

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

August 24, 2022

Held

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### Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, August 24, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order and the roll was called; attending were Trustees Jason Haney and Joe Garrett.

### Approval of Minutes

Tabled.

### Approval of Financial Report

Trustee Garrett certified Fiscal Officer Davis provided the current financial reports of the township and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$8,766,945.11
- Special Revenue Funds	<u>\$4,798,734.45</u>
- Total All Funds	\$13,565,679.56

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 109-115, 116378-116408, all totaling \$220,506.46. Vote: Haney-yes, Garrett-yes.

### Public Input

Lori Kannally, Delaware General Health District liaison, updated the Trustees on the following:

- Rumpke Waste is now accepting plastic tubs and cups (i.e. margarine, yogurt, sour cream, not Solo) in their recycling.
- It was noted all the trash cans next to the fire station have been removed.
- The Delaware County Housing Alliance is conducting a housing survey along with entry for a gas card. See details attached or online.
- COVID-19 vaccines are still available at the health department. There is a \$100 gift card incentive for those receiving first doses.
- Overdose Awareness Day is August 31, 2022. Opioid training and free naloxone kits are available from the state.
- West Nile Virus and Encephalitis positives are in Ohio. Monkey pox is also increasing in Ohio - 144 positives to date. Isolation is longer than COVID for 2-4 weeks. Cases are mostly in males, with a few cases in women and children.

Doug Riedel, Delaware County Engineer's Office liaison, discussed the following road projects:

- US 42 South will have a full closure over the weekend with culvert replacements also on SR745 and Klondike Road. Detours will be posted. Closure signs will also be placed on Bean Oller and SR257 to discourage alternate detouring traffic.
- Bunty Station Road culverts will be replaced prior to road paving, which still needs scheduled.
- Klondike Road runoff/embankment engineering request: There are a few options to try, from \$2,000 materials to landscaping grasses. The first option will be 80 feet of 12" double wall tile, asphalt, stone, grout, grass and straw matting, then tie into the catch basin on the east side of the road. The cost would be at least \$2,600, and the road would be closed about four days. Mr. Garrett moved and Mr. Haney seconded to approve the Klondike Road embankment project at a cost not to exceed \$5,000. Vote: Haney-yes, Garrett-yes.
- The first driveway on Bean Oller (off Riverside) is a concrete drive on the north side that has a 14" drop from the road onto the driveway. The road is too high and scrapes the bottom of the resident's car. A resolution will be researched.

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

August 24, 2022

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Held

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## Zoning Department

Mr. Ric Irvine, Zoning Inspector, reported the following:

- Permits were issued since the last meeting for 2 houses, 1 deck, 2 additions, 3 pools, and 1 accessory structure.
- The Home Road property received a final notice for moving the non-compliant shed. A new foundation was built, but the structure has not yet moved.
- The Board of Zoning Appeals will meet September 13, 2022 for the 42 Market canopy setback. The new structure will be farther back than the original, but still not the full setback requirement of 130 feet. All is being torn down and rebuilt.
- A pool variance was received for the end of Griffith Lane off Dublin Road.
- Mars Hill Church was inspected by the County Building Department. Inspection notes were received but no determination of safety status, due to only being able to access the outside of the structure. The Auditor and Treasurer offices are involved since the property now shows \$18,000 of non-payments online (9 years).
- Nuisance notices sent to 4896 Freshwater Road are not consistent from the post office. One notice was returned for no delivery possible and no forwarding address. Another notice says was delivered, so the post office was contacted. Regardless, the notices are past the seven day action window and the township may move forward with remediation.

## Road/Maintenance Department

Road Supervisor, Nathan Wilgus, reported the following:

- An old storm sewer system was found at the pickleball/old ball field area behind the fire station. The park drainage will be hooked into the system.
- Signs were ordered for the pickleball courts.
- Trustee Haney has a new map being printed with walking path distances.
- Mr. Garrett moved and Mr. Haney seconded to approve the 2023 posted road list (attached) for the Delaware County Engineer's office, which are roads that will be posted for reduced weight limits from February 1, 2023 to June 1, 2023. No changes were made from 2022. Vote: Haney-yes. Garrett-yes.

