

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, June 28, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees; Bart Johnson and Joe Garrett.

Public Input

- Brian Lorenz, appointed State Representative to the 60th District, introduced himself to the Board. He lives nearby and is fulfilling the term of Chris Jordan. Mr. Lorenz extended an invitation for concerns or needs of the township. He mentioned the State budget is still not confirmed, but includes infrastructure financing, school funding, and more. Mr. Garrett asked if infrastructure funding would trickle down to the township level for roads, for example widening the rural roads between here and Jerome Village. Funding will be available through grants. Mr. Lorenz also discussed the special election for Issue One on August 8, 2023, which will increase the majority vote to 60% for state law changes, to offset special interest support. He encouraged residents to Vote Yes on Issue One.
- Lori Kannally, liaison from the Delaware General Health District, reported the following: 1) the health department is not operating out of their new building on Sandusky Street yet but hopes to obtain temporary occupancy soon. The department continues to work out of their Sunbury office. 2) Spraying for mosquitos will begin this week for two areas of the County with positive West Nile mosquito traps. The Trustees inquired if mosquito traps are being placed at Concord Park again this year. 3) The "Free Cribs for Kids" grant program has begun for pack and plays. 4) Vaccine clinics are beginning soon for back to school time. 5) The health department will be closed July 4. They have an event schedule and hope to be at the township Open House on October 1.
- Nick Sheriff, development and communications director of Ohio Wildlife Center, discussed the event they plan to host this fall. The Red Tail Run 5K race was last held in 2018. The Center is working with Columbus Running Company to hold the event this year on September 17, 2023 at 9:00 a.m. The Trustees proposed they hold the run at Concord Park, once they confirm no fall baseball games that day. Parking options were discussed for the proposed 200-250 runners.
- Rick Dunlop, Economic Development Director for Del-Co Water Company, discussed growth and visits around the county. About 4,500 building permits were issued the past three years, and currently most are in the Berlin Township area. He invited growth questions to his attention, and also invited the Board to Del-Co's 50th Anniversary event on July 27 at the main SR315 location.

Approval of Minutes

- Tabled.

Approval of Financial Report, Jill Davis, Fiscal Officer

Chairman Johnson certified the Fiscal Officer provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,445,548.05
- Special Revenue Funds	<u>\$3,235,678.77</u>
- Total All Funds	\$12,681,726.82

Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders and warrants # 51-59, 117092-117136, excluding #117109, all totaling \$300,241.05. Vote: Johnson-yes, Garrett-yes.

Road Department, Nathan Wilgus, Supervisor

- A replacement guardrail for Klondike Road has been ordered from Paul Peterson Company.
- The street sweeping was completed in the Vista Creek areas of Scioto Reserve.
- The catch basins and curbs/ramps were all completed by Cyrus Construction.
- Russell Road improvements are taking place now for the Ohio Public Works project with Scioto Township.
- Parking lot extension at Concord Park was discussed. Is it necessary and how often is it full? Tabled.
- Mower leases were discussed. Only John Deere will lease for 3, 4, or 5 year lease options, but without state bid pricing. Purchase may be a better option. Mower size, labor, and efficiency are still being evaluated. Tabled.
- The wooden guardrail replacement at Eversole Run is not justified per the speed limit and is the HOA's responsibility. Mr. Johnson moved and Mr. Garrett seconded for the township to remove the old wooden guardrail on Turfway Bend. It will be pulled and finished re-seeding in the fall. Vote: Garrett-yes, Johnson-yes.

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Zoning Department, Ric Irvine, Inspector

- Nineteen zoning permits were issued since the last meeting: 9 homes, 5 accessory building, 2 decks, 1 sign, 1 pool, and 1 commercial building.
- A variance case will be heard on July 18 for a barn placement in front of a house.
- Caliber Collision sold and a new conditional use permit will need issued by the Board of Zoning Appeals for the new owners.
- A resident complaint was received about uneven sidewalks in Scioto Reserve. The HOA will need to notify the homeowners.
- Multiple notices were sent about violations at 7263 Riverside Drive with no response. Attorney Mr. Rinehart has met with the County Prosecutor's office for further action.

