

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held

June 10, 2020

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, June 10, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff included Fiscal Officer Jill Davis and Fire Chief Todd Cooper. Public attendance was provided via social distancing and teleconference.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Residents Mr. & Mrs. Haines of 3818 Bunty Station Road inquired about runoff drainage along their road. The new culvert under Bunty Station helps, but there are still issues. Discussion was held on many different options by individual homeowners, the township, and/or the county. Large trees and tile damage along the road have made rain drainage a difficult fix, but deep, open ditches are not desired by homeowners or the township. More research will be done.

Mr. Doug Riedel, Delaware County Engineer's Office liaison, shared the county's 2020 road improvement program has not started yet. The completion date was pushed back to the beginning of October. It was noted the grass seeding at Clark Shaw Road still need completed from last year's project.

Financial Report

Chairman Johnson certified Fiscal Officer Jill Davis provided current financial reports for the Township, and money is available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$7,071,386.41
Special Revenue Funds:	\$2,752,530.70
Total All Funds:	\$9,823,917.11

Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #16867-16909, except #16879, all totaling \$127,589.41. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #16879. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Bank statements for May were reviewed and initialed.

Zoning Department

Zoning Inspector, Mr. Irvine, provided his report via phone. Seven permits were received to date for June. Construction is still continuing.

Two letters were sent about un-mowed properties, a vacant lot in Tartan Fields and a property on Edgewood. The 10-14 day deadlines for compliance are next week.

The grass was mowed at the 6316 Logan Road property. Mr. Irvine will check and let Trustee Haney know if the property is now compliant.

Road Department

Trustee Haney reported the prairie area was seeded today by Richard, and Angie posted photos on the website.

Quotes were provided for both a used and new ditch mower for the road department. The current ditch mower is broken and 16 years old, so parts are scarce. After discussion Mr. Garrett moved and Mr. Johnson seconded to approve purchase of a Bomford Kestrel VFA arm mower from Parsons Equipment for \$38,219.00. *Vote: Haney-yes, Garrett-yes, Johnson-yes.* Since the unit is not available until July, Parsons has offered use of the used ditch mower.

Tartan Fields curb and gutter repair - no response from supply company yet.

Mr. Garrett moved and Mr. Johnson seconded to approve \$3,805.00 in additional subgrade repairs for the new basketball court. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Trustee Haney has been overseeing the road department for the past year. Discussion was held to take turns among the Trustees.

New Business

A few residents wish to have a tree or bench placed at Concord Park in memory of Adrienne Jackson who passed away recently from cancer. More information to come.

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

Held June 10, 2020 Page 2

The Delaware Health District apportionment for 2021 was received by Chairman Johnson. *Mr. Haney moved and Mr. Garrett seconded to open the playgrounds, fitness area, and shelter at the park with the normal cleaning schedule. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The township building and shelter will not be open for reservations yet due to costs necessary to comply with the State of Ohio COVID-19 mandates on holding events at facilities.

Mr. Garrett moved and Mr. Haney seconded to approve Chairman Johnson to administer maintenance of the township building, with a spending authority up to \$5,000 as needed. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fire Department

Chief Cooper reported FF Jim Reed requested purchase of his helmet per Union contract. Jim's resignation date is June 18.

Three structure fires have taken place recently: one on SR 257 in Bellepoint, one in Shawnee Hills, and one on Riverside Drive south.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

June 10, 2020

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

New Business

Memorial bench at the park
Health Department annual fee approval
Open Play ground equipment

Fire Chief

Fiscal Officer

Adjourn



Meeting link tomorrow

1 message

Bart Johnson <bjohnson@ocj.com>

To: Angie Ellerbrock <aellerbrock@concordtwp.org>, Jill Davis <jdavis@concordtwp.org>, "Jhaney@concordtwp.org", "Jhaney@concordtwp.org" <Jhaney@concordtwp.org>, Joe Garrett <jgarrett@concordtwp.org>, Joe Holloway <jholloway@concordtwp.org>, Ric Irvine <rirvine@concordtwp.org>, Todd Cooper <tcooper@concordtwp.org>

Tue, Jun 9, 2020 at 9:32 PM

Angie please post

For The rest of you hopefully the phone is set up and we can have a normal conversation. As normal as our group gets Here is the info. Angie I set it up so it should always be the same. Number etc

Concord Township Trustee Meeting

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/701660893>

You can also dial in using your phone.

