

## CONCORD TOWNSHIP BOARD OF TRUSTEES

September 22, 2014

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The Concord Township Board of Trustees met in regular session on Monday, September 22, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:15 p.m. The roll was called, and present were Trustees Karen Koch and Bart Johnson. Staff present were Fiscal Officer Jill Davis, Operations Director and Fire Chief Todd Cooper, and Zoning Inspector Ric Irvine.

Mr. Johnson moved and Ms. Koch seconded to approve the minutes from the previous meeting as presented. Vote: Koch-yes, Johnson-yes.

### Public Input - None.

### Old Business

Formfire health insurance information has not been completed, but new admin information was sent to the Fiscal Officer for access.

Mr. Johnson talked to the Prosecutor's office about the township's liability if legal action is taken against the township building's architect, Ed McCall. If the architect is not found at fault, the township would be liable for his attorney fees. Even though Mr. Johnson fully believes Mr. McCall designed the wrong windows for the lobby application, with all the different parties involved with design and installation, some of whom are now out of business, the township probably cannot justify and prove the case beyond a reasonable doubt. The township could try mediation, but has not discussed that option. Ms. Koch agreed litigation could be very costly to the township.

Asbestos remediation is to begin October 6, 2014 at the new property at 7990 Dublin Road. Mr. Cooper is still working on getting electric to the building. It is cost prohibitive to reconnect from the pole, due to how service was disconnected by the State. He will check on using a generator for the asbestos contractor. Ms. Davis noted she needs an updated bond from the contractor before work can begin.

### New Business

#### **Zoning Department**

Mr. Irvine reported the following zoning business:

- September zoning permits have been slow - 3 decks, 2 homes, and 1 condo.
- Zoning Commission is meeting tomorrow, September 23, 2014, for the continuance of Epon's condo development, The Courtyards. New maps were received from Faris Planning decreasing the lot amounts and relocating the clubhouse. Mr. Irvine put signs up in front of the properties about zoning hearings and the signs have gotten hit twice, and moved into a barn.
- The Yinger property development, River Bluffs by Metro Development, was heard and approved by the Zoning Commission.
- Mr. Irvine has received a couple emails about a car for sale parked along Dublin Road at Lucy Depp, and also a complaint about a camper residence in Lucy Depp.

An official Notice of Recommendation of Conditional Approval dated September 17, 2014 was received by the Board of Trustees from the Concord Township Zoning Commission for the River Bluff development. The Board of Trustees set a hearing for Thursday, October 16, 2014 at 7:00pm at the Concord Township Community Building. Notice will be published in the Delaware Gazette and on the township website.

#### **Fire Chief and Operations Director**

The following business was reported for Chief Cooper:

- The Fall Festival and Fire Prevention Day is scheduled for October 11, 2014 from 4-7pm.
- A charity softball game will be held by the Fire Department prior to the festival.

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- Turfway Bend road repairs will begin October 6, 2014 by Roesse Bros. Paving.
- The new Road Department dump truck has been ordered and will be delivered to Dexter by December.
- Road employee Joe Holloway will be back to work on September 29, 2014.

### Fiscal Officer

Plans for the Fall Festival & Fire Prevention Day on October 11 are well under way. Ms. Davis and Jack Guyton of the Fire Department are working on the details. The event will be similar to last year, with tractor hay rides around the park, farm animals, hot dogs, s'mores over a campfire, drinks, community displays, and kids' crafts. The Cyril Pipes (bagpipe) Band will perform at 6pm, of which Mr. Guyton is a member. Instead of a burn demonstration, the Fire Department will do a crash and airbag demonstration. A suggestion was made to investigate the texting and driving simulator from 10-TV's Dom Tiberi.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The General Fund balance is \$5,402,308.60, and the balance of Special Revenue Funds is \$4,976,015.60.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Ms. Koch moved and Mr. Johnson seconded to approve pending purchase orders, vouchers and warrants #1295-1299, 10600-10630, void 9806 and 10631, all totalling \$112,152.86. Vote: Koch-yes, Johnson-yes.

Due to August pension reports not being available yet, Mr. Johnson moved and Ms. Koch seconded to approve pension contribution payments to OPERS and Ohio Police & Fire, for an amount not to exceed \$60,000.00. Vote: Koch-yes, Johnson-yes.

As there was no further business, Ms. Koch moved and Mr. Johnson seconded to adjourn the meeting. Vote: Koch-yes, Johnson-yes.

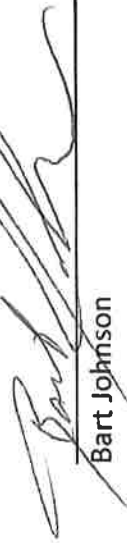
ATTEST

  
\_\_\_\_\_  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Karen Koch

absent  
\_\_\_\_\_  
Joe Garrett

  
\_\_\_\_\_  
Bart Johnson

PENDING WARRANT REPORT  
Concord Township [2014]