Fire Department, Todd Cooper, Chief

- Three part-time firefighters were hired and started this week: Ty Williams fire/para, Zack Vernon fire/EMT, Chris Reaves fire/EMT.
- A contract was prepared by the County Prosecutor's office for the Delaware Area Career Center students ride along program. Mr. Johnson moved and Mr. Garrett seconded to approve the contract allowing DACC students to ride along with Concord Township fire and EMS. Vote: Garrett-yes, Johnson-yes.
- Three sets of fire gear for new firefighters will be purchased with FEMA grant funds.
- The department will participate in the July 4 parade in Ostrander.
- The Fall Festival and Open House will be October 1, 2023 from 2-5pm.
- Red Cross Blood drive will be held July 14 at the fire station.
- New quint fire truck delivery expected August 2023, and new medic truck delivery expected August 2024.
- Total eclipse event - April 8, 2024.

Fiscal Officer/Correspondence

- It was made a matter of record that Oller Cemetery lot 458, grave 1 was sold. Deeds were signed.
- Financial reports for first half of the year were distributed to department heads for review.
- Mr. Johnson moved and Mr. Garrett seconded to approve Resolution #23-0628-1 pursuant to ORC 5553.045 ordering the vacation of a portion of River View Drive on the plat of Lucy Depp's Park Place Addition located in the unincorporated portion of Concord Township. The Board of Trustees previously petitioned the Delaware County Board of Commissioners per Resolution # 23-0426-1 to vacate the unimproved and abandoned portion (0.076 acre tract) of River View Drive, and the Commissioners approved the vacation on June 15, 2023 per Resolution #23-518. Vote: Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session per ORC 121.22(G)(3) to conference with an attorney for the public body, concerning disputes involving the public body that are the subject of pending or imminent court action, involving the property at 7263 Riverside Drive. Legal counsel Chris Rinehart, Zoning Inspector Ric Irvine, and Chief Cooper were invited into the executive session. Upon roll call vote: Garrett-yes, Johnson-yes.

The Trustees returned to regular session.

Adjournment


With no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

N/A
Jason Haney

Concord Township Trustee Meeting

June 28, 2023

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

New Business

Fire Chief

Fiscal Officer

Executive Session with Attorney Chris Rinehart to discuss possible litigation

Adjourn

Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$984,217.09	\$0.00	\$0.00	\$9,782,646.30	\$337,098.25	\$0.00	\$0.00	\$9,445,548.05	\$0.00	\$9,445,548.05
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$14,213.64	\$0.00	\$0.00	\$35,760.99	\$5,388.86	\$0.00	\$0.00	\$30,372.13	\$0.00	\$30,372.13
2021	Gasoline Tax	\$95,526.55	\$0.00	\$99,634.00	\$0.00	\$0.00	\$195,160.55	\$129,496.42	\$0.00	\$0.00	\$65,664.13	\$0.00	\$65,664.13
2031	Road and Bridge	\$403,689.97	\$0.00	\$269,800.16	\$0.00	\$0.00	\$673,490.13	\$85,518.34	\$0.00	\$0.00	\$587,971.79	\$0.00	\$587,971.79
2041	Cemetery	\$28,903.73	\$0.00	\$6,119.20	\$0.00	\$0.00	\$35,022.93	\$5,146.22	\$0.00	\$0.00	\$29,876.71	\$0.00	\$29,876.71
2111	Fire District	\$1,110,274.15	\$0.00	\$1,882,430.26	\$0.00	\$0.00	\$2,992,704.41	\$1,731,442.13	\$0.00	\$0.00	\$1,261,262.28	\$0.00	\$1,261,262.28
2231	Permissive Motor Vehicle License Te	\$70,743.12	\$0.00	\$17,541.85	\$0.00	\$0.00	\$88,284.97	\$17,932.58	\$0.00	\$0.00	\$70,352.39	\$0.00	\$70,352.39
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$11,949.00	\$0.00	\$0.00	\$1,186,159.97	\$0.00	\$0.00	\$0.00	\$1,186,159.97	\$0.00	\$1,186,159.97
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$3,372.73	\$0.00	\$0.00	\$4,519.37	\$0.00	\$0.00	\$0.00	\$4,519.37	\$0.00	\$4,519.37
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$11,704,471.69	\$0.00	\$3,289,277.93	\$0.00	\$0.00	\$14,993,749.62	\$2,312,022.80	\$0.00	\$0.00	\$12,681,726.82	\$0.00	\$12,681,726.82

