

Held July 22, 2020

Page 1
20

Call to Order

- The Concord Township Board of Trustees met in regular session on Wednesday, July 22, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson and Joe Garrett. Other staff included Fire Chief Todd Cooper and Zoning Inspector Ric Irvine. Public attendance was provided via social distancing and teleconference.

- *Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the previous meeting. Vote: Garrett-yes, Johnson-yes.*

Public Input

- Josh Cross, liaison from First Energy, wanted to make contact with the Board, and requested if anyone needed to discuss any issues to please let him know.

Financial Report

- Discussion was held on payment of a tuition/continuing education reimbursement under the firefighter's union contract for paramedic courses, toward a bachelor's degree.

- Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township, and money is available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,969,315.01
Special Revenue Funds:	<u>\$2,280,634.64</u>
Total All Funds:	\$9,249,949.65

- *Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #23-33, 16988-17033, all totaling \$251,492.00. Vote: Garrett-yes, Johnson-yes.*

- Bank statements for June were reviewed and initialed.

Zoning Department

- Zoning Inspector, Mr. Irvine, provided his report via email. Seventeen zoning permits were issued since the last Board meeting. No change in nuisance property reports.

Road Department

- Grader patching was completed in Lucy Depp area and was within the \$10,000 budget set. There may be more to complete, but will evaluate first.

- Speeding on Klondike Road was evaluated with the speed trailer and results shared with a concerned resident. Speeds were within the 85th percentile of acceptance, but additional speed limit signs were installed along the roadway.

- The Delaware County Engineer's office recommended the County Sheriff be contacted about speeding issues on Buntly Station Road. The Sheriff was notified.

- Mr. Garrett moved and Mr. Johnson seconded to approve purchase of a laptop (15" display and wireless) and internet service at the Road Department for the supervisor to use, not to exceed \$1,000.00. Vote: Garrett-yes, Johnson-yes. The Board would like the computer set up for the supervisor, and weekly reports from supervisors of departments.

- Strawser Construction completed micro-seal road repairs. Some repairs still need to be made, so Mr. Johnson requested their payment be held until the final repairs are approved.

- Due to the Governor's news conference today, social distancing and voluntary quarantine recommendations were discussed for an employee on vacation. Lori Kannally and Ariel from the Delaware General Health District joined by phone, and provided current data and recommendations for our area.

New Business

- It was made a matter of record that Oller Cemetery Lot 460, graves 3 and 4, and Lot 457, graves 1 and 2, were sold. Deeds were signed. Mr. Garrett suggested the township advertise the new cemetery section to residents at the beginning of the year.

- The humidity in the administrative building's west wing was discussed. A quote for a \$3,200 de-humidifier system was received from Noll-Fisher. No action taken.

Fire Department

- The next blood drive will be held September 11, 2020.

Concord Township Trustee Meeting

July 22, 2020

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

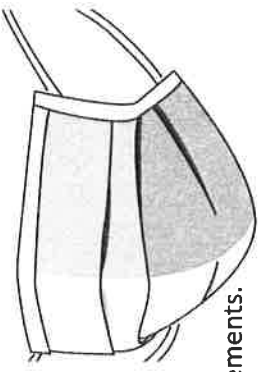
Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.