## Fire Department

Fire Captain Doug Kindell reported the Chief and truck committee members are in Wisconsin for the pre-build meeting for the new fire truck ordered last year.

## New Business

The Delaware County Township Association has scheduled a meeting for Saturday, September 17, 2022 at the Delaware County Fair. Township officials need to RSVP to attend. The speaker will be discussing recent law changes for levy ballots. Voter education will be important. Trustee Haney mentioned feedback that the DCTA committee is now going in a better direction thanks to Trustee Garrett.

## Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson

Joe Garrett

Jason Haney

Concord Township Trustees Meeting

August 24, 2022

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

New Business

Fiscal Officer/Correspondence

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2022

Fund #	Fund Name	Fund Balance 1/1/2022	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$1,560,175.14	\$0.00	\$0.00	\$9,309,013.93	\$542,068.82	\$0.00	\$0.00	\$8,766,945.11	\$0.00	\$8,766,945.11
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$13,859.60	\$0.00	\$0.00	\$38,998.82	\$12,963.40	\$0.00	\$0.00	\$26,035.42	\$0.00	\$26,035.42
2021	Gasoline Tax	\$118,646.56	\$0.00	\$131,503.72	\$0.00	\$0.00	\$250,150.28	\$167,369.79	\$0.00	\$0.00	\$82,780.49	\$0.00	\$82,780.49
2031	Road and Bridge	\$834,562.92	\$0.00	\$488,267.14	\$0.00	\$0.00	\$1,322,830.06	\$62,766.20	\$0.00	\$0.00	\$1,240,063.86	\$0.00	\$1,240,063.86
2041	Cemetery	\$20,993.70	\$0.00	\$13,487.80	\$0.00	\$0.00	\$34,481.50	\$6,615.69	\$0.00	\$0.00	\$27,865.81	\$0.00	\$27,865.81
2111	Fire District	\$1,041,488.72	\$4,100.00	\$3,159,653.63	\$0.00	\$0.00	\$4,205,242.35	\$2,023,348.19	\$0.00	\$0.00	\$2,181,894.16	\$0.00	\$2,181,894.16
2231	Permissive Motor Vehicle License Tax	\$46,815.12	\$0.00	\$28,055.49	\$0.00	\$0.00	\$74,870.61	\$5,330.88	\$0.00	\$0.00	\$69,539.73	\$0.00	\$69,539.73
2273	American Rescue Plan Act (ARP)	\$582,230.42	\$0.00	\$587,182.54	\$0.00	\$0.00	\$1,169,412.96	\$0.00	\$0.00	\$0.00	\$1,169,412.96	\$0.00	\$1,169,412.96
2901	OneOhio Opioid Settlement Fund	\$0.00	\$0.00	\$2,845.06	\$0.00	\$0.00	\$2,845.06	\$1,703.04	\$0.00	\$0.00	\$1,142.02	\$0.00	\$1,142.02
	Report Total:	\$10,418,580.45	\$4,235.00	\$5,985,030.12	\$0.00	\$0.00	\$16,407,845.57	\$2,842,166.01	\$0.00	\$0.00	\$13,565,679.56	\$0.00	\$13,565,679.56

