

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, July 10, 2024 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Approval of Minutes

- *Mr. Johnson moved and Mr. Haney seconded to approve the minutes of the regular meeting June 12, 2024. Vote: Haney-yes, Garrett-abstain/absent, Johnson-yes.*
- *Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the regular meeting June 26, 2024. Vote: Haney-abstain/absent, Garrett-yes, Johnson-yes.*

Public Input

Mr. Rick Dunlop, Economic Development Director for Del-Co Water Co, was present for an annual visit to the Board.

Financial Report

Chairman Johnson shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

General Fund	\$10,610,448.44
Special Revenue Funds	<u>\$3,556,579.20</u>
Total All Funds	\$14,167,027.64

- *Mr. Haney moved and Mr. Garrett seconded to approve pending vouchers, warrants and purchase orders #71, 83-87, 118045-118078, excluding #118056, all totaling \$131,675.49. Vote: Haney-yes, Garrett-yes, Johnson-yes.*
- *Mr. Johnson moved and Mr. Haney seconded to approve pending warrant #118056. Vote: Haney-yes, Garrett-abstain, Johnson-yes.*
- Bank statements ending June 30, 2024 were also presented for review. Status of expenses were given to department supervisors.

Zoning Department

- Mr. Ric Irvine, zoning inspector, reported the following:
- One permit has been issued for an addition since the last meeting. The department is waiting on updated information for several applications.
 - Mr. Irvine and attorney Mr. Rinehart met with planner Mr. Clase for updated information on the Northwest Building expansion. ODOT said no turn lane is necessary off of US42. Only one entrance was provided for the expansion.
 - The proposed Stallion Ranch PCD development has been changed to Emerald Farms with a new application and filing. Most items of concern have been taken care of. The property will consist a majority of PCD with a 5 acre parcel. Zoning is waiting on an ODOT decision and ODOT is waiting on a zoning decision. Residents on Thompson Lane are concerned about traffic and noise from the project. The owner will need approval for both a lot split and gravel drive.
 - The Duke & Duchess at US42 and South Section Line are working on plans for new signage, expansion, and access points.
 - Mr. Irvine has been contacted about expansion of the southwest corner of the same intersection. Trustee Garrett will meet with consultant John Carlisle to view the township areas near US 42 and South Section Line Road.
- ### Road/Park Department
- Road Supervisor Nathan Wilgus reported the following:
- A Request for Engineering was turned into the Delaware County Engineer's office for OPWC grant submission for Lucy Depp street repairs.
 - No parking signs were posted on one side of Grayson Road in Scioto Reserve.
 - Road striping is finished on Merchant Road.
 - Ford Road will be closed next week for culvert repairs with Liberty Township.
 - Paving of the new gravel parking area at Concord Park was discussed, but will wait until next spring.

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CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 101-18

Held July 10, 2024

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- **Mr. Garrett moved and Mr. Haney seconded to approve increase in wage due to receiving Class A CDL certification of \$23.00 per hour to Logan Fields. Vote: Haney-yes, Garrett-yes, Johnson-yes.**
- An irrigation line was leaking after road repairs but has been fixed.
- Pickleball complaints were received about closing the second end of the courts with a gate. The gate will be changed. Much discussion continued. Cost will be sought to build four more courts.

Old Business

- Discussion was held on the permitting process for working within township roads right-of-way. **Mr. Johnson moved and Mr. Haney seconded to approve up to \$5,000 to hire Prime Engineering to develop a road right-of-way permitting and inspection process for the township. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, Mr. Garrett moved and Mr. Haney seconded for Trustee Johnson to sign the Prime agreement on behalf of the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.**
- **Mr. Johnson moved and Mr. Garrett seconded to approve up to \$7,500 to TRE Truck Repair for the road department dump truck repairs. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

New Business

- The State of Ohio Auditor issued a notice to all governments that fraud training is mandatory for every employee and certificates must be tracked on a four year cycle. Mr. Garrett requested supervisors obtain certificates from all their department employees and turn into the Fiscal Officer by August 30, 2024.
- It was made a matter of record that Oller Cemetery lot 454, graves 1-2 were sold. Deeds were signed.

