

Held _____

August 9, 2023

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, August 9, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the July 26, 2023 meeting with changes. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

None.

Financial Report

Trustee Johnson certified that Fiscal Officer Davis has provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,461,398.14
- Special Revenue Funds	<u>\$2,864,536.39</u>
- Total All Funds	\$12,325,934.53

Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders and warrants # 68-71, 117217-117245, excluding #117225, all totaling \$113,499.09. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #117225. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Bank statement reconciliations for July 31, 2023 were also reviewed.

Zoning Department

No report.

Road/Park Department

- Road Supervisor Wilgus is on leave for their new baby.
- Mr. Garrett said there is gravel in the road on Klondike from rain water flow that could be a potential hazard. More action to come.
- Mr. Johnson discussed CDL training with the Buckeye Valley school's trainer, which is specifically for school buses. The County has a training program that maybe the township could join.
- Mr. Garrett mentioned water is not draining at the curb at Kellogg Drive. Something will need to be done.
- Mr. Haney noted some of the road painting in Clark Shaw Moors was missed, so the company will need to return and finish.
- The Trustees discussed posting locally online for a full-time road department employee, \$20-24 per hour, based on experience.

New Business

- This week's Delaware County Township Association meeting will be for Trustees to develop policies and ideas to forward to the Ohio Township Association. Next month's meeting will be Saturday, September 16 at 5:30pm at the Delaware County Fair tent behind the track: meeting, dinner, rodeo.
- Mr. Haney forwarded sewer information for development opportunities to Mr. Coleman at Ice Miller. A request for economic data and cost estimate for development are in the works. It was noted ABC6 ran a story on the City of Columbus' water treatment site.

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Fire Department

- Chief Cooper thanked the Davis family for allowing emergency access through their property during the State Route 745 culvert construction.
- The medic truck scratched a deputy's car at an emergency site.

Fiscal Officer/Correspondence

- Oller Cemetery lot 402, graves 1-2 were sold and deed signed.
- Correspondence was received from the Delaware County Commissioners and Land Bank to local jurisdictions of Delaware County about State grants for demolition, brownfield remediation, and affordable housing.
- An audit of motor vehicle license tax was completed for 2022 and \$817.50 was incorrectly allocated to Concord Township. The amount will be deducted from a future payment and distributed to the correct entities: Union County, Powell, and Dublin.

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

Jill Davis

Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson

Bart Johnson

Joe Garrett

Joe Garrett

Jason Haney

Jason Haney

Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$1,091,508.89	\$0.00	\$0.00	\$9,889,938.10	\$428,539.96	\$0.00	\$0.00	\$9,461,398.14	\$0.00	\$9,461,398.14
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$16,275.71	\$0.00	\$0.00	\$37,823.06	\$17,572.45	\$0.00	\$0.00	\$20,250.61	\$0.00	\$20,250.61
2021	Gasoline Tax	\$95,526.55	\$0.00	\$117,773.30	\$0.00	\$0.00	\$213,299.85	\$162,875.31	\$0.00	\$0.00	\$50,424.54	\$0.00	\$50,424.54
2031	Road and Bridge	\$403,689.97	\$0.00	\$269,800.16	\$0.00	\$0.00	\$673,490.13	\$123,924.14	\$0.00	\$0.00	\$549,565.99	\$0.00	\$549,565.99
2041	Cemetery	\$28,903.73	\$0.00	\$9,544.20	\$0.00	\$0.00	\$38,447.93	\$7,187.87	\$0.00	\$0.00	\$31,260.06	\$0.00	\$31,260.06
2111	Fire District	\$1,110,274.15	\$0.00	\$1,909,226.35	\$0.00	\$0.00	\$3,019,500.50	\$2,081,404.71	\$0.00	\$0.00	\$938,095.79	\$0.00	\$938,095.79
2231	Permissive Motor Vehicle License Te	\$70,743.12	\$0.00	\$22,196.96	\$0.00	\$0.00	\$92,940.08	\$17,932.58	\$0.00	\$0.00	\$75,007.50	\$0.00	\$75,007.50
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$21,166.48	\$0.00	\$0.00	\$1,195,377.45	\$0.00	\$0.00	\$0.00	\$1,195,377.45	\$0.00	\$1,195,377.45
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$3,407.81	\$0.00	\$0.00	\$4,554.45	\$0.00	\$0.00	\$0.00	\$4,554.45	\$0.00	\$4,554.45
4901	TIF Dublin Strg Pub Infrastr Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$11,704,471.69	\$0.00	\$3,460,899.86	\$0.00	\$0.00	\$15,165,371.55	\$2,839,437.02	\$0.00	\$0.00	\$12,325,934.53	\$0.00	\$12,325,934.53