Last reconciled to bank: 05/31/2023 - Total other adjusting factors: \$0.00

Payment Listing
6/9/2023 to 6/28/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
51-2023	06/13/2023	06/13/2023	CH	HR BUTLER, LLC	\$90,386.33	0
		Purpose: PAYROLL PROCESSING FEES				
52-2023	06/13/2023	06/13/2023	CH	CBIZ BENEFITS	\$2,302.28	0
		Purpose: HRA CLAIM BENEFITS - FIRE				
53-2023	06/13/2023	06/13/2023	CH	PNC BANK	\$676.58	0
		Purpose: GMAIL 50 USERS				
54-2023	06/21/2023	06/21/2023	CH	PNC BANK	\$184.25	0
		Purpose: MONTHLY BANK FEE				
55-2023	06/21/2023	06/21/2023	CH	HR BUTLER, LLC	\$79,189.00	0
		Purpose: PAYROLL PROCESSING FEES				
56-2023	06/21/2023	06/21/2023	CH	CBIZ BENEFITS	\$389.56	0
		Purpose: HRA PLAN CLAIM REIMB				
57-2023	06/21/2023	06/21/2023	CH	CBIZ BENEFITS	\$153.36	0
		Purpose: HRA PLAN CLAIM REIMB				
58-2023	06/21/2023	06/21/2023	CH	DELTA DENTAL	\$2,823.39	0
		Purpose: TWP DENTAL INSUR				
59-2023	06/21/2023	06/21/2023	CH	ANTHEM BCBS OH GROUP	\$38,197.27	0
		Purpose: ANTHEM MEDICAL INSUR				
117092	06/26/2023	06/26/2023	AW	EQUITABLE	\$477.51	0
		Purpose: TWP LIFE INSUR, TWP VISION INSUR				
117093	06/26/2023	06/26/2023	AW	DELAWARE COUNTY TREASURER	\$1,597.95	0
		Purpose: REAL ESTATE TAX BASIGER DITCH MAINT, REAL ESTATE TAX 7020 HARRIOTT RD				
117094	06/26/2023	06/26/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$245.30	0
		Purpose: ROAD DEPT CONCRETE SAW RENTAL/BLADE				
117095	06/26/2023	06/26/2023	AW	KNOX COMPANY	\$2,465.00	0
		Purpose: FIRE DEPT QUINT KEY LOCK BOX				
117096	06/26/2023	06/26/2023	AW	CLASSIC SOLUTIONS INC.	\$1,122.33	0
		Purpose: FIRE DEPT STATION CLEANING SUPPLIES				
117097	06/26/2023	06/26/2023	AW	DATA RESOLUTIONS INC	\$435.00	0
		Purpose: ADMIN COMPUTER MONITOR/BU/MSP				
117098	06/26/2023	06/26/2023	AW	MILLCREEK GARDENS LLC	\$156.66	0
		Purpose: PARK FLOWER/BUSH SUPPLY, PARK FLOWER/BUSH SUPPLY				
117099	06/26/2023	06/26/2023	AW	KLEEM, INC.	\$613.20	0
		Purpose: PARK SUN SHELTER SUPPLIES				
117100	06/26/2023	06/26/2023	AW	FRONTIER	\$335.26	0
		Purpose: UTILITIES - FIRE DEPT				
117101	06/26/2023	06/26/2023	AW	CHARTER COMMUNICATIONS	\$99.99	0
		Purpose: UTILITIES - ADMIN DEPT				
117102	06/26/2023	06/26/2023	AW	BROSIOUS, JOHNSON & GRIGGS, LLC	\$382.50	0
		Purpose: TWP LEGAL COUNSEL/PERSONNEL+				
117103	06/26/2023	06/26/2023	AW	VERIZON WIRELESS	\$360.29	0
		Purpose: UTILITIES - FIRE DEPT				
117104	06/26/2023	06/26/2023	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	0
		Purpose: FIRE DEPT EMS MEDICAL DIRECTOR MAY-APR				
117105	06/26/2023	06/26/2023	AW	COLUMBUS POWER CLEANING	\$675.00	0
		Purpose: ROAD DEPT SCI RES STREET SWEEPING				
117106	06/26/2023	06/26/2023	AW	PlasTEAK INC.	\$194.73	0
		Purpose: OLLER CEM'Y KELLER SECTION SIGN				
117107	06/26/2023	06/26/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$2,457.46	0
		Purpose: FIRE DEPT SCBA/COMPR ANNUAL MAINT SVC				
117108	06/26/2023	06/26/2023	AW	AGI ASSOCIATED GRAPHICS	\$332.26	0
		Purpose: ROAD DEPT EQUIP DECALS				
117109	06/26/2023	06/26/2023	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0
		Purpose: TWP GRANT WRITING CONSULTANT				
117110	06/26/2023	06/26/2023	AW	PONY LAWN CARE & LANDSCAPING LLC	\$1,316.28	0
		Purpose: PARK MULCH BLOWING				
117111	06/26/2023	06/26/2023	AW	SHELLY MATERIALS, INC	\$180.00	0
		Purpose: ROAD DEPT C/B CURB DEBRIS				
117112	06/26/2023	06/26/2023	AW	DEL-CO WATER CO INC	\$302.88	0
		Purpose: UTILITIES - FIRE DEPT				
117113	06/26/2023	06/26/2023	AW	OHIO EDISON	\$1,885.97	0
		Purpose: UTILITIES - ADMIN DEPT				