Fire Department

Fire Chief Todd Cooper presented the following:

- The Sourcewell and new fire truck contracts and addendum continue to be reviewed by the Prosecutor's office. Discussion continued on prepayment options, but will probably not be utilized due to current interest earnings. If using ARPA funds toward the purchase, the funds must be encumbered by December 31, 2024, and expended by December 31, 2026. A combination of funds will probably be utilized. It was noted if House Bill 315 is passed, fire truck contracts are removed from Prosecutor's office review.
- The rehabilitation house on Riverside Drive was discussed. They have a website and are registered as a business with the Ohio Secretary of State since December 2022. No response has been received from the Ohio Department of Public Health. A change of use may be warranted since under residential zoning.
- Lieutenant testing will occur over the next few weeks to fill a retirement vacancy. Seven applications for advancement were received from within the department.

Adjournment

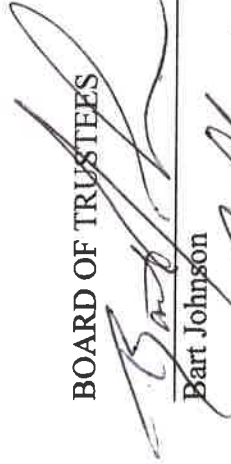
With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

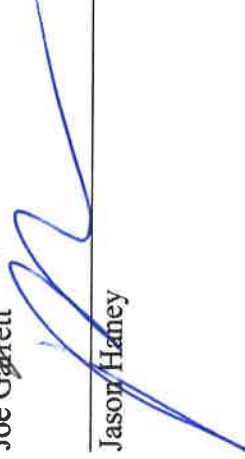
BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

July 10, 2024

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Right of way permit development

New Business

Fraud Training from auditor office

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2024

7/10/2024 4:48:52 PM UAN v2024.2

Fund #	Fund Name	Fund Balance 1/1/2024	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Fund Balance 12/31/2024	Non-Pooled Balance	Pooled Balance
1000	General	\$9,966,656.96	\$43,222.14	\$1,518,366.15	\$0.00	\$0.00	\$11,528,245.25	\$417,796.81	\$500,000.00	\$0.00	\$10,610,448.44	\$0.00	\$10,610,448.44
2011	Motor Vehicle License Tax	\$19,386.69	\$0.00	\$11,151.87	\$0.00	\$0.00	\$30,538.56	\$7,883.95	\$0.00	\$0.00	\$22,654.61	\$0.00	\$22,654.61
2021	Gasoline Tax	\$90,192.85	\$0.00	\$104,595.36	\$0.00	\$0.00	\$194,788.21	\$138,209.19	\$0.00	\$0.00	\$56,579.02	\$0.00	\$56,579.02
2031	Road and Bridge	\$447,644.29	\$341.44	\$280,295.85	\$0.00	\$0.00	\$728,281.58	\$79,687.35	\$0.00	\$0.00	\$648,594.23	\$0.00	\$648,594.23
2041	Cemetery	\$29,272.75	\$0.00	\$16,465.00	\$0.00	\$0.00	\$45,737.75	\$7,549.88	\$0.00	\$0.00	\$38,187.87	\$0.00	\$38,187.87
2111	Fire District	\$1,026,781.91	\$633.00	\$1,916,526.58	\$500,000.00	\$0.00	\$3,443,941.49	\$1,806,208.48	\$0.00	\$0.00	\$1,637,733.01	\$0.00	\$1,637,733.01
2231	Permissive Motor Vehicle License Te	\$88,672.13	\$0.00	\$22,379.42	\$0.00	\$0.00	\$111,051.55	\$85,652.43	\$0.00	\$0.00	\$25,399.12	\$0.00	\$25,399.12
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,170,414.76	-\$43,023.24	\$0.00	\$0.00	\$0.00	\$1,127,391.52	\$7,489.19	\$0.00	\$0.00	\$1,119,902.33	\$0.00	\$1,119,902.33
2901	OneOhio Opioid Settlement Fund	\$1,832.39	\$0.00	\$1,678.83	\$0.00	\$0.00	\$3,511.22	\$1,139.05	\$0.00	\$0.00	\$2,372.17	\$0.00	\$2,372.17
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$5,156.84	\$0.00	\$0.00	\$5,156.84	\$0.00	\$0.00	\$0.00	\$5,156.84	\$0.00	\$5,156.84
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$12,840,854.73	\$1,173.34	\$3,876,615.90	\$500,000.00	\$0.00	\$17,218,643.97	\$2,551,616.33	\$500,000.00	\$0.00	\$14,167,027.64	\$0.00	\$14,167,027.64

