

RECORD OF PROCEEDINGS

Minutes of the **CONCORD TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held February 13, 2012

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, February 13, 2012 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:15 pm. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Also present were Fire Chief and Operations Director, Todd Cooper; Zoning Inspector, Ric Irvine; Fiscal Officer, Jill Davis; residents Darren Webb, Jason Haney, and Frank Niday.

Minutes

The minutes from the previous meeting were presented. Mr. Johnson moved and Mr. Garrett seconded to approve the minutes as corrected. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Old Business

Website hosting bills are still being researched.

The final bill to National Contracting has been reconciled and all subcontractor liens released. As-built drawings and disk will be given to Chief Cooper tomorrow morning. National would like to pick up their final payment at that time. The roof leaks are fixed and were due to issues with the ridge, which has to be replaced. Mr. Johnson moved and Mr. Garrett seconded to approve payment to National Contracting in the amount of \$68,348.20 to finalize construction. Vote: Koch-yes, Garret-yes, Johnson-yes.

Mr. Johnson commented on the Firefighter's Union six month contract extension and fire department budget. Five and ten year fire department budget projections are being made and will be ready by the first meeting in April. The fire department's tax levy is not ready for renewal until next year. Any future union pay discussions will take place in executive session.

New Business

Chief Cooper presented pictures of the township medic accident on I-270. Three separate pile-ups occurred with no injuries. OTARMA has been notified, and the medic was towed back to the fire department until repairs can be scheduled in Cincinnati.

Mr. Cooper reported the salt spreader on the road department's 1997 dump truck is rusting and has already had \$800 worth of repairs. A new salt spreader at Kaffenbarger would cost \$2,865 and would be ready a few days after ordering. Mr. Johnson moved and Mr. Garrett seconded to purchase a new salt spreader for the Road Department. Vote: Koch-yes, Garrett-yes, Johnson-yes.

After discussion, it was agreed to begin the process of getting quotes for new Road Department dump trucks. All three trucks currently being used are showing rust and wear. Mr. Cooper has been checking into what would be best for the department, including stainless steel beds. Mr. Garrett would like to hear recommendations and comments from other Road Departments in the area. Cooper will research.

Discussion was held on the township's road and fire department levies. Mrs. Davis and Mr. Cooper met with Shari Baker, Delaware County Auditor's Office, who explained elected and effective rates, and how the levy income is calculated based on residential, farm, and commercial property values. Mr. Garrett suggested the November election instead of the August election for the upcoming road levy. He has also heard complaints from neighboring areas due to high taxes from school levies and increasing fire levies. Mr. Irvine commented the general population doesn't know how efficient our township is compared to other neighboring areas. Discussion continued on the estimated \$4 million in road construction improvements that will need to take place the next several years in the township subdivisions.

Zoning Inspector, Ric Irvine, reported nine permits were issued in January, five for new homes, mainly in Scioto Reserve and Tartan Fields. Six permits have been issued so far in February. He is also working on a few resident complaints. Mr. Irvine also noted Mid-Ohio Regional Planning Commission attended the Delaware County Regional Planning Commission meeting and presented studies that are available online.

Mr. Cooper noted the first \$250 reservation was received for the community building. The Concord Presbyterian Church also continues to pay \$500 per month for the building. Discussion was held on resident vs. non-resident rentals by groups.

Mr. Johnson inquired about salt delivery by our new supplier. Mr. Cooper said the delivery is a little slower but the salt is better and much drier.

Mrs. Davis presented the Trustees with the final 2009-2010 Audit report completed by Holbrook & Manter, CPAs, and approved by the Auditor of the State of Ohio.

Financials

Chairman Koch certified the Fiscal Officer provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, and warrants #977-990, 8454-8500, all totaling \$345,776.96. Vote: Koch-yes, Garrett-yes, Johnson-yes.

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As there was no further business, Trustee Garrett moved and Trustee Johnson seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.


ATTEST




Fiscal Officer

BOARD OF TRUSTEES







PENDING WARRANT REPORT
Concord Township [2012]

