

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

BEAR GRAPHICS · 800-325-8094 FORM NO. 10148

January 25, 2016

20 Page 1 of 3

Held _____

Call to Order

The Concord Township Board of Trustees met in regular session on Monday, January 25, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:00 pm. The roll was called and attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the previous meeting January 11, 2016, with one change noted. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mike Darling of Rumpke spoke to the Trustees regarding the trash contract decision. He stated Rumpke has been around for a long time in the Township, and their customer service means a lot, even though they were not the lowest bid. He said the low bid would not be low forever.

Old Business

Trash Contract: The trash contract decision was discussed. The Trustees received more positive correspondence since the public input meeting, and felt they would be disappointing the community if they did not do a contract. Mr. Garrett contacted the Prosecutor's office and was told a trash contract cannot be placed on a ballot per Ohio Revised Code. Mr. Haney stated the township went to the residents twice, once as an informal survey, and once as a township-wide postcard mailing, and about 85% of the residents were in favor both times.

Therefore, Mr. Garrett moved to enter into contract negotiations for township-wide trash and recycling service with Republic Waste. Mr. Haney seconded the motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Comprehensive Land Use Plan: Mr. Johnson noted a very good work session was held on January 16, 2016 with the Zoning Commission regarding the draft Comprehensive Plan (the "Plan"). Productive discussion was held, and the following consensus reached for Plan revisions:

--Density maximum at two units per acre gross, minus existing road right-of ways and road easements, to be defined in the Comprehensive Plan, with deductions capped at ten percent (less gross), and to incorporate into neighborhood plans increased density (up to two) for condo type units. A development would still need to meet zoning regulation incentives to get additional density up to two units per acre.

--Other minor changes include the striking of the Hyatts Road open ground section, and the amendment/reflection that the City of Columbus now owns the property at the southeast corner of Dublin and Home Roads. The Trustees would still like to encourage commercial/retail use on the site if the City of Columbus does not need the entire plot for a water treatment facility.

Mr. Haney moved to approve the Comprehensive Plan with revisions as noted above. Mr. Garrett seconded the motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

In addition, Mr. Garrett moved and Mr. Haney seconded that the Buckeye Valley elementary school site (north of Bellpoint) be addressed in the new Comprehensive Plan. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As a matter of record, the Board of Trustees thanked the Plan citizen committee, Regional Planning Commission, and Zoning Commission for all their time and effort putting together the updated Plan.

New Business

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

BEAR GRAPHICS · 800-325-8094 · FORM NO. 10148

January 25, 2016

20 Page 2 of 3

Held _____

Applying for an Ohio Public Works Commission grant was considered for the improvement and widening of Clark Shaw Road. Metro Development hopes to have sewer and subdivision roads completed by October 2016 for Clarkshaw Moors and the two adjoining developments. Heavy truck use of Clark Shaw Road will take place during that time. The township can apply for the OPWC grant in 2016 for approval in 2017, or apply in 2017 for approval in 2018. To avoid damage to new road improvements, the Trustees tabled the grant application until they have a better idea when the heavy truck traffic will subside.

Zoning Department

Zoning Inspector Ric Irvine reported four permits were issued in December and five in January. The total permits for 2015 were 117 (about 30% for new homes).

The new zoning fee schedule is now in effect.

Mr. Irvine has received several questions from people interested in building in Lucy Depp. Since the lots are irregular sizes, there is not much the township can do unless people first get approval for septic from the county health department, then file with the Board of Zoning Appeals for a lot variance.

Operations Director

Fire Chief and Operations Director, Todd Cooper, reported the following:

--The trash contract was discussed with Shawnee Hills' Clerk (Shirley). They may be interested in joining Concord if the contract was written to allow add-ons.

