

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

September 26, 2016

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, September 26, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:00 p.m. The roll was called, and Trustees Jason Haney, Joe Garrett, and Bart Johnson were present.

Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the regular meeting held August 22, 2016. Vote: Haney-yes, Garrett-yes, Johnson-abstain (absent).

Public Input

Joe Thomas of Metro Development, discussed the open cut for phase one of the sanitary sewer line installation on the east side of the township. The County Engineer and Sanitary Engineer have approved the open cut at Scioto Chase Boulevard, adjacent to the fire access lane, but also requires township permission. The road would be closed for two weeks and detoured, and Trucco Construction would complete the work, which probably will not take place until next year. The sewage treatment lines will bore diagonally under Hyatts Road, then directly north to the Clarkshaw Moors future development. There will also be open cuts needed at Riverside Drive, South Section Line, and Scioto Chase. Geotechnical consultants will verify the compacted gravel depths with third party inspection to ensure the cuts are restored to county specifications. Therefore after discussion, Mr. Garrett moved and Mr. Haney seconded to approve the open cut to Scioto Chase Boulevard, with a five year warranty on work from Metro Development. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes. Discussion continued on development plans. It will take about eighteen months to construct all the sewer lines. Forty-six lots at phase one of Clarkshaw Moors will be temporarily pumped the Scioto Reserve plant, lots buildable in July 2017. The township will apply for an OPWC grant for Clarkshaw Road improvements in July of 2018 or 2019 based on development progress.

Frank Harmon of Ohio Insurance Services and OPEC Healthcare Cooperative, discussed the health insurance renewal rates. The renewal increase for December is 12.4% (\$41,387.39 per month), lower than last year's renewal of 25%, with no change in benefits. He stated healthcare costs continue to escalate, and the groups claims have been very high, resulting in high renewal rates. Mr. Garrett shared his frustration and said other townships only had 2-3% increases the last couple years, and asked if our program was bid too low. Burns Consulting does the underwriting for Jefferson Health Plan and since OPEC-HC was a new group to Jefferson, they did not have group claim history. Mr. Johnson was extremely upset with the program, stating the program was designed to save the township money, and "what we got was not what was sold". The OPEC-HC co-op consists of 158 entities with about 3,150 employees. To withdraw from the co-op group, the township would have to pay three months premium (about \$120,000+), roughly the same amount of money the township would save if it switched programs for the third/final renewal year. Options were discussed to lower the renewal cost, which is due by November 18, 2016. The Trustees asked Mr. Harmon to raise the deductible from \$5,000 to \$6,500 and re-quote the renewal through both Medical Mutual and United Healthcare.

Old Business

The annual fall festival and fire prevention open house will be this Saturday, October 1, 2016 from 4:00-7:00 pm at Concord Park. Setup will take place this week. Events and offerings will be similar to last year, except no farm animal area.

The Clarkshaw Moors path divergence request was discussed. The Trustees determined the standard shared-use path must be eight feet. The Zoning Inspector will be consulted for Liberty township's decision since it adjoins the development.

Nuisance properties and complaints were discussed. Actual complaints do not have to be written, but a complaint form should be filled out to document the township's internal handling of the complaint. The older township nuisance policy was reviewed.

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A complaint was received about a prairie area in Lucy Depp. The area was inspected, and there are no nuisance conditions to abate, therefore no action was taken. No one has inspected the Highlands nuisance property complaint yet.

Letters were sent to two nuisance properties, with seven day response times. **Mr. Garrett moved to allow Chief Cooper to contract with a mowing company on any nuisance property after seven days of the owner's receipt of the letter to remedy (if the township does not hear from the owner), and automatically have the property cleaned to remedy the nuisance, and forward the cost to the township Fiscal Officer to place on the property tax duplicate. Mr. Haney seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.**

Discussion was held on ownership of right-of-way "alleys" within Bellpoint, and who is responsible for removal of trees within those alleys. The County Auditor's office shows the alleys as "dedicated road right-of-way" under jurisdiction of the county and/or township, not an easement on a property owner's parcel. Assistant Prosecutor Eric Penkal offered the following opinion "...title to roads and easement within platted alleys in the unincorporated areas are vested in the County. Therefore the Board of Commissioners have the authority to remove obstructions from the right of way in the alley...(but) there is no obligation for the county to remove...". Mr. Penkal suggested a Trustee call the County Engineer's office to discuss.

