

Record of Proceedings
CONCORD TOWNSHIP BOARD OF TRUSTEES

DECEMBER 26, 2011

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The Concord Township Board of Trustees met in regular session on Monday, December 26, 2011 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 pm. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson.

The minutes of the previous two meetings were presented. Ms. Koch moved and Mr. Garrett seconded to approve the December 12, 2011 meeting minutes. Vote: Koch-yes, Garrett-yes, Johnson-abstain. Mr. Garrett moved and Mr. Johnson seconded to approve the December 2, 2011 meeting minutes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

New Business

Trustee Garrett would like a township mailing sent to residents to increase signups on the website notification system. A township movie night may be the first event used as incentive for signups. Trustees Johnson and Garrett will prepare the mailing. Mr. Johnson moved and Mr. Garrett seconded to approve \$200 for Flycomm to design a mailer. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett reported he spoke with Chris Bauserman, County Engineer, about three drainage complaints from Maynard Road residents. Many of the Maynard Road homes have drainage tiles underground that are broken, plus the area is historically low and does not drain well. Garrett thought the township could not do anything to remedy the issue, but Bauserman said that is not true since the township owns the road. The County can assist the township and use a camera to inspect tiles under driveways along the road. If driveway tiles are broken and creating ditch and yard drainage problems, Garrett suggested the resident pay for repair material and the township perform the labor. Some residents have replaced culvert tiles on their own and have not gone through the County for tile size advice. Mr. Johnson feels once those tiles fail, it should not be the township's responsibility to fix. Mr. Garrett wants to find out how many Maynard Road residents would be interested in repairing the drainage issues. Director of Operations, Todd Cooper, mentioned the Basinger Ditch project cost some residents thousands of dollars, but drainage issues still exist. Garrett just wants to inspect the tiles first and give the residents an idea of what the cost would be for replacement and repair. Johnson asked what happens when there is a ditch problem and the homeowner will not do anything about it. The township and county culvert repair policies will be reviewed.

Mr. Johnson moved and Mr. Garrett seconded to approve payment of 2012 Delaware County Township Association dues for elected officials at \$50.00 per official. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to approve re-appointment of Gary Davis and Virginia Farneman for five year terms on the Zoning Commission Board ending in 2016 and 2015, respectively. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Correspondence was received from Security Benefit, 457 plan provider, regarding plan document defaults. A representative will be contacted to explain details of the default provisions before approving.

The township has previously discussed using Govdeals.com to auction unused inventory. A couple other townships and the county use the online service also. Mr. Garrett moved and Mr. Johnson seconded to approve advertisement of the township's interest in using Govdeals.com. Vote: Koch-yes, Garrett-yes, Johnson-yes. Fiscal Officer Davis will contact the prosecutor's office for consultation on the advertisement.

Correspondence was received from Ohio Farmers Insurance Company's Surety Department requesting construction status of National Contracting. Three liens are still filed against the project, along with two unpaid vendors that have not filed liens. The final payment to National is still being held by the township, pending a roof repair credit and ceiling tile repair.

Fiscal Officer Davis reported the township's health insurance renewal forms have been set up online by Ohio Insurance Services. Employees will be forwarded the information after first of the year.

The 2012 Delaware County Road Improvement forms were received from the County Engineer's Office. Worksheet forms are due back to the county in mid-January for road improvement cost estimates.

Signer cards for the certificate of deposit at Delaware County Bank were signed by the Trustees and Fiscal Officer.

Ms. Koch moved and Mr. Garrett seconded to continue all ongoing contracts with current vendors into 2012. Vote: Koch-yes, Garrett-yes, Johnson-yes.

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Ms. Koch moved and Mr. Garrett seconded to approve paying expenses for elected officials who wish to attend the 2012 Annual Township Convention in Columbus, Ohio. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Ms. Koch seconded to appoint Trustee Johnson, Fiscal Officer Davis and Fire Chief, Todd Cooper, as Audit Committee for Concord Township. Vote: Koch-yes, Garrett-yes, Johnson-yes.

It was noted the organizational meeting for 2012 will be Tuesday, January 3, 2012 at 9:00a.m.

Mr. Johnson moved to adopt Resolution #122611-1 to revise the 2011 Appropriations. The revision changed the amount appropriated for Capital Fund expenditures to \$70,188.18. Mr. Garrett seconded the adoption of the Resolution. Vote: Koch-yes, Garrett-yes, Johnson-yes. As a result of a spreadsheet miscalculation, the 2011 Certificate of Year End Balances was corrected, County Auditor's Official Certificate revised, and elected officials salaries lowered for 2012. All other expenses for the current year were within the revised figures.

Meeting dates for 2012 were reviewed. The Trustees will continue to meet on the second and fourth Mondays each month at 7:00 pm at the Township Administration Building, with two exceptions. On Memorial Day, the Trustees will instead meet on Tuesday, May 29, 2012. On Christmas Eve, the Trustees will instead meet on Thursday, December 27, 2012. All dates will be advertised by the Fiscal Officer. Mr. Johnson moved and Mr. Garrett seconded to approve the 2012 meeting dates (attached). Vote: Koch-yes, Garrett-yes, Johnson-yes.

Census 2010 population figures for Concord Township (9,294) were distributed to the Trustees.

Director of Operations, Todd Cooper, reported the new road department truck has been returned to Ricart for the hydraulics to be installed, and the snow tires from the old truck were kept for future use.


Ms. Koch moved and Mr. Johnson seconded to enter into Executive Session to discuss the Fire Department union contract renewal. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Ms. Koch seconded to return to Regular Session. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Ms. Koch moved and Mr. Garrett seconded to approve pending purchase orders, certificates, and warrants #967-972, 8376-8420 (voids 8394, 8405, 8410), all totaling \$215,897.38. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Trustee Johnson moved and Trustee Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST



Fiscal Officer

BOARD OF TRUSTEES

