

RECORD OF PROCEEDINGS

*Minutes of the* **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

*Held March 26, 2012*

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The Concord Township Board of Trustees met in regular session on Monday, March 26, 2012 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:06 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson.

Minutes from the previous meeting were presented. Trustee Garrett moved and Trustee Johnson seconded to approve the minutes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

**Public Input**

Boy Scout member, Cameron, who lives in Scioto Reserve and is a member of St. Brigid's Troop #117, attended the meeting for his Citizenship badge. Chairman Koch welcomed him to the meeting.

Zoning Commission Board (ZC) members, Fred Winther (Chairman), Gary Davis, and Virginia Farneman attended the meeting per the invitation of Trustee Koch. Chairman Koch requested an update on the Zoning Code changes that have been in-process for a couple years. Mr. Winther said it is a long, slow process. The ZC meets twice per month, and Mr. Winther meets twice weekly with township administrative assistant, Angie Ellerbrock. All of Articles 1-7, and 32-39 are complete. Other sections 7-14 are 95% complete. Some other sections need modified as they go through to Code. Sections 17-21 are basically completed, but are not considered final corrections until the final printout. In summary, residential and commercial are done, but industrial and adult entertainment sections are not done yet. The ZC has just started the industrial section which contains three articles, and is about 90% overall complete. The Trustees have been emailed a copy of the zoning code to date, where all black text is completed, and red shows strikeouts and additions. He noted some paragraphs were completely struck and re-done.

Mr. Winther said a completion time would be hard to give the Board. Trustee Johnson noted he was told last year that the code would be finished at the end of first quarter 2012. Mr. Winther told the Board the code would most probably be in "all black" version by the end of next quarter, and then he would like the ZC to read the entire document. Trustee Johnson said the concern as a Board is the cost, and the ZC is going on four years time to re-do the zoning code. He noted next time they will have Delaware County Regional Planning Commission (DCRPC) do for a portion of the cost. Trustee Johnson personally wants to see red-line copies as to what has been changed in the code and why. The code still has to go through approval by DCRPC and Delaware County Prosecuting Attorney, then to the Board of Trustees. If the Board does not get the code until third quarter 2012, it will take another six months to go through the approval processes. Trustee Johnson noted the biggest concern is the philosophical change in the code and its overall look, but the Trustees have to answer to the citizens as well. He is very frustrated with the revision process, as are some other ZC members.

Trustee Garrett wants the Board to go through the black and red copies of the code in public forum, with a lot of time involved in discussing the changes. He asked that the Trustees receive the code in sections, so they do not have to do the entire code all at once. Trustee Garrett thinks the dialogue should be already going on now. Since the code document is too large to print in-house, copies will need printed for the Trustees to begin reviewing. ZC member, Virginia Farneman, asked if the Board can forward the code to the County now also to begin review, and suggested a deadline for the code to be completed.

Trustee Johnson also noted an example of why the Trustees want to review, like the proposed change to commercial property with space on each side of the building. He does not want a zoning code that is so restrictive, that it discourages developers, decreases the township's tax base, and encourages annexation. Johnson said he understands the ZC's desire to maintain rural character, but have to be smart and look into the future 20 years. Trustee Garrett said it seems a lot of time is being spent reviewing grammar of the code, and asked if that could be subbed out to a professional company rather than time spent by the ZC and staff. Would that speed up the process? Mr. Winther responded many places in the code, punctuation changes the concept of the changes, and he does not want someone to find a place to violate the code and have a loophole. ZC member, Gary Davis, commented that Mr. Winther has lots of expertise in this area, and thinks the ZC is far enough along that they can get the code to the Trustees now, and finish the rest of the code while the Board is reviewing the first batch. If the Board can look at the code by section legally, then start reviewing now, and accept or reject with comments. Trustee Garrett would also like the DCRPC contacted, to see what their time frame is to review the code, while the Board of Trustees review.

