

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held September 27, 2023

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, September 27, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson and Jason Haney.

Approval of Minutes

Mr. Johnson moved and Mr. Haney seconded to approve the minutes of the previous meeting with changes. Vote: Haney-yes, Johnson-yes.

Public Input

Frank Rupnik, 6567 Sweet Meadow Drive, and other residents from Courtyards at River Bluff, spoke about the serious wreck this morning on South Section Line Road across from their development. A dump truck ran off the road and destroyed a tree, a parked car, and a garage. Residents are asking for the Board's help with dump trucks speeding on Section Line Road to and from the quarry, a 45mph road. They called the Sheriff's office and were told there is not enough manpower to monitor. The township has no jurisdiction since it is a county road, but can collect stealth radar data to present to the County for evaluation. Speed is very difficult to enforce since trucks will radio the presence of a cruiser. Speed limits are established by Ohio Revised Code, Ohio Department of Transportation, and the Uniform Traffic Code. Doug Riedel from the Delaware County Engineer's office confirmed there is a roundabout planned for South Section Line and Hyatts Roads, which may deter truck traffic, or make speeding worse before and after the roundabout. He shared there would probably not be enough traffic to warrant a traffic signal even at the development's full build-out. A bad car wreck occurred in the same spot a month ago. The township will place the stealth radar unit for one week between Hyatts Road and Highland Drive and record speed data. Analysis is completed using the 85th percentile traveling speed and graph.

Lori Kannally with the Delaware General Health District reported the following:

- The district is back in its new building as of September 5. The building is great with clinic rooms, meeting spaces, and more parking. Thanks to all.
- The district will have a booth at the township fall festival this Sunday, October 1.
- They will also participate in the Unity Community Center Fall Festival on Sept.30.
- First aid and CPR training will continue for area groups.
- A renewal levy is on the November ballot at 0.7 mil, \$17 per \$100,000 home. Renewal with no change from previous years. This covers inspection services, vaccinations, birth and death certificates, and more.

Doug Riedel, Delaware County Engineer's Office (DCEO) liaison, reported they are moving into the new Byxbe Campus offices on October 6. The annual Trustees meeting will be hosted by DCEO on Wednesday, November 29 at the Bixby Campus. A date will be determined for the annual township road evaluation tour.

Financial Report

Trustee Johnson certified that Fiscal Officer Jill Davis has provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,975,696.85
- Special Revenue Funds	\$4,071,245.20
- Total All Funds	\$14,046,942.05

Mr. Haney moved and Mr. Johnson seconded to approve pending purchase orders and warrants # 85-89, 117336-117372, all totaling \$213,102.45. Vote: Haney-yes, Johnson-yes.

Zoning Department

- Zoning Inspector Ric Irvine reported sixteen zoning permits were issued since the previous meeting: 4 houses, 5 additions, 2 decks, 2 pools, 3 accessory structures.
- The Board of Zoning Appeals will hear a case on October 3 for an accessory structure

Held September 27, 2023

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setback on Klondike Road.

- Attorney Rinehart filed a 72-page complaint to the Sheriff's office regarding the Riverside Drive/Clancy property. They said there was no criminal case to investigate. The next step will be to send the case to the civil division.
- An inquiry and response were discussed on a Manley Road tree issue.
- A possible new Epcon development near Eli Pinney school was noted.

Road/Park Department

- Mr. Wilgus reported the drainage repair on Klondike Road was completed today.
- Grader patch was completed at Eagle Creek, Front and Delaware Street in the Bellpoint area. These three streets would be possible chip and seal candidates for 2024.
- An email response was received from the Eversole Homeowner's Association, so the guardrail on Turfway may be removed.
- Mr. Johnson noted the township can do its own CDL training through the state's LTAP program, then employees would go to Findlay to test.
- Three responses have been received for the road department job opening. Needs put out on social media again.

Old Business

- School notices were prepared and delivered for the proposed TIF on Concord and Merchant Roads, but the information was incorrect. More action to come.

New Business

- Correspondence was received from the Ohio Division of Liquor Control regarding a new application for Coastline Coffee Co LLC, 7775 Dublin Road. **Mr. Johnson moved and Mr. Haney seconded to not request a hearing on the liquor application for Coastline Coffee Co LLC. Vote: Haney-yes, Johnson-yes.**

Fire Department

- Chief Todd Cooper reported the department was not selected for a FEMA grant award. The ~\$130,000 items that were included in the grant application still need replaced: fire hose, thermal imaging camera, vehicle extrication equipment for the new truck. Funding will be researched, and part may be covered by a refund from the new fire truck.
- The SAFER grant was applied for, to be awarded in Spring 2024. The grant covers the cost of a firefighter for five years.
- A firefighter lifesaving award will be presented at an October or November Trustee meeting with 1 Unit.
- Starting to run a second medic unit with seven on duty.
- Dates and reminders: Open House Oct.1 2-5pm, new Quint fire truck delivery mid-October, new heart monitor (purchased through a grant) arrives October 2023, new medic truck delivery August 2024, Total eclipse Apr.8, 2024.
- A new 457 deferred compensation plan was set up through Drew Boyer Financial Group, utilizing T.Rowe. The plan will be available for full-time employees.

