

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

July 25, 2016

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, July 25, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:00 p.m. The roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Minutes

Mr. Haney moved and Mr. Garrett seconded to approve the minutes with two changes from the regular meeting held July 11, 2016. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Sheila Hiddleston, Delaware Health Commissioner, updated the Board of Trustees on mosquito control. Monday Mosquito emails are being sent biweekly, and sixteen traps are being monitored throughout the County. One positive result for West Nile has been obtained in Berkshire Township. Discussion was held on Zika virus transmission.

Old Business

An EMS billing program with Medicount Management was discussed. The contract was reviewed and approved by both the Delaware County Prosecutor's office and Medicount. Therefore, **Mr. Garrett moved to sign and approve the contract with Medicount Management Inc. for Concord Township's EMS billing program, per Medicount and the Delaware County Prosecuting Attorney. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.** A certified search for findings of recovery was completed by the Fiscal Officer. The sign-up paperwork was reviewed and most items completed. This program will be a township taxpayer-based policy, where residents and mutual aid departments will not be billed for EMS transport, but their insurance companies will be billed. Anyone who is not a resident or a resident of a mutual aid department and transported by Concord Township EMS will be billed. The EMS billing program will reimburse the township for EMS transportation services only. Insurance companies and Medicare include this cost in their premiums, and the trustees felt it was irresponsible government to not collect these payments since they are included resident's insurance premiums. Residents will not receive bills for EMS transport services only their insurance companies. Many counties surrounding Delaware already use EMS billing. The four year contract will begin immediately and the township will pay a flat fee of seven percent to Medicount on collected reimbursements. An additional fee of \$532 will be necessary to set up a Medicare account for claims reimbursement. Claims submissions can go back twelve months once the account is set up, but the. Document training and EMS report uploading will be set up between Medicount and township staff.

New Business

Mr. Garrett discussed a new veteran monument for Oller Cemetery for the Price family. The township only charges for the concrete footer for the monument.

Mr. Haney received two calls regarding availability of other internet or cable companies in the township. Time Warner currently is the main provider, and AT&T is near the Tartan Fields area. The Board would like a letter drafted for other central Ohio cable companies. It was noted Dublin can now receive internet through power lines.

Zoning Department

Mr. Irvine reported the property at 7364 Dublin Road is owned by the Cunninghams, or possibly the CF Bank. Mr. Irvine spoke to a bank representative who is looking into the property. The yard appears to be mowed, maybe by the neighbor, but landscaping is overgrown. Squatters or animals may be inside; the Humane Society was contacted.

The 5731 Henderson Drive / Middleton property is still overgrown in the back yard, but the front was mowed.

The 5701 Henderson Drive property was also mowed and the owner said he would try to clean up the property.

Mr. Irvine asked if any calls were received about Republic trash service, since his account showed as closed online.

The 42 Automotive business may add an additional property and building for a parts division. Discussion was held on the different zoning processes that would be involved.

A request was made to contact the property owner of the houses at 6400 Dublin Road and 6328 Moore Road. Both houses are completely overgrown and barely visible. Mr. Irvine will send a certified letter to the owner.

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Road/Park/Fire Departments

Chief Cooper gave an update on the new fire station construction: Concrete flooring will be poured tomorrow at the new fire station. The asbestos removal project will take place Tuesday and Wednesday. The Ohio Edison utility pole was relocated. The Frontier pole still has not been moved, but probably will be on Thursday.

Township road paving of Tartan Fields Drive will begin in two weeks. The catch basin was fixed Friday.

The fire department was awarded an AFG-FEMA grant of \$190,849 (90% reimbursement) for replacement of the self-contained breathing apparatus equipment. Air packs and hose will be replaced first, and if there is a balance, bulletproof vests may be purchased per new active shooter training recommendations.

There was a problem with the generator and transformer listing on GovDeals but all has been corrected. The current bid is up to \$1,000. The copier has no bids.

Air conditioning in township building now working well and thermostats set at 72.

Both septic tanks on park have been set up for 2-3 year pump cycles.

The PTO broke on the road department tractor and is being repaired. The five year old Snapper mower needs repairs and maybe traded. Discussion was held on trading, leasing, and obtaining quotes for new mowers.

It was noted the heat and heavy trucks on Ford Road have resulted in pavement damage. Bunty Station Road will be closing at Sawmill Parkway.

Financial

It was clarified that the flag replacements warrant is for the township administrative building and not the fire station.

Brief discussion was held on what needs done on Sheriff deputy shifts. Mr. Johnson has contacted the Sheriff's office.

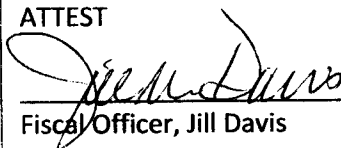
OPWC training flyer from District 6 was reviewed. Mr. Garrett mentioned a new ODOT loan program that may be worth investigating.