--The annual appointment of members to the Volunteer Firefighters Dependent Fund Board was held. Mr. Johnson moved to appoint Trustees Garrett and Haney to the Board. Mr. Garrett seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--Correspondence was received from a resident about Del-co's excavating work on Home Road. Could a walking path be installed along Home Road above the new water lines? Mr. Garrett responded that the head of Olentangy/Liberty Trails approached Del-co, but their easement is only for underground work, not above ground. To install a path across the properties, easements (above ground) would be needed from each homeowner. If easements were obtained, the township may be interested in putting in a path, but crossing the pond would be cost prohibitive. Mr. Johnson noted a path from Tree Lake Boulevard to the Concord/Liberty line could be done by Concord Township.

--Mr. Garrett would like to formally invite Del-co to attend a meeting to discuss water availability in the township and water pressure along US 42.

--Chief Cooper proposed the hiring of Dr. Dennis Bambach to continue as EMS director for 2016. Mr. Garrett moved and Mr. Haney seconded to hire Dr. Bambach as 2016 EMS director for an annual fee of \$10,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--Chief Cooper requested Certified Rescue Tech training at BGSU for permanent part-time firefighters Beau Hammock and Josh Hall. The training is 200 hours (27 hours as educational on-duty), at a cost of \$2,900 per person, from March to August 2016. Since the employees are part-time and the cost is high, the Trustees discussed how to protect the training investment with a tuition payback. Mr. Garrett moved to approve Certified Rescue Tech training for firefighters Hammock and Hall, at a cost of \$2,900 each, with a tuition payback agreement as follows: If the two firefighters do not stay employed by the township for forty shifts minimum per year, the tuition is paid back 100% if leave within one year, 66% within two years, 33% within three years. Mr. Haney seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--The township building was rented six times within two days last week, and a programmable locking system and options were discussed. More details to come.

--Delaware County has reserved the Concord Park ball fields for their annual softball tournament August 27-28, 2016.

--Chief noted firefighter Ben Thomas is off until May due to an off-duty injury.

RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS · 800-325-8094 FORM NO. 10148

January 25, 2016

20 Page 3 of 3

Held

--A complaint was received regarding an ice jam at the storm drain on Fairfield Lakes. The road department will evaluate to ensure correct fall of concrete when it melts.

--The March Trustees meeting is scheduled the same evening the Elections board needs to set up for voting. The meeting will be held, but moved to a different room.

--Dates for the 2016 Fall Festival were discussed, possibly October 1 or 15.

--The webmaster is in the process of adding new Trustees Jason Haney to the website. A photo is needed.

--Chief noted EMS Coordinator Jim Reed has stepped down from his position. The position has been opened for interviews.

--Two quotes were received from Frontier for the new fire station phone system, \$11,404.52 with and \$9,387.34 without wiring installed. It was noted Frontier is also moving the pole for the township. Other expenses for the fire station that are not included in the construction bid were discussed, including architect, septic, and appliances.

Fiscal Officer Jill Davis shared correspondence received from the following:

--The Trustees were invited to the Delaware County Habitat for Humanity's 56th Home Dedication Ceremony for the Kroninger Family on Saturday, January 30, 2016 at 3:00 pm at 55 David Street, Delaware, OH.

--Another email was received in favor of a trash contract to benefit the community.

--The property tax invoice was received for the new fire station property at 7990 Dublin Road. The tax exemption filed last year was acknowledged by the County Auditor's office, but not approved yet by the State. The County advised Mrs. Davis not to pay.

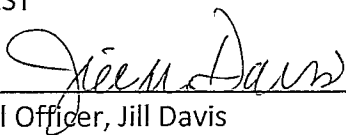
Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances are: General Fund \$4,277,482.93, and all Special Revenue Funds \$5,609,371.58.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants #1457-1464, 11687-11728, all totaling \$280,308.35. Vote: Haney-yes, Garrett-yes, Johnson-yes.

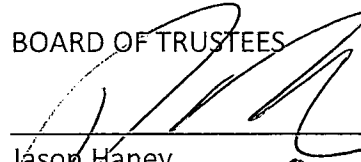

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Jason Haney
Joe Garrett
Bart Johnson

January 25, 2016

CONCORD TOWNSHIP TRUSTEES MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Trash Contract

Adopt Comprehensive Plan

NEW BUSINESS

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station Bid Openings 2:00pm

Fiscal Officer

PAY BILLS – certify fiscal officer has provided financial records and I need a motion to pay bills, and approve pending warrants, purchase orders and blanket certificates.