Adjournment

With no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

September 27, 2023

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Concord Rd Tiff

New Business

Coastal Coffee Liquor License

Fire Chief

Fiscal Officer

Adjourn

**SATURDAY, SEPT. 30
NOON - 3 P.M.**



**Unity Community Center
50A Ross St., Delaware**

**Join us for a FREE family-friendly event
and fall into healthy habits!**

Healthy Cooking | Fitness Demos | Line Dancing | Yoga | Kids Crafts
Bike Safety | Falls Prevention | Neuro Rehab | Food Trucks | and More!

Community Bike Ride
2:15 p.m.

Cooking Matters Demos
12:15, 1:15 & 2:15 p.m.

Exercise Demos
12:45, 1:45 & 2:45 p.m.

Line Dancing
12:30, 1:30 & 2:30 p.m.

Yoga
1 & 2 p.m.

Brought to you by our community partners





**Delaware Public
Health District**

FIRST AID CPR TRAINING

In-person & hands-on

**American Heart
Association Classes**

**Monthly courses
offered**

**Space limited to
3-9 people**

Training location:

Delaware Public Health District
470 S. Sandusky Street
Delaware, OH 43015

Courses offered:

- *Basic Life Support for healthcare providers*
- *CPR & First Aid for the public*
- *First Aid*
- *Stop the Bleed*

On-site trainings also offered by appointment!

For more information or to schedule a training, contact:

Adam Heydinger, BSN, RN | Aheydinger@delawarehealth.org



Delaware Public Health District
Dedicated to your health

DelawareHealth.org | (740) 368-1700 |   

Rev. 8/2023



HOW YOU KNOW WE'RE Dedicated to your health



DID YOU KNOW?

The Delaware Public Health District is running a 0.7-Mill levy during the November 2023 election.

This 0.7-Mill is the same millage the Health District has operated on

SINCE 1984



Q: What type of public health services will levy dollars be used to fund?

- Food safety inspections and education to prevent foodborne illness outbreaks.
- Septic and sewage inspections to keep ground and drinking water safe and clean.
- Vaccinations & health screenings for any child, regardless of family's income level.
- Maintaining birth and death certificates for distribution to the public.
- Car seats and cribs to keep Delaware County children safe and healthy.
- Capacity to respond to public health emergencies.
- Active living & healthy eating programs to promote chronic disease prevention.

Q: How much will the levy cost homeowners?

A: 1.7 dollars per year per \$100,000 of assessed home value.

Q: When would the levy money be available to the Delaware Public Health District?

A: Not until January 2025.

Q: What is the Health District's role in the opiate epidemic?

A: DPHD distributes grant-funded Project DAWN Naloxone kits to police, EMS, first responders, community partners and residents to help counteract overdose deaths.

Q: What other grant programs are currently being operated at DPHD?

A: Women, Infants and Children (WIC), Cribs for Kids, Get Vaccinated Ohio, Public Health Emergency Preparedness, OEPA Mosquito Control Grant, SAFE Communities, Healthy Eating & Active Living, Litter Prevention and Recycling, Older Adult Injury Prevention, Workforce Development.

Q: What other public health services does the Health District offer?

A: Animal bite investigations, rabies prevention, tattoo & body piercing inspections, pool inspections, plumbing inspections, well inspections, water sampling, nuisance investigations, mosquito control, tick surveillance, infectious disease investigations, TB testing & surveillance, seasonal flu clinics, prenatal & newborn care, breastfeeding support, car seat safety checks, infant and adult CPR and first aid training, community coalitions and engagement, community health assessment planning & improvement, litter prevention & recycling, child fatality review, suicide/overdose data fatality review, and more!



CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2023

9/27/2023 4:59:29 PM
UAN v2023.2

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers in) and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$1,772,427.72	\$0.00	\$0.00	\$10,570,856.93	\$595,160.08	\$0.00	\$0.00	\$9,975,696.85	\$0.00	\$9,975,696.85
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$19,967.21	\$0.00	\$0.00	\$41,514.56	\$21,577.58	\$0.00	\$0.00	\$19,936.98	\$0.00	\$19,936.98
2021	Gasoline Tax	\$95,526.55	\$0.00	\$154,310.17	\$0.00	\$0.00	\$249,836.72	\$181,203.14	\$0.00	\$0.00	\$68,633.58	\$0.00	\$68,633.58
2031	Road and Bridge	\$403,689.97	\$0.00	\$503,166.99	\$0.00	\$0.00	\$906,856.96	\$145,796.92	\$0.00	\$0.00	\$761,060.04	\$0.00	\$761,060.04
2041	Cemetery	\$28,903.73	\$0.00	\$11,231.80	\$0.00	\$0.00	\$40,135.53	\$9,489.46	\$0.00	\$0.00	\$30,646.07	\$0.00	\$30,646.07
2111	Fire District	\$1,110,274.15	\$0.00	\$3,369,701.83	\$0.00	\$0.00	\$4,479,975.98	\$2,575,125.84	\$0.00	\$0.00	\$1,904,850.14	\$0.00	\$1,904,850.14
2231	Permissive Motor Vehicle License Tax	\$70,743.12	\$0.00	\$29,635.01	\$0.00	\$0.00	\$100,378.13	\$18,404.46	\$0.00	\$0.00	\$81,973.67	\$0.00	\$81,973.67
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$24,154.96	\$0.00	\$0.00	\$1,198,365.93	\$0.00	\$0.00	\$0.00	\$1,198,365.93	\$0.00	\$1,198,365.93
2901	OneOhio Optoid Settlement Fund	\$1,146.64	\$0.00	\$4,632.15	\$0.00	\$0.00	\$5,778.79	\$0.00	\$0.00	\$0.00	\$5,778.79	\$0.00	\$5,778.79
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$11,704,471.69	\$0.00	\$5,889,227.84	\$0.00	\$0.00	\$17,593,699.53	\$3,546,757.48	\$0.00	\$0.00	\$14,046,942.05	\$0.00	\$14,046,942.05

Last reconciled to bank: 08/31/2023 – Total other adjusting factors: \$1,271.69

Payment Listing

9/14/2023 to 9/27/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
85-2023	09/27/2023	09/27/2023	CH	HR BUTLER, LLC	\$84,068.92	0	
	Purpose:	PAYROLL PROCESSING FEES					
86-2023	09/27/2023	09/27/2023	CH	CBIZ BENEFITS	\$153.36	0	
	Purpose:	HRA PLAN CLAIM REIMB					
87-2023	09/27/2023	09/27/2023	CH	ANTHEM BCBS OH GROUP	\$38,375.10	0	
	Purpose:	ANTHEM MEDICAL INSUR					
88-2023	09/27/2023	09/27/2023	CH	CBIZ BENEFITS	\$2,100.00	0	
	Purpose:	HRA PLAN CLAIM REIMB					
89-2023	09/27/2023	09/27/2023	CH	DELTA DENTAL	\$2,760.99	0	
	Purpose:	TWP DENTAL INSUR					
117336	09/26/2023	09/26/2023	AW	FINAL TOUCH PAINTING	\$859.14	0	
	Purpose:	TWP BLDG PAINTING REPAIR					
117337	09/26/2023	09/26/2023	AW	GORDON FLESCH CO., INC.	\$62.55	0	
	Purpose:	TWP ADMIN COPIER USAGE SEP-OCT					
117338	09/26/2023	09/26/2023	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$1,860.04	0	
	Purpose:	PARK SOUTH SHELTER DRAINAGE SUPPLY					
117339	09/26/2023	09/26/2023	AW	PAUL PETERSON COMPANY	\$1,577.50	0	
	Purpose:	ROAD DEPT GUARDRAIL KLONDIKE RD					
117340	09/26/2023	09/26/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$470.00	0	
	Purpose:	FIRE DEPT RESCUE TOOL REPAIR					
117341	09/26/2023	09/26/2023	AW	EJ USA, INC.	\$347.70	0	
	Purpose:	ROAD DEPT TRECH DRAIN SUPPLY/KELLOGG					
117342	09/26/2023	09/26/2023	AW	SUNBELT RENTALS INC	\$436.87	0	
	Purpose:	TWP BLDG LIFT RENTAL/PKG LIGHT REPAIR					
117343	09/26/2023	09/26/2023	AW	THE DEXTER COMPANY	\$350.00	0	
	Purpose:	ROAD DEPT TRUCK348 REPAIR					
117344	09/26/2023	09/26/2023	AW	ADVANCED TURF SOLUTIONS	\$32.00	0	
	Purpose:	PARK FERTILIZER SUPPLY					
117345	09/26/2023	09/26/2023	AW	DELAWARE GENERAL HEALTH DISTRICT	\$105.00	0	
	Purpose:	TWP BLDGS PUB SEW TRMT SYST FEE					
117346	09/26/2023	09/26/2023	AW	DEL-CO WATER CO INC	\$245.52	0	
	Purpose:	UTILITIES - ADMIN DEPT					
117347	09/26/2023	09/26/2023	AW	SILCO FIRE & SECURITY	\$225.40	0	
	Purpose:	FIRE DEPT ANNUAL FIRE EXT MAINT					
117348	09/26/2023	09/26/2023	AW	VERIZON WIRELESS	\$360.41	0	
	Purpose:	UTILITIES - FIRE DEPT					
117349	09/26/2023	09/26/2023	AW	EQUITABLE	\$477.51	0	
	Purpose:	TWP LIFE INSUR, TWP VISION INSUR					
117350	09/26/2023	09/26/2023	AW	AMERICOAT	\$4,276.00	0	
	Purpose:	PARK PARKING LOT SEAL/STRIPE					
117351	09/26/2023	09/26/2023	AW	SCHUBERT TENNIS	\$42,816.00	0	
	Purpose:	PARK TENNIS COURTS RENOVATION					
117352	09/26/2023	09/26/2023	AW	SHELLY MATERIALS, INC	\$1,456.27	0	
	Purpose:	PARK SHELTER STONE - OH GRANT					
117353	09/26/2023	09/26/2023	AW	PRICE FARMS ORGANICS, LTD.	\$151.50	0	
	Purpose:	OLLER CEMY SOIL SUPPLY					
117354	09/26/2023	09/26/2023	AW	WINSUPPLY INC.	\$3,099.32	0	
	Purpose:	ROAD DEPT TILE REPAIR BUNTY STA					
117355	09/26/2023	09/26/2023	AW	OHIO EDISON	\$1,304.07	0	
	Purpose:	UTILITIES - FIRE DEPT					
117356	09/26/2023	09/26/2023	AW	BEEEM'S BP DIST INC	\$2,110.90	0	
	Purpose:	FIRE/ROAD FUEL SUPPLY					
117357	09/26/2023	09/26/2023	AW	CHARTER COMMUNICATIONS	\$142.67	0	
	Purpose:	UTILITIES - FIRE DEPT					
117358	09/26/2023	09/26/2023	AW	SBH MEDICAL LTD	\$208.50	0	
	Purpose:	FIRE/EMS DRUG SUPPLIES					
117359	09/26/2023	09/26/2023	AW	O.E. MEYER CO.	\$222.86	0	
	Purpose:	FIRE DEPT O2 CYLINDER RENTAL					
117360	09/26/2023	09/26/2023	AW	RIVER CITY SUPPLY INC	\$1,908.65	0	
	Purpose:	FIRE DEPT OPEN HOUSE SUPPLIES					
117361	09/26/2023	09/26/2023	AW	FASTSIGNS	\$58.37	0	
	Purpose:	FIRE DEPT OPEN HOUSE BANNER, FIRE DEPT OPEN HOUSE BANNER					