Last reconciled to bank: 06/30/2024 – Total other adjusting factors: \$0.00

Payment Listing
6/27/2024 to 7/10/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
71-2024	06/05/2024	06/10/2024	CH	T. ROWE PRICE	\$2,120.00 *	C	
	Purpose:	FIRE DEPT 457 PLAN					
71-2024	06/30/2024	07/09/2024	NEG ADJ	T. ROWE PRICE	-\$110.00	C	
	Purpose:	MISTYPED AMOUNT, REDUCE BY \$110					
83-2024	06/28/2024	07/09/2024	CH	HR BUTLER, LLC	\$95,049.50	C	
	Purpose:	PAYROLL PROCESSING FEES					
84-2024	07/09/2024	07/09/2024	CH	T. ROWE PRICE	\$2,010.00	O	
	Purpose:	FIRE DEPT 457 PLAN					
85-2024	07/09/2024	07/09/2024	CH	CBIZ BENEFITS	\$34.45	O	
	Purpose:	HRA PLAN CLAIM REIMB					
86-2024	07/09/2024	07/09/2024	CH	CBIZ BENEFITS	\$5,475.36	O	
	Purpose:	HRA INSUR CLAIMS					
87-2024	07/10/2024	07/10/2024	CH	PNC BANK	\$766.00	O	
	Purpose:	ADMIN GOOGLE EMAIL SVC, EMS OPIOID SUPPLIES, FIRE DEPT SUPPLIES, ROAD DEPT SUPPLY & CDL TESTING, CASH BACK BUSINESS REWARDS, PARK & ADMIN TRASH SUPPLY					
118045	07/10/2024	07/10/2024	AW	THE DEXTER COMPANY	\$3,500.00	O	
	Purpose:	ROAD DEPT TRK347 ASPHALT TARP					
118046	07/10/2024	07/10/2024	AW	LOWE'S	\$140.98	O	
	Purpose:	PARK WATER REPAIR PARTS					
118047	07/10/2024	07/10/2024	AW	MAR-ZANE, INC.	\$1,774.67	O	
	Purpose:	ROAD ASPHALT FOR MISC REPAIRS					
118048	07/10/2024	07/10/2024	AW	B&C COMMUNICATIONS	\$659.13	O	
	Purpose:	FIRE DEPT KNOX BOX INSTALL					
118049	07/10/2024	07/10/2024	AW	R.L. PARSONS & SON	\$352.10	O	
	Purpose:	ROAD DEPT GUARD REPAIR					
118050	07/10/2024	07/10/2024	AW	ANGIE ELLERBROCK	\$88.32	O	
	Purpose:	ADMIN POSTAGE REIMB					
118051	07/10/2024	07/10/2024	AW	JOHN DEERE FINANCIAL	\$23.02	O	
	Purpose:	ROAD DEPT 6120 FILTER					
118052	07/10/2024	07/10/2024	AW	VALTECH COMMUNICATIONS	\$172.87	O	
	Purpose:	UTILITIES - ADMIN DEPT					
118053	07/10/2024	07/10/2024	AW	VOSS BROTHERS SALES	\$70.56	O	
	Purpose:	CEM'Y STRING TRIM REPAIR					
118054	07/10/2024	07/10/2024	AW	TRACTOR SUPPLY CREDIT PLAN	\$92.95	O	
	Purpose:	ROAD DEPT SHOP SUPPLIES					
118055	07/10/2024	07/10/2024	AW	THE WONDER WITHIN LLC	\$680.00	O	
	Purpose:	FIRE DEPT YOGA WEEKLY PROGRAM					
118056	07/10/2024	07/10/2024	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O	
	Purpose:	TWP GRANT WRITING CONSULTANT					
118057	07/10/2024	07/10/2024	AW	MICRO CENTER	\$719.94	O	
	Purpose:	ADMIN OFFICE BATTERY BACKUPS					
118058	07/10/2024	07/10/2024	AW	GORDON FLESCH CO., INC.	\$81.22	O	
	Purpose:	ADMIN COPIER USAGE JUN-JUL					
118059	07/10/2024	07/10/2024	AW	NATHAN WILGUS	\$100.00	O	
	Purpose:	ROAD DEPT CELL PHONE REIMBURSE					
118060	07/10/2024	07/10/2024	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O	
	Purpose:	ZONING INSPECTOR CELL PHONE REIMB					
118061	07/10/2024	07/10/2024	AW	THE A-MAC GROUP LLC	\$196.00	O	
	Purpose:	PARK PAPER SUPPLY					
118062	07/10/2024	07/10/2024	AW	MCKINLEY, STULTS & AEMISEGGER, LLC	\$105.00	O	
	Purpose:	TWP LEGAL COUNSEL BWC+					
118063	07/10/2024	07/10/2024	AW	RINEHART LEGAL SERVICES, LTD.	\$6,160.00	O	
	Purpose:	LEGAL COUNSEL DEVELOP RES, ASSESS, RECOM					
118064	07/10/2024	07/10/2024	AW	AIM MEDIA MIDWEST OPERATING LLC	\$214.80	O	
	Purpose:	ADMIN LEGAL ADVERTISING					
118065	07/10/2024	07/10/2024	AW	AMANDA PLUMBING	\$3,200.00	O	
	Purpose:	WATER FOUNTAIN INSTALL/HEALTH GRANT					
118066	07/10/2024	07/10/2024	AW	NICK TRACZEWSKI	\$96.74	O	
	Purpose:	ROAD DEPT BOOT ALLOWANCE					
118067	07/10/2024	07/10/2024	AW	LOGAN FIELDS	\$45.25	O	
	Purpose:	ROAD DEPT CDL TEST REIMB					
118068	07/10/2024	07/10/2024	AW	HILLIARD LAWN & GARDEN, LLC	\$202.18	O	

