

RECORD OF PROCEEDINGS

*Minutes of the* **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

Held November <sup>28</sup>14, 2011 *dlw*

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The Concord Township Board of Trustees met in regular session on Monday, November 28, 2011 at the Concord Township Administrative Building. Chairman Koch called the meeting to order at 7:15 pm. Roll was called; in attendance were Trustees Karen Koch, Bart Johnson and Joe Garrett.

The minutes of the previous meeting were read. Mr. Johnson moved and Mr. Garrett seconded to approve the minutes with one correction. Vote: 3 for, 0 against.

**Public Input**

Mr. Eldon Johnston, Delaware County Engineer's Office liaison, answered questions on the process for speed studies. Mr. Garrett asked when the county goes out and conducts a speed study and records the speed data, if the average speed on a road is 48 mph and the actual speed limit is 45 mph, why is the current speed determining the speed limit? Mr. Johnston explained the speed process is federal methodology that the state adopted. The County goes through their warrant process first of conducting the speed study. If the study meets their criteria for a speed change, they pass it to the ODOT office which goes through the same process. If the same results are found, it goes to ODOT state level, a journal entry is made, and the speed limit change can then be posted. Trustee Johnson summarized if a resident wants a speed study on a 45 mph road, and 55 mph comes back as the average traveling speed, that result will not warrant a drop in speed limit, but an increase. Mr. Johnston confirmed that would be the case, and to lower the speed limit back to 45 mph becomes an enforcement issue. Mr. Garrett would like to see the criteria on how they arrive at the speed limit numbers. Director of Operations, Todd Cooper, requested to sit with a county employee to see how the process is completed.

Mr. Johnston noted the Concord and Home Road roundabout project will be bid after the first of the year. There will be some road closures during the construction process. He also mentioned Concord Road between the city of Dublin and Harriott Road will not be posted for weight, because Dublin doesn't post their end of Concord Road.

The 2011 township road improvements are complete and the bill from Shelly should arrive soon.

**Old Business**

Trustee Garrett noted Clark Shaw Road is holding water on the first curve from the river. Mr. Cooper will have the Maintenance Department check the ditches.

Trustee Johnson discussed the older tennis court. Rounds on the court's surface are rocks working their way up through the asphalt. The court was probably constructed with road asphalt instead of court asphalt. Mr. Cooper said the court is still in good shape for its age, and next summer the maintenance department will go over the rounds with a vibrating roller to push the rocks down.

**New Business**

Zoning Inspector, Ric Irvine, reported four permits have been issued in November, all for new home construction. Lot split questions are decreasing.

Director of Operations, Mr. Cooper, reported the following:

- 1- Noll Fisher is replacing a transfer pump for the east wing heat system tomorrow morning at the administrative building.
- 2- Brad Rucker, President of National Contracting, will be updating us on the liens filed. A check from National was received for the liquidated damages. Fiscal Officer Davis contacted Assistant Prosecuting Attorney, Chris Betts, regarding what happens next to finalize the construction contract. Trustee Johnson noted National has addressed all our construction concerns. The only remaining item is a change order credit for the roof sections that were scratched and damaged and should be replaced to prevent future rusting.
- 3- Capital Roofing has started installation of ice guards, but is not complete.
- 4- Bids from Advanced Glass and United Glass to address the leaking lobby windows are in process. This will become an architectural rather than a construction issue.

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- 5- Ditch work on Merchant Road is being completed this week.
- 6- Maintenance Department trucks are ready for the snow season.
- 7- The solar speed sign from Scioto Parkway will be sent off tomorrow to be repaired.
- 8- A website training meeting will be held Friday at 9:00 am for township elected officials.
- 9- The Friends of Concord Township citizen group will hold a power line meeting tomorrow night at 7:00 pm at the township building.

Fiscal Officer Davis commented on the post-audit exit conference she attended with Trustee Koch. The township's biannual audit is complete with a relatively clean report. Audit suggestions were review of purchase order procedures, bank statement opening alternatives, and pending warrant lists from previous meetings compared to current meetings. An appropriation discrepancy between county and township records for a capital fund transfer was noted and will be researched. The auditors are also requesting a fee modification due to the extensive amount of time spent on auditing the ten year fire equipment lease, construction documents and cancelled checks. The Trustees would like to research before approving.

Mr. Garrett moved to adopt a Resolution approving the use of township funds for the purchase of insurance for elected officials while they are in office. Mr. Johnson seconded the adoption of this Resolution. Vote: 3 for, 0 against.

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Ms. Koch moved and Mr. Garrett seconded to approve purchase orders and pending warrants #959-962, 8304-8321, all totaling \$203,217.50. Vote: 3-0; passed.

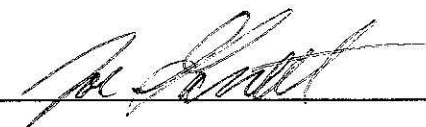
As there was no further business, Trustee Johnson moved and Trustee Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

**ATTEST**

**BOARD OF TRUSTEES**

  
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Fiscal Officer

  
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