

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

DATE: 05/13/2013 10:00 AM

Held

May 13, 2013

20 Page 1 of 3

The Concord Township Board of Trustees met in regular session on Monday, May 13, 2013 at the Concord Township Administrative Building. Prior to the start of business, the new township speed trailer was shown to the Board and photos taken. Chairman Karen Koch called the meeting to order at 7:13 p.m. The roll was called; in attendance were Trustees Karen Koch, Bart Johnson and Joe Garrett. Other attendees included Fiscal Officer Jill Davis, Operations Director and Fire Chief Todd Cooper, Zoning Inspector Ric Irvine, and several guests.

Minutes from the previous meeting were presented. Mr. Garrett moved and Mr. Johnson seconded to approve the minutes with one correction. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

Frank Harmon of Ohio Insurance Services presented the Board with a Benefits Comparison handout for health insurance renewal. Different deductible and drug card options were reviewed from providers Medical Mutual of Ohio and Trustmark. Mr. Harmon mentioned that healthcare details after January 1, 2014 are still unpredictable. After much discussion, Mr. Johnson moved and Mr. Garrett seconded to renew the township health insurance with Medical Mutual of Ohio, beginning June 1, 2013, changing to a \$5,000/\$15,000 deductible plan, with co-insurance and co-pays remaining the same as current plan, and changing to a \$10/\$20/\$30 prescription drug program. The township will save approximately \$6,700 per month in premiums. In addition, the township will continue to offer health reimbursement account funding for out-of-pocket costs, which have been utilized at about 18% over the past three years. Vote: Koch-yes, Garrett-yes, Johnson-yes. Employee meetings will be scheduled so all know the changes. Discussion was then held on dental, vision and life insurance rates. The Board would like to shop rates and review what the coverages are before renewal in January 2014.

Old Business

Mr. Johnson still has not received a contract review response from the Prosecutor's Office regarding the Delaware County Regional Planning Commission (DCRPC) updating the township's Comprehensive Plan. After discussion and review, Mr. Johnson moved and Mr. Garrett seconded to approve and sign the Contract for Planning Services between Concord Township and the DCRPC to provide land use planning assistance to update the Township Comprehensive Plan, for a fee not to exceed \$5,000.00. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Insurance adjuster, Mike Coduto, and Belfor Property Restoration continue to review the township's damage cost estimate for the fire department from M+A Architects.

The Board has not received more information from the Eversole Run Homeowner's Association regarding road islands that need removed. The township has timber ready to repair the old guardrail there.

Fiscal Officer Davis updated the Board on the basketball court construction: rims and poles were ordered from Fortin Ironworks, and the asphalt is curing for two weeks prior to being painted. The lacrosse goals have been selected from Midwest Lacrosse in Columbus. Davis is waiting on a response from Millcreek Township as to where their soccer goals are from. Future use of the park, field leveling, driveways, and parking were discussed. Mr. Cooper noted the park driveway was patched while the asphalt was installed.

New Business

The Preservation Parks of Delaware County 2014 Community Park Improvement Grant (CPIG) will have \$100,000 available for the program. Applications must be submitted by

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DAWSON LEGAL BLANK NO. FORM NO. 10148

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20 Page 2 of 3

August 30, 2013. The Board would like to review Concord Park's master plan, and apply for grant funds.

Ms. Koch moved and Mr. Garrett seconded to adopt a tobacco-free policy for Concord Township parks and have signs installed to that effect. Vote: Koch-yes, Garrett-yes, Johnson-yes. Other areas participating in the Delaware General Health District's Tobacco-Free Coalition include Genoa Township, Orange Township, Liberty Township, Sunbury, Powell, and Delaware County Preservation Parks.

The Zoning Commission Board (ZC) presented an approved motion to the Board of Trustees for consideration: To return to the old way the Zoning Commission used to handle project information, which includes each board member receiving a manila folder with the project number and name, which contains all of the project information, either mailed or delivered to each board member's home no later than three weeks before the meeting. This action will be repeated each time new information is submitted regarding a project. Trustees Johnson and Garrett saw no problem with mailing hard copies of information to ZC members, but do not want materials hand-delivered to members' homes. Electronic communication should also continue to be available.

Ms. Koch moved and Mr. Johnson seconded to renew Delaware County Township Association annual dues, and add associate memberships for the Township Zoning Inspector, Zoning Commission Board, Board of Zoning Appeals, and Fire Chief. Vote: Koch-yes, Garrett-abstain due to conflict of interest, Johnson-yes.

Mr. Irvine reported fifteen zoning permits were issued in April for houses and pools, and eight so far in May. The Zoning Commission Board held a hearing May 8, 2013 for a change of zoning, and Irvine was embarrassed by the proceedings. He believes the meeting set a bad light on the township and suggested for future meetings that either the County Prosecuting Attorney or outside counsel is asked to assist with questions.

Fire Chief Cooper reported physical agility will be evaluated this week at the Fire Department, as well as phase two of lieutenant testing. Phase three will be interviews with the Board of Trustees in June.

The Road Department new dump truck was delivered and runs well, but was taken back to change the white flashing light to green, re-do the tarp, and install three more grease zerks. The township still has the old truck for trade-in, but paperwork needs re-done since ownership of the company changed.

Mr. Garrett moved and Mr. Johnson seconded to enter into Executive Session to discuss a personnel complaint. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Ms. Koch moved and Mr. Garrett seconded to return to Regular Session. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, vouchers and warrants #1132-1139, 9486-9526, all totaling \$169,939.99. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Ms. Koch moved and Mr. Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.