

*Minutes of the* **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

*Held May 27, 2014*

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The Concord Township Board of Trustees met in regular session on Monday, May 24, 2014 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Staff attending included Fiscal Officer Jill Davis and Operations Director/Fire Chief Todd Cooper. Minutes from the previous meeting were presented. Motion was made by Mr. Garrett and seconded by Mr. Johnson to approve the minutes with no changes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

**Public Input**

None.

**Old Business**

Mr. Garrett updated the Board on the bike path along Home Road. Plans for the property annexed out of Concord Township show a bike path just short of Tree Lake Blvd. The Board would like to connect the path all the way to Liberty Township, but will need to go through the property developer, Scioto Reserve, and private property near a pond area. More research will follow.

The Delaware County Engineer's Request for Assistance response for a bike path near Concord Road and Tartan Fields is unacceptable to the Board. Mr. Garrett noted the solution was not at all what the township wanted. The County said there is not enough room along the roadway for a bike path, but the Board wants to move the bike path completely away from the road. The Board will explore more options.

**Bid Opening 7:15 p.m. – Asbestos Abatement of 7990 Dublin Road, Delaware, OH 43015**

Company	Bond	Insur	Copies (3)	Bid Amount	Notes
1. Cleveland Enviro Svcs	Y	Y	Y	\$128,913.00	
2. Hina Enviro Soln	Y	Y	1	\$126,656.00	
3. Total Enviro Svcs	Y	Y	Y	\$93,173.00	

**Bid Opening – Demolition of Structure at 7990 Dublin Road, Delaware, OH 43015**

Company	Bond	Insur	Copies (3)	Bid Amount	Notes
1. Baumann Enterprises	Y	Y	Y	\$243,000.00	
2. B&B Wrecking	Y	Y	Y	\$153,000.00	bury debris
				\$227,000.00	haul away
3. AMS	Y	Y	1	\$275,000.00	haul away
				\$184,000.00	bury debris
				\$15,000.00	seed
4. Complete Clearing	Y	Y	Y	\$59,450.00	
5. Maiher Demo & Salvage	Y	Y	Y	\$96,000.00	
6. Ours Excavating	Y	Y	Y	\$142,000.00	

Mr. Johnson noted the township has preliminary approval from the Delaware Health Department for "hardscape" burial at the demolition site (clean, hard fill), but needs to clarify the term "properly dispose of." Since the demolition timeline was extended to ninety days, it will allow a contractor time to recycle more materials. References for apparent low bidders will be checked.

**Old Business**

Purchase of the State property at 7990 Dublin Road, Delaware, Ohio, is still progressing. Mr. Johnson is trying to schedule a date to meet with representatives from state purchasing. It was noted the nearby quarry property that recently sold is for sale again, a total of 159 acres.

The 2014 Road Improvement Program work was discussed. The pre-work meeting will be June 3, 2014.

The URC Energy contract was discussed for utility refund services. The Delaware County Prosecutors Office suggested one change to the contract. Mr. Johnson and Mr. Garrett both voiced concerns over the contract details including: fifty percent of savings from future bills go to URC, payment within fifteen days, references, terms of three years going forward, and how paid on those years. No action taken. Mr. Cooper will check into refund of fire truck fuel tax.

**New Business**

Mr. Garrett requested a copy of the upcoming semi-annual real estate tax settlement report in October.

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The new indigent burial policy that was designed by the Ohio Township Association and approved at a previous meeting was presented for signing. An allowance amount for an indigent person's private burial is required for the policy. Motion was made by Mr. Johnson and seconded by Mr. Garrett to set an allowance amount of \$600.00 for an indigent person's private burial. Vote: Koch-yes, Garrett-yes, Johnson-yes.

It was made a matter of record that Oller Cemetery Lot #333, Graves 1-2 were sold. Mr. Garrett mentioned he would talk to the landowner adjacent to Oller Cemetery about possible land acquisition.

Open positions on both zoning boards were discussed. Interested residents are Steve Smith and Kim Cellar for Zoning Commission Board, and Eric Crawford, Tim Dempsey, and Bob Nagode for Board of Zoning Appeals (BZA). Mr. Johnson moved and Mr. Garrett seconded to appoint Steve Smith as Zoning Commission Board alternate member. Vote: Koch-yes, Garrett-yes, Johnson-yes. In addition, motion was made by Mr. Garrett and seconded by Mr. Johnson to appoint Bob Nagode as member, and Eric Crawford as alternate member of the Board of Zoning Appeals. Vote: Koch-no, Garrett-yes, Johnson-yes. Chairwoman Koch noted the BZA already has one alternate member, Jason Haney, and does not understand why he was not moved up as regular member.

