

RECORD OF PROCEEDINGS

Minutes of the **CONCORD TOWNSHIP BOARD OF TRUSTEES** Meeting

Held September 27, 2012

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The Concord Township Board of Trustees met in Special Session on Thursday, September 27, 2012 at the Concord Township Administrative Building. Trustee Bart Johnson called the meeting to order at 7:15 p.m. The roll was called; in attendance were Trustees Joe Garrett and Bart Johnson.

Trustee Johnson certified the Fiscal Officer has provided current financial reports for the township, and funds have been appropriated and money is in the treasury to pay the pension bills. Therefore, Trustee Garrett moved and Trustee Johnson seconded to approve pending warrants #8996-8997, all totaling \$36,056.97. Vote: Garrett-yes, Johnson-yes.

Due to the Concord Township Fire Station being heavily damaged during the storm on June 29, 2012, and is in need of immediate and emergency repairs to demolish the (four) vehicle bays and make temporary improvements and repairs to the offices and living quarters to continue to make them usable, Trustee Garrett moved to adopt a Resolution (No. 092712-1) Declaring a Real and Present Emergency, pursuant to Ohio Revised Code §505.08, by which the Board may enter into a contract without bidding or advertising, for the purchase of services, materials, equipment, or supplies needed to meet the emergency, if the estimated cost of the contract is less than fifty thousand dollars. Trustee Johnson seconded the adoption of the Resolution. By unanimous vote: Garrett-yes, Johnson-yes.

The Trustees have asked township resident and partner of P&D Builders, Ltd., Darin Hilt, to inspect the fire station damage and entertain being the township's general contractor for the repairs.

After reviewing the damage, Mr. Hilt believes it would not be cost effective to demolish the (four) bays. The demo, construction of a temporary structure, and utility work will probably exceed the \$50,000 no-bid limits. He suggests "shoring up" the bays with steel structural supports and attaching to the roof. An engineering report is pending to see if it is possible to shore up the existing building without tearing down. If the bays were demolished, Mr. Hilt does not think \$18,000 would cover it. Utilities that run from bay one to the living area would be cut off, and the electric and other utility work would need subcontracted to re-route the service. If the bays were kept and structurally shored up, they could be used for dry storage use. The building department is willing to work with Hilt's plan, but the area would still not be safe for habitation.

Trustee Johnson noted if a temporary wall was installed between bay two and three, the township would have two heated, working bays, and two cold storage bays. Mainline fire department would be kept at the fire station, with secondary equipment stored at the road department. All agreed shoring up the building now is the only way to keep the building operational for weather and non-bidding. Engineering confirmation is needed.

Trustee Garrett moved and Trustee Johnson seconded to hire Darin Hilt, P&D Builders Ltd., as General Contractor for the temporary improvements to the fire station, for a fee not to exceed \$10,000.00. Vote: Garrett-yes, Johnson-yes.

It was noted Belfor, restoration company, stopped by the fire station at the insurance adjusters request.

Trustee Johnson summarized the independent engineer's approval letter is needed first. After that, drawings and submittal to the county will take place, with a potential construction start date the beginning of November. This will keep the department operational when cold weather arrives. The next step will be for the Board to decide to rebuild the current station, or build a new fire station, which will require an engineer and architect to walk through both scenarios. These processes will begin at the next meeting, as well as consultation with Assistant Prosecutor Betts.

As there was no further business, Trustee Garrett moved and Trustee Johnson seconded to adjourn the meeting. Vote: Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST

Fiscal Officer

BOARD OF TRUSTEES

DATE: Sept. 27, 2012

RESOLUTION NO. 092712-1

**IN THE MATTER OF DECLARING A REAL AND PRESENT EMERGENCY  
PURSUANT TO OHIO REVISED CODE SECTION 505.08**

**PREAMBLE**

**WHEREAS**, the Concord Township Board of Trustees ("Board") owns and possesses in fee simple a fire station located at 7943 Dublin Road, Delaware, Ohio ("Fire Station"); and,

**WHEREAS**, the Fire Station houses the Township fire department; and,

**WHEREAS**, the Fire Station consists of two (2) main parts; the fire department offices and firefighter living quarters (collectively "Offices and Living Quarters") and vehicle bays ("Vehicle Bays"); and,

**WHEREAS**, the Vehicle Bays were heavily damaged in a storm occurring on June 29, 2012; and,

**WHEREAS**, the Offices and Living Quarters were not damaged; and,

**WHEREAS**, as a result of the damage to the Vehicle Bays, the Vehicle Bays have not been able to be used for their intended purposes; and,

**WHEREAS**, the Fire Station is in need of immediate and emergency repairs to A) demolish the Vehicle Bays, and B) make temporary improvements and repairs to the Offices and Living Quarters to continue to make them usable until such time as a new fire station can be built.

**RESOLUTION**

**NOW THEREFORE BE IT RESOLVED BY THE BOARD:**

1. Pursuant to R.C. § 505.08, the Board declares that the damage to the Fire Station is a real and present emergency in connection with and effecting the administration of Township services and/or the execution of duties assigned by law to any officer of the Township.
2. The Board makes such declaration by a unanimous vote.
3. Based on such declaration, the Board may, by resolution, enter into a contract, without bidding or advertising, for the purchase of services, materials, equipment, or supplies needed to meet the emergency (i.e. A) demolition of the Vehicle Bays, and B) make temporary improvements and repairs to the Offices and Living Quarters to continue to

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Declaration of Real and Present Emergency – Fire Station


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make them usable until such time as a new fire station can be built) if the estimated cost of the contract is less than fifty thousand dollars (\$50,000.00).

4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
5. This Resolution shall be in full force and effect immediately upon adoption.

Voted on and signed this 27<sup>th</sup> day of September, 20 12 in Concord Township, Delaware County, Ohio.

**BOARD OF TRUSTEES  
CONCORD TOWNSHIP,  
DELAWARE COUNTY, OHIO**

  
\_\_\_\_\_  
Joe Garrett  
Trustee

  
\_\_\_\_\_  
Bart Johnson  
Trustee

\_\_\_\_\_  
Karen Koch  
Trustee