

RECORD OF PROCEEDINGS

Minutes of the **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

Held May 12, 2014

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The Concord Township Board of Trustees met in regular session on Monday, May 12, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:08p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Staff attending included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine and Operations Director/Fire Chief Todd Cooper. Minutes from the previous meeting were presented. Motion was made by Mr. Garrett and seconded by Mr. Johnson to approve the minutes with no changes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

Matt Allyn with URC Energy, Powell, discussed his utility refund business. They look for overages on utility and fuel bills from four previous years and determine if eligible for any refunds. They found Franklin Township about \$10,000 in refunds. There is no fee if no refunds. A sample contract with literature was emailed to Trustees. Mr. Johnson inquired where savings could be found. For telecom and natural gas bills, refunds usually include fees on the bottom of the bills. For motor fuels, up to about \$0.54/gal in federal excise taxes may be found. The township would not switch providers or change any contracts. Ms. Koch asked how much paperwork would be involved. URC would require one month of bills, then would request 47 months of bills from providers using an agency agreement. The township would receive any refunds directly from state and federal, then URC would bill the township for any fee (50% of refunds). They would also monitor future bills to ensure excess charges are not applied. URC has several references available in the area. No further action taken at this time.

New resident, Kim Cellar, introduced himself to the Board. He has served as a previous Liberty Township trustee, and a zoning member in Scioto Township. He requested an explanation of the township electric aggregation program.

Old Business

The 2014 road improvement bid was awarded by Delaware County to The Shelly Company for a total of \$25,748.00. Mr. Johnson moved and Mr. Garrett seconded to approve the final bid as awarded by the County. The original estimate was for \$27,260.00 for repairs to Badenoch, Cook, and Turfway Bend roads. Mr. Garrett noted he wants a representative of the township present when the Turfway Bend repairs begin. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The walk-through and pre-bid meeting took place last week at the Former State Juvenile Training Facility at 7990 Dublin Road, Delaware, Ohio. Mr. Johnson reported about seven contractors were present for asbestos abatement, and two companies for demolition. Maximus Consulting answered specific questions and Mr. Johnson noted it was very helpful having them there. Mr. Johnson is also working on a community tour of the state facility on the east side of the road on a Saturday now that the buildings are empty.

Ms. Davis discussed issues in getting the zoning appeals hearing advertised in the Delaware Gazette. A new hearing date is being determined to re-start the process.

The Phase I environmental report was received from Geotechnical Consultants for the state property at 7990 Dublin Road. The only finding was an underground tank with a leak by the generator from 1993. A new generator was set there before the old leak was cleaned up. The property as a whole is acceptable for purchase, but the ground at the leak needs removed from the site (about 12 ft x 7 ft x 7 ft area).

New Business

Zoning Inspector Ric Irvine reported a total of nine permits were issued for April, and five permits so far in May. Three possible developments are in the works within the township. An email was received from Tiffany Jenkins, County Sanitary Department, confirming no trunk lines for new developments have been presented yet to the County.

Chief Cooper mentioned he should have the septic permit this week from CDK Structures for the new system at the fire department. It will be a one-day install, approved by the Delaware Health Department at their last meeting, but no fee waiver.

Plans for a bike path between Concord Township and the City of Dublin (near Tartan Fields) are being designed by the Delaware County Engineer. The overall plan is to make the curve safer at the bottom of the hill on Concord Road at Tartan Fields Drive, with clear line of sight. Mr. Garrett told the County what the township would like to see for the project.

The Home Road bike path was also discussed. Next year there will be widening from Steitz Road toward the township and bike paths incorporated. When properties annexed, the existing path stopped short of the right-of-way, and the township has the opportunity to take on the plan next year to incorporate all the paths. Mr. Garrett has discussed the project with the County Engineer and the township has the funds to complete. Now Liberty Township needs to do the same.

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Discussion was held on properties that are not being mowed. A complaint was also received from a resident of Tartan Fields about a neighboring property full of weeds. Noxious weeds must be identified before the township can take action through court to mandate mowing. The bank that owns the property will be contacted first before further action taken.

A request was received from the Gym Rats basketball program to rent the two basketball courts from 9a.m.- 6p.m. on July 5th. The charge will be \$25 per court, the same as renting the park shelter. The Board requested event information to post on the township website for residents.

Five part-time firefighter/EMT's are ready to be hired at the Fire Department, reducing overtime. They will be on one year probationary status, and purchases will be needed for fire gear (about \$3,000) and fatigues (about \$400). Per Chief Cooper's recommendation, Mr. Garrett moved and Mr. Johnson seconded to approve hiring the five part-time firefighters/EMT's, and purchase the necessary fire gear and fatigues. Vote: Koch-yes, Garrett-yes, Johnson-yes.

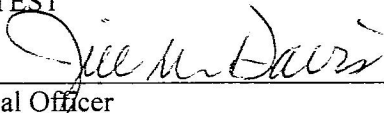
The Henderson Drive nuisance case is proceeding slowly. A couple companies have examined the property but are leery of the process. Chief will have one cleanup bid by the next meeting, hopefully three. The process includes cleanup inside and outside of the property's fenced back yard. There are a couple other properties in the township that need cleanup, including the hexagon house at US42 and Dublin Road.

A meeting of Clark Shaw Road residents was held at the township building with 32 attendees. The south side of the road is higher, and ditch drainage and flooding is a problem. If a petition passes and a new pipeline installed, all homeowners on the road will be assessed. Road ditches are primarily for road drainage, and secondarily for home drainage. If 50% of homeowners want a new drainage pipe, the process will move forward. Cost projections of the project were "cheaper than Ford Road." Flooding affects about 25 homes, mainly on the north side of the road. Assessments are based on percentage of watershed a homeowner owns. This drainage issue is also where another 200 homes are being planned for a development.

