

Held

February 11, 2013

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The Concord Township Board of Trustees met in regular session on Monday, February 11, 2013 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:00 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson.

Minutes from the previous meeting were presented. Mr. Johnson moved and Mr. Garrett seconded to approve the minutes as corrected. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Old Business

Mr. Johnson gave an update on the Fire Department insurance damage claim. Belfor Construction has not provided a quote for cost of replacement yet, but the insurance company's quote is too low. In Belfor's opinion, the building pad and foundation cannot be saved through demolition. Mr. Johnson is hoping to have a bid by Friday at 5pm. The ending number, or cost of replacement, will be to "put it back like it was", including what to do with the firemen and equipment during the re-construction. Mr. Garrett requested utility costs for the fire department for the past year, prior to the wind damage (Jun'11-Jun'12). The Trustees also requested information on Elm Valley's 1.4-1.6 mil fire department project. Chief Cooper has designated one firefighter per shift unit to gather suggestions for a fire station.

The Delaware County Engineer's Office sent a \$10,000+ bill to the township for 2012 Road Improvement. Discussion was held on why the bill was just now received, if the amount is due or was actually included in the original bill or modification, and how to process the bill now that 2012 is closed. The Engineer's Office also wants to hold a special meeting with the Trustees to discuss dates and deadlines for the 2013 road improvement program. The township was late in submitting improvement requests, partially due to the county using the incorrect email. Mr. Garrett will meet with the county to discuss both issues.

Fiscal Officer Jill Davis presented three park bench options to utilize the 2013 park improvement grant. Mr. Johnson moved to approve purchase of seven coated-steel park benches (green with black legs) from Upbeat Inc at a cost of \$5,006.93, 75% which will be reimbursed by the grant. Mr. Garrett seconded the motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Operations Director and Fire Chief Todd Cooper reported the following:

The iPCR EMS software was received and will be working by March 1, 2013.

The new heart monitor was received and two days of training will be held.

A new 95% grant was received for \$44,000 for a fire department exhaust system.

A quote was received to remove twelve trees at Cook and Concord Roads due to safety concerns. Since some trees are on private property, homeowners will be contacted.

The speed trailer will be ordered in white, with Concord Township visible on the unit.

The new dump truck is at Kaffenbarger and will be ready some time in March.

Zoning Inspector Ric Irvine, reported zoning permits are slow. He has been discussing procedures with Evolution Ag for submitting the project. Mr. Irvine said a reflector sign is down due to a wreck at Owen Fraley and Buntz Station Roads.

New Business

Mr. Johnson is hoping to have an agreement with Delaware County Regional Planning Commission by the next meeting to do the township comprehensive plan. He also noted someone is looking along the US42 area to build an auto repair shop.

Mrs. Davis made it a matter of record that Oller Cemetery lot 75, grave 4 was sold. About ten burials have been performed since summer.

Mr. Garrett moved and Mr. Johnson seconded to apply for an OTARMA \$500 grant for risk education, equipment or management. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, blanket certificates, vouchers and warrants #1106-1110, 9298-9314, totaling \$74,771.60. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting


DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held


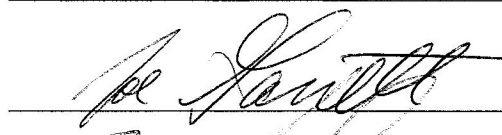
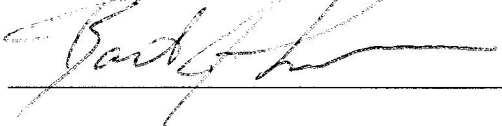
February 11, 2013

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ATTEST


Fiscal Officer

BOARD OF TRUSTEES

Date

PENDING WARRANT REPORT
Concord Township [2013]

| Warrant Number | Warrant Amount | Voucher Number | Payee | Purpose |
|----------------|----------------|----------------|---------------------------------|-------------------------------------|
| 1106 | 381.14 | V 1106 | HR BUTLER, LLC | PAYROLL PROCESSING FEE 1/25/13 |
| 1107 | 3395.77 | V 1107 | HR BUTLER, LLC | PAYROLL AGENCY DEDUCTIONS 1/25/13 |
| 1108 | 48076.12 | V 1108 | HR BUTLER, LLC | PAYROLL SALARIES 1/25/13 |
| 1109 | 13497.88 | V 1109 | HR BUTLER, LLC | PAYROLL TAXES WITHHELD 1/25/13 |
| 1110 | 199.70 | V 1110 | HR BUTLER, LLC | PAYROLL PROCESSING FEE 2/8/13 |
| 9298 | 949.15 | VW 9298 | COLUMBIA GAS | FIRE DEPT GAS UTILITY |
| 9299 | 4211.17 | VW 9299 | GREAT LAKES PETROLEUM, INC. | FIRE/ROAD FUEL BILL |
| 9300 | 3.74 | VW 9300 | VOSS BROTHERS SALES | FIRE DEPT CHAINSAW REPAIR |
| 9301 | 233.13 | VW 9301 | MILLER'S TEXTILE SERVICES | FIRE DEPT TEXTILE SUPPLIES |
| 9302 | 1215.00 | VW 9302 | CHAD MAST | FIRE DEPT TUITION REIMB PER CONTRA |
| 9303 | 132.08 | VW 9303 | RUMPKA | FIRE/MAINT TRASH REMOVAL |
| 9304 | 90.00 | VW 9304 | BUCKEYE BATTERY | ROAD DEPT BATTERY W30 LOADER |
| 9305 | 348.04 | VW 9305 | JET SET PORTABLE TOILET SERVICE | PARK PORTABLE RESTROOM JAN-MAR |
| 9306 | 323.44 | VW 9306 | VALTECH COMMUNICATIONS | ADMIN PHONE/FAX LINES (6) |
| 9307 | 242.78 | VW 9307 | OHIO COMMUNITY MEDIA, LLC | ADVERTISING TT & ZONING |
| 9308 | 264.16 | VW 9308 | FRAME & SPRING INC. | ROAD DEPT REPAIR PARTS SPRING/BOLT |
| 9309 | 28.01 | VW 9309 | AT&T | ROAD DEPT LD PHONE BILL |
| 9310 | 95.90 | VW 9310 | RESOURCES UNLIMITED | PARK RESTROOM SUPPLY |
| 9311 | 139.96 | VW 9311 | TRACTOR SUPPLY CREDIT PLAN | ROAD DEPT SUPPLY/SWIVEL CASTERS |
| 9312 | 81.72 | VW 9312 | MATHESON TRI-GAS INC. | ROAD DEPT GAS CYLINDER SUPPLY |
| 9313 | 567.64 | VW 9313 | THE DELAWARE MOTIVE PARTS | ROAD/FIRE TRUCK MAINT, SHOP TOOLS |
| 9314 | 295.07 | VW 9314 | PRECISION ALIGNMENT & TIRE INC. | ROAD DEPT RANGER TRUCK MAINT&REPAIR |

Total Amount of Pending warrants

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74771.60