

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 25, 2013

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The Concord Township Board of Trustees met in regular session on Monday, February 25, 2013 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:05 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Other guests included Zoning Inspector Ric Irvine, Fire Chief and Operations Director Todd Cooper, Fiscal Officer Jill Davis, and several firefighters and residents.

Minutes from the previous meeting were presented. Mr. Garrett moved and Mr. Johnson seconded to approve the minutes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Old Business

The administrative building lobby windows have not been replaced yet, but are scheduled to be installed next week. Once the windows are tested, any costs incurred will be forwarded to McCall Architecture for insurance.

The Delaware County Regional Planning Commission contract for Comprehensive Plan has not been received.

Mr. Garrett met with Jerry Ungashick from the Delaware County Engineer's Office. The \$10,000+ bill to the township for 2012 Road Improvements will be held until further information is received from the contractor. The amount was more than approved by the Board of Trustees and no details were provided. The bill was also received six months past the work. The importance of deadlines was also reinforced. The Board of Trustees will need to complete road inspections by December or January to meet annual submission deadlines.

Mr. Johnson reported that since he has not received a response from Belfor Construction, he contacted an architect about getting a cost estimate bid for the fire station restoration. Therefore, Mr. Johnson moved and Mr. Garrett seconded to approve hiring M+A Architects for \$2,500.00 to provide a cost estimate to remove the damaged bays and rebuild the current fire station "as it was". Vote: Koch-yes, Garrett-yes, Johnson-yes. Mr. Johnson hopes to have the cost estimate by the next meeting.

It was noted the \$500 OTARMA grant will be applied for the new speed trailer purchase.

Operations Director and Fire Chief Todd Cooper reported the following:

The new dump truck should be in operation by the next meeting.

The twelve trees that need removed for sight safety at Cook and Concord Roads are all on private property, and are being discussed by the homeowners.

The new fire department heart monitor is now in service and working well.

Regarding the health insurance renewal, Mr. Cooper is waiting to bid out until a couple medical issues pass. The township policy will continue month-to-month until ready for carriers. HR Butler will also bid dental, vision and life policies.

New Business

Zoning Inspector Ric Irvine, reported eight permits have been issued for new homes this month, mostly in Scioto Reserve. He received an email from Terry Shank of Voss Construction that the plans are not ready to submit for Evolution Ag. Mr. Irvine also stated there is not a development plan showing a curb cut near the Tartan Fields tennis courts. In addition, the floor plans of Elm Valley Fire Station are not yet available.

Mr. Garrett met with the Tartan Fields Homeowner's Association and they are excited about the township purchasing a speed trailer. The association is also interested in a bike path to connect to Dublin. The ultimate goal is for kids to have a path to access Eli Penney school and developments. The HOA group is willing to meet with Trustees and the golf course to investigate their willingness for path access. There may also be access issues around the pond. Mr. Cooper commented crosswalks across roads have bad EMS history. Mr. Irvine noted in the future to look at similar situations and plan for path access. Discussion was held on if the access is feasible and how to accomplish the connections.

Water supply along the US 42, future commercial corridor, has very low availability. Mr. Cooper suggested the Trustees send a letter to Del-Co water company, asking their plans for water service from the Billman property north to Dublin Road. It was heard a future water tower may be planned for the northwest corner of Moore and Concord Roads. Mr. Cooper also noted the current 136 gallons per minute pressure at the proposed Evolution Ag site is not enough to support a fire suppression (sprinkler) system. Mr. Irvine commented fire suppression systems are very expensive and would

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have to be removed from plans at that site for building code approval. If the system is included in plans, it would have to work. Ms. Koch said if the township is trying to promote growth, no one will be attracted if there is no water pressure to use. Mr. Garrett would also like to investigate availability of other commercial utilities, including transformers, and internet bandwidth.

Chief Cooper presented a document on recommendations and specifications for a new fire station. (Document available upon request). The department puts a lot of time into the document, to create a two-story cost effective fire station, that would not be too plush, but would allow for future needs of the department. It includes 8,000 square feet of apparatus bays (current 5,700), fire gear storage area, separate male and female living areas, addition of one administrative office than currently have, fire pole, cost \$100-\$200 per square feet based on current research, and lobby/treatment area. Mr. Garrett noted the fire department does a good job of being approachable, involved in the community, and wants to make sure we plan well for people to stop by. The Board thanked the department for the excellent document plans.

Fiscal Officer Jill Davis presented an Affidavit prepared by the County Prosecutor's Office that will correct the parcel transfer of the State of Ohio Department of Youth Services to Concord Township from 1996. Mr. Garrett moved and Mr. Johnson seconded to execute the affidavit for the correct transfer of the 2.045 fire department parcel. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The January 2013 township inventory was presented to the Trustees.


The 2013 Road Improvement estimate was received from the Delaware County Engineer's Office, totaling \$108,100.00. Approval is needed by March 19, 2013. Discussion was held on different treatment products and costs. Tabled until next meeting.

Mr. Cooper mentioned the weed eater attachment for the cemetery mower has been repaired and will be used this year.

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, vouchers and warrants #1111-1117, 9315-9343, all totaling \$218,827.39. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST



Fiscal Officer

BOARD OF TRUSTEES