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, and warrants #1248-1253, 10286-10317, all totaling \$122,404.11. Vote: Koch-yes, Garrett-yes, Johnson-yes.

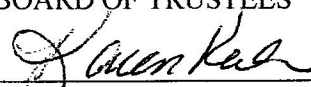
As there was no further business, motion was made by Mr. Garrett to adjourn. Mr. Johnson seconded the motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer


BOARD OF TRUSTEES



Karen Koch



Joe Garrett



Bart Johnson

PENDING WARRANT REPORT
Concord Township [2014]

Date: 05/12/14

Warrant Number	Warrant Amount	Voucher Number	Payee	Payee	Purpose
1248	218.81	V 1248	HR BUTLER, LLC		PAYROLL PROCESSING FEES 5/2/14
1249	3365.78	V 1249	HR BUTLER, LLC		PAYROLL AGENCY DEDUCTIONS 5/2/14
1250	49469.88	V 1250	HR BUTLER, LLC		PAYROLL SALARIES 5/2/14
1251	13906.97	V 1251	HR BUTLER, LLC		PAYROLL TAXES WITHHELD 5/2/14
1252	55.54	V 1252	HR BUTLER, LLC		PAYROLL PROCESSING FEE 5/9/14 XTRA
1253	223.96	V 1253	HR BUTLER, LLC		PAYROLL SALARIES & TAXES WITHHELD/GRAY
10286	29641.13	VW10286	MEDICAL MUTUAL		MEDICAL INSURANCE JUN'14
10287	26.98	VW10287	THE DELAWARE MOTIVE PARTS		ROAD DEPT FILTER JD5045D
10288	11.00	VW10288	GORDON FLESCH CO., INC.		ADMIN SUPPLY, COPIES
10289	405.10	VW10289	SOUTHEASTERN NATURAL GAS		ROAD DEPT GAS UTILITY
10290	54.40	VW10290	HD SUPPLY WATERWORKS, LTD		PARK SEDIMENT FENCE
10291	63.00	VW10291	CIVITAS MEDIA, LLC		ZONING COMMISSION ADVERTISING
10292	10.00	VW10292	PRICE FARMS ORGANICS, LTD.		ROAD DEPT DUMP FEE/HARRIOTT RD
10293	105.00	VW10293	PORTA KLEEN		PARK PORTABLE RESTROOM APR'14
10294	1506.32	VW10294	SOUTHEASTERN EQUIPMENT CO., INC.		PARK EQUIPMENT RENTAL/CPIG GRANT
10295	33.95	VW10295	AT&T		ROAD LD PHONE BILL
10296	323.83	VW10296	VALTECH COMMUNICATIONS		ADMIN PHONE BILL (6 LINES)
10297	165.00	VW10297	BACKFLOW PROS		PARK/ROAD ANNUAL BACKFLOW TESTING
10298	82.20	VW10298	MATHESON TRI-GAS INC.		ROAD DEPT GAS CYLINDERS
10299	9.99	VW10299	MICRO CENTER		FIRE DEPT COMPUTER SUPPLY
10300	443.95	VW10300	COLUMBIA GAS		FIRE DEPT GAS UTILITY
10301	451.14	VW10301	SIMPLEX GRINNELL		FIRE DEPT EXTINGUISHERS
10302	811.56	VW10302	NRS		FIRE DEPT DRY SUIT/GLOVES
10303	6539.59	VW10303	GREAT LAKES PETROLEUM, INC.		FIRE/ROAD FUEL SUPPLY
10304	426.67	VW10304	HERITAGE PHARMACY, INC.		FIRE DEPT EMS SUPPLY
10305	4494.95	VW10305	FIRE SAFETY SERVICES, INC.		FIRE DEPT ANNUAL AIRPACK MAINT TEST
10306	125.95	VW10306	ROY TAILORS UNIFORM CO.		FIRE DEPT UNIFORM MAINT/WERLING
10307	1507.00	VW10307	WORKHEALTH		FIRE DEPT HEALTH SCREENINGS
10308	88.00	VW10308	VILLAGE PIZZERIA		FIRE DEPT EMS MEETING HOST
10309	300.00	VW10309	PAULS EXTERMINATING		FIRE DEPT INSECT EXTERMINATION
10310	189.00	VW10310	CLEMANS NELSON & ASSOCIATES		FIRE DEPT ADMIN SEMINAR
10311	1015.24	VW10311	TRACTOR SUPPLY CREDIT PLAN		PARK BOX BLADE&HAND PUMP, SHOP TARPS
10312	225.50	VW10312	FARNHAM EQUIPMENT CO.		PARK ALUM BLEACHER END CAPS
10313	93.00	VW10313	SYLVIA L. MCELWAIN		ZONING BZA HEARING TRANSCRIPT
10314	76.73	VW10314	JOHN DEERE FINANCIAL		ROAD DEPT SPRING & PAINT
10315	1360.00	VW10315	LAWRENCE TRUCKING		PARK PARKING LOT STONE HAULING
10316	3198.63	VW10316	JOHN DEERE LANDSCAPES, INC.		PARK CHEMICALS
10317	1378.36	VW10317	PNC BANK		FIRE DEPT SUPPLY, EQUIP, OTHER

Total Amount of Pending warrants

122404.11