

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, August 23, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Approval of Minutes

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

None.

Financial Report

Trustee Johnson certified that Fiscal Officer Davis has provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,438,224.37
- Special Revenue Funds	<u>\$2,713,887.81</u>
- Total All Funds	\$12,152,112.18

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders and warrants # 72-77, 117154 void, 117246-117276, all totaling \$210,039.67. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

- Thirteen zoning permits have been issued since the previous meeting.
- The zoning appeals board heard a revision case for Caliber Collision due to owner change.
- The zoning appeals board will hear two more cases on Tuesday, August 29.
- No response has been received from the Riverside Drive/Clancy property. The next step will be determined by legal counsel and the Sheriff's office to file charges.

Road/Park Department

- Mr. Wilgus reported the three cul-de-sacs at Morris, Grant, and Flynn were paved, but are getting milled back out and re-paved due to faulty product.
- A wrecker pulled a vehicle out and damaged the road at 4005 Bunty Station Road. No report was filed through the Sheriff's office. The road will be repaired.
- Curb damages were inspected in Scioto Reserve, one at 6635 Kellogg and at 4183 Freesia Dr. Repairs are needed. New curb and gutter will be installed as soon as the concrete contractor has availability.
- Parking lot extension examples for Concord Park were reviewed. The extension would increase the parking spots to a total of 288. Mr. Garrett moved and Mr. Haney seconded to approve the parking lot extension project at a cost not to exceed \$50,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Work load is heavy - still have to crack fill, mastic, and grader pave. The full-time job position/description needs reviewed. Discussion held on township work load and labor needs now and future. One or two full-time positions for \$18-\$24 based on applicants/experience.
- Southeastern Equipment is closing their rental fleet.
- Mr. Garrett discussed the Evans property/Klondike Road rainwater and stone washout. The township should probably re-establish the ditch and re-do the drainage.
- The residents decided to remove the entire guardrail at Eversole Run. The township will remove once the request is received in writing from the homeowner's association.

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

Held August 23, 2023

Page 2

Fire Department

- Chief Cooper received an email about an open burn request. A permit would have to be issued by the EPA, and open burn cannot take place near an airport either.
- The Open House will be October 1 from 2-5 pm. Attending so far will be Rumpke, Del-Co Water, and several organizations from last year.

Old Business

- The new shelter location at the Concord Township South Park will be reviewed at the end of the business meeting.
- The Delaware County Township Association meeting next month will be Saturday, September 16 at 5:30pm at the Delaware County Fair tent behind the track: meeting, dinner, rodeo. County Auditor George Kaitsa will speak about the estimated tax increases
- Mr. Johnson will be meeting with Abigail (Hobbs) to draw up a township access agreement for Hill Cemetery.

New Business

- The Historical Society has requested desserts for their gala.

Fiscal Officer/Correspondence

- Mr. Johnson moved and Mr. Garrett seconded to name Fiscal Officer Davis as representative and Mr. Johnson as alternate for the OTARMA liability insurance renewal. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Posted roads for 2024 were reviewed for County submissions. No changes were noted.
- It was made a matter of record that Oller Cemetery lot 366, graves 1-4 were transferred and deed signed.

The meeting was re-located to the South Park behind the fire station to review location placement of the new shelter.

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

August 23, 2023

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Klondike Rd Work agreement with Evans property owner

