.52	WM10714	PARR PUBLIC SAFETY EQUIPMENT	FIRE DEPT REFLECTORS M341
10715	47.54	WM10715	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEES
10716	38.99	WM10716	OFFICE CITY EXPRESS	ADMIN PRINTER INK
10717	174.35	WM10717	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER SUPPLY
10718	45.43	WM10718	NAPA AUTO PARTS	ROAD DEPT GENERATOR BATTERY FOR SHOP
10719	105.00	WM10719	PORTA KLEEN	PARK PORTABLE RESTROOM OCT'14
10720	151.96	WM10720	RUMPKE	FIRE/ROAD TRASH REMOVAL
10721	155.79	WM10721	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES
10722	341.70	WM10722	SHELLY MATERIALS, INC	ROAD DEPT 411STONE/KLONDIKE RD
10723	345.50	WM10723	BUCKEYE READY-MIX LLC	OLLER CEMETERY FOUNDATIONS
10724	200.00	WM10724	HIGGINS & ASSOCIATES	TRUSTEES HEARING COURT REPORTER
10725	58.22	WM10725	ADVANCED INDUSTRIAL PRODUCTS	ROAD DEPT BACKHOE REPAIR PARTS
10726	5.00	WM10726	ADVANCED INDUSTRIAL PRODUCTS	ROAD DEPT BACKHOE REPAIR PARTS
10727	446.34	WM10727	GERMAIN FORD	ROAD DEPT F350 REPAIRS/TRLR,LIGHT,SPEAKR
10728	389.37	WM10728	HILLIARD LAWN & GARDEN, LLC	PARK MOWER REPAIR PARTS/SNAPPER 800
10729	70.00	WM10729	SYLVIA L. MCELWAIN	TRUSTEES HEARING COURT REPORTER
10730	282.52	WM10730	THE HARDWARE EXCHANGE	ROAD/FIRE/PARK HARDWARE SUPPLY
10731	55.15	WM10731	PNC BANK	FIRE DEPT REPAIR PARTS/M341 RADIATOR
10732	107.07	WM10732	JEREMY SCHEELER	ROAD DEPT CLEANING/WAX SUPPLY
10733	595.00	WM10733	CARPENTER MARTY TRANSPORTATION INC.	ROAD DEPT S-CURVE STUDY,CLARKSHAW RD
10734	1572.43	WM10734	THE DELAWARE MOTIVE PARTS	FIRE/ROAD DEPT REPAIR SUPPLIES
10735	307.10	WM10735	TRACTOR SUPPLY CREDIT PLAN	ROAD/PARK SHOP SUPPLIES

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40399.60

Total Amount of Pending warrants

Date: 10/31/14

PENDING WARRANT REPORT
Concord Township [2014]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1275	-1400.41	V 1275	HR BUTLER, LLC	RE-CLASSIFY TAXES WITHHELD 7/11/14
1308	177.68	V 1308	HR BUTLER, LLC	PAYROLL PROCESSING FEES 10/31/14
1309	3114.63	V 1309	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 10/31/14
1310	45560.42	V 1310	HR BUTLER, LLC	PAYROLL SALARIES 10/31/14
1311	13878.73	V 1311	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 10/31/14
1312	1400.41	V 1312	HR BUTLER, LLC	PAYROLL TAXES WITHHELD - CORRECTED
10678	-274.69	V10678	TIME WARNER CABLE	VOID CHECK/INCORRECT VENDOR
10684	34957.54	VM10684	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIBUTIONS SEP'14
10685	7948.91	VM10685	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS SEP'14
<u>105363.22</u>		Total Amount of Pending Warrants		

CASH SUMMARY BY FUND
Concord Township [2014]

date: 11/10/14

FUND	Starting Balance 01/01/14	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures (MEMO ONLY)	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01-GENERAL	4874974.67	989960.32	0.00	0.00	5864934.99	550944.02	0.00	0.00	5313990.97
02-MOTOR VEHICLE LICENSE TAX	31699.72	14227.49	0.00	0.00	45927.21	7402.77	0.00	0.00	38524.44
03-GASOLINE TAX	147382.97	88818.59	0.00	0.00	236201.56	35935.24	0.00	0.00	200266.32
05-CEMETERY	29764.05	6610.40	0.00	0.00	36374.45	10237.65	0.00	0.00	26136.80
10-FIRE DISTRICT	2569538.32	531514.08	0.00	0.00	510052.40	2063727.26	0.00	0.00	3037325.14
11-ROAD DISTRICT	1122682.99	391852.61	0.00	0.00	1514535.60	280662.06	0.00	0.00	1233873.54
14-MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15-GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21-CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23-PERMISSIVE MOTOR VEHICLE LICENSE TAX	100758.05	27480.57	0.00	0.00	128238.62	11664.00	0.00	0.00	116574.62
TOTAL ALL FUNDS	8876800.77	4050464.06	0.00	0.00	12927264.83	2960573.00	0.00	0.00	9966691.83