

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

July 26, 2023

Held \_\_\_\_\_ Page 1

### Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, July 26, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

### Approval of Minutes

- Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the July 12, 2023 meeting with changes. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Public Input

- D'Arcy Abraham from the Eversole Farms Homeowners Association discussed the Eversole Run guardrail with the Trustees. The guardrail has deteriorated and needs removed or replaced. Due to Uniform Traffic Code guidelines, the speed and nature of the curve does not meet the qualifications for installation of a guardrail. The township cannot replace the old guardrail, but can remove it for the HOA since it is set in concrete footers. Action tabled until Ms. Abraham can discuss with the HOA.
- Lori Kannally from the Delaware General Health District updated the Trustees on County health activities. The department will be moving into their new office the end of August. They will be placing a replacement levy on the fall ballot to go toward programming. The Health Department is also hiring new employees. Flyers were shared on lactation in the workplace and summer mosquito spraying. Mosquito spraying has added a couple more areas based on West Nile virus positive mosquitos in traps.

### Financial Report, Jill Davis, Fiscal Officer

Trustee Johnson certified the Fiscal Officer provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,439,483.98
- Special Revenue Funds	<u>\$2,952,872.68</u>
- Total All Funds	\$12,392,356.66

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders and warrants # 62-67, 117180-117216, all totaling \$264,870.23. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Zoning Department, Ric Irvine, Zoning Inspector

- Activity is slower. Zoning permits issued since the last meeting: 2 houses, 2 accessory buildings, 1 pergola = 5 total.
- A conditional use permit will be heard on August 1 for Caliber Collision, for an owner change.
- A new variance case on Concord Road is pending paperwork.
- Nuisance letters sent to 6284 Logan Road were returned, so a new address will be tried.
- Public records information for 7263 Riverside Drive were provided to the township attorney. No response yet from the public records request to the Sheriff's office.
- An inquiry was received about an AirBnB on Buechel Drive. Legal counsel will be consulted.

### Road/Park Department, Nathan Wilgus, Superintendent

- The township paving program has begun and is continuing for next few weeks.
- The Russell Road paving project with Scioto Township was completed, but the road striping is very crooked.
- Street painting is done in Clarkshaw Moors.
- Driveway expansion by the fire station was discussed. Signage will be added directing people away from the fire station and to the pickleball courts.

Held July 26, 2023

Page 2

- Additional signage was also discussed for the park and cemetery.
- Total parking spaces at the park = 180. The Trustees would like to expand to 250.
- The brush cutter for the tractor is broken (25 yrs old). Options of repair (\$4,100) or replace (\$7,297) were presented. Mr. Johnson moved and Mr. Garrett seconded to purchase a new brush cutter from R.L. Parsons for \$7,297. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Future road department employee needs were evaluated. Possible full and part time positions may be needed. CDL training was also discussed.

**Fire Department, Todd Cooper, Fire Chief**

- No report.

**New Business**

- Driveway and ditch permitting and inspections are currently completed by the Delaware County Engineer's office for the township. Mr. Garrett moved and Mr. Haney seconded to continue using the County for driveway and ditch permitting for Concord Township. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- An inquiry was received about unearthing a husband's remains in Oller Cemetery and moving them to Georgia per the family's request. Mr. Garrett will contact the appropriate services for the request.
- The City of Columbus is talking to Delaware County about moving the sewer line in the township. The Trustees would still like to discuss the option of business development near the City of Columbus proposed water treatment site along Home and Dublin Roads.

**Adjournment**

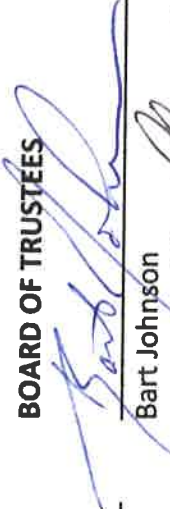
With no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**ATTEST**



Fiscal Officer, Jill Davis

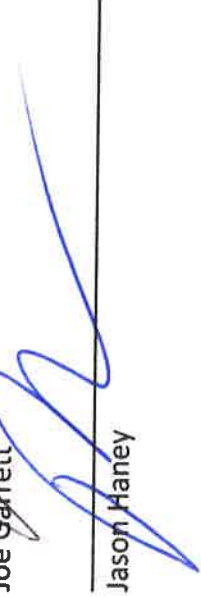
**BOARD OF TRUSTEES**



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

July 26, 2023

Roll Call

Approve Minutes

Public Input

~~BYAA President~~ 

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Discussion on employee numbers

Old Business

New Business

Fire Chief

Fiscal Officer

Adjourn



Delaware Public Health District

*Dedicated to your health*

# WHY EMPLOYERS SHOULD CARE ABOUT

*lactating employees in the workplace*

FRIDAY  
AUG  
11

11AM - 1PM

## LEARN MORE!

We're holding an educational session for any employer that wants to learn ways to improve their lactation accommodations in the workplace for lactating employees.

