

**RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-48

Held

**November 11, 2013**

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The Concord Township Board of Trustees met in regular session on Monday, November 11, 2013 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:08 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett, and Bart Johnson.

Minutes from the October 23, 2013 special meeting were presented. Mr. Johnson moved and Mr. Garrett seconded to approve the minutes with one correction. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Minutes from the October 28, 2013 meeting were presented. Mr. Garrett moved and Mr. Johnson seconded to approve the minutes as presented. Vote: Koch-yes, Garrett-yes, Johnson-yes.

**Public Input**

In observance of Veteran's Day, Mr. Garrett noted appreciation for all those that have served our country.

**Old Business**

The Woods of Glen Erin speed limit signage was discussed. Residents still need notification of the change.

No response has been received from the Concord Presbyterian Church lease renewal agreement.

Sign estimates were reviewed for the Concord Park and Community Building. A recycled, no maintenance, product from Max-R was selected, pending final cost.

The Mull & Weithman Architecture contract is being drafted for the new fire department project. A preliminary meeting will be held tomorrow.

Court action is still scheduled for the Henderson Drive property.

The township building lobby windows were installed, and the remaining windows measured for price estimate. The new windows look good. With the weather changing soon, the Trustees want the rest replaced and a commitment for completion. Difficulty with getting a lift around the back of the building was discussed unless the ground is dry or frozen. Contractor Pat Dunlap also looked at the ice guards that fell off the township building roof. They were glued on twice but in the wrong positions. Repair will wait until spring due to outside temperatures.

The Trustees thanked the residents for passing the road and fire department levies. The township will continue to offer the best services possible. Chairman Koch congratulated Trustees Johnson and Garrett on their re-election.

**New Business**

The Fire Department completed fire layout walk-throughs at the Moore Road sewer plant in case the department is called there. Chief Cooper said the County is working toward October 14, 2014 to be dumping fluids into that facility. He has not heard when they are building the pumping station or the line to Scioto Reserve. There are currently employees working at the plant. The township has received a complaint about more lights being on at night at the facility.

Mr. Johnson moved to hold a special meeting with Chief Cooper and Road employee Joe Holloway on Tuesday, November 19, 2013 at 8:00 a.m. for road inspections for the 2014 Road Improvement Program. Mr. Garrett seconded this motion. Vote: Koch-yes, Garrett-yes, Johnson-yes. Mr. Garrett noted the road budget plan spreadsheets also need updated.

Mr. Garrett would like to revisit having a server system for the township so files can be accessible and backups off-site. It would increase transparency and work flow and be web accessible. New servers are about \$1,700. Mr. Garrett moved and Mr. Johnson seconded to advertise and post on the website, requesting for info and quotes for a company to outfit the township with a server system. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Resident and realtor, Steven Smith, will be holding an annual Santa event at the township building on Sunday, December 15, 2013 from 12:15-3:00 p.m., and would like to

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open it up to the community. Trustees agreed to post the flyer on the township website. It was noted the Fire Department will also be holding an annual Toys for Tots event.

It was made a matter of record that Oller Cemetery lot #207, grave 4 was sold. There are approximately 50 graves left to sell, mostly in groups of one or two. The future of cemetery availability was discussed and the possibility of expansion. Mr. Garrett would like to continue as a service to the community.

The Trustees may mail out the township postcard again for interest in the website.

The Board would like to sell the piles of ash tree logs that are next to the Road Department, and advertise on the website Govdeals.com and in the Delaware Gazette. Mr. Johnson moved and Mr. Garrett seconded to place the wood pile on Govdeals.com. Vote: Koch-yes, Garrett-yes, Johnson-yes. (Details to include two piles, ten days to remove, buyer's responsibility after purchase.)

**Financial**




Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, vouchers and warrants #9887-9913, all totaling \$47,443.37 (attached). Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes.