Payment Listing
9/14/2023 to 9/27/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
117362	09/26/2023	09/26/2023	AW	SUTPHEN CORPORATION	\$355.93	O
	Purpose: FIRE DEPT MANIFOLD HOSE REPAIR					
117363	09/26/2023	09/26/2023	AW	STERICYCLE, INC	\$54.02	O
	Purpose: FIRE DEPT SHARPS DISPOSAL					
117364	09/26/2023	09/26/2023	AW	NEOFPA	\$499.00	O
	Purpose: FIRE DEPT FALL FIRE PREV CONF					
117365	09/26/2023	09/26/2023	AW	PAULS EXTERMINATING	\$850.00	O
	Purpose: TWP EXTERMINATING ROAD/FIRE/ADMIN					
117366	09/26/2023	09/26/2023	AW	BRANDON LAVY	\$4,095.00	O
	Purpose: FIRE DEPT LEATHER HELMET SHIELDS					
117367	09/26/2023	09/26/2023	AW	LEXIPOL	\$1,557.36	O
	Purpose: FIRE DEPT/EMS LEARNING PLATFORM					
117368	09/26/2023	09/26/2023	AW	ORANGE TOWNSHIP	\$885.00	O
	Purpose: FIRE DEPT M341 BRAKES REPAIR					
117369	09/26/2023	09/26/2023	AW	MAR-ZANE,INC.	\$2,865.59	O
	Purpose: ROAD DEPT GRADER/PATCH REPAIRS					
117370	09/26/2023	09/26/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$2,000.00	O
	Purpose: PARK SHELTER ROLLER RENT - OH GRANT					
117371	09/27/2023	09/27/2023	AW	TRACTOR SUPPLY CREDIT PLAN	\$121.30	O
	Purpose: ROAD DEPT ASPHALT SUPPLY					
117372	09/27/2023	09/27/2023	AW	Ohio Public Employees Retirement System	\$7,196.13	O
	Purpose: TWP PENSION CONTRIB AUG23					
					<u>Total Payments:</u>	
					\$213,102.45	
					<u>Total Conversion Vouchers:</u>	
					\$0.00	
					<u>Total Less Conversion Vouchers:</u>	
					\$213,102.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.