Much discussion was also held concerning mis-information between the ZC and commercial building fire recommendations from Chief Cooper. Chief Cooper stated that as long as a commercial building meets the county building code and state fire code, there is no height limit for a commercial building. A commercial structure over four stories is safe, because it is required to have sprinkler systems. Neighboring entities have varying height restrictions, but all provide mutual aid. Trustee Johnson wants to ensure opinions are being communicated correctly, and that the ZC is having good, quality discussion with all the facts and looking at big picture. Other concerns were voiced which included restrictions and annexation, neighboring zoning codes, economic development and entrepreneurship, and securing a commercial base. Trustee Koch thanked the three ZC members who attended, as well as the work of the entire Zoning Commission.

**Old Business**

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Trustee Garrett opened discussion about sending a postcard to residents. A draft was presented. Photos from events are needed. Mr. Johnson will get quotes for printing and mailing, but estimated the cost at about \$0.35 per postcard.

New Business

Zoning Inspector, Ric Irvine, reported thirteen permits were issued for March, including nine for new homes. The chicken complaint has not been corrected, and more chickens are now on the property. He is also working on a couple other issues.

Operations Director, Todd Cooper, discussed the following items:

1. The federal mandate to replace road signs for reflectivity has been initiated at the Road Department. Mr. Cooper has gotten three quotes for new signage, and would like to have the stop signs replaced first. Trustee Garrett thought the township could get signs from the county, and maybe not all would need replaced. Trustee Johnson inquired how many would have to be replaced. Mr. Cooper commented almost all signs would need replaced due to their age, and if replaced now they would be good until 2024. No further action taken.
2. Mr. Cooper would like to rent a bulldozer for the Maintenance Department to fix rough spots near the park path from last fall. While the township has use of the dozer, Mr. Cooper inquired about replacing the park front parking lot, which is thin and showing wear. Trustee Garrett commented it would have to go out for bid is over \$25,000 cost. Trustee Johnson wants more planning done first, including the drainage checked. Not further action taken.

Trustee Johnson reminded the Board and Mr. Cooper that they will review the Fire Department five-year budget at the first April meeting.

Fiscal Officer, Jill Davis, discussed future plans for the park and presented a site improvement map previously done by MSI. Would the Board consider constructing a full basketball court and apply for funding from the 2013 park grant? The current court is small and is usually full. Trustee Garrett noted the project would need to go out for bid with drawings included. A shelter could also be included for the grant, based on different price levels and funds availability. Mrs. Davis will get information for the grant. It was also noted there have not been more dog complaints lately.

Trustee Garrett commented the state approved about \$1.7 million for improvements at the Scioto Correctional Facility, including restoration of the historical gazebo.

Park path signage for dog areas and path distances were discussed. Not further action taken.

Correspondence was received from Ohio Public Entity Consortium (OPEC) regarding renewal of the Vision Service Plan (VSP) beginning May 1, 2012. OPEC negotiated a three year rate guarantee, including an increase in the in-network covered frame allowance, and an increase in the open access schedules for exams, lenses and frames. Rates per member will not increase from last year.

Mrs. Davis presented information from Ohio Mobile Shredding for on-site disposal of township records past their retainage period - \$59.00 for 350 pounds, and \$0.16 per pound thereafter. She also suggested a Community Shredding Day for township residents, which would cost \$225.00 per hour for Saturdays. For locations ten miles outside Franklin County, a travel fee of \$1.55 per mile is also charged. Ohio Mobile Shredding would provide an announcement template for emails or mailers, and handouts for the day of the event with identity theft detection and prevention tips. A "Green Report" is provided after the event with statistics on trees, water, oil and landfill space saved through the recycling event. No further action taken.

Trustee Johnson moved and Trustee Garrett seconded to approve the purchase of \$4,220.00 for fertilizer and weed control for the park and cemetery areas. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The Board discussed having the Eagle Scout planter project placed around the admin building flagpole. No response yet from Scout Williamson.

Trustee Johnson moved and Ms. Koch seconded to approve Zoning Inspector Irvine attending a county zoning conference at a cost of \$20.00. Vote: Koch-yes, Garrett-yes, Johnson-yes.

