

RECORD OF PROCEEDINGS

Minutes of the **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

Held February 27, 2012

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, February 27, 2012 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:05 pm. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Also present were Fire Chief and Operations Director, Todd Cooper; Zoning Inspector, Ric Irvine; Fiscal Officer, Jill Davis; and several residents.

Minutes

Minutes from the previous meeting were presented. Trustee Garrett moved and Trustee Johnson seconded to approve the minutes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Public Input

Chris Bauserman, Delaware County Engineer, and Jerry Ungashick, Engineering Technician in charge of countywide pavement program, presented information about different types of road pavement distresses and treatments. Trustee Garrett invited them to attend based on the long-term maintenance and financial obligations of the township roads, especially in developments. As the township roads wear, how should the township best manage? Mr. Bauserman said the two main road improvements approaches are: 1-Asset Management, where the right treatment is done to the right road at the right time. This method is best for year-to-year maintenance and cash flow, and 2-Reconstruction, where the pavement deteriorates over the life of its construction and is completely replaced (full-depth) when required. Mr. Bauserman suggested the first approach. Different types of road surface distresses and cracking, and their treatments, were discussed: Alligator, block, longitudinal, reflective, rutting, slippage, shoving, raveling, and bleeding. A chart showing preservation treatments, costs and their estimated life, resulted in a weighted cost per year of life. County 2012-13 Road Construction Guides were distributed.

Trustee Johnson's main concern is in the township's larger subdivisions, where the road pavement is starting the wear out, the color is gone, and aggregate is starting to show. Much discussion was held on the different treatments, priorities, traffic levels and effect on residents. Mr. Bauserman recommended the township at least seal all road cracks, since keeping water out of the road base is the ultimate goal. Resident, Frank Niday, suggested the Board put a "Road Q&A" link on the township website for residents to access if they are concerned about the road improvements. The Trustees will give Mr. Ungashick a list of roads so he can make specific recommendations for future improvements. The 2012 road improvement cost estimates were given to townships mid-February. Concord Township's original estimate was for crack sealing all roads. The Board's final decision on road improvements is due to Mr. Ungashick by March 20, 2012 so all County projects can go out for bid.

A resident requested the township website calendar be filled in with meeting dates and times.

Zoning Report – Inspector, Ric Irvine, reported four permits were issued in February, and a chicken issue continues on Henderson Drive.

Operations Report – Fire Chief and Operations Director, Todd Cooper, reported the following:

Discussion was held on what to be done if someone brings their dog in the community building, or has their dog in park areas marked "no dogs." Trustee Garrett moved and Trustee Johnson seconded to add "no dogs allowed in community building" to the community room rental agreement. People are not respecting the dog signs at the park. Trustee Garrett would like a map sign placed at the park, as previously discussed, highlighting the different areas where dogs are allowed and not allowed. If this does not fix the problem, the Trustees will consider reversing their decision on allowing dogs on the township property. Trustee Johnson will contact Mr. Dennis Erwin, an advocate for dogs at the park, for suggestions.

The new salt spreader has been installed on the road Department dump truck. A new dump truck would need to be ordered by April or May to be delivered by winter of next year.

Chief Cooper requested a two-year extension to obtain a paramedic card for firefighter, Ben Thomas. Mr. Thomas missed the original deadline in his hiring agreement and has been accepted into paramedic school starting in April 2012 at Grant Medical Center. After discussion, Trustee Garrett moved and Ms. Koch seconded to approve the two-year extension to obtain the paramedic card for Ben Thomas. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The blacktop at the Concord Park parking lot is breaking. A sign stating "no large trucks" is at the entrance, yet large trucks continue to use the parking area as a rest stop. Action tabled until next meeting.

Merchant Road at the Union County line needs repair due to washouts, and a Request for Engineering Assistance has been submitted for multiple tiles under the roadway. Cost estimates will be compared between the County and the township road department. Township estimate is roughly \$6,000.00.