Old Business

Field trip to park to finalize shelter house location

New Business

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$1,096,056.60	\$0.00	\$0.00	\$9,894,485.81	\$456,261.44	\$0.00	\$0.00	\$9,438,224.37	\$0.00	\$9,438,224.37
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$18,097.29	\$0.00	\$0.00	\$39,644.64	\$18,981.43	\$0.00	\$0.00	\$20,663.21	\$0.00	\$20,663.21
2021	Gasoline Tax	\$95,526.55	\$0.00	\$135,757.93	\$0.00	\$0.00	\$231,284.48	\$170,032.20	\$0.00	\$0.00	\$61,252.28	\$0.00	\$61,252.28
2031	Road and Bridge	\$403,689.97	\$0.00	\$271,100.16	\$0.00	\$0.00	\$674,790.13	\$125,371.96	\$0.00	\$0.00	\$549,418.17	\$0.00	\$549,418.17
2041	Cemetery	\$28,903.73	\$0.00	\$10,294.20	\$0.00	\$0.00	\$39,197.93	\$7,839.18	\$0.00	\$0.00	\$31,358.75	\$0.00	\$31,358.75
2111	Fire District	\$1,110,274.15	\$0.00	\$1,914,414.30	\$0.00	\$0.00	\$3,024,688.45	\$2,253,057.90	\$0.00	\$0.00	\$771,630.55	\$0.00	\$771,630.55
2231	Permissive Motor Vehicle License Tax	\$70,743.12	\$0.00	\$25,612.46	\$0.00	\$0.00	\$96,355.58	\$17,932.58	\$0.00	\$0.00	\$78,423.00	\$0.00	\$78,423.00
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$21,166.48	\$0.00	\$0.00	\$1,195,377.45	\$0.00	\$0.00	\$0.00	\$1,195,377.45	\$0.00	\$1,195,377.45
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$4,617.76	\$0.00	\$0.00	\$5,764.40	\$0.00	\$0.00	\$0.00	\$5,764.40	\$0.00	\$5,764.40
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$11,704,471.69	\$0.00	\$3,497,117.18	\$0.00	\$0.00	\$15,201,588.87	\$3,049,476.69	\$0.00	\$0.00	\$12,152,112.18	\$0.00	\$12,152,112.18

Last reconciled to bank: 07/31/2023 – Total other adjusting factors: \$0.00

Payment Listing

8/10/2023 to 8/23/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
72-2023	08/10/2023	08/10/2023	CH	PNC BANK	\$1,076.92	0
	Purpose: GMAIL 50 USERS					
73-2023	08/11/2023	08/18/2023	CH	HR BUTLER, LLC	\$90,278.46	0
	Purpose: PAYROLL PROCESSING FEES					
74-2023	08/23/2023	08/23/2023	CH	CBIZ BENEFITS	\$322.91	0
	Purpose: HRA PLAN CLAIM REIMB					
75-2023	08/23/2023	08/23/2023	CH	CBIZ BENEFITS	\$153.36	0
	Purpose: HRA PLAN CLAIM REIMB					
76-2023	08/23/2023	08/23/2023	CH	DELTA DENTAL	\$2,760.99	0
	Purpose: TWP DENTAL INSUR.					
77-2023	08/23/2023	08/23/2023	CH	ANTHEM BCBS OH GROUP	\$36,915.06	0
	Purpose: ANTHEM MEDICAL INSUR					
117154	07/12/2023	07/12/2023	AW	CYRUS CONSTRUCTION	\$30,650.00 *	V
	Purpose: ROAD DEPT CATCH BASIN REPLACEMENT, MOBILIZATION					
117154	08/23/2023	08/23/2023	AW	CYRUS CONSTRUCTION	-\$30,650.00	V
117246	08/21/2023	08/21/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$850.00	0
	Purpose: ROAD DEPT TRASH PUMP PURCHASE					
117247	08/21/2023	08/21/2023	AW	ALL-WIN ELECTRIC LLC	\$124.00	0
	Purpose: TWP BLDG CAN LIGHTS TO LED					
117248	08/21/2023	08/21/2023	AW	LOEB ELECTRIC	\$94.95	0
	Purpose: TWP BLDG CAN LIGHTS REPAIR					
117249	08/21/2023	08/21/2023	AW	SHERWIN WILLIAMS CO	\$99.98	0
	Purpose: ROAD DEPT ROAD MARKINGS PAINT SUPPLIES					
117250	08/21/2023	08/21/2023	AW	MICRO CENTER	\$179.99	0
	Purpose: FIRE DEPT COMPUTER MONITOR					
117251	08/21/2023	08/21/2023	AW	OHIOHEALTH EMERGENCY MEDICAL SER	\$647.50	0
	Purpose: FIRE DEPT EMS MEDICAL DIRECTOR MAY-APR					
117252	08/21/2023	08/21/2023	AW	SITEONE LANDSCAPE SUPPLY LLC	\$78.23	0
	Purpose: OLLER CEM'Y DRAINAGE GATE					
117253	08/21/2023	08/21/2023	AW	NORTH POINTE AUTO GROUP	\$239.31	0
	Purpose: ROAD DEPT 97F350 REPAIRS FLASHER/RADIO					
117254	08/21/2023	08/21/2023	AW	ROLLNRACK, LLC	\$8,244.00	0
	Purpose: FIRE DEPT HOSE MGMT SYSTEM					
117255	08/21/2023	08/21/2023	AW	STRYKER SALES CORP.	\$1,646.53	0
	Purpose: FIRE DEPT BWC LUCAS CPR SYSTEM					
117256	08/21/2023	08/21/2023	AW	PRICE FARMS ORGANICS, LTD.	\$162.75	0
	Purpose: ROAD DEPT CULVERT SOIL SUPPLY					
117257	08/21/2023	08/21/2023	AW	OHIGRO, INC	\$303.60	0
	Purpose: PARK CHEMICAL SUPPLY					
117258	08/21/2023	08/21/2023	AW	JILL DAVIS	\$136.95	0
	Purpose: ADMIN POSTAGE/PHOTO REMIB					
117259	08/21/2023	08/21/2023	AW	ANGIE ELLERBROCK	\$5.01	0
	Purpose: ADMIN POSTAGE REIMB					
117260	08/21/2023	08/21/2023	AW	EQUITABLE	\$477.51	0
	Purpose: TWP LIFE INSUR, TWP VISION INSUR					
117261	08/23/2023	08/23/2023	AW	CYRUS CONSTRUCTION	\$30,650.00	0
	Purpose: ROAD DEPT CATCH BASIN REPLACEMENT, MOBILIZATION					
117262	08/23/2023	08/23/2023	AW	Ohio Public Employees Retirement System	\$7,309.26	0
	Purpose: TWP PENSION CONTRIB JUL23					
117263	08/23/2023	08/23/2023	AW	TAYLOR TIRE COMPANY, LTD.	\$675.68	0
	Purpose: ROAD & PARK TIRES REPAIR					
117264	08/23/2023	08/23/2023	AW	VERIZON WIRELESS	\$360.18	0
	Purpose: UTILITIES - FIRE DEPT					
117265	08/23/2023	08/23/2023	AW	CHARTER COMMUNICATIONS	\$142.67	0
	Purpose: UTILITIES - FIRE DEPT					
117266	08/23/2023	08/23/2023	AW	O.E. MEYER CO.	\$222.86	0
	Purpose: FIRE DEPT O2 GAS SUPPLY					
117267	08/23/2023	08/23/2023	AW	BOUND TREE MEDICAL, LLC	\$507.67	0
	Purpose: FIRE DEPT EMS DRUG SUPPLIES					
117268	08/23/2023	08/23/2023	AW	MIATI EMBROIDERY	\$258.00	0
	Purpose: FIRE DEPT CLOTHING ALLOWANCE					
117269	08/23/2023	08/23/2023	AW	3F FITNESS LLC	\$1,580.00	0