Last reconciled to bank: 07/29/2022 – Total other adjusting factors: \$0.00

**Payment Listing**  
8/11/2022 to 8/24/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
109-2022	08/12/2022	08/22/2022	CH	HR BUTLER, LLC	\$194.61	0	
	Purpose:	PAYROLL PROCESSING FEES					
110-2022	08/12/2022	08/22/2022	CH	HR BUTLER, LLC	\$5,033.83	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
111-2022	08/12/2022	08/22/2022	CH	HR BUTLER, LLC	\$69,146.75	0	
	Purpose:	PAYROLL SALARIES					
112-2022	08/12/2022	08/22/2022	CH	HR BUTLER, LLC	\$18,936.62	0	
	Purpose:	PAYROLL TAXES					
113-2022	08/15/2022	08/22/2022	CH	CBIZ BENEFITS	\$140.66	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
114-2022	08/15/2022	08/22/2022	CH	ANTHEM BCBS OH GROUP	\$35,859.56	0	
	Purpose:	TWP MEDICAL INSURANCE					
115-2022	08/24/2022	08/24/2022	CH	DELTA DENTAL	\$2,988.73	0	
	Purpose:	DENTAL INSURANCE 2022					
116378	08/24/2022	08/24/2022	AW	VERIZON WIRELESS	\$369.42	0	
	Purpose:	FIRE DEPT UTILITIES - CELLS/DATA					
116379	08/24/2022	08/24/2022	AW	MAGNEGRIP	\$1,760.68	0	
	Purpose:	FIRE DEPT VEHICLE EXH EQUIP UPG/SVC					
116380	08/24/2022	08/24/2022	AW	MACK INDUSTRIES INC.	\$550.00	0	
	Purpose:	PARK DRAINAGE CATCH BASIN INSTALL					
116381	08/24/2022	08/24/2022	AW	ANGIE ELLERBROCK	\$24.14	0	
	Purpose:	ZONING NUISANCE POSTAGE					
116382	08/24/2022	08/24/2022	AW	SILCO FIRE & SECURITY	\$2,650.50	0	
	Purpose:	FIRE DEPT BACKFLOW PREV REBUILD					
116383	08/24/2022	08/24/2022	AW	ADVANCED TURF SOLUTIONS	\$457.84	0	
	Purpose:	PARK CHEMICALS SUPPLY					
116384	08/24/2022	08/24/2022	AW	KLEEM, INC.	\$87.37	0	
	Purpose:	ROAD DEPT SIGN SUPPLIES					
116385	08/24/2022	08/24/2022	AW	OHIO EDISON	\$2,070.48	0	
	Purpose:	UTILITIES - ADMIN					
116386	08/24/2022	08/24/2022	AW	KIMBALL MIDWEST	\$434.92	0	
	Purpose:	ROAD DEPT PARTS SUPPLY					
116387	08/24/2022	08/24/2022	AW	FRONTIER	\$320.20	0	
	Purpose:	FIRE DEPT UTILITIES - PHONE					
116388	08/24/2022	08/24/2022	AW	FLOWLINE LLC	\$1,100.00	0	
	Purpose:	ROAD PIPE HYDRO-JETTING CLKSHW					
116389	08/24/2022	08/24/2022	AW	R.L. PARSONS & SON	\$7,652.00	0	
	Purpose:	ROAD DEPT TRACTOR/BOOM ACCESSORIES					
116390	08/24/2022	08/24/2022	AW	SHELLY MATERIALS, INC	\$1,318.50	0	
	Purpose:	PARK PATH MATERIAL					
116391	08/24/2022	08/24/2022	AW	BANE-WELKER EQUIPMENT	\$30.18	0	
	Purpose:	ROAD DEPT CHAINSAW REPAIR					
116392	08/24/2022	08/24/2022	AW	OFFICE CITY EXPRESS	\$66.96	0	
	Purpose:	ADMIN OFFICE SUPPLIES					
116393	08/24/2022	08/24/2022	AW	Ohio Public Employees Retirement System	\$7,241.37	0	
	Purpose:	TWP PENSION CONTRIB JUL22					
116394	08/24/2022	08/24/2022	AW	Ohio Police & Fire Pension Fund	\$51,677.68	0	
	Purpose:	FIRE DEPT PENSION CONTRIB JUL22					
116395	08/24/2022	08/24/2022	AW	GORDON FLESCH CO., INC.	\$37.39	0	
	Purpose:	ADMIN COPIER USAGE AUG-SEP					
116396	08/24/2022	08/24/2022	AW	CHARTER COMMUNICATIONS	\$142.66	0	
	Purpose:	UTILITIES - FIRE DEPT INTERNET					
116397	08/24/2022	08/24/2022	AW	BEEM'S BP DIST INC	\$4,108.24	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
116398	08/24/2022	08/24/2022	AW	BOUND TREE MEDICAL, LLC	\$498.35	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
116399	08/24/2022	08/24/2022	AW	MIATI EMBROIDERY	\$750.00	0	
	Purpose:	FIRE DEPT CLOTHING-8 SHIRTS, FIRE DEPT CLOTHING-11 SHIRTS/BELT					
116400	08/24/2022	08/24/2022	AW	OMG NATIONAL	\$968.00	0	
	Purpose:	FIRE DEPT PLASTIC FIRE HELMETS					
116401	08/24/2022	08/24/2022	AW	O.E. MEYER CO.	\$183.07	0	
	Purpose:	FIRE DEPT O2 GAS CYLINDERS					