The Liberty-Powell YMCA has requested to hold a summer camp at Concord Park for five through ten year olds, with before and after childcare. The camp would be open from 8:30am to 3:30pm, with extended care from 7:30am to 6:00pm. After discussion of the YMCA Fall Festival, the Trustees'

2012 ROAD AND BRIDGE PROJECTS

1. **Countywide Pavement Resurfacing Program**
Estimated Cost: \$6 million (County/Township funds)
Start: May 2012 Complete: September 2012
Asphalt resurfacing, micro-surfacing, chip sealing, crack sealing, berm repair, pavement marking and other work on various county and township roads. Traffic maintained.
2. **Plumb Road Bridge Replacement**
Estimated Cost: \$280,000 (County funds)
Start: April 2012 Complete: June 2012
Bridge replacement just west of I-71 with 60-day road closure.
3. **Home Road & Concord Road Intersection**
Estimated Cost: \$1.5 million (County funds)
Start: April 2012 Complete: August 2012
Construction of a single lane roundabout and replacement of two bridges. Phased closures over 120-days including 60-day full closure of intersection.
4. **Trenton Road over Red Bank Creek**
Estimated Cost: \$90,000 (County funds, county construction)
Start: April 2011 Complete: June 2012
Bridge replacement 1/4 mile west of S.R. 605. 60-day closure.
5. **Brown Road over Bokes Creek**
Estimated Cost: \$1.0 million (Federal/County funds)
Start: March 2012 Complete: November 2012
Bridge replacement including roadway approach reconstruction. 120-day road closure.
6. **Old State Road Culvert Replacement**
Estimated Cost: \$90,000 (County funds, County construction)
Start: May 2012 Complete: June 2012
Culvert replacement just south of Avonlea Drive. 21-day road closure.
7. **Patrick Road Bridge Replacement**
Estimated Cost: \$90,000 (County funds, County construction)
Start: June 2012 Complete: July 2012
Bridge replacement west of Porter-Central Rd. 45-day closure.
8. **Condit Road over South Fork of Culver Creek**
Estimated Cost: \$315,000 (County funds)
Start: June 2012 Complete: August 2012
Bridge replacement just south of Centerburg Road. 60-day road closure.
9. **Cheshire Road & 3 B's & K Road Intersection**
Estimated Cost: \$1.3 million (County/OPWC funds)
Start: July 2012 Complete: November 2012
Construction of a single lane roundabout. Phased closures over 90-days including 50-day full closure of intersection.

10. Lewis Center Road Widening

- Estimated Cost: \$300,000 (County/Developer funds)*
Start: July 2012 Complete: August 2012
Widening of 0.3 miles of Lewis Center Rd. for a center turn lane west of Old State Road. One lane, two-way traffic maintained.
11. **Porter Central Road Bridge Replacement**
Estimated Cost: \$90,000 (County funds, County construction)
Start: July 2012 Complete: September 2012
Bridge replacement just north of Patrick Road. 45-day road closure.
 12. **Hariott Road Bridge Replacement**
Estimated Cost: \$250,000 (County funds)
Start: July 2012 Complete: December 2012
Bridge replacement just west of Condit Road. 60-day closure.
 13. **Wilson Road Culvert Replacement**
Estimated Cost: \$60,000 (County/Township funds, county construction)
Start: July 2012 Complete: August 2012
Bridge replacement just east of Miller-Paul Road. 45-day road closure.
 14. **S.R. 315 & Orange Road Roundabout**
Estimated Cost: \$800,000 (County funds)
Start: August 2012 Complete: November 2012
Construction of a single lane roundabout. Traffic maintained on S.R. 315 except for a 7-day closure. Partial closures on Orange Road and Carriage Road. Schedule pending state agency approvals.
 15. **Claypool Road Bridge Replacement**
Estimated Cost: \$250,000 (County funds)
Start: August 2012 Complete: November 2012
Bridge replacement just north of Peters Road. Traffic maintained with temporary road.
 16. **Old State Road & Gladshire Boulevard Traffic Signal**
Estimated Cost: \$120,000 (County funds)
Start: August 2012 Complete: October 2012
New traffic signal. Traffic maintained during construction.
 17. **Hills-Miller Road Bridge Replacement**
Estimated Cost: \$85,000 (County funds, county construction)
Start: Sept. 2012 Complete: October 2012
Bridge replacement 1/4 mile west of U.S. 23. 45-day road closure.
 18. **Centerburg Road over South Fork of Culver Creek**
Estimated Cost: \$315,000 (County funds)
Start: Sept. 2012 Complete: November 2012
Bridge replacement just west of Condit Road. 60-day road closure.
 19. **Fancher Road Bridge Replacement**
Estimated Cost: \$85,000 (County funds, county construction)
Start: October 2012 Complete: December 2012
Bridge replacement east of Miller-Paul Road with 45-day road closure.