Payment Listing
6/9/2023 to 6/28/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
117114	06/26/2023	06/26/2023	AW	CHARTER COMMUNICATIONS	\$142.67	O
	Purpose: UTILITIES - FIRE DEPT					
117115	06/26/2023	06/26/2023	AW	BOUND TREE MEDICAL, LLC	\$385.70	O
	Purpose: FIRE DEPT/EMS DRUG SUPPLIES					
117116	06/26/2023	06/26/2023	AW	VOSS BROTHERS SALES	\$39.96	O
	Purpose: FIRE DEPT FUEL SUPPLY					
117117	06/26/2023	06/26/2023	AW	MIATI EMBROIDERY	\$126.00	O
	Purpose: FIRE DEPT P/T CLOTHING ALLOW					
117118	06/26/2023	06/26/2023	AW	O.E. MEYER CO.	\$197.75	O
	Purpose: FIRE DEPT O2 GAS SUPPLY					
117119	06/26/2023	06/26/2023	AW	JOHN DEERE FINANCIAL	\$142.25	O
	Purpose: PARK HUSTLER S104 REPAIR PARTS					
117120	06/26/2023	06/26/2023	AW	EJ USA, INC.	\$379.92	O
	Purpose: ROAD DEPT CURB DRAIN SUPPLY					
117121	06/26/2023	06/26/2023	AW	KIMBALL MIDWEST	\$478.91	O
	Purpose: ROAD DEPT SHOP SUPPLY STOCK					
117122	06/26/2023	06/26/2023	AW	STATE HIGHWAY SUPPLY	\$786.00	O
	Purpose: ROAD DEPT CATCH BASIN RISERS					
117123	06/26/2023	06/26/2023	AW	AG-PRO COMPANIES INC	\$1,475.80	O
	Purpose: PARK HUSTLER 102 MOWER REPAIRS					
117124	06/26/2023	06/26/2023	AW	R.L. PARSONS & SON	\$176.08	O
	Purpose: ROAD DEPT BOMFORD MOWER REPAIR					
117125	06/26/2023	06/26/2023	AW	OHIGRO, INC	\$331.66	O
	Purpose: ROAD DEPT ROW SPRAY SUPPLY					
117126	06/26/2023	06/26/2023	AW	THE A-MAC GROUP LLC	\$276.00	O
	Purpose: PARK RESTROOM SUPPLIES					
117127	06/26/2023	06/26/2023	AW	GORDON FLESCH CO., INC.	\$42.57	O
	Purpose: ADMIN COPIER USAGE JUN-JUL					
117128	06/26/2023	06/26/2023	SW	Skipped Warrants 117128 to 117128 Series 1	\$0.00	V
	Purpose: Skipped Warrants 117128 to 117128 with Payment Series of 1					
117129	06/26/2023	06/26/2023	AW	Ohio Public Employees Retirement System	\$7,051.23	O
	Purpose: TWP PENSION CONTRIB MAY23					
117130	06/26/2023	06/26/2023	AW	Ohio Police & Fire Pension Fund	\$51,816.24	O
	Purpose: FIRE PENSION CONTRIB MAY23					
117131	06/28/2023	06/28/2023	AW	BEEEM'S BP DIST INC	\$2,758.82	O
	Purpose: ROAD/FIRE DEPTS FUEL SUPPLY					
117132	06/28/2023	06/28/2023	AW	BOUND TREE MEDICAL, LLC	\$550.32	O
	Purpose: FIRE DEPT/EMS DRUG SUPPLIES					
117133	06/28/2023	06/28/2023	AW	STRYKER SALES CORP.	\$510.06	O
	Purpose: FIRE DEPT COT BATTERY					
117134	06/28/2023	06/28/2023	AW	KIMBALL MIDWEST	\$58.92	O
	Purpose: ROAD DEPT SHOP SUPPLY STOCK					
117135	06/28/2023	06/28/2023	AW	MAR-ZANE, INC.	\$380.38	O
	Purpose: ROAD DEPT ASPHALT SUPPLY C/B CURBS					
117136	06/28/2023	06/28/2023	AW	AG-PRO COMPANIES INC	\$348.72	O
	Purpose: PARK HUSTLER X-1 MOWER REPAIR					
Total Payments:					\$300,241.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$300,241.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO**

