

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 24, 2014

Page 1 of 2

The Concord Township Board of Trustees met in regular session on Monday, February 24, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:12 p.m. The roll was called, and attending were Trustees Karen Koch, Joe Garrett, and Bart Johnson. Other staff present were Operations Director and Fire Chief Todd Cooper, Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine.

Mr. Johnson moved and Mr. Garrett seconded to approve the minutes from the previous meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

None.

Old Business

Jill Davis is getting bids for a new copier. One estimate has been received.

A zoning commission resume was received by the Trustees. Mr. Garrett suggested getting residents involved north of Home Road since seven of nine members on the zoning boards are from the same area. He would like to see the township better represented by all areas, and a mailer sent out to residents for interest. Mr. Garrett ^{emailed} ~~will contact~~ the resume individual and ^{will} also obtain mailer pricing for the next meeting.

The firefighter contract addendum was given to the Trustees by Chief Cooper, and contains only one other change since reviewed by Trustees Garrett and Johnson. After review, Mr. Johnson moved and Mr. Garrett seconded to approve the addendum to the firefighter contract. Vote: Koch-yes, Johnson-yes, Garrett-yes.

The installation of new backstops at Concord Park is being scheduled by BYAA and Percheron Builders. Mr. Garrett noted the security lights on old poles will need put back up, and the township will need to call OUPS and check tile drainage on two fields before new scoreboards are installed.

Letters were received from the Scioto Township Fire Department and Board of Trustees thanking the Concord Township Fire Department for covering their station during the funeral of Scioto Township Firefighter Stayner. The township is certainly proud of our Fire Department.

The revised contract by Mull & Weithman architects was reviewed to ensure changes were made per the Prosecutor's office and meeting with Mr. Johnson and Mrs. Davis. The contract is acceptable to form, but cannot be executed until building site is known.

Since the defective park and community building sign was replaced, the Trustees permitted the release of payment to Max-R.

Mr. Johnson reported he has no further information from the State yet on the township's purchase offer, other than they have countered the offer. The bid packet (RFB) for demolition of the State Training Center was received from the Assistant Prosecuting Attorney Moser. Mr. Johnson noted a few changes are needed, but otherwise is ready to advertise. Mr. Johnson moved and Mr. Garrett seconded to proceed with the bid process and packet prepared by the Prosecutor's office, with details and changes clarified as follows: the final grade bid as a separate line item, open the contractor inspection window, evaluate process by the Board, bids due by March 24, 2014 at 5:00 p.m., walk-thru at facility on March 13, 2014 at 9:00 a.m., intent to award bid contingent upon land purchase, bid contract would be executed May 2014 with 30-day time frame for project completion, Phase I Environmental to be determined once bid prices received, goal for ad placement this Friday or Monday plus following week. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson met with representatives from Delaware County Engineer's office, Shelly Company, and American Pavement to evaluate the road microsurface treatment at Highlands subdivision. The treatment does not look as bad now, and the companies will warranty as long as they are paid. Mr. Johnson recommends releasing the held payment.

Mrs. Davis discussed the meeting with Data Resolutions. An updated quote was received but still needs review.

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New Business

The Delaware County Engineer has sent the Trustees a request for easement and good faith offer of \$1700.00 for the Harriott and Concord Roads round-a-bout project. After discussion, Mr. Garrett moved and Mr. Johnson seconded to have Chairman Karen Koch sign easement documents on behalf of the Board of Trustees, to approve the request for easement, and to forego the good faith offer of \$1700.00 from the County Engineer. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett asked that a Request for Engineering Assistance be filed with the County Engineer to work on a Tartan Fields bike and walking path, and traffic safety studies, with the City of Dublin.

Discussion was held on having the township calendar on the website, including building availability and contact information. Mrs. Davis will investigate.

Zoning Department

Permits continue to be slow this year; one addition and two houses to date.

Mr. Irvine has received questions from the Cook Road area about the quarry property for sale.

Discussion was held on tracts of land in the township still available for development.

Appellants in the Lucy Depp case have asked for an extension after the due date and a motion to dismiss was filed. The Prosecuting Attorney continues to handle this case.

Mr. Johnson asked to research zoning for the lift station planned for Butts Road.