ATTEST

  
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Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
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RECORD OF PROCEEDINGS

Meeting

Minutes of

PENDING WARRANT  
Concord Township [2013]

Date: 11/1

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
9887	1365.00	VW 9887	CYRUS CONSTRUCTION	ROAD DEPT CURB REPLACEMENT/VISTA LK
9888	5694.66	VW 9888	PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION CONTRIBUTIONS OCT'13
9889	32950.56	VW 9889	OHIO POLICE & FIRE PENSION FUND	PENSION CONTRIBUTIONS OCT'13 FIRE
9890	84.83	VW 9890	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER SUPPLY
9891	1180.34	VW 9891	SHELLY MATERIALS, INC	ROAD & PARK DEPT MATERIAL
9892	322.73	VW 9892	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
9893	115.83	VW 9893	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SUPPLY/BOOTS/LIGHT/PARTS
9894	515.84	VW 9894	OHIO EDISON	FIRE DEPT ELECTRIC UTILITY
9895	90.16	VW 9895	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SENSOR
9896	312.61	VW 9896	GALLS, AN ARAMARK COMPANY	FIRE DEPT FLARES
9897	201.60	VW 9897	BATTERIES PLUS COMMERCIAL SALES	FIRE BATTERIES FOR AIR PACKS
9898	324.95	VW 9898	MICRO CENTER	FIRE DEPT COMPUTER SUPPLIES
9899	764.82	VW 9899	HERITAGE PHARMACY, INC.	FIRE DEPT EMS SUPPLIES
9900	23.00	VW 9900	HORTON EMERGENCY VEHICLES	FIRE DEPT M-341 REPAIR WATER VALVE
9901	57.00	VW 9901	FASTSIGNS	FIRE LOCKER NAMEPLATES
9902	1555.00	VW 9902	WORKHEALTH	FIRE DEPT HEALTH SCREENINGS
9903	534.70	VW 9903	ROY TAILORS UNIFORM CO OF COLUMBUS, INC	FIRE UNIFORM SUPPLY
9904	105.00	VW 9904	PORTA KLEEN	PARK DEPT PORTABLE RESTROOM
9905	51.35	VW 9905	JOHN DEERE FINANCIAL	PARK DEPT PARTS 5045JD
9906	74.71	VW 9906	CIVITAS MEDIA, LLC	ADMIN SPECIAL MTG ADVERTISING
9907	99.29	VW 9907	THE DELAWARE MOTIVE PARTS	ROAD DEPT PARTS SUPPLY
9908	21.12	VW 9908	BUCKEYE BATTERY	PARK CORR SNAP END CAPS
9909	80.00	VW 9909	GINGWAY PRODUCTS INC.	ROAD DEPT W-30 LOADER BATTERY
9910	20.00	VW 9910	HILLIARD LAWN & GARDEN, LLC	ROAD DEPT BUSHING REPAIR
9911	12.60	VW 9911	FRANKLIN TRACTOR SALES	ROAD DEPT 800 PRO OIL FILTER
9912	585.00	VW 9912	LOWE'S COMPANIES, INC	PARK SKIDLOADER/TRENCHER RENTAL
9913	300.67	VW 9913		FIRE & CEWY SUPPLIES

Total Amount of Pending Warrants

47443.37

CASH SUMMARY BY FUND  
Concord Township [2013]

Date: 11/11/13

FUND	Starting Balance 01/01/13	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures (MEMO ONLY)	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 - GENERAL	4255437.31	1053454.81	0.00	0.00	5308892.12	415638.27	0.00	0.00	4893253.85
02 - MOTOR VEHICLE LICENSE TAX	26608.99	14184.57	0.00	0.00	40793.56	10813.79	0.00	0.00	29979.77
03 - GASOLINE TAX	148665.55	86580.22	0.00	0.00	235245.77	101044.52	0.00	0.00	134201.25
05 - CEMETERY	33346.47	13745.60	0.00	0.00	47092.07	16804.14	0.00	0.00	30287.93
10 - FIRE DISTRICT	1845410.73	2591068.94	92381.00	0.00	4436479.67	1899085.00	0.00	0.00	2537394.67
11 - ROAD DISTRICT	949516.63	410554.90	0.00	0.00	1360071.53	205528.87	0.00	0.00	1154542.66
14 - MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A - FEWA	0.00	98692.00	0.00	0.00	98692.00	92381.00	92381.00	0.00	6311.00
14B - COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 - GENERAL (NOTE) RETIREMENT (MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 - CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 - PERMISSIVE MOTOR VEHICLE LICENSE TAX	116366.70	26475.85	0.00	0.00	142842.55	47185.84	0.00	0.00	95656.71
TOTAL ALL FUNDS	7375352.38	4294756.89	92381.00	0.00	11670109.27	2786481.43	92381.00	0.00	8881627.84

Held