Mr. Johnson received a complaint about the property at 5900 US Highway 42 South. **Mr. Johnson moved to declare the property at 5900 US Highway 42 South, Ostrander, Ohio, 43061, parcel #500-330-01-006-000, owned by Brandon Dobyms, a nuisance due to accumulated garbage, trash, and refuse that is collecting outside of the home, and pursuant to Ohio Revised Code 505.87, the owner have seven days to address. Mr. Garrett seconded the motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.**

An update was given on the fire station construction. The concrete company is on final notice from the contractor, and the concrete owner now has to supervise every pour. The steel crew came today. Block work looks great. Project is behind three weeks so far. Charter Hill has been making the project continue.

The EMS billing is almost ready to begin. Training has been completed and the iPCR reporting converted. EMS run data collection is the final step.

New Business

Director of Operations

Chief Cooper reported surplus items at the fire station need placed on Govdeals.com including chairs, etc., and the 1982 Pierce Tanker Engine #342. **Mr. Johnson moved to approve placing the 1982 Pierce fire engine for sale on Govdeals.com, with a minimum bid to be determined, and any other items deemed surplus by the fire department. Mr. Garrett seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.**

Quotes have been received from two vendors for the new SCBA gear that will qualify for 95% grant reimbursement.

Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,959,341.02, and all Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$5,934,482.93.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Johnson moved and Mr. Garrett seconded to approve all pending purchase orders, vouchers, and warrants #1536-1539, 12310-12366, totaling \$170,743.94. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

Mull & Weithman Architect invoices were discussed. Reimbursement details remain vague even after consulting the contract. Invoice was not paid.

The Board agreed to pay Ohio Township Association associate memberships for zoning board members.

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Mr. Johnson moved and Mr. Haney seconded to enter into Executive Session pursuant to ORC 121.22(G)(1) to consider the investigation of charges or complaints against a public employee. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes. The Fiscal Officer and Fire Chief were invited into Executive Session.

Mr. Johnson moved and Mr. Haney seconded to return to Regular Session. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

Jill Davis

Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Jason Haney

Jason Haney

Joe Garrett

Joe Garrett

Bart Johnson

Bart Johnson

PENDING WARRANT REPORT
Concord Township [2016]