Culvert construction and other repair projects with road closures less than 5 days are not listed in this publication.

For more information about these projects, visit www.DelawareCountyEngineer.org and click the "Current Projects" link

2013-14 ROAD AND BRIDGE PROJECTS

- A. **Countywide Pavement Resurfacing (2013)**
Estimated Cost: \$5 million (County/Township funds)
Asphalt resurfacing, micro-surfacing, chip sealing, crack sealing, berm repair, pavement marking and other work on various county and township roads. Traffic maintained.
- B. **Kadnor Road over Utz Run (2013)**
Estimated Cost: \$90,000 (County funds)
Bridge replacement east of Evans-Steed Rd. with road closure.
- C. **Sunbury Road over Big Walnut Creek (2013)**
Estimated Cost: \$2.0 million (State/County funds)
Replacement of the bridge on Sunbury Road just east of downtown Galena. Road closure with one-way traffic maintained westbound during the majority of the construction phase.
- D. **Blue Church over Little Walnut Creek (2013)**
Estimated Cost: \$1.0 million (County/Township funds)
Bridge replacement including reconstruction of Blue Church Road north of Wilson Road. 3-month road closure.
- E. **Smothers & Hartlem Road Intersection (2013)**
Estimated Cost: \$900,000 (County funds)
Construction of a single-lane roundabout. Phased closures and changes in traffic patterns.
- F. **Troutman Road over Norris Run (2013)**
Estimated Cost: \$90,000 (County funds, County construction)
Bridge replacement just east of Miller Rd. 2-month road closure.
- G. **Countywide Pavement Resurfacing Program (2014)**
Estimated Cost: \$5 million (County/Township funds)
Asphalt resurfacing, micro-surfacing, chip sealing, crack sealing, berm repair, pavement marking and other work on various county and township roads.
- H. **Twiggs-Hupp Road over Butler Run (2014)**
Estimated Cost: \$80,000 (County funds, County construction)
Bridge replacement 1/2 mile east of North Galena Road with 2-month road closure.
- I. **Hoskins Road over Kebler Run (2014)**
Estimated Cost: \$230,000 (County funds)
Bridge replacement just west of S.R. 203 with 2-month closure.
- J. **Piper Road over Turkey Run (2014)**
Estimated Cost: \$230,000 (County funds)
Bridge replacement. Traffic maintained with temporary road.
- K. **Hariott & Concord Intersection Improvements (2014-15)**
Estimated Cost: \$1.2 million (County funds)
Construction of a single lane roundabout.

Due to limited space, only selected 2013-14 projects are listed. Refer to the Delaware County Engineer's website for more information.

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first impression is to not allow the camp. The Board does not want Concord Park to simply be an overflow area for the Powell YMCA with no benefit to the Concord township residents.

The damaged medic truck will be repaired at Horton in Grove City, Ohio. Repairs are estimated at \$9,100.00.

Financial Report - Fiscal Officer, Jill Davis, distributed the following material:

- Advice on shared liability when collaborating between entities, from Ohio Township Association Risk Management (OTARMA).
- Worker's compensation claim summary reports from CareWorks.
- 2011 Annual Financial Report to Auditor of State.
- Township outside millage tax levy summary and valuations.
- Township employee driving rules and regulations suggested by OTARMA risk consultant.
- 2013 Community Park Improvement Grant information from Preservation Parks.

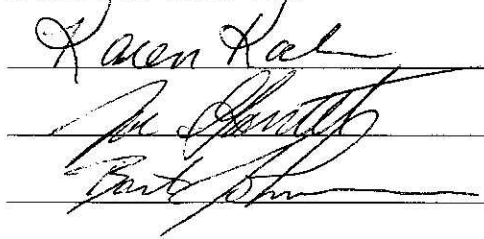
Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Trustee Koch moved and Trustee Garrett seconded to approve pending purchase orders, blanket certificates, and warrants #991-994, 8501-8537, all totaling \$138,642.97. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Trustee Garrett moved and Trustee Johnson seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST


Fiscal Officer

BOARD OF TRUSTEES



PENDING WARRANT REPORT
Concord Township [2012]