We will cover information about:

- The federal laws that require employers to provide accommodations
- Ways to meet these requirements for a variety of industries



### LUNCH PROVIDED!

Courtesy of the Ohio Lactation Consultants Association

*Employers participating in this training are also eligible for assistance in purchasing items to help improve employees experience pumping at work, including*

- *mini fridges*
- *storage bags*
- *pump parts*
- *comfortable chairs*
- *and more!*



For more info or to RSVP to the event email [lactationcare@delawarehealth.org](mailto:lactationcare@delawarehealth.org)

(740) 368-1700

[DelawareHealth.org/lactationcare](http://DelawareHealth.org/lactationcare)



# MOSQUITO SPRAY RUNDOWN

**Here is a quick rundown of the spray used to prevent the spread of mosquito-borne diseases in Delaware County:**

- The spray used is called DUET adulticide. It is made by a company called Clarke based in Chicago.
- Mosquito spray droplets are calibrated to a size that they fall to the ground within 15 minutes or so and start breaking down immediately with exposure to air and then sunlight.
- Application rate is 1oz per acre, so think a shot glass for an area the size of a football field. Only 11% of that is active ingredient.
- DUET has pyrethroids as active ingredient, same class as lice shampoo, your dogs flea collar and clothes that are sold pre-treated to repel bugs at outdoor stores.
- Clarke confirmed it is fine to spray with current air quality alerts and will have no impact on the air quality. Please follow current air quality precautions by the Ohio Department of Health.
- If you are concerned, please fill out the do not spray request form by 12pm on the day of spraying: <https://arcg.is/1Cy1fb1>



For questions, complaints and larvicide requests contact:  
**DPHD Environmental Health Division**  
[mosquito@delawarehealth.org](mailto:mosquito@delawarehealth.org) | (740) 368-1700



[DelawareHealth.org/pest-disease-control](http://DelawareHealth.org/pest-disease-control)  
Rev. 7/2023

Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$1,061,290.54	\$0.00	\$0.00	\$9,859,719.75	\$420,235.77	\$0.00	\$0.00	\$9,439,483.98	\$0.00	\$9,439,483.98
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$16,207.54	\$0.00	\$0.00	\$37,754.89	\$8,800.40	\$0.00	\$0.00	\$28,954.49	\$0.00	\$28,954.49
2021	Gasoline Tax	\$95,526.55	\$0.00	\$117,633.90	\$0.00	\$0.00	\$213,160.45	\$153,958.16	\$0.00	\$0.00	\$59,202.29	\$0.00	\$59,202.29
2031	Road and Bridge	\$403,689.97	\$0.00	\$269,800.16	\$0.00	\$0.00	\$673,490.13	\$123,546.87	\$0.00	\$0.00	\$549,943.26	\$0.00	\$549,943.26
2041	Cemetery	\$28,903.73	\$0.00	\$7,794.20	\$0.00	\$0.00	\$36,697.93	\$6,560.75	\$0.00	\$0.00	\$30,137.18	\$0.00	\$30,137.18
2111	Fire District	\$1,110,274.15	\$0.00	\$1,897,320.60	\$0.00	\$0.00	\$3,007,594.75	\$1,994,903.40	\$0.00	\$0.00	\$1,012,691.35	\$0.00	\$1,012,691.35
2231	Permissive Motor Vehicle License Tax	\$70,743.12	\$0.00	\$22,020.76	\$0.00	\$0.00	\$92,763.88	\$17,932.58	\$0.00	\$0.00	\$74,831.30	\$0.00	\$74,831.30
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$18,358.08	\$0.00	\$0.00	\$1,192,569.05	\$0.00	\$0.00	\$0.00	\$1,192,569.05	\$0.00	\$1,192,569.05
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$3,397.12	\$0.00	\$0.00	\$4,543.76	\$0.00	\$0.00	\$0.00	\$4,543.76	\$0.00	\$4,543.76
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$11,704,471.69	\$0.00	\$3,413,822.90	\$0.00	\$0.00	\$15,118,294.59	\$2,725,937.93	\$0.00	\$0.00	\$12,392,356.66	\$0.00	\$12,392,356.66