Date: 09/26/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1536	173.89	V 1536	HR BUTLER, LLC	PAYROLL PROCESSING FEE 9/16/16
1537	3517.83	V 1537	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/16/16
1538	43926.01	V 1538	HR BUTLER, LLC	PAYROLL SALARIES 9/16/16
1539	14031.15	V 1539	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 9/16/16
12310	429.99	VW12310	DATA RESOLUTIONS INC	COMM BLDG ROUTER REPLACEMENT & RESET
12311	38.46	VW12311	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT UNIFORM/SUSPENDERS
12312	235.56	VW12312	TIME WARNER CABLE	FIRE/ADMIN INTERNET
12313	3351.62	VW12313	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIMS AUG-SEP'16
12314	26.90	VW12314	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE SEP-OCT
12315	39807.86	VW12315	OHIO INSURANCE SERVICES AGENCY, INC	MED,DENTAL,HEALTH,VISION INSUR OCT'16
12316	100.00	VW12316	OLD REPUBLIC SURETY GROUP	ZONING INSPECTOR BOND
12317	340.50	VW12317	BUCKEYE READY-MIX, LLC	OLLER CEMY FOUNDATIONS
12318	16.14	VW12318	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
12319	68.56	VW12319	KIMBALL MIDWEST	ROAD DEPT SUPPLIES, PROCLEAN
12320	595.27	VW12320	SHERWIN WILLIAMS CO	ROAD PAINT SUPPLIES
12321	1212.83	VW12321	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLIES
12322	485.32	VW12322	EXPRESS SERVICES INC	ROAD DEPT LABOR SEP6-9 22HRS
12323	330.37	VW12323	DEL-CO WATER CO INC	WATER UTILITIES
12324	229.72	VW12324	FRONTIER	FIRE DEPT PHONE BILL
12325	40.00	VW12325	RIC IRVINE, ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB
12326	230.00	VW12326	WORKHEALTH	RANDOM DRUG POOL FEE 2016
12327	995.00	VW12327	RADARSIGN, LLC	ROAD RADAR SIGN REPAIR
12328	22.60	VW12328	JILL DAVIS	REIMB POSTAGE 8/22 & 9/21
12329	5783.27	VW12329	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS AUG'16
12330	38009.34	VW12330	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS AUG'16
12331	229.77	VW12331	VERIZON WIRELESS	FIRE/ROAD CELL PHONES
12332	75.80	VW12332	DEL-CO WATER CO INC	FIRE DEPT WATER UTILITY
12333	957.82	VW12333	OHIO EDISON	FIRE DEPT ELECTRIC
12334	1501.21	VW12334	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12335	121.55	VW12335	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS SUPPLY
12336	550.00	VW12336	JIM'S AUTOMOTIVE ELECTRIC SERVS CO.	FIRE DEPT M341 REPAIRS
12337	12.49	VW12337	VOSS BROTHERS SALES	FIRE DEPT MOWER OIL
12338	523.32	VW12338	GERMAIN FORD	FIRE DEPT BN341 REPAIR VAPOR VALVE/FLUSH
12339	161.20	VW12339	CIVITAS MEDIA LLC/DELAWARE GAZETTE	FIRE DEPT PAPER SUBSCRIPTION
12340	63.95	VW12340	NATIONAL FIRE PROTECTION ASSOCIATION	FIRE PREVENTION BANNER
12341	180.60	VW12341	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DEPT CPR SUPPLIES
12342	4760.00	VW12342	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT FULL-TIME PHYSICALS/BLOODWORK
12343	784.48	VW12343	OMG NATIONAL	FIRE DEPT PREVENTION HATS
12344	6823.56	VW12344	MULL & WEITHMAN ARCHITECTS, INC.	ARCHI 59% & REIMBURSE ENGIN & MILE/DELIV
=====				
	170743.94		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND
Concord Township [2016]

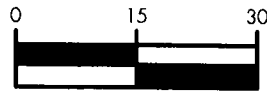
Date: 09/26/16

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	1085357.39	0.00	0.00	6906031.16	1946690.14	1500000.00	0.00	4959341.02
02 -MOTOR VEHICLE LICENSE TAX	16506.48	13436.65	0.00	0.00	29943.13	3619.28	0.00	0.00	26323.85
03 -GASOLINE TAX	112662.58	80126.62	0.00	0.00	192789.20	124233.54	0.00	0.00	68555.66
05 -CEMETERY	33130.36	9410.00	0.00	0.00	42540.36	7183.09	0.00	0.00	35357.27
10 -FIRE DISTRICT	2710871.21	4232247.63	1500000.00	0.00	6943118.84	2983918.66	0.00	0.00	3959200.18
11 -ROAD DISTRICT	1425311.39	434244.44	0.00	0.00	1859555.83	57089.38	0.00	0.00	1802466.45
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	27085.08	0.00	0.00	51246.91	8667.39	0.00	0.00	42579.52
TOTAL ALL FUNDS	10143317.62	5881907.81	1500000.00	0.00	16025225.43	5131401.48	1500000.00	0.00	10893823.95