RESOLUTION NO. 23-0628-1

**A RESOLUTION PURSUANT TO R.C. § 5553.045 ORDERING THE VACATION OF A
PORTION OF RIVER VIEW DRIVE ON THE PLAT OF LUCY DEPP'S PARK PLACE
ADDITION LOCATED IN THE UNINCORPORATED PORTION OF CONCORD
TOWNSHIP**

The Board of Trustees of Concord Township, Delaware County, Ohio met in regular session on the 28th day of June, 2023 at 7:00 PM. at the Concord Township Hall located at 6385 Home Road, Delaware, Ohio 43015, with the following members present:

Bart Johnson
Joe Garrett

Mr. Johnson moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, on April 26, 2023, the Board of Trustees of Concord Township, Delaware County, Ohio ("Board") adopted Resolution No. 23-0426-1, petitioning the Delaware County Board of Commissioners ("Commissioners") to vacate an unimproved and abandoned portion (0.076 acre tract) of River View Drive that is located on the Plat of Lucy Depp's Park Place Addition located in the unincorporated portion of Concord Township, Delaware County, Ohio (the "Petition"); and,

WHEREAS, the Commissioners, pursuant to R.C. § 5553.045(C), held a public hearing on the Petition on June 15, 2023 at 9:45 A.M., at the Office of the Board of County Commissioners, 101 North Sandusky Street, Delaware, Ohio, all abutting landowners having been properly notified of the time and date thereof in accordance with R.C. § 5553.045(C); and,

WHEREAS, after completion of the public hearing, the Commissioners determined that the vacation of the portion of the road would be for the public convenience or welfare and approved Resolution No: 23-518 ("Resolution") declaring the aforementioned portion (0.076 acre tract) of River View Drive that is located on the Plat of Lucy Depp's Park Place Addition described in the Resolution vacated.

Resolution No: 23-0628-1
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