Last reconciled to bank: 06/30/2023 - Total other adjusting factors: \$0.00

**Payment Listing**  
7/13/2023 to 7/26/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
62-2023	07/14/2023	07/18/2023	CH	PNC BANK	\$1,084.90	0	
	Purpose:	GMAIL 50 USERS					
63-2023	07/14/2023	07/18/2023	CH	CBIZ BENEFITS	\$153.36	0	
	Purpose:	HRA PLAN CLAIM REIMB					
64-2023	07/14/2023	07/18/2023	CH	CBIZ BENEFITS	\$2,203.16	0	
	Purpose:	HRA PLAN CLAIM REIMB					
65-2023	07/14/2023	07/19/2023	CH	HR BUTLER, LLC	\$96,714.93	0	
	Purpose:	PAYROLL PROCESSING FEES					
66-2023	07/26/2023	07/26/2023	CH	ANTHEM BCBS OH GROUP	\$36,915.06	0	
	Purpose:	ANTHEM MEDICAL INSUR					
67-2023	07/26/2023	07/26/2023	CH	DELTA DENTAL	\$2,760.99	0	
	Purpose:	TWP DENTAL INSUR					
117180	07/26/2023	07/26/2023	AW	CHARTER COMMUNICATIONS	\$142.67	0	
	Purpose:	UTILITIES - FIRE DEPT					
117181	07/26/2023	07/26/2023	AW	BEEEM'S BP DIST INC	\$2,120.20	0	
	Purpose:	ROAD/FIRE DEPTS FUEL SUPPLY					
117182	07/26/2023	07/26/2023	AW	BOUND TREE MEDICAL, LLC	\$1,932.97	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
117183	07/26/2023	07/26/2023	AW	O.E. MEYER CO.	\$319.07	0	
	Purpose:	FIRE DEPT O2 GAS CYLINDERS,"					
117184	07/26/2023	07/26/2023	AW	STANLEY STEEMER INTL INC	\$175.00	0	
	Purpose:	FIRE DEPT DRYER DUCT CLEAN					
117185	07/26/2023	07/26/2023	AW	MIATI EMBROIDERY	\$838.00	0	
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE					
117186	07/26/2023	07/26/2023	AW	GALLS, LLC	\$133.72	0	
	Purpose:	FIRE DEPT CLOTHING					
117187	07/26/2023	07/26/2023	AW	TODD COOPER	\$101.00	0	
	Purpose:	FIRE DEPT HOUSE FIRE PIZZA					
117188	07/26/2023	07/26/2023	AW	ROBERT BARNES	\$735.00	0	
	Purpose:	FIRE DEPT TUITION REIMB					
117189	07/26/2023	07/26/2023	AW	FIRE CHIEFS' ASSOC OF DELAWARE CO	\$100.00	0	
	Purpose:	FIRE DEPT DCFC MEMBERSHIP 2YR					
117190	07/26/2023	07/26/2023	AW	HILLIARD LAWN & GARDEN, LLC	\$21,435.97	0	
	Purpose:	PARK EXMARK FILTER/OIL, PARK EXMARK MOWER&TRADE					
117191	07/26/2023	07/26/2023	AW	GERMAIN FORD	\$104.38	0	
	Purpose:	ROAD DEPT F350 PARTS					
117192	07/26/2023	07/26/2023	AW	UNITED RENTALS INC	\$377.20	0	
	Purpose:	ROAD DEPT ROLLER RENTAL CULVERT					
117193	07/26/2023	07/26/2023	AW	THE HARDWARE EXCHANGE	\$16.15	0	
	Purpose:	ROAD DEPT SHOP SUPPLY					
117194	07/26/2023	07/26/2023	AW	ANOVA FURNISHINGS	\$21,903.25	0	
	Purpose:	PARK PICNIC TABLES, PARK BENCHES, SHIPPING					
117195	07/26/2023	07/26/2023	AW	ADVANCED INDUSTRIAL PRODUCTS	\$76.34	0	
	Purpose:	ROAD DEPT HYD ROSE REPAIR					
117196	07/26/2023	07/26/2023	AW	MILLCREEK GARDENS LLC	\$164.45	0	
	Purpose:	FIRE DEPT FLOWERS/LANDSC					
117197	07/26/2023	07/26/2023	AW	LOEB ELECTRIC	\$1,782.10	0	
	Purpose:	TWP BLDG PARKING LIGHT BULB, TWP BLDG LIGHT REPAIRS, TWP BLDG LIGHT REPAIRS, ROAD BLDG WALLPACK LIGHTS					
117198	07/26/2023	07/26/2023	AW	ALL-WIN ELECTRIC LLC	\$674.00	0	
	Purpose:	ROAD DEPT LIGHT REPLACEMENT, PARK LIGHT MOTION SENSORS					
117199	07/26/2023	07/26/2023	AW	RINEHART LEGAL SERVICES, LTD.	\$1,240.00	0	
	Purpose:	TWP LEGAL COUNSEL/ZONING+					
117200	07/26/2023	07/26/2023	AW	KIMBALL MIDWEST	\$129.38	0	
	Purpose:	ROAD DEPT SHOP PARTS					
117201	07/26/2023	07/26/2023	AW	AG-PRO COMPANIES INC	\$2,548.93	0	
	Purpose:	JD6120 TRACTOR EGR REPAIR					
117202	07/26/2023	07/26/2023	AW	DEL-CO WATER CO INC	\$240.54	0	
	Purpose:	ROAD DEPT UTILITIES					
117203	07/26/2023	07/26/2023	AW	SHERWIN WILLIAMS CO	\$42.39	0	
	Purpose:	ROAD DEPT PAINT SUPPLY					
117204	07/26/2023	07/26/2023	AW	OHIGRO, INC	\$663.09	0	