**Payment Listing**  
8/11/2022 to 8/24/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
116402	08/24/2022	08/24/2022	AW	STOUT'S SERVICE INC.	\$462.30	O
	Purpose: FIRE DEPT MEDIC342 EXHAUST REPAIR					
116403	08/24/2022	08/24/2022	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$391.59	O
	Purpose: FIRE DEPT BRACKET/WATER					
116404	08/24/2022	08/24/2022	AW	GERMAIN FORD	\$204.13	O
	Purpose: FIRE DEPT M341 OIL/FILTER/LEAK					
116405	08/24/2022	08/24/2022	AW	TREASURER, STATE OF OHIO	\$50.00	O
	Purpose: FIRE DEPT TRAINING-GUYTON					
116406	08/24/2022	08/24/2022	AW	LEXIPOL	\$1,512.00	O
	Purpose: FIRE DEPT FIRE&EMS TRAINING SEP21-AUG22, FIRE DEPT FIRE&EMS TRAINING SEP22-AUG23					
116407	08/24/2022	08/24/2022	AW	ROBERT BARNES	\$193.29	O
	Purpose: FIRE DEPT TRAINING REIMB					
116408	08/24/2022	08/24/2022	AW	EQUITABLE	\$892.44	O
	Purpose: VISION/LIFE INSURANCE 2022					
Total Payments:					\$220,506.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$220,506.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



# RECYCLE TUBS & CUPS



## TUBS

Rumpke/City of Delaware Curbside Service  
& Drop-off recycling locations only

**Whipped topping | Butter | Cottage cheese  
Specialty dips | Sour cream | pudding snacks  
Yogurt containers of any kind | Fruit cups**



- Clamshell and plastic berry boxes not allowed.
- Plastic lids should be placed on empty tubs.
- Containers do not need to be washed, but please rinse.
- Please don't place containers inside of other containers.



## CUPS

Rumpke/City of Delaware Curbside Service  
& Drop-off recycling locations only

**Paper and plastic beverage cups from  
fast-food restaurants (Starbucks, McDonalds,  
etc.), plastic souvenir cups and Ball brand  
aluminum cups**

- Styrofoam and #6 Polystyrene cups not allowed.
- Plastic lids should be reattached to plastic cups.
- Plastic lids from paper cups should be removed and discarded.
- Straws and stoppers are not accepted.
- Colorful Solo brand cups are not accepted.
- Ceramic and glass cups are not accepted.
- K-cups are not accepted.



DelawareHealth.org/Recycling-Litter-Prevention  
DKMM.org | Rumpke.com



## **We need to hear from you!**

**Please complete the Delaware County Housing Preference Survey and be a part of history in the making! Scan the QR code below to take the survey now and be entered into a drawing to win a \$75 gas card!**



**The Delaware County Housing Alliance (DCHA) is engaged in developing the Delaware County Housing Strategy - a collective approach to address the unique housing needs for Delaware County residents of all ages. To understand current housing needs, as well as the needs for the near-term future, DCHA is interested in gathering input from residents with this survey. Please scan the QR code above or click the link below to complete the survey. In appreciation of your time, your name will be entered into a drawing to win a \$75 gas card!**