Operations Director/Fire Chief

The new road department sign is being installed this week.

Testing was completed for the community room sound suppression, and a quote should be received this week.

Research has started on the fire department sewer situation, and options provided by the Delaware County Health Department. Mr. Cooper is getting information on a temporary leach bed versus two one-thousand gallon tanks.

Financial

The 2013 Annual Financial Report to the Auditor of State was distributed to Trustees and announced in newspaper.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers and warrants #1223-1230, 10104-10132 (void 10131), totaling \$377,965.40. Vote: Koch-yes, Garrett-yes, Johnson-yes. The General Fund balance is \$4,816,732.30, with total balance of all Funds to date \$8,238,466.33.

Mr. Garrett noted the Delaware County Township Association will hold a dinner meeting at the community building on March 20, 2014.


As there was no further business, Ms. Koch moved and Mr. Johnson seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes.


ATTEST




Fiscal Officer, Jill Davis

BOARD OF TRUSTEES









Scioto Township Fire Department

3737 Ostrander Road
Ostrander, Ohio 43061
Marvin McIntire, Chief

February 14, 2014

Concord Twp Fire
7943 Dublin Road
Delaware, Ohio 43015

Subject: *Passing of Lt. Bruce Stayner*

Dear Concord Fire:

We don't really know where to begin. There are a lot of fire departments that work well together. Lots train together, and see each other on many runs a week. But I'd have a hard time believing that there are as many true friendships as what we have between Concord and Scioto. We cannot thank you guys enough for volunteering to cover our residents, friends, and loved ones while we were with the Stayner family. We knew everyone was in good hands having Concord and Tri sitting at our station.

We have young people on our Department beginning to learn the ropes of firefighting. They understand the trucks, what they do, and what equipment to use when the need arises. But what they've learned in the last week is more valuable than any drill or training anyone could ever give. They have learned how tight the firefighting community is. They have learned that even departments we don't see very often still think, feel and hurt as we do. Thank you for showing support by sending your firefighters, your apparatus, and taking time to help us out.

Everyone here knows how important Bruce was to our Department, but everyone here also learned how important he was to the entire surrounding area. We know donations aren't an option, and a thank you is all you require. But know we'll be there for anything you guys need. Thank you.

Sincerely,

Lt. Brian Dilley
STFD Association Secretary

BKD/bd

SCIOTO TOWNSHIP TRUSTEES
3737 OSTRANDER ROAD
OSTRANDER, OHIO 43061

Trustees

Sandra Stults
Rodger C. Finks
Thomas R. Brown

Phone: 740-666-3014

Fiscal Officer

Susan Beckley

Fax: 740-666-1030

February 12, 2014

Chief Todd Cooper
Concord Township Fire Department
7943 Dublin Road
Delaware, Ohio 43015

Dear Chief Todd Cooper,

On behalf of the Scioto Township Trustees and Fiscal Officer we would like to thank you for helping our Fire Family in their time of need.

It is great that we have such fine men and women who serve their fellow man.


We thank you for giving them a chance to help their neighbor.

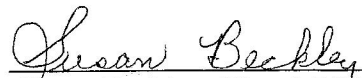
Be proud of the group of men that serve your fire district. We are certainly proud of them.

THANK YOU!


Thomas R. Brown, Chairman


Rodger C. Finks, Vice Chairman


Sandra Stults


Susan Beckley, Fiscal Officer

**Legal Notice of Request for Bids (RFB) for Demolition of the Structure
(Former Riverview Juvenile Corrections Facility) Located at
7990 Dublin Road, Delaware, Ohio**

Sealed bids will be received by the Concord Township Board of Trustees, Delaware County, Ohio (hereinafter "Board"), c/o Jill Davis, Concord Township Fiscal Officer, by United States Mail or hand delivered postmarked or received by 5:00 p.m. on or before March 24, 2014 at 6385 Home Road, Delaware, Ohio 43015 for furnishing all labor, materials, equipment and all related items necessary to complete demolition of the structure (former Riverview Juvenile Corrections Facility) located at 7990 Dublin Road, Delaware, Ohio, removal and proper disposal of all demolition debris, and proper fill and grading of the demolition site. At 7:15 p.m. on March 24, 2014, bids will be publicly opened and read aloud at the Concord Township Community Building located at 6385 Home Road, Delaware, Ohio 43015. All bids shall be considered valid until sixty (60) days after the bid opening date although not accepted or rejected.