Zoning Inspector Report

Road Department update

New speed limit signs up on Klondike

Old Business

New Business

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY
 Cash Summary by Fund
 Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances in)	Transfers Out	Advances Out	Fund Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$6,642,094.84	\$0.00	\$446,655.52	\$0.00	\$0.00	\$7,390,750.36	\$421,435.35	\$0.00	\$0.00	\$6,969,315.01	\$0.00	\$6,969,315.01
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$9,775.81	\$0.00	\$0.00	\$29,388.89	\$9,556.05	\$0.00	\$0.00	\$19,833.84	\$0.00	\$19,833.84
2021	Gasoline Tax	\$94,643.56	\$0.00	\$104,880.62	\$0.00	\$0.00	\$199,524.18	\$98,310.99	\$0.00	\$0.00	\$101,213.19	\$0.00	\$101,213.19
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$245,624.58	\$0.00	\$0.00	\$1,367,741.16	\$185,447.49	\$0.00	\$0.00	\$1,182,293.67	\$0.00	\$1,182,293.67
2041	Cemetery	\$11,940.39	\$0.00	\$9,013.20	\$0.00	\$0.00	\$20,953.59	\$6,863.70	\$0.00	\$0.00	\$14,089.89	\$0.00	\$14,089.89
2111	Fire District	\$836,107.27	\$0.00	\$1,666,656.56	\$0.00	\$0.00	\$2,501,763.83	\$1,600,147.80	\$0.00	\$0.00	\$901,616.03	\$0.00	\$901,616.03
2191	Fire Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$0.00	\$19,767.74	\$0.00	\$0.00	\$51,866.48	\$12,313.17	\$0.00	\$0.00	\$39,553.31	\$0.00	\$39,553.31
2901	CARES Act Coronavirus Relief Fund	\$0.00	\$0.00	\$22,034.71	\$0.00	\$0.00	\$22,034.71	\$0.00	\$0.00	\$0.00	\$22,034.71	\$0.00	\$22,034.71
Report Total:		\$8,658,614.46	\$0.00	\$2,925,408.74	\$0.00	\$0.00	\$11,584,023.20	\$2,334,073.55	\$0.00	\$0.00	\$9,249,949.65	\$0.00	\$9,249,949.65

Last reconciled to bank: 06/30/2020 - Total other adjusting factors: \$5,327.83

Payment Listing

7/9/2020 to 7/22/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
23-2020	07/14/2020	07/16/2020	CH	CBIZ BENEFITS	\$194.54	O
24-2020	07/17/2020	07/17/2020	CH	HR BUTLER, LLC	\$153.95	O
25-2020	07/17/2020	07/17/2020	CH	HR BUTLER, LLC	\$4,268.07	O
26-2020	07/17/2020	07/17/2020	CH	HR BUTLER, LLC	\$50,240.84	O
27-2020	07/17/2020	07/17/2020	CH	HR BUTLER, LLC	\$14,085.95	O
28-2020	07/20/2020	07/20/2020	CH	PNC BANK	\$66.00	O
29-2020	07/20/2020	07/20/2020	CH	PNC BANK	\$48.00	O
32-2020	07/22/2020	07/22/2020	CH	CBIZ BENEFITS	\$465.69	O
33-2020	07/22/2020	07/22/2020	CH	ANTHEM BCBS OH GROUP	\$27,684.03	O
16941	06/24/2020	06/24/2020	AW	R.L. PARSONS & SON	\$72.41*	V >
16944	07/16/2020	07/16/2020	AW	R.L. PARSONS & SON	\$72.41	V >
16988	07/21/2020	07/21/2020	AW	VERIZON WIRELESS	\$323.44	O
16989	07/21/2020	07/21/2020	AW	TIME WARNER CABLE	\$137.67	O
16990	07/21/2020	07/21/2020	AW	OHIO EDISON	\$1,233.51	O
16991	07/21/2020	07/21/2020	AW	FINLEY FIRE EQUIPMENT	\$332.40	O
16992	07/21/2020	07/21/2020	AW	CLASSIC SOLUTIONS INC.	\$79.70	O
16993	07/21/2020	07/21/2020	AW	BOUND TREE MEDICAL, LLC	\$753.43	O
16994	07/21/2020	07/21/2020	AW	THE R.B. POWERS CO.	\$36.65	O
16995	07/21/2020	07/21/2020	AW	GALLS, LLC - DBA ROY TAILORS UNIFORM	\$42.60	O
16996	07/21/2020	07/21/2020	AW	SBH MEDICAL LTD	\$101.00	O
16997	07/21/2020	07/21/2020	AW	O.E. MEYER CO.	\$10.40	O
16998	07/21/2020	07/21/2020	AW	42 AUTOMOTIVE INC.	\$585.43	V >
16999	07/21/2020	07/21/2020	AW	42 AUTOMOTIVE INC.	\$585.43	V >
16999	07/21/2020	07/21/2020	AW	42 AUTOMOTIVE INC.	\$436.43	V >
17000	07/21/2020	07/21/2020	AW	42 AUTOMOTIVE INC.	\$585.43	O
17001	07/21/2020	07/21/2020	AW	42 AUTOMOTIVE INC.	\$436.43	O
17002	07/22/2020	07/22/2020	AW	DEL-CO WATER CO INC	\$256.40	O
17003	07/22/2020	07/22/2020	AW	RESOURCES UNLIMITED	\$249.95	O
17004	07/22/2020	07/22/2020	AW	CFIS GROUP INC.	\$90.96	O
17005	07/22/2020	07/22/2020	AW	LAWSON PRODUCTS INC.	\$125.05	O
17006	07/22/2020	07/22/2020	AW	MADISON ENERGY COOP ASSOC INC	\$34.76	O
17007	07/22/2020	07/22/2020	AW	TPM LIFE INSURANCE CO.	\$201.65	O
17008	07/22/2020	07/22/2020	AW	FRANKLIN EQUIPMENT LLC	\$726.80	O
17009	07/22/2020	07/22/2020	AW	ROESE BROS. PAVING INC.	\$9,885.00	O
17010	07/22/2020	07/22/2020	AW	PORTA KLEEN	\$210.00	O
17011	07/22/2020	07/22/2020	AW	STRAWSER PAVING COMPANY	\$66,398.40	O
17012	07/22/2020	07/22/2020	AW	GINGWAY PRODUCTS INC.	\$302.77	O
17013	07/22/2020	07/22/2020	AW	EVOLUTION AG	\$9.00	O
17014	07/22/2020	07/22/2020	AW	EXPRESS SERVICES INC	\$1,378.16	O
17015	07/22/2020	07/22/2020	AW	KLEEM, INC.	\$184.49	O
17016	07/22/2020	07/22/2020	AW	OFFICE CITY EXPRESS	\$39.16	O
17017	07/22/2020	07/22/2020	AW	MAR-ZANE, INC.	\$7,705.88	O
17018	07/22/2020	07/22/2020	AW	Ohio Department of Job & Family Services	\$1,040.00	O
17019	07/22/2020	07/22/2020	AW	FIRE SAFETY SERVICES, INC.	\$432.00	O
17020	07/22/2020	07/22/2020	AW	SHELLY MATERIALS, INC	\$141.55	O