**[Delaware County OH Housing Preference Survey \(google.com\)](#)**





**Delaware Public Health District**  
Dedicated to your health

**FREE COVID-19 VACCINE**  
**+ \$100 GIFT CARD FOR FIRST DOSES**  
WHILE SUPPLIES LAST

**PEOPLE IN NEED PRODUCE MARKET**  
**138 JOHNSON DRIVE | DELAWARE, OH**  
**AUGUST 31, 2022 | 2:00-4:30 PM**



**HOW IT WORKS:**

- COVID-19 vaccination recipients can receive a \$100 Visa® gift card after receiving their first dose of the Moderna COVID-19 vaccine.
- DPHD will be giving COVID-19 vaccines at upcoming community event clinics and during clinics at the Delaware Public Health District. Walk-ins welcome - no appointment needed!
- Recipient must be willing to complete all supporting documentation required by the DPHD to record certain required COVID-19 vaccine recipient information and gift card tracking information to avoid fraud and misuse.
- DPHD will verify that recipients have not received a prior COVID-19 vaccine.
- Individuals age 18 and older will receive one gift card at the time they receive their first dose of COVID-19 vaccine from the Delaware Public Health District.

**FOR A LIST OF COMMUNITY CLINICS**  
Visit [DelawareHealth.org](http://DelawareHealth.org) or scan QR code with smartphone



**DPHD Delaware Clinics | 3 W. Winter Street**

<b>Tuesdays</b>	<b>Thursdays</b>
8:30-11:30AM & 1-4PM	8:30-11:30AM & 1-4PM
Walk-in & Appointment	Walk-in & Appointment
<b>Wednesdays</b>	<b>Fridays</b>
1-4pm	8:30-11:30AM
By Appointment Only	By Appointment Only
<b>Last Wednesday of Month</b>	
4-6:30pm	
By Appointment Only	

**DPHD Sunbury Clinic | 137 State Route 3**

**Wednesdays**  
9AM-12:30PM & 1:30-3PM  
By Appointment Only

FOR QUESTIONS OR TO MAKE AN APPOINTMENT CALL (740) 368-1700 AND SELECT OPTION 5

DELWAREHEALTH.ORG   



*Save a*  
**LIFE**

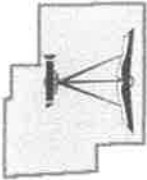
# August 31st is Overdose Awareness Day

Reverse an Opioid Overdose with  
Free Naloxone Kits and Trainings

- One-on-One Trainings
- Staff Trainings
- Group Trainings  
(church, peer support,  
parenting, etc.)
- Community Events



Please Contact DPHD to Schedule  
[hburleson@delawarehealth.org](mailto:hburleson@delawarehealth.org) or 740-368-1700



## 2023 TOWNSHIP POSTED ROAD FORM

ROAD #	ROAD NAME	BEGIN LIMIT	END LIMIT	MILEAGE
142	Owen Fraley	Delaware City	Township Road 141	0.50
141	Bunty Station	County Road 5	Liberty Township	0.99
140	Bean Oller	St. Rt. 257	Liberty Township	1.73
139	Clark Shaw	St. Rt. 257	Liberty Township	1.53
143	Freshwater	Township Road 149	US Rt. 42 South	0.74
149	Klondike	County Road 5	Scioto Township	1.91
152	Calhoun	Scioto Twp	County Road 150	0.81
135	Duffy	County Road 129	St. Rt. 745	1.02
129	Concord	Dublin City	Township Road 132	1.62
133	Merchant	Union County	St. Rt. 745	1.62
132	Cook	Union County	St. Rt. 745	1.78
142	Ford	Liberty Township	Township Road 141	0.60
122	Rutherford	St. Rt. 257	Liberty Township	0.27
262	Fry	Scioto Twp	County Road 150	0.50
161	Russell	Scioto Twp	Township Road 152	0.16
<b>TOTAL MILEAGE POSTED</b>				<b>15.78</b>