ADJOURN

CASH SUMMARY BY FUND
Concord Township [2016]

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	6423.41	0.00	0.00	5827097.18	1549614.25	1500000.00	0.00	4277482.93
02 -MOTOR VEHICLE LICENSE TAX	16506.48	1340.34	0.00	0.00	17846.82	1386.50	0.00	0.00	16460.32
03 -GASOLINE TAX	112662.58	34.01	0.00	0.00	112696.59	8379.06	0.00	0.00	104317.53
05 -CEMETERY	33130.36	0.00	0.00	0.00	33130.36	0.00	0.00	0.00	33130.36
10 -FIRE DISTRICT	2710871.21	1500886.00	1500000.00	0.00	4211757.21	216270.76	0.00	0.00	3995486.45
11 -ROAD DISTRICT	1425311.39	12005.00	0.00	0.00	1437316.39	4657.78	0.00	0.00	1432658.61
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	3156.48	0.00	0.00	27318.31	0.00	0.00	0.00	27318.31
TOTAL ALL FUNDS	10143317.62	1523845.24	1500000.00	0.00	11667162.86	1780308.35	1500000.00	0.00	9886854.51

PENDING WARRANT REPORT
Concord Township [2016]

Date: 01/25/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1457	210.11	V 1457	HR BUTLER, LLC	PAYROLL PROCESSING FEE 1/8/16
1458	3720.79	V 1458	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 1/8/16
1459	49831.30	V 1459	HR BUTLER, LLC	PAYROLL SALARIES 1/8/16
1460	15159.29	V 1460	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 1/8/16
1461	393.02	V 1461	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 1/22/16
1462	3456.79	V 1462	HR BUTLER, LLC	PAYROLL SALARIES 1/22/16
1463	46498.09	V 1463	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 1/22/16
1464	14444.73	V 1464	HR BUTLER, LLC	ZONING CELL PHONE REIMB JAN 16
11687	40.00	VW11687	RIC IRVINE, ZONING INSPECTOR	ROAD DEPT GAS CYLINDER RENTAL
11688	92.27	VW11688	MATHESON TRI-GAS INC.	ADMIN PHONE BILL
11689	326.91	VW11689	VALTECH COMMUNICATIONS	ADMIN/ZON ADVERTISEMENTS DEC'15
11690	417.38	VW11690	CIVITAS MEDIA LLC/DELAWARE GAZETTE	REGIONAL PLANNING DUES 2016
11691	7832.00	VW11691	DELAWARE COUNTY REGIONAL PLANNING COMM.	PARK PORTABLE RESTROOM DEC'15
11692	114.00	VW11692	PORTA KLEEN	ROAD DEPT GAS UTILITY
11693	121.91	VW11693	SOUTHEASTERN NATURAL GAS CO.	MEDICAL, DENTAL, VISION, LIFE INS JAN'16
11694	38416.04	VW11694	OHIO INSURANCE SERVICES AGENCY, INC	MEDICAL, DENTAL, VISION, LIFE INS FEB'16
11695	40695.04	VW11695	OHIO INSURANCE SERVICES AGENCY, INC	ADMIN OFFICE SUPPLIES
11696	255.70	VW11696	OFFICE CITY EXPRESS	FIRE DEPT PHONE BILL
11697	228.58	VW11697	FRONTIER	FIRE DEPT GAS UTILITY BILL
11698	578.00	VW11698	COLUMBIA GAS	FIRE, ROAD, ADMIN, PARK ELEC UTILITY
11699	2116.05	VW11699	OHIO EDISON	ROAD, FIRE, ADMIN TRASH REMOVAL
11700	229.40	VW11700	RUMPK	PROPERTY TAXES, HARRIOTT/BASIGER DITCH
11701	1346.73	VW11701	DELAWARE COUNTY TREASURER	OTAS ACCOUNTING MAINT FEE 2016
11702	500.00	VW11702	OTAS SYSTEMS LLC	DISABILITY INS/J.HOLLOWAY ROAD
11703	201.65	VW11703	TEACHERS PROTECTIVE MUTUAL LIFE INS. CO.	ROAD DEPT FLANGE BEARINGS