Payment Listing

7/9/2020 to 7/22/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
17021	07/22/2020	07/22/2020	AW	WALMART COMMUNITY	\$180.22	O
17022	07/22/2020	07/22/2020	AW	OHIO EDISON	\$598.87	O
17023	07/22/2020	07/22/2020	AW	TREASURER, STATE OF OHIO	\$150.00	O
17024	07/22/2020	07/22/2020	SW	Skipped Warrants 17024 to 17024 Series 1	\$0.00	V
17025	07/22/2020	07/22/2020	AW	SUTPHEN CORPORATION	\$1,000.37	O
17026	07/22/2020	07/22/2020	AW	MOUNT CARMEL OCCUPATIONAL HEALTH	\$620.00	O
17027	07/22/2020	07/22/2020	AW	KYLE MCINTIRE	\$4,000.00	O
17028	07/22/2020	07/22/2020	AW	CBIZ BENEFITS	\$120.00	O
17029	07/22/2020	07/22/2020	AW	STANDARD INSURANCE CO	\$166.08	O
17030	07/22/2020	07/22/2020	AW	VISION SERVICE PLAN (CT)	\$344.08	O
17031	07/22/2020	07/22/2020	AW	DELTA DENTAL	\$2,555.95	O
17032	07/22/2020	07/22/2020	AW	Ohio Public Employees Retirement System	\$7,143.22	O
17033	07/22/2020	07/22/2020	AW	Ohio Police & Fire Pension Fund	\$43,993.61	O
Total Payments:					\$251,492.00	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$251,492.00	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.