Payment Listing
6/27/2024 to 7/10/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118069	07/10/2024	07/10/2024	AW	PRICE FARMS ORGANICS, LTD.	\$224.00	O
Purpose: PARK EXMARK REPAIR FUEL PUMP						
118070	07/10/2024	07/10/2024	AW	VOSS BROTHERS SALES	\$10.97	O
Purpose: PARK & ROAD SUPPLY						
118071	07/10/2024	07/10/2024	AW	NAPA AUTO PARTS	\$1,333.09	O
Purpose: PARK EXMARK FUEL FILTER						
118072	07/10/2024	07/10/2024	AW	ADVANCED INDUSTRIAL PRODUCTS	\$647.00	O
Purpose: PARK,ROAD,FIRE MAINT PARTS						
118073	07/10/2024	07/10/2024	AW	SHELLY MATERIALS, INC	\$2,127.98	O
Purpose: ROAD & FIRE REPAIR PARTS, ROAD & FIRE REPAIR						
118074	07/10/2024	07/10/2024	AW	TAYLOR TIRE COMPANY, LTD.	\$3,114.72	O
Purpose: ROAD ASPHALT FOR MISC REPAIRS						
118075	07/10/2024	07/10/2024	AW	MIATI EMBROIDERY	\$304.00	O
Purpose: FIRE DEPT E343 REAR TIRES						
118076	07/10/2024	07/10/2024	AW	FORD'S APPLIANCE & SERVICE, INC.	\$85.90	O
Purpose: FIRE DEPT CLOTHING ALLOWANCE						
118077	07/10/2024	07/10/2024	AW	OHIO EDISON	\$81.79	O
Purpose: FIRE DEPT DISHWASHER REPAIR						
118078	07/10/2024	07/10/2024	AW	SILCO FIRE & SECURITY	\$595.00	O
Purpose: UTILITIES - ADMIN DEPT						
Purpose: FIRE/ROAD/ADMIN FIRE & ALARM MAINT						
					Total Payments:	\$131,675.49
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$131,675.49

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.