

# Concord Township Zoning Office

6385 Home Road

Ph: 740-881-5338 ext 106 Fax: 740-881-5823

Email: [rivvine@concordtwp.org](mailto:rivvine@concordtwp.org) or [www.concordtwp.org](http://www.concordtwp.org)

## APPLICATION FOR ZONING PERMIT

**PERMIT NUMBER:**

**DATE ISSUED:**

**FEES:**

### TYPE OF WORK

\_\_\_ New building                      \_\_\_ Deck                      \_\_\_ Swimming Pool  
\_\_\_ Accessory Building              \_\_\_ Pergola                      \_\_\_ Sign              \_\_\_ Permanent              \_\_\_ Temporary  
Addition/Alteration                      Gazebo                      Other: \_\_\_

### PROPERTY LOCATION

Property Address: \_\_\_\_\_  
Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
Acreage: \_\_\_\_\_ Lot Area (sq. ft.): \_\_\_\_\_ % of Lot covered by buildings: \_\_\_\_\_ %

### APPLICANT/OWNER/AGENT

Applicant	Name:	
OR	Address:	
Authorized Agent	Phone Number:	Email Address:
(If Different from Applicant/Agent)		
Owner's Name:		
Owner's Address:		
Owner's Phone Number:		

### PROJECT INFORMATION (STRUCTURE)

### PROJECT INFO. (SIGN)

<b>Total Structure Area</b> (sq. ft.):	<b>Sign Area</b> (sq. ft.):
Which includes the following (sq. ft.)	Sign Dimensions:
First Floor: _____ Decks: _____	Type of Sign:
Garage(s): _____ Porches: _____	
<b>Total Living Area</b> (sq. ft.):	<b>PROPOSED SETBACKS</b> (sq. ft.):
1st Floor: _____ 2nd Floor: _____	(for your particular structure)
Building Height (stories):	Front: _____
Building Height (sq. ft.):	Rear: _____
Road Frontage:	Right Side: _____
Lot Width @ Building Line:	Left Side: _____

### APPLICANT SIGNATURE

Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of a zoning permit. Applicant agrees to be bound by the provisions of the Zoning Resolution of Concord Township, Delaware County, Ohio. Construction progress towards completion must be made in accordance with the Concord Township Zoning Resolution.  
**Applicant/Owner:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Submit plans and required fees, per the adopted fee schedule, as required by the Zoning Inspector and the provisions of the Concord Township Zoning Resolution. Rev. 05/2011

# Zoning Permit Process

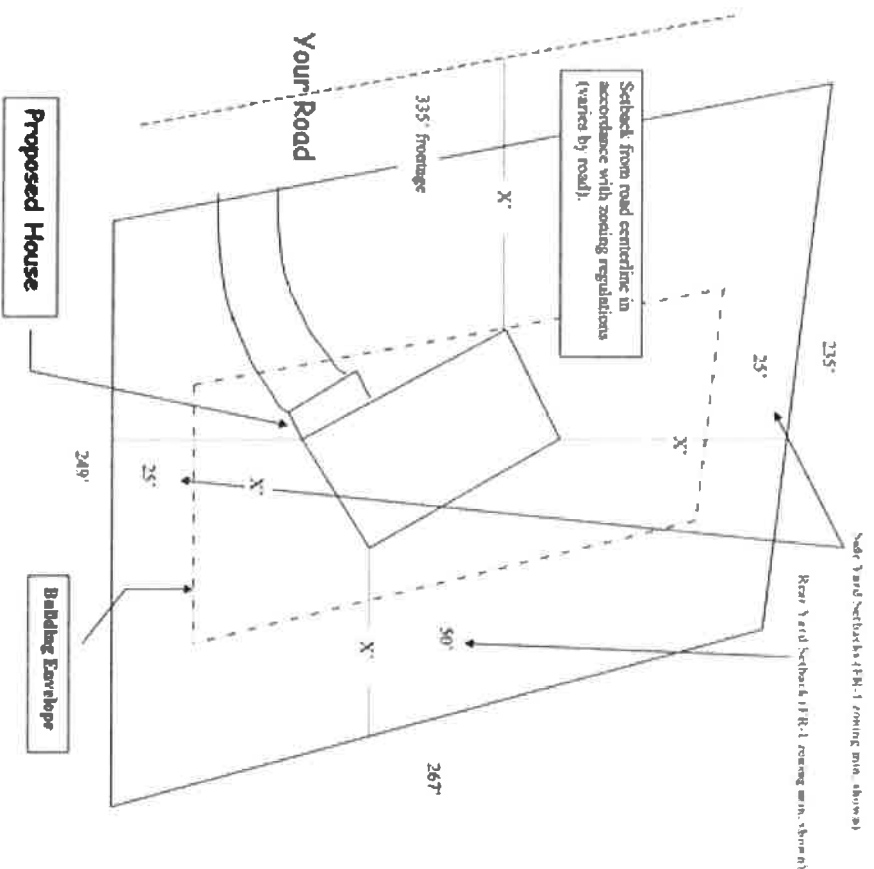
Below is an outline of the process to obtain a zoning permit in Concord Township. Completed Zoning Application with:

1. Two plot site plans on 8 1/2" x 11" or 8 1/2" x 14" paper showing the name and address of the property owner and all property dimensions and setbacks of structures.
2. Two sets of floor plans on 8 1/2" x 11" or 8 1/2" x 14" paper showing floor plans of all finished living area, plus garages and covered porches, decks, carports, accessory buildings, etc.
3. One copy of your Health Permit if using on-site sewage treatment.
4. One copy of Driveway Permit from the Delaware County Engineer's Office.
5. Check made payable to Concord Township Trustees, or currency according to the Concord Township Fee Schedule.
6. Zoning Certificate is good for one (1) year issue date.
7. Single family and duplex residential structures greater than 3600 sq. ft. (finished living area) require a sign-off from the Concord Township Fire Department.
8. All new commercial structures require a sign-off from the Concord Township Fire Department.
9. A letter from the Delaware County Health Department indicating they have approved your construction plan is required before any permit for zoning is issued or prior to submitting to Delaware Code Compliance.

For more details, please refer to the complete Concord Township Zoning Code, our Setback Quick Reference Guide and the Fee Schedule.

Click here for Application for Permits

## Sample Plot Site Plan



Landowners  
12345 Century Road  
Delaware, Ohio 43015