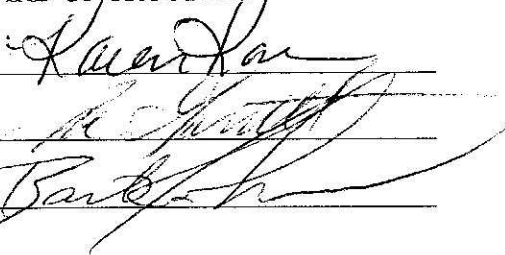
Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Trustee Garrett moved and Trustee Johnson seconded to approve pending purchase orders, blanket certificates, and warrants 1000-1003, 8565-8596, all totaling \$134,644.49. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Trustee Johnson moved and Trustee Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST,

  
Fiscal Officer

BOARD OF TRUSTEES



PENDING WARRANT REPORT  
Concord Township [2012]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1000	167.95	V 1000	HR BUTLER, LLC	PAYROLL PROCESSING 3/23/12
1001	2900.76	V 1001	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/23/12
1002	41108.81	V 1002	HR BUTLER, LLC	PAYROLL SALARIES 3/23/12
1003	11266.37	V 1003	HR BUTLER, LLC	PAYROLL TAXES 3/23/12
8565	103.15	VW 8565	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
8566	8169.37	V 8566	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN FEE & REIMB MAR'12
8569	158.80	VW 8569	VERIZON WIRELESS	FIRE/ROAD CELL PHONES
8570	135.00	VW 8570	OHIO VALLEY INTEGRATION SERVICES, INC.	TWP BLDG ALARM SYSTEM MAINT.
8571	80.05	VW 8571	DEL-CO WATER CO INC	MAINT DEPT GAS UTILITY
8572	225.97	VW 8572	SOUTHEASTERN NATURAL GAS	FIRE/ROAD DEPT PHONE SVC
8573	236.35	VW 8573	VERIZON NORTH	TWP BLDG PLANTS/POTS REIMB
8574	123.55	VW 8574	JILL DAVIS	OTA ZONING INSPECTORS' GROUP MTG REGIST
8575	20.00	VW 8575	OHIO TOWNSHIP ASSOCIATION	ADMIN OFFICE SUPPLIES
8576	43.78	VW 8576	OFFICE CITY	CELL PHONE REIMB PER 1/9/12
8577	120.00	VW 8577	RIC IRVINE	MEDICAL INSUR APR'12
8578	26157.87	VW 8578	MEDICAL MUTUAL OF OHIO	MAINT/ADMIN/PARK ELECTRIC SVC
8579	878.43	VW 8579	OHIO EDISON	MAINT/DENTAL/VISION INSUR APR'12
8580	2901.28	VW 8580	OHIO INSURANCE SERVICES AGENCY, INC	LIFE/DENTAL/VISION INSUR APR'12
8581	181.76	VW 8581	KLEEM, INC.	PARK SIGNS "NO DOGS ON BALL FIELDS"
8582	749.00	VW 8582	BUCKEYE READY-MIX LLC	ROAD DEPT CULVERT REPAIR
8583	863.45	VW 8583	HD SUPPLY WATERWORKS, LTD	ROAD DEPT CULVERT REPLACEMENTS
8584	27.50	VW 8584	ADVANCED INDUSTRIAL PRODUCTS	ROAD DEPT POWER STEER HOSE DUMP TRUCK
8585	655.85	VW 8585	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT CULVERT REPLACEMENT MATERIALS
8586	480.97	VW 8586	SHELLY MATERIALS, INC	ROAD/PARK MATERIAL FEES
8587	609.88	VW 8587	OHIO EDISON	FIRE DEPT ELECTRIC UTILITY
8588	17.81	VW 8588	VOSS BROTHERS SALES	FIRE DEPT SUPPLY/FUEL CAP SPARK PLUGS
8589	119.20	VW 8589	BOUND TREE MEDICAL, LLC	FIRE DEPT MEDIC M341 SUPPLIES
8590	140.00	VW 8590	WORKHEALTH	FIRE DEPT DRUG TESTING MVA
8591	39.01	VW 8591	PNC BANK	FIRE DEPT PHOTOS FROM MEDIC ACCIDENT
8592	446.62	VW 8592	CENTER CITY INTERNATIONAL TRUCKS INC.	FIRE DEPT MEDIC AIRBAG REPAIR X2
8593	262.71	VW 8593	GINGWAY PRODUCTS INC.	ADMIN BLDG ALUM OUTSIDE VENT BOXES
8594	30422.75	VW 8594	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSIONS FEB'12
8595	4742.49	VW 8595	PUBLIC EMPLOYEES RETIREMENT SYSTEM	RETIREMENT PENSIONS FEB'12
8596	88.00	VW 8596	POSTMASTER	POSTAGE STAMPS 2 ROLLS ADMIN