Date: 09/22/14

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1295	18.00	V 1295	PNC BANK	BANK CHARGE SEP'14
1296	183.97	V 1296	HR BUTLER, LLC	PAYROLL PROCESSING FEE 9/19/14
1297	3114.63	V 1297	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/19/14
1298	45132.89	V 1298	HR BUTLER, LLC	PAYROLL SALARIES 9/19/14
1299	13207.60	V 1299	HR BUTLER, LLC	PAYMENT
9806	-348.98	V 9806	HETZNER MARINE SALES	VOID 2ND UNCASHED CHECK FROM 9/23/13
10600	737.55	VW10600	OHIO EDISON	ELECTRIC UTILITIES
10601	273.93	VW10601	FRONTIER	ROAD/FIRE PHONE BILL
10602	96.32	VW10602	DEL-CO WATER CO INC	PARK/ROAD WATER UTILITIES
10603	347.37	VW10603	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLY
10604	151.96	VW10604	RUMPKE	ROAD/FIRE TRASH REMOVAL
10605	2843.42	VW10605	OHIO INSURANCE SERVICES AGENCY, INC	DENTAL/VISION/LIFE INSUR OCT'14
10606	32.64	VW10606	INTERSTATE BILLING SERVICE, INC.	FIRE DEPT '07HORTON REPAIR PARTS
10607	140.00	VW10607	SYLVIA L. MCELWAIN	ZONING HEARING REPORTING 8/19 & 8/26
10608	28467.96	VW10608	MEDICAL MUTUAL	MEDICAL INSUR OCT'14
10609	40.00	VW10609	RIC IRVINE, ZONING INSPECTOR	ZONING DEPT CELL PHONE REIMB SEP'14
10610	220.00	VW10610	OHIO TREASURER OF STATE	ANNUAL DRIVING RECORDS REQUESTS
10611	2500.00	VW10611	PATRIDGE SURVEYORS & ENGINEERS LLC	SURVEY OF 7990 DUBLIN RD PROPERTY
10612	175.00	VW10612	MICRO CENTER	FIRE DEPT OFFICE SUPPLIES
10613	491.04	VW10613	SHELLY MATERIALS, INC	ROAD DEPT STONE MATERIAL/CLARKSHAW/COOK
10614	679.46	VW10614	PNC BANK	VISA CHARGES AUG-SEP'14 PER PO
10615	1834.05	VW10615	GREAT LAKES PETROLEUM, INC.	ROAD/FIRE FUEL SUPPLY
10616	789.33	VW10616	OHIO EDISON	FIRE DEPT ELEC UTILITY
10617	4495.00	VW10617	BERRY'S BARBELL	FIRE DEPT TREADMILL
10618	1535.90	VW10618	FIRE SERVICE INC.	FIRE DEPT NOZZLE SYSTEM EQUIP
10619	304.44	VW10619	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
10620	73.39	VW10620	WASHINGTON AUTO PARTS & PAINT INC.	FIRE DEPT LIGHT BULB SUPPLY
10621	657.30	VW10621	PARR PUBLIC SAFETY EQUIPMENT	FIRE DEPT QUINT341 LIGHTS
10622	95.88	VW10622	VOSS BROTHERS SALES	FIRE DEPT SAW FUEL SUPPLY
10623	180.00	VW10623	PAUL'S MARINE, INC.	FIRE DEPT BOAT PROP REPAIR
10624	145.17	VW10624	CIVITAS MEDIA LLC/DELAWARE GAZETTE	FIRE DEPT GAZETTE SUBSCRIPTION
10625	28.00	VW10625	MIATI EMBROIDERY	FIRE DEPT EMBROIDERY
10626	97.50	VW10626	BROSIUS, JOHNSON & GRIGGS, LLC	FIRE DEPT COUNSEL
10627	2942.00	VW10627	WORKHEALTH	FIRE DEPT HEALTH SCREENINGS
10628	25.00	VW10628	UNION CO EMERGENCY SERVICES ASSOC	FIRE DEPT FALL SEMINAR REGIST
10629	228.04	VW10629	VERIZON WIRELESS	FIRE/ROAD CELL PHONE BILL
10630	217.10	VW10630	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT FORD RANGER TIRE SVC
	=====			
	112152.86		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND  
 Concord Township [2014]

Date: 09/22/14

FUND	Starting Balance 01/01/14	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4874974.67	980952.35	0.00	0.00	5855927.02	453618.42	0.00	0.00	5402308.60
02 -MOTOR VEHICLE LICENSE TAX	31699.72	12804.24	0.00	0.00	44503.96	5247.34	0.00	0.00	39256.62
03 -GASOLINE TAX	147382.97	70007.97	0.00	0.00	217390.94	25978.70	0.00	0.00	191412.24
05 -CEMETERY	29764.05	5844.80	0.00	0.00	35608.85	8805.85	0.00	0.00	26803.00
10 -FIRE DISTRICT	2569538.32	2531514.08	0.00	0.00	5101052.40	1764009.15	0.00	0.00	3337043.25
11 -ROAD DISTRICT	1122682.99	391852.61	0.00	0.00	1514535.60	248402.00	0.00	0.00	1266133.60
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	100758.05	24708.56	0.00	0.00	125466.61	10099.72	0.00	0.00	115366.89
TOTAL ALL FUNDS	8876800.77	4017684.61	0.00	0.00	12894485.38	2516161.18	0.00	0.00	10378324.20

PENDING WARRANT REPORT  
Concord Township [2014]

Date: 10/01/14

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10632	7351.55	VW10632	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS AUG'14
10633	52241.96	VW10633	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIBUTIONS AUG'14
	=====			
	59593.51		Total Amount of Pending Warrants	