

RECORD OF PROCEEDINGS

Minutes of the **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

Held March 10, 2014

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The Concord Township Board of Trustees met in regular session on Monday, March 10, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett, and Bart Johnson. Minutes from the previous meeting were presented and one correction was noted. Motion was made by Mr. Johnson and seconded by Mr. Garrett to approve the minutes as corrected. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

Adam Howard from the Delaware General Health District, spoke to the Board about septic options at the current fire station since the State of Ohio will shut down their system June 1st. The interim system would only be needed for a couple years until a new fire station is completed. The State's septic facility is designed for 10,000 gallons per week and the fire station uses about 1,000 gallons per week. Mr. Howard presented three options: 1-Install holding tanks, which would need pumped and Ohio EPA approval (probably a two month timeframe for EPA permit); 2-Obtain a variance from the Board of Health to install a reduced-size septic system; 3-Pump sewage to the new fire station site (not an option). Option 1, installing holding tanks, would cost about \$6,000 for two tanks plus about \$750 per month for pumping. For Option 2, installing a septic system, the township would need to complete soil testing and have full and reduced-size systems drawn based on the findings, then present all information to the Board of Health the last Thursday of the month. Option 2 would cost between \$13,000-\$18,000 for a full-size system. Mr. Howard mentioned if the township wants a variance, the Board of Health usually needs information by first of month. Mr. Johnson spoke to the Delaware County Sanitary Engineer, who advised it was not a good option to use the State's underground pipes for septic storage. Between testing, design, submittal and installation, the township is running out of time. Mr. Garrett suggested Chief Cooper call for soil testing and local septic design as soon as possible and decide which option is best.

Resident and Zoning Board alternate, Jason Haney, questioned Mr. Garrett on the method of finding additional zoning members as discussed at the last meeting. Mr. Garrett said seven of nine zoning members reside either south of Home Road or in the Scioto Reserve area, so he would like to advertise open zoning positions using mailers and send to residents north of Home Road that do not live in subdivisions.

Old Business

Mr. Johnson noted he did not receive a response back for mailer pricing.

After discussion, Mr. Johnson moved and Mr. Garrett seconded to purchase the Canon iR Advance C2225 copier, including auto stapler option, from Gordon Flesch Company, at a state bid price of \$2972 + \$662, total \$3,634.00. The monthly maintenance base fee would be \$11 per month, plus per-copy fees for black (\$0.0103) and color (\$0.0693) copies. The township would need to renew its state co-purchasing membership before purchasing. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson reported on the township's offer pending on the State of Ohio Training Center. If the offer doesn't include an easement to the MARCS communication tower (used and owned by State Patrol), it's a deal-breaker. All other terms have been agreed to except for the cost to tear down the facility. The State also wants the township to get a price for taking down the old fire station as part of the offer. Mr. Johnson noted that an Addendum#2 should be added to the Request for Bids for demolition of the fire station and storage building down the road. The State is drawing up an agreement to keep things moving forward. The deal is pending on the township and what the cost is for the training center demolition.

Resident and Zoning Board member, Frank Niday, asked what the State's plan was for the Juvenile facility. He heard it would be an adult offender facility. Mr. Johnson said that as of last Friday when he talked to the State, their plan was to list the property by June 1 and have it sold and closed by December 31. Mr. Garrett believes the same, and heard commercial/retail shops had been discussed. Mr. Niday stated for the record he opposes placement of adult offenders at the facility. The Trustees agreed they would not support sale to a privatized jail source.