11704	34.00	VW11704	THE DEXTER COMPANY	SPECIAL DUTY DEPUTY DEC'15
11705	210.00	VW11705	AARON KAMERER	SPECIAL DUTY DEPUTY DEC'15
11706	210.00	VW11706	DAN YARNELL	SPECIAL DUTY DEPUTY DEC'15
11707	210.00	VW11707	JOSH CLARKE	SPECIAL DUTY DEPUTY DEC'15
11708	315.00	VW11708	BRANDON HUNTER	SPECIAL DUTY DEPUTY DEC'15
11709	210.00	VW11709	CHAD SLOAN	SPECIAL DUTY DEPUTY DEC'15
11710	105.00	VW11710	ANDREW LEE	SPECIAL DUTY DEPUTY DEC'15
11711	36.00	VW11711	CHRIS BURDEN	SPECIAL DUTY DEPUTY ADMIN FEE DEC'15
11712	540.00	VW11712	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY DEPUTY CRUISE FEE DEC'15
11713	42.00	VW11713	JESSE RICE	ROAD DEPT CDL LICENSE REIMB
11714	370.00	VW11714	ABLE SANITATION SERVICE, INC	ADMIN BLDG SEPTIC PUMPED
11715	321.21	VW11715	DEL-CO WATER CO INC	ROAD, ADMIN, PARK, 7990 WATER UTILITY
11716	360.00	VW11716	OHIO VALLEY INTEGRATION SVCS, INC.	ADMIN BLDG ANNUAL FIRE ALARM MONITORING
11717	1610.38	VW11717	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/16/15-1/8/16
11718	1546.69	VW11718	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
11719	16.66	VW11719	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER RENTAL
11720	177.90	VW11720	THE JACKET MAN INC.	FIRE DEPT SWEATSHIRTS
11721	119.99	VW11721	GALLS, LLC	FIRE DEPT BOOTS/D.BIRD
11722	889.00	VW11722	WORKHEALTH	FIRE DEPT HEALTH SCREENINGS DEC'15
11723	1449.21	VW11723	DAMRON FAMILY FARMS	HAUL & INSPECT USED CAT926 LOADER
11724	475.00	VW11724	WALGREENS CO	EMPLOYEE FLU SHOTS DEC'15
11725	380.99	VW11725	SKINNER DIESEL SERVICE INC.	ROAD DEPT CAT926 LOADER REPAIR PARTS
11726	985.99	VW11726	EAGLE PRINTING & SIGN, LLC	TRASH MTG POSTCARD MAILING/ADMIN
11727	5646.86	VW11727	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS DEC'15
11728	36820.69	VW11728	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS DEC'15

Total Amount of Pending Warrants

280308.35

RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS ~ 800-325-8094 FORM NO. 10148

January 25, 2016

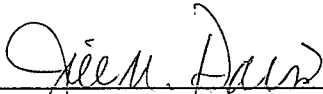
20 Page 1 of 1

Held

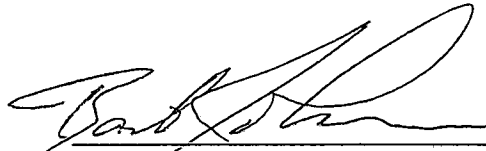
The Concord Township Records Commission held its annual meeting on Monday, January 25, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 9:25 pm. The roll was called; in attendance was Trustee Bart Johnson and Fiscal Officer Jill Davis.

Discussion was held on the township records eligible for disposal in 2016. Mr. Johnson moved and Mrs. Davis seconded to approve records disposal per the township's approved records retention schedule. Vote: Johnson-yes, Davis-yes.

As there was no further business, Mr. Johnson moved and Mrs. Davis seconded to adjourn. Vote: Johnson-yes, Davis-yes.



Fiscal Officer, Jill Davis



Trustees Chairman, Bart Johnson