**Payment Listing**  
7/13/2023 to 7/26/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	ROAD DEPT CHEM SUPPLY, PARK DEPT CHEM SUPPLY				
117205	07/26/2023	07/26/2023	AW	SHELLY MATERIALS, INC	\$1,106.05	O
	Purpose:	ROAD DEPT ASPHALT FOR CULV REPLAC				
117206	07/26/2023	07/26/2023	AW	Ohio Public Employees Retirement System	\$7,150.08	O
	Purpose:	TWP PENSION CONTRIB JUN23				
117207	07/26/2023	07/26/2023	AW	Ohio Police & Fire Pension Fund	\$50,913.85	O
	Purpose:	FIRE PENSION CONTRIB JUN23				
117208	07/26/2023	07/26/2023	AW	RICHARD KUHN	\$40.00	O
	Purpose:	ROAD DEPT AUGER STARTER				
117209	07/26/2023	07/26/2023	AW	MERCURY MEDICAL	\$452.44	O
	Purpose:	FIRE DEPT FLOWSAFE SUPPLY				
117210	07/26/2023	07/26/2023	AW	WALMART COMMUNITY	\$281.14	O
	Purpose:	TWP BLDG CLEANING SUPPLY				
117211	07/26/2023	07/26/2023	AW	NICK TRACZEWSKI	\$100.00	O
	Purpose:	ROAD DEPT CLOTHING ALLOW				
117212	07/26/2023	07/26/2023	AW	SHELLY MATERIALS, INC	\$1,203.96	O
	Purpose:	ROAD DEPT STONE, CULVERTS CONC/CALH				
117213	07/26/2023	07/26/2023	AW	GORDON FLESCH CO., INC.	\$43.93	O
	Purpose:	ADMIN COPIER USAGE JUL-AUG				
117214	07/26/2023	07/26/2023	AW	OFFICE CITY EXPRESS	\$121.77	O
	Purpose:	ADMIN OFFICE SUPPLY INK				
117215	07/26/2023	07/26/2023	AW	EQUITABLE	\$477.51	O
	Purpose:	TWP LIFE INSUR, TWP VISION INSUR				
117216	07/26/2023	07/26/2023	AW	GRIFFIN PAVEMENT STRIPING LLC	\$5,151.30	O
	Purpose:	ROAD DEPT PAVEMENT STRIPE/CSMOORS				
Total Payments:					\$264,870.23	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$264,870.23	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.