This is a single prime contractor project for a general contractor. The terms and conditions of this contract generally require the successful bidder, on a lump sum basis, to provide all labor, materials, and equipment necessary to complete demolition of the structure (former Riverview Juvenile Corrections Facility) located at 7990 Dublin Road, Delaware, Ohio, remove and properly dispose of all demolition debris, and properly grade the demolition site in accordance with the Request for Bids (RFB).

An RFB containing the terms and conditions of this project, together with detailed technical specifications, bid documents and contract documents, may be obtained by contacting Jill Davis, Concord Township Fiscal Officer, at (740) 881-5338 or jdavis@concordtwp.org.

Bids must be submitted on bid forms contained in the RFB, shall contain the full name of each person, party, or parties submitting the bid and all persons interested therein, and shall be enclosed in sealed opaque envelopes addressed to Jill Davis, Concord Township Fiscal Officer, 6385 Home Road, Delaware, Ohio 43015 and be marked: "Bid for Demolition of 7990 Dublin Road, Delaware, Ohio (Former Riverview Juvenile Corrections Facility)."

A pre-bid meeting and viewing of 7990 Dublin Road, Delaware, Ohio (Former Riverview Juvenile Corrections Facility) will take place at 9 a.m. on March 13, 2014. The meeting will begin at the Concord Township Community Building located at 6385 Home Road, Delaware, Ohio and move to 7990 Dublin Road, Delaware, Ohio (Former Riverview Juvenile Corrections Facility).

Each bidder is required to furnish with its bid, bid security in accordance with Ohio Revised Code Sections 307.88 and 153.54 *et seq.* Bid security shall be in the form of a bond or consist of a certified check, cashier's check, or letter of credit. Bid security shall be furnished in an amount equal to the full amount of the bid. Bid security, whether a bond, certified check, cashier's check, or letter of credit, shall be conditioned that the bidder, if the bidder's bid is accepted, shall execute a proper contract in conformity to the invitation (this RFB) and the bid. Bid security furnished in the form of a bond shall be issued by a surety company or corporation licensed in

the State of Ohio to provide said surety. Bid security furnished in the form of a certified check, cashier's check, or letter of credit shall be drawn on a solvent bank or savings and loan association. All bid security shall be in favor of the Concord Township Board of Trustees, Delaware County, Ohio.

A performance bond in the full amount of the price bid shall be required from the successful bidder to properly secure the performance of the Contract in accordance with the terms, provisions and conditions of the Contract and within the time specified. The performance bond shall be in the name of the Concord Township Board of Trustees, Delaware County, Ohio, be furnished within ten (10) days from the date of the award, and be in accordance with Section 153.54, et seq., of the Ohio Revised Code. The performance bond shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety.

Each bidder must provide three (3) references and each bid shall be accompanied by a complete statement of qualifications on the form which is included in the RFB.

Each prospective bidder shall be an equal opportunity employer.

To be eligible for consideration of award, a bidder must not have a disqualifying unresolved finding for recovery, as provided in Ohio Revised Code Section 9.24.

The successful bidder will also be required to certify compliance with Ohio Revised Code Section 3517.13 (contributions to office holders and/or campaign committee.) Certification shall be made by completing a "Certification/Affidavit in Compliance with O.R.C. Section 3517.13."

The Board reserves the right to select the bidder deemed to be the lowest and best bidder, as determined solely by the Board and/or its representative(s), to reject any and/or all bids, or any portion of any and/or all bids, to waive informalities or irregularities that do not affect the substance of the specifications and contents of the RFB and to award the bid in the manner deemed to be in the best interest of the Board and Concord Township.

By order of

The Concord Township Board of Trustees,
Delaware County, Ohio
6385 Home Road
Delaware, Ohio 43015

Jill Davis
Concord Township Fiscal Officer
6385 Home Road
Delaware, Ohio 43015

Telephone: (740) 881-5338
Email: jdavis@concordtwp.org