After discussion on road treatments, motion was made by Mr. Johnson and seconded by Mr. Garrett to approve the 2014 Road Improvement Program estimate from the Delaware County Engineer's Office, in the amount of \$27,060.00, for repairs to Badenoch, Cook and Turfway Bend roads. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Director of Operations, Todd Cooper, presented a quote for acoustical treatment for the community room. Acoustical panels would be installed on all four walls of the community room, in a color similar to the walls, which would reduce the reverb time from 3 seconds to 1.3 seconds. No ceiling treatment would be needed. Ms. Koch moved and Mr. Johnson seconded to approve the acoustical bid from Ketchum & Walton Co. in the amount of \$6,450.00, materials and labor. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The updated quote for a server was reviewed. After discussion, motion was made by Mr. Johnson and seconded by Mr. Garrett to approve purchase of the server, and upgrades to the operating systems and standardization of Office and Anti-virus software programs. Questions to discuss with Data

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Resolutions include wireless internet access, security issues of sensitive files, router issues, and remote door locking abilities. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The new signs at the Maintenance Department and Concord Park have been installed.

Fiscal Officer Davis reported the State of Ohio Auditor's Conference was good.

New Business

Mr. Garrett made a matter of record that township residents, Les and Susan Mawson, are relocating and wish to sell-back three graves at Oller Cemetery, Lot 368, graves 2,3,4. The graves were originally purchased in 1996 for \$100 each. Motion was made by Mr. Garrett and seconded by Mr. Johnson to re-purchase the three graves for \$100 each, for a total of \$300.00. Vote: Koch-yes, Garrett-yes, Johnson-yes. Mr. Garrett also noted there is a burial at Oller Cemetery scheduled for Friday.

Mr. Johnson noted a resident of Scioto Reserve has inquired about renting an office at the township building. After much discussion, the topic was tabled to gather more information.

Operations Director, Todd Cooper, discussed the Concord Park parking lot extension approved for a park grant. (The cost of the project will be reimbursed 75% by the Delaware County Preservation Parks.) Trustees reviewed the park master plan and evaluated placement and size of the extension. Mr. Cooper and Road Supervisor Joe Holloway will stake out the extension of the driveway across the walking path and straight behind Dodge field. The second park grant project, the new ballfield backstops, is progressing well.

Shawnee Hills would like to construct a sidewalk from Strader's Gardens to Buckeye Drive. They originally brought the idea to the township in 2010, and Mr. Cooper brought to the Board a year ago. Shawnee Hills recently approved to complete the project later this year. They have requested permission to put the sidewalk on the township easement. Mr. Cooper will draft an agreement letter, including Shawnee Hills construct and maintain the sidewalk (per the Board's request). It was noted the township does not own where the sidewalk would be constructed, only has right-of-way down the road.

Zoning Inspector Ric Irvine reported another slow month for zoning permits. The appeal in Lucy Depp is still in the court system, and is being administered by Assistant Prosecuting Attorney David Moser. Complaint letters are in process for South Park Place and Calhoun Road properties.

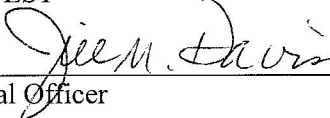
Motion was made by Ms. Koch to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Johnson seconded this motion. Mr. Cooper was invited to attend. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to return to Regular Session. Vote: Koch-yes, Garrett-yes, Johnson-yes.

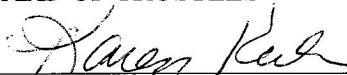
Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Trustee Johnson moved and Trustee Garrett seconded to approve pending purchase orders, blanket certificates, and warrants #1231-1234, 10135-10170, void 10153, all totaling \$123,973.72. Vote: Koch-yes, Garrett-yes, Johnson-yes. The General Fund balance year-to-date is \$4,803,788.50, and total all Funds \$8,125,464.51.

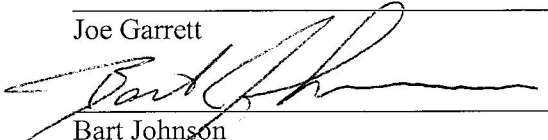
As there was no further business, motion was made by Ms. Koch to adjourn. Mr. Johnson seconded the motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer

BOARD OF TRUSTEES


Karen Koch

Joe Garrett

Bart Johnson