Total Amount of Pending Warrants

134644.49

CASH SUMMARY BY FUND  
Concord Township [2012]

FUND	Starting Balance 01/01/12	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	3478709.81	437641.72	0.00	0.00	3916351.53	142821.64	0.00	0.00	3773529.89
02 -MOTOR VEHICLE LICENSE TAX	16891.78	4012.83	0.00	0.00	20904.61	4447.46	0.00	0.00	16457.15
03 -GASOLINE TAX	149037.82	24926.79	0.00	0.00	173964.61	7513.17	0.00	0.00	166451.44
05 -CENETERY	31939.67	350.00	0.00	0.00	32289.67	60.00	0.00	0.00	32229.67
10 -FIRE DISTRICT	1652275.20	1102878.99	0.00	0.00	2755154.19	552647.24	0.00	0.00	2202506.95
11 -ROAD DISTRICT	749913.88	181219.41	0.00	0.00	931133.29	48254.30	0.00	0.00	882878.99
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FENA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	194826.32	61.43	0.00	0.00	194887.75	68348.20	0.00	0.00	126539.55
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	103870.72	7420.53	0.00	0.00	111291.25	10728.35	0.00	0.00	100562.90
TOTAL ALL FUNDS	6377465.20	1758511.70	0.00	0.00	8135976.90	834820.36	0.00	0.00	7301156.54

RESOLUTION NO. 031212  
AMENDED AGREEMENT FOR A  
COUNTYWIDE EMERGENCY MANAGEMENT AGENCY

*Delaware County, Ohio*

Trustee Bart Johnson moved the adoption of the following Resolution:

**WHEREAS**, an agreement establishing a countywide emergency management agency was entered into by and among the Delaware County Board of Commissioners and a majority of the political subdivisions within Delaware County in May 1989; and

**WHEREAS**, the agreement was amended in March 2002; and

**WHEREAS**, the Director of the Delaware County Office of Homeland Security and Emergency Management recommends amending the agreement due to the areas of Dublin, Westerville, and Columbus being covered by a separate agreement with Franklin County.

**NOW THEREFORE, Be It Resolved by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that** Concord Township approves the Amended Agreement for a Countywide Emergency Management Agency, with Concord Township as a participating political subdivision in Delaware County, Ohio.

Trustee Garrett seconded the adoption of this Resolution.

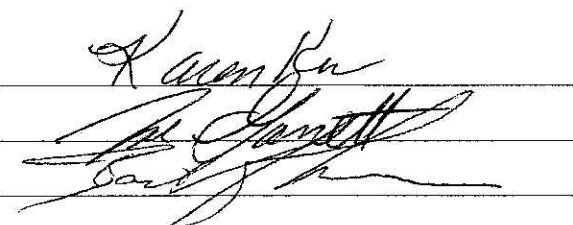
Vote:           Koch - yes  
                  Garrett - yes  
                  Johnson - yes

*Adopted the 12th day of March, 2012.*

*Attest:*

*Board of Trustees, Concord Township,  
Delaware County, Ohio:*

  
\_\_\_\_\_  
*Fiscal Officer*

  
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