Vince Sperlock of the former State Juvenile Facility told Mr. Johnson there are old photos and artifacts and a grandfather clock that the State would like to donate to the Township. Mr. Johnson noted the historical information about the facility is very interesting. He is still trying to schedule a tour of the facility for residents.

A complaint was received about cattails on Irish Hills Drive due to a drainage issue. A few years ago the Trustees inspected a tile on Duffy Road that was installed too high, resulting in drainage problems at Irish Hills. The area will be checked again.

A complaint was received about The Barn at Chestnut Lane having two weekends of large parties and increased traffic and noise. The Barn owner was contacted in March, and told the business was non-compliant with township zoning, county building department or fire department regulations. Mr. Johnson asked if there should be a change of zoning from agricultural to commercial use also? Zoning Inspector Irvine has forwarded the case to the Prosecutor's Office for further advice since the facility is still operating.

A complaint was received from a resident at 7070 Rob Roy Drive about weeds on an adjacent lot. Mr. Garrett would like to assemble information about rural versus city regulations. Townships do not have mowing ordinances like cities and cannot order an owner to mow. A lengthy legal process can be filed against a landowner if noxious weeds are involved on a property. Mr. Irvine was going to call the owner (bank) of the lot to see if they would mow.

A complaint was received from 10692 Edgewood Drive about abandoned vehicles at a neighboring property. Mr. Irvine will inspect.

Mr. Cooper, Ms. Koch and Ms. Davis met with KLA Risk Consulting, risk management firm for OTARMA. The township is in good shape, and the playgrounds were inspected after the meeting.

Mr. Cooper attended a Dam Safety meeting on behalf of the township.

Mr. Cooper reported the Road Department is still gathering bid information for a new dump truck. Trustee Garrett suggested talking to the Etna Township administrator since they just completed the process. Etna Township is comparable to Concord's size, budget and services.

Chief Cooper would like to trade and/or replace the old Dodge Durango at the Fire Department, and get a half ton, four wheel drive pickup truck. The Durango needs a \$1,200 oil pump, and the current state bid cost for a new truck would be about \$26,800.00. The truck would be used as a station vehicle for training classes, store runs, supplies, etc so that personal vehicles are not used. Mr. Johnson would like to review the fire department's capital budget projections before moving forward.

Access to the east side of the township during round-a-bout construction was discussed. Brian Diley from the Delaware County Engineer's office will meet every three days with Chief and Trucco Construction to verify access for fire and EMS services.

Two bids (out of six companies) for property clean-up at 5731 Henderson Drive, Delaware, Ohio were received. Hoffman Lawn & Landscape Co, LLC quoted \$1,000.00, and Ostrander Implement quoted \$740.00. Motion was made by Mr. Johnson and seconded by Mr. Garrett to award cleanup job to

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Ostrander Implement for \$740.00. Vote: Koch-yes, Garrett-yes, Johnson-yes. There will be an additional fee if a Sheriff deputy and/or dog warden is needed for assistance. A final letter will be posted for the homeowner to respond by Monday before cleanup is scheduled and assessed to their property tax bill.

Mr. Garrett discussed EMS topics and soft billing for patient transport. This income to the township would not be extra to the taxpayer; the amount is already figured in insurance, but it is not collected. Most townships in Ohio collect for patient transport.

Replacement of the lobby windows was discussed. Since the two, new test windows have performed well, Mr. Johnson moved to replace. Motion withdrawn. The same windows can be ordered through any vendor. Advanced Glass originally installed. The Prosecutor's office will be consulted prior to action, since the faulty windows were designed by the building architect.

Acoustic panels will be installed soon in the township building community room.

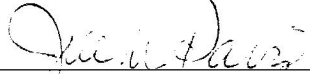
Regarding future purchase of 7990 Dublin Road, Delaware, Ohio, Mr. Johnson mentioned the generator at the State property will be left there, and is worth \$40-50,000. Parking lights will also be staying. Mr. Johnson talked to a contractor about the Del-Co water and fire tap loop system at the property. The comprehensive plan meeting mentioned the property could possibly house a satellite station for the Sheriff's office if space available.

Mr. Garrett has received more complaints about jake brake use on Section Line Road.

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, and warrants #1254-1257, 10318-10351, all totaling \$137,174.49. Vote: Koch-yes, Garrett-yes, Johnson-yes. General Fund balance to date is \$5,090,656.55, and total all funds (General and Special Revenue) is \$9,261,043.83.

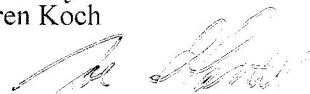
As there was no further business, motion was made by Mr. Garrett to adjourn. Mr. Johnson seconded the motion. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned 9:30 p.m.