Date: 02/13/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
977	201.67	V 977	HR BUTLER, LLC	PAYROLL PROCESSING FEE 1/13/12
978	46863.63	V 978	HR BUTLER, LLC	PAYROLL SALARIES 1/13/12
979	3145.53	V 979	HR BUTLER, LLC	PAYROLL DEDUCTIONS/AGENCY CHKS
980	13121.78	V 980	HR BUTLER, LLC	PAYROLL TAX WITHHOLDING 1/13/12
981	376.66	V 981	HR BUTLER, LLC	PAYROLL PROCESSING FEES 1/27/12
982	2919.99	V 982	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS
983	44168.87	V 983	HR BUTLER, LLC	PAYROLL SALARIES
984	12164.41	V 984	HR BUTLER, LLC	PAYROLL TAXES WITHHELD
985	-566.18	V 985	BYERS FORD	VOID CHECK #8450, SERVICES DECLINED
986	225.00	V 986	PNC BANK	BANK SVC CHARGES
987	295.08	V 987	HR BUTLER, LLC	PAYROLL PROCESSING FEES 2/10/12
988	48321.84	V 988	HR BUTLER, LLC	PAYROLL SALARIES 2/10/12
989	13758.67	V 989	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 2/10/12
990	3148.76	V 990	HR BUTLER, LLC	PAYROLL AGENCY CHKS/DEDUCTIONS
8454	68348.20	Vw 8454	NATIONAL CONTRACTING GROUP	TWP BLDG FINAL CONTRACT BILL
8455	172.16	Vw 8455	WALMART COMMUNITY	TWP BLDG CLEANING SUPPLIES
8456	213.30	Vw 8456	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
8457	97.44	Vw 8457	RUMPKE CONSOLIDATED CO	FIRE/MAINT DEPT TRASH REMOVAL
8458	4430.63	Vw 8458	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & REIMB JAN'12
8459	123.78	Vw 8459	TIME WARNER CABLE	TWP BLDG INTERNET SVC
8460	150.00	Vw 8460	TREASURER, STATE OF OHIO	VOL FF DEPENDENTS FUND ASSESS
8461	120.34	Vw 8461	DEL-CO WATER CO INC	WATER BILLS MAINT/PARK
8462	10045.00	Vw 8462	KAFFENBARGER TRUCK EQUIPMENT CO.	MAINT DEPT SALT SPREADER
8463	38.74	Vw 8463	FRONTIER	ROAD DEPT PHONE BILL
8464	3.68	Vw 8464	OFFICE CITY	FIRE DEPT OFFICE SUPPLY
8465	208.44	Vw 8465	VALTECH COMMUNICATIONS	ADMIN BLDG PHONE SVC
8466	229.20	Vw 8466	WORLY PLUMBING SUPPLY, INC	FIRE DEPT FURN MOTOR REPAIR PART
8467	56.61	Vw 8467	VALLEY NATIONAL GASES WV, INC	MAINT DEPT GAS CYLINDER SUPPLY
8468	64.94	Vw 8468	OFFICE CITY	CLERK OFFICE SUPPLY
8469	298.81	Vw 8469	OHIO COMMUNITY MEDIA, LLC	ADMIN ORGANIZATIONAL ADVERTISING
8470	374.26	Vw 8470	SHELLY MATERIALS, INC	ROAD DEPT 411-STONE/COOK RD
8471	75.49	Vw 8471	KLEEM, INC.	PARK SIGN - NO LG TRUCKS
8472	685.00	Vw 8472	GINGWAY PRODUCTS INC.	ROAD DEPT TRUCK SALT PROTECTORS
8473	44.82	Vw 8473	JILL DAVIS	FISCAL OFFICE SUPPLIES REIMB
8474	348.04	Vw 8474	JET SET PORTABLE TOILET SERVICE	PARK PORTABLE RESTROOM
8475	110.75	Vw 8475	FRONTIER	ADMIN FAX LINES BILL (2)
8476	28.49	Vw 8476	AT&T	ROAD DEPT LD PHONE BILL
8477	11981.20	Vw 8477	NORTH AMERICAN SALT CO.	ROAD SALT CONTRACT INVOICES
8478	1524.59	Vw 8478	OHIO EDISON	PARK/ROAD/ADMIN ELEC UTILITY
8479	33495.72	Vw 8479	BUREAU OF WORKERS' COMPENSATION	WORKER'S COMP 2012
8480	13088.85	Vw 8480	DELAWARE CO. SHERIFF'S OFFICE	SHERIFF DEPUTY CONTRACT FINAL PMT
8481	194.63	Vw 8481	TREASURER OF STATE OF OHIO	STATE AUDIT REVIEW FEE
8482	959.18	Vw 8482	COLUMBIA GAS	FIRE DEPT GAS UTILITY
8483	467.50	Vw 8483	OHIO EDISON	FIRE DEPT ELEC UTILITY
8484	24.44	Vw 8484	DEL-CO WATER CO INC	FIRE DEPT WATER UTILITY
8485	1109.00	Vw 8485	BOUND TREE MEDICAL, LLC	FIRE DEPT INTUBATION EQUIP
8486	3318.28	Vw 8486	GREAT LAKES PETROLEUM CO	FIRE/ROAD DEPT FUEL
8487	133.43	Vw 8487	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE SUPPLIES
8488	393.00	Vw 8488	FIRE SAFETY SERVICES, INC.	FIRE DEPT AIR TEST SENSORS
8489	6.59	Vw 8489	VOSS BROTHERS SALES	FIRE DEPT CHAINSAW CAP
8490	453.46	Vw 8490	GINGWAY PRODUCTS INC.	FIRE DEPT HOSE CART MATERIAL
8491	171.01	Vw 8491	BOUND TREE MEDICAL, LLC	FIRE DEPT MEDIC SUPPLIES
8492	179.22	Vw 8492	HERITAGE PHARMACY, INC.	FIRE DEPT MEDIC/DRUG SUPPLIES
8493	300.00	Vw 8493	SUNBURY PLUMBING & HEATING CO, INC.	FIRE DEPT HVAC MOTOR

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
8494	204.00	Vw 8494	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	FIRE DEPT IAFC MEMBERSHIP DUES
8495	150.00	Vw 8495	CLIA LABORATORY PROGRAM	FIRE DEPT CLIA LAB USER FEE
8496	108.15	Vw 8496	JOHN DEERE FINANCIAL	MAINT DEPT JD5420 OIL HEATER
8497	599.26	Vw 8497	PRECISION ALIGNMENT & TIRE INC.	MAINT DEPT TRUCK RIMS/MOUNTED
8498	547.42	Vw 8498	RESOURCES UNLIMITED	MAINT DEPT CLEANER SUPPLIES
8499	133.20	Vw 8499	CENTER CITY INTERNATIONAL TRUCKS INC.	ROAD TRUCK#348 ELEC REPAIR PARTS
8500	1821.00	Vw 8500	WORKHEALTH	FIRE DEPT PHYSICALS INV 11/2/11

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345776.96

Total Amount of Pending Warrants