Payment Listing

8/10/2023 to 8/23/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
	Purpose:	FIRE DEPT FITNESS PROG MAR-DEC					
117270	08/23/2023	08/23/2023	AW	STRYKER SALES CORP.	\$106.61	O	
	Purpose:	FIRE DEPT NIBP CUFF SUPPLY					
117271	08/23/2023	08/23/2023	AW	MACK INDUSTRIES INC.	\$1,264.00	O	
	Purpose:	ROAD DEPT CATCH BASINS CLARKSHAW					
117272	08/23/2023	08/23/2023	AW	SHELLY MATERIALS, INC	\$45.00	O	
	Purpose:	ROAD DEPT DITCH DEBRIS BEAN OLLER					
117273	08/23/2023	08/23/2023	AW	GOVERNMENT FORMS AND SUPPLIES	\$160.25	O	
	Purpose:	ADMIN MINUTE BOOK SUPPLY					
117274	08/23/2023	08/23/2023	AW	DEL-CO WATER CO INC	\$259.50	O	
	Purpose:	UTILITIES - FIRE DEPT					
117275	08/23/2023	08/23/2023	AW	TREASURER, STATE OF OHIO	\$150.00	O	
	Purpose:	FIRE DEPT VOL FF DEPENDENTS FUND					
117276	08/23/2023	08/23/2023	AW	Ohio Police & Fire Pension Fund	\$52,199.98	O	
	Purpose:	FIRE DEPT PENSION CONTRIB					
Total Payments:					\$210,039.67		
Total Conversion Vouchers:					\$0.00		
Total Less Conversion Vouchers:					\$210,039.67		

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.