ATTEST

  
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Fiscal Officer

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Karen Koch

  
\_\_\_\_\_  
Joe Garrett

  
\_\_\_\_\_  
Bart Johnson

PENDING WARRANT REPORT  
Concord Township [2014]

Date: 05/27/14

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1254	177.68	V 1254	HR BUTLER, LLC	PAYROLL PROCESSING FEE 5/16/14
1255	3110.02	V 1255	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 5/16/14
1256	44801.11	V 1256	HR BUTLER, LLC	PAYROLL SALARIES 5/16/14
1257	12915.41	V 1257	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 5/16/14
10318	84.44	VM10318	DEL-CO WATER CO INC	FIRE DEPT WATER BILL
10319	74.50	VM10319	FIRE SAFETY SERVICES, INC.	FIRE DEPT LANYARD EUIP
10320	44.99	VM10320	MICRO CENTER	ADMIN TONER SUPPLY
10321	47.38	VM10321	WASHINGTON AUTO PARTS & PAINT INC.	FIRE DEPT DURANGO SWITCH SUPPLY
10322	385.49	VM10322	JOE KELLY	BGSU STATE FIRE SCHOOL EXPENSE REIMB MAY
10323	36.22	VM10323	LOEB ELECTRIC	FIRE DEPT SEPTIC ELECTRICAL SUPPLY
10324	3042.49	VM10324	DATA RESOLUTIONS INC	ADMIN SERVER INSTALLATION & ROUTER
10325	228.06	VM10325	TIME WARNER CABLE	FIRE /ADMIN INTERNET SVD
10326	34614.08	VM10326	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIBUTIONS APR14
10327	6375.77	VM10327	PUBLIC EMPLOYEES RETIREMENT SYSTEM	ADMIN PENSION CONTRIBUTIONS APR14
10328	235.30	VM10328	KNOX ENERGY COOPERATIVE	ROAD DEPT GAS UTILITY
10329	113.10	VM10329	GORDON FLESCH CO., INC.	ADMIN COPIER FEE
10330	2500.00	VM10330	GEOTECHNICAL CONSULTANTS, INC	PHASE I ENVIRO TEST 7990 DUBLIN RD
10331	90.00	VM10331	SHHELLY MATERIALS, INC	PARK DUMP FEES
10332	350.50	VM10332	BUCKEYE READY-MIX LLC	OLLER CEMETERY FOOTER MATERIAL
10333	200.00	VM10333	PAULS EXTERMINATING	ADMIN BLDG ANT/INSECT SPRAY
10334	776.00	VM10334	UNITED PRECAST INDUSTRIES, LLC	PARK BASIN & GRATE
10335	9565.00	VM10335	CDK STRUCTURES INC.	FIRE DEPT SEPTIC SYTEM INSTALL
10336	25.00	VM10336	SWOP4G, C/O MONTGOMERY CO PURCHASING	ROAD DEPT SALT COOP MEMBER
10337	2666.14	VM10337	PNC BANK	VISA CHARGES THEN & NOW APR14
10338	263.92	VM10338	FRONTIER	FIRE/ROAD PHONE UTILITIES
10339	340.18	VM10339	DELAWARE COUNTY REGIONAL PLANNING COMM.	COMPREHENSIVE PLAN EXPENSES
10340	4188.00	VM10340	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN FEE & APR REIMB
10341	202.00	VM10341	OHIO MULCH SUPPLY INC.	PARL TOPSOIL/DRIVEWAY
10342	220.00	VM10342	THE DEXTER COMPANY	ROAD DEPT LIGHT BOXES JD5045
10343	2500.00	VM10343	MAXIMUS CONSULTING LLC	ABATEMENT SPECS/BID ASSIST
10344	2984.78	VM10344	OHIO INSURANCE SERVICES AGENCY, INC	DENTAL/VISION/LIFE JUNI4
10345	142.02	VM10345	RUMPK	TRASH REMOVAL SERVICE
10346	227.54	VM10346	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
10347	1247.69	VM10347	OHIO EDISON	ELECTRIC UTILITIES
10348	40.00	VM10348	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB MAY14
10349	106.28	VM10349	DEL-CO WATER CO INC	WATER UTILITIES
10350	1915.40	VM10350	FRANKLIN TRACTOR SALES	MAINT EQUIP, PARK DRIVE & MERCHANT RD
10351	338.00	VM10351	NOEZIGER DOOR SALES, INC.	ROAD DEPT OVERHEAD DOOR REPAIR

Total Amount of Pending warrants

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137174.49