Date: 02/27/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
991	203.29	V 991	HR BUTLER, LLC	PAYROLL PROCESSING FEES 2/24/12
992	2900.76	V 992	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS
993	44301.88	V 993	HR BUTLER, LLC	PAYROLL SALARIES 2/24/12
994	12295.29	V 994	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 2/24/12
8501	30189.14	VW 8501	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSIONS JAN'12
8502	5104.60	VW 8502	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EMPLOYEE PENSIONS JAN'12
8503	97.44	VW 8503	RUMPKE CONSOLIDATED CO	ROAD AND TWP ADMIN TRASH REMOVAL
8504	354.54	VW 8504	SHELLY MATERIALS, INC	ROAD DEPT STONE MATERIAL
8505	222.49	VW 8505	SOUTHEASTERN NATURAL GAS	ROAD DEPT GAS UTILITY
8506	372.59	VW 8506	KLEEM, INC.	PARK SIGNS - NO DOGS
8507	3003.80	VW 8507	OHIO INSURANCE SERVICES AGENCY, INC	LIFE, DENTAL, VISION INSUR MAR'12
8508	25923.10	VW 8508	MEDICAL MUTUAL OF OHIO	MEDICAL INSURANCE MAR'12
8509	300.00	VW 8509	E SPACE COMMUNICATIONS INC.	ANNUAL WEBSITE HOSTING FEE
8510	100.00	VW 8510	ANN SCHAEFFER	COMMUNITY BLDG PHOTO
8511	112.89	VW 8511	LOEB ELECTRIC	MAINT DEPT SHOP SUPPLY/LED
8512	110.15	VW 8512	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
8513	4420.70	VW 8513	NORTH AMERICAN SALT CO.	ROAD DEPT SALT
8514	247.56	VW 8514	TIME WARNER CABLE	TWP BLDG INTERNET SVC
8515	2865.00	VW 8515	KAFFENBARGER TRUCK EQUIPMENT CO.	ROAD DEPT SALT SPREADER
8516	1784.47	VW 8516	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & INSUR REIMB FEB'12
8517	174.83	VW 8517	FRONTIER	FIRE DEPT PHONE BILL
8518	12.43	VW 8518	DEL-CO WATER CO INC	MAINT DEPT WATER BILL
8519	80.05	VW 8519	DEL-CO WATER CO INC	PARK WATER BILLS
8520	48.74	VW 8520	FRONTIER	MAINT DEPT PHONE BILL
8521	118.91	VW 8521	CENTER CITY INTERNATIONAL TRUCKS INC.	ROAD DEPT TRUCK REPAIR PARTS
8522	49.90	VW 8522	SUPERMEDIA LLC	WEBSITE/DOMAIN FEE 2/14
8523	128.61	VW 8523	ADVANCED INDUSTRIAL PRODUCTS	ROAD DEPT TRUCK#348 REPAIR PART
8524	155.90	VW 8524	VERIZON WIRELESS	FIRE/ROAD DEPT CELL PHONES
8525	114.95	VW 8525	PNC BANK	TWP BLDG SUPPLIES/STAMPS&PIC
8526	91.66	VW 8526	GINGWAY PRODUCTS INC.	ROAD DEPT TRUCK STEP FOR SPREADER
8527	52.56	VW 8527	DEL-CO WATER CO INC	FIRE DEPT WATER BILL
8528	428.85	VW 8528	FIRE SAFETY SERVICES, INC.	FIRE DEPT FIELD SVC KITS
8529	148.00	VW 8529	PHYSIO-CONTROL, INC.	FIRE DEPT HEART MONITOR CABLE
8530	178.11	VW 8530	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE SUPPLIES
8531	83.68	VW 8531	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER SUPPLY
8532	67.25	VW 8532	OFFICE CITY	FIRE DEPT EMS OFFICE SUPPLIES
8533	137.06	VW 8533	WASHINGTON AUTO PARTS & PAINT INC.	FIRE DEPT PREV#341 REPAIR PARTS
8534	455.37	VW 8534	FIRE SAFETY SERVICES, INC.	FIRE DEPT STRAP & SENSOR PARTS
8535	62.42	VW 8535	DOUG KINDELL	FIRE DEPT MEAL ON ACCIDENT DAY
8536	994.00	VW 8536	SIMPLEX GRINNELL	FIRE DEPT INSPECTION TESTS
=====				
	138492.97		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Concord Township [2012]

Date: 02/27/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
8537	150.00	VW 8537	AUDITOR OF STATE DAVE YOST	LOCAL GOVT OFFICIALS CONFERENCE
=====				
	150.00		Total Amount of Pending Warrants	