Last reconciled to bank: 07/31/2023 - Total other adjusting factors: \$0.00

Payment Listing
7/27/2023 to 8/8/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
68-2023	07/31/2023	08/01/2023	CH	HR BUTLER, LLC	\$85,591.17	C
		Purpose: PAYROLL PROCESSING FEES				
69-2023	08/01/2023	08/01/2023	CH	HR BUTLER, LLC	\$1,016.25	O
		Purpose: PAYROLL PROCESSING - SPEC C.P.				
70-2023	08/08/2023	08/08/2023	CH	PNC BANK	\$184.43	O
		Purpose: BANK MONTHLY SVC FEE				
71-2023	08/08/2023	08/08/2023	CH	CBIZ BENEFITS	\$5,173.86	O
		Purpose: HRA PLAN CLAIM REIMB				
117217	08/08/2023	08/08/2023	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
		Purpose: ZONING INSPECTOR CELL PHONE REIMB				
117218	08/08/2023	08/08/2023	AW	NATHAN WILGUS	\$100.00	O
		Purpose: ROAD SUPER CELL PHONE REIMB				
117219	08/08/2023	08/08/2023	AW	FRONTIER	\$335.42	O
		Purpose: UTILITIES - FIRE DEPT				
117220	08/08/2023	08/08/2023	AW	OHIO EDISON	\$1,951.02	O
		Purpose: UTILITIES - PARK DEPT				
117221	08/08/2023	08/08/2023	AW	AIM MEDIA MIDWEST OPERATING LLC	\$71.60	O
		Purpose: ZONING LEGAL ADV				
117222	08/08/2023	08/08/2023	AW	CHARTER COMMUNICATIONS	\$99.99	O
		Purpose: UTILITIES - ADMIN DEPT				
117223	08/08/2023	08/08/2023	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$765.00	O
		Purpose: TWP LEGAL COUNSEL/PERSONNEL+				
117224	08/08/2023	08/08/2023	AW	NORTH POINTE AUTO GROUP	\$256.06	O
		Purpose: ROAD DEPT F350 SIGNAL REPAIR				
117225	08/08/2023	08/08/2023	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
		Purpose: TWP GRANT WRITING CONSULTANT				
117226	08/08/2023	08/08/2023	AW	LOWE'S	\$184.94	O
		Purpose: FIRE & ROAD DEPT SUPPLIES				
117227	08/08/2023	08/08/2023	AW	B&C COMMUNICATIONS	\$222.00	O
		Purpose: ROAD DEPT TRK348 ANTENNAE REPLACE				
117228	08/08/2023	08/08/2023	AW	THE DEXTER COMPANY	\$761.55	O
		Purpose: ROAD DEPT STROBE LIGHT REPAIRS X3				
117229	08/08/2023	08/08/2023	AW	TRACTOR SUPPLY CREDIT PLAN	\$156.44	O
		Purpose: PARK SPRAYER REPAIR PARTS				
117230	08/08/2023	08/08/2023	AW	VALTECH COMMUNICATIONS	\$192.18	O
		Purpose: UTILITIES - ADMIN DEPT				
117231	08/08/2023	08/08/2023	AW	R.L. PARSONS & SON	\$7,297.00	O
		Purpose: ROAD DEPT BRUSH CUTTER HEAD				
117232	08/08/2023	08/08/2023	AW	PORTA KLEEN	\$345.00	O
		Purpose: PARK PORTABLE RESTROOM				
117233	08/08/2023	08/08/2023	AW	NAPA AUTO PARTS	\$277.30	O
		Purpose: FIRE & ROAD DEPT SUPPLIES				
117234	08/08/2023	08/08/2023	AW	UNITED RENTALS INC	\$307.05	O
		Purpose: ROAD DEPT CULVERT ROLLER DRUM				
117235	08/08/2023	08/08/2023	AW	KIMBALL MIDWEST	\$38.00	O
		Purpose: ROAD DEPT SHOP SUPPLY				
117236	08/08/2023	08/08/2023	AW	AG-PRO COMPANIES INC	\$280.70	O
		Purpose: PARK S104 MOWER REPAIR				
117237	08/08/2023	08/08/2023	AW	SHELLY MATERIALS, INC	\$1,208.94	O
		Purpose: ROAD DEPT CULVERT MATERIAL, ROAD DEPT MATERIAL, ROAD DEPT MATERIAL				
117238	08/08/2023	08/08/2023	AW	COLUMBIA GAS	\$282.81	O
		Purpose: UTILITIES - FIRE DEPT				
117239	08/08/2023	08/08/2023	AW	BEEM'S BP DIST INC	\$3,192.74	O
		Purpose: ROAD/FIRE DEPTS FUEL SUPPLY				
117240	08/08/2023	08/08/2023	AW	BOUND TREE MEDICAL, LLC	\$682.64	O
		Purpose: FIRE DEPT EMS DRUG SUPPLIES				
117241	08/08/2023	08/08/2023	AW	MIATI EMBROIDERY	\$195.00	O
		Purpose: FIRE DEPT CLOTHING ALLOWANCE				
117242	08/08/2023	08/08/2023	AW	SIGNARAMA	\$180.00	O
		Purpose: FIRE DEPT LOCKER NAMEPLATES				
117243	08/08/2023	08/08/2023	AW	DELAWARE GAZETTE	\$195.00	O

Payment Listing
7/27/2023 to 8/8/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose: FIRE DEPT NEWS SUBSCRIPTION					
117244	08/08/2023	08/08/2023	AW	OHIO FIRE CHIEFS' ASSOCIATION	\$100.00	O
	Purpose: FIRE DEPT CHIEF MEMB OCT23-SEP24					
117245	08/08/2023	08/08/2023	AW	ABLE SANITATION SERVICE, INC	\$605.00	O
	Purpose: FIRE DEPT HOLD TANK PUMP FEES					
Total Payments:					\$113,499.09	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$113,499.09	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.