**CLARK-SHAW TRUNK SEWER
 PROJECT 2**

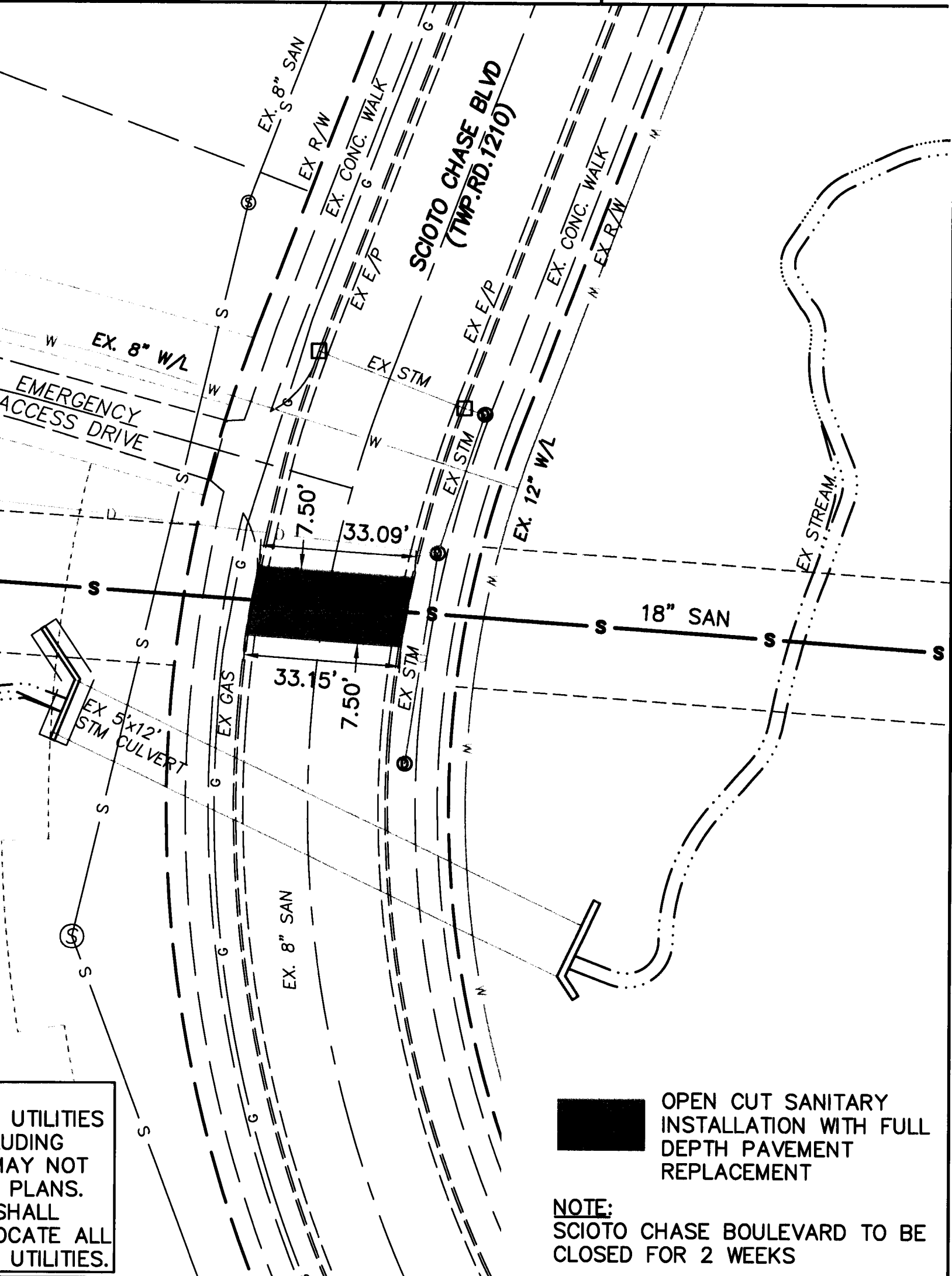
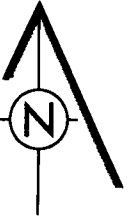
SCIOTO CHASE BLVD - TWP. RD. 1210
 OPEN CUT ROAD CROSSING EXHIBIT

GRAPHIC SCALE



(IN FEET)

1 inch = 30 ft.



UTILITIES
 INCLUDING
 MAY NOT
 PLANS.
 SHALL
 LOCATE ALL
 UTILITIES.

 OPEN CUT SANITARY
 INSTALLATION WITH FULL
 DEPTH PAVEMENT
 REPLACEMENT

NOTE:
 SCIOTO CHASE BOULEVARD TO BE
 CLOSED FOR 2 WEEKS