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,597,416.18, and all Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$5,385,427.54.


The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1519-1522, 12159 void, 12160-12184, all totaling \$155,773.36. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

As there was no further business, **Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes. Johnson-yes.**

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Jason Haney


Joe Garrett


Bart Johnson

July 25, 2016

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Delaware County Health Department

OLD BUSINESS

EMS Billing Contract

NEW BUSINESS

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station Update

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates.

ADJOURN

PENDING WARRANT REPORT
Concord Township [2016]

Date: 07/25/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1519	180.18	V 1519	HR BUTLER, LLC	PAYROLL PROCESSING FEE 7/22/16
1520	3517.83	V 1520	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 7/22/16
1521	44720.16	V 1521	HR BUTLER, LLC	PAYROLL SALARIES 7/22/16
1522	13874.50	V 1522	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 7/22/16
12160	37813.58	VW12160	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS JUN'16
12161	5902.01	VW12161	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS JUN'16
12162	228.06	VW12162	TIME WARNER CABLE	FIRE/ADMIN INTERNET SVC
12163	229.72	VW12163	FRONTIER	FIRE PHONE BILL
12164	898.40	VW12164	OHIO EDISON	ROAD/ADMIN/PARK ELECTRIC UTILITIES
12165	11.05	VW12165	SOUTHEASTERN NATURAL GAS CO.	ROAD GAS UTILITY
12166	251.32	VW12166	RUMPKA	FIRE/ADMIN/ROAD TRASH SVC
12167	201.65	VW12167	TEACHERS PROTECTIVE MUTUAL LIFE INS. CO.	ROAD DEPT DISABILITY INSUR/HOLLOWAY
12168	326.54	VW12168	DEL-CO WATER CO INC	PARK/ROAD/CONSTR WATER UTILITIES
12169	249.00	VW12169	STANLEY STEEMER, COLS.#5	TWP BLDG CARPET CLEANING
12170	340.00	VW12170	ABLE SANITATION SERVICE, INC	TWP SEPTIC PUMPED
12171	40312.50	VW12171	OHIO INSURANCE SERVICES AGENCY, INC	MEDICAL/DENTAL/VISION/LIFE INSUR AUG'16
12172	242.44	VW12172	WALMART COMMUNITY	ADMIN/PARK/SHOP SUPPLIES
12173	672.70	VW12173	CARROT-TOP INDUSTRIES, INC.	ADMIN FLAGS SUPPLY
12174	229.73	VW12174	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
12175	40.00	VW12175	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB JUL'16
12176	799.32	VW12176	OHIO EDISON	FIRE DEPT ELECTRIC
12177	81.38	VW12177	DEL-CO WATER CO INC	FIRE DEPT WATER UTILITY
12178	1299.64	VW12178	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12179	138.46	VW12179	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER SUPPLY
12180	352.68	VW12180	ARROW INTERNATIONAL INC	FIRE DEPT MEDIC SUPPLIES
12181	181.19	VW12181	VOSS BROTHERS SALES	FIRE DEPT E343 SAW REPAIRS
12182	290.10	VW12182	CLASSIC SOLUTIONS INC.	ROAD/PARK JANITORIAL SUPPLIES
12183	1235.36	VW12183	EXPRESS SERVICES INC	ROAD DEPT LABOR 6/27-7/7 56HRS
12184	1153.86	VW12184	SHELLY MATERIALS, INC	PARK & ROAD GRAVEL MATERIAL
=====				
	155773.36		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND
Concord Township [2016]

Date: 07/25/16

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	621093.71	0.00	0.00	6441767.48	1844351.30	1500000.00	0.00	4597416.18
02 -MOTOR VEHICLE LICENSE TAX	16506.48	10450.56	0.00	0.00	26957.04	2991.98	0.00	0.00	23965.06
03 -GASOLINE TAX	112662.58	52325.93	0.00	0.00	165188.51	102108.99	0.00	0.00	63079.52
05 -CEMETERY	33130.36	6990.00	0.00	0.00	40120.36	4880.47	0.00	0.00	35239.89
10 -FIRE DISTRICT	2710871.21	2995361.50	1500000.00	0.00	5706232.71	2111632.26	0.00	0.00	3594600.45
11 -ROAD DISTRICT	1425311.39	238428.47	0.00	0.00	1663739.86	34153.22	0.00	0.00	1629586.64
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	20755.12	0.00	0.00	44916.95	5960.97	0.00	0.00	38955.98
TOTAL ALL FUNDS	10143317.62	3945605.29	1500000.00	0.00	14088922.91	4106079.19	1500000.00	0.00	9982843.72