United States: +1 (669) 224-3412

Access Code: 701-660-893

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Bart Johnson

Ohio Ag Net

Ohio's Country Journal

614 519 3009

Sent from my iPhone

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
 Year 2020

6/10/2020 6:55:26 PM
 UAN V2020.2

Fund #	Fund Name	Fund Balance 1/1/2020	Revenue (including transfers) 12/31/2020	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (including transfers) 12/31/2020	Transfers Out	Advances Out	Fund Balance 12/31/2020	Net Included Balance	Revised Balance
1000	General	\$5,542,684.84	\$265,222.00	\$0.00	\$0.00	\$7,358,316.84	\$296,930.43	\$0.00	\$0.00	\$7,071,386.41	\$0.00	\$7,071,386.41
2011	Motor Vehicle License Tax	\$19,613.08	\$6,313.89	\$0.00	\$0.00	\$25,926.77	\$655.05	\$0.00	\$0.00	\$25,371.72	\$0.00	\$25,371.72
2021	Gasoline Tax	\$94,643.96	\$76,571.52	\$0.00	\$0.00	\$173,215.08	\$44,334.03	\$0.00	\$0.00	\$48,881.05	\$0.00	\$48,881.05
2031	Road and Bridge	\$1,122,116.58	\$245,624.58	\$0.00	\$0.00	\$1,367,741.16	\$63,554.29	\$0.00	\$0.00	\$1,304,186.87	\$0.00	\$1,304,186.87
2041	Cemetery	\$11,940.39	\$4,773.20	\$0.00	\$0.00	\$16,713.59	\$4,986.67	\$0.00	\$0.00	\$12,146.92	\$0.00	\$12,146.92
2111	Fire District	\$536,107.27	\$1,656,868.74	\$0.00	\$0.00	\$2,491,976.01	\$1,209,025.14	\$0.00	\$0.00	\$1,282,950.87	\$0.00	\$1,282,950.87
2191	Fire Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$13,659.73	\$0.00	\$0.00	\$45,958.47	\$6,875.20	\$0.00	\$0.00	\$38,993.27	\$0.00	\$38,993.27
Report Total:		\$8,658,614.46	\$2,830,843.46	\$0.00	\$0.00	\$11,489,557.92	\$1,965,640.81	\$0.00	\$0.00	\$9,823,917.11	\$0.00	\$9,823,917.11

Last reconciled to bank: 05/29/2020 - Total other adjusting factors: \$966.83

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Activity
 June 2020

6/10/2020 6:52:32 PM
 UAN V2020.2

Post Date	Transaction Date	Number	Type	Source/Vendor/Payee	Increase Revenue	Decrease Expenditure	Primary Checking Balance
06/01/2020				Beginning Balance	\$0.00	\$0.00	\$5,740,720.33
06/02/2020	06/02/2020	12-2020R	STD	Zoning Inspector, Concord Township	1,275.00	0.00	5,741,995.33
06/02/2020	06/03/2020	13-2020R	STD	MEDICOUNT MANAGEMENT INC	5,873.11	0.00	5,747,868.44
06/02/2020	06/03/2020	14-2020R	STD	ECO-SITE	1,111.00	0.00	5,748,979.44
06/05/2020	06/05/2020	18-2020R	STD	Zoning Inspector, Concord Township	600.00	0.00	5,749,579.44
06/05/2020	06/05/2020	7-2020	CH	CBIZ BENEFITS	0.00	249.12	5,749,530.32
06/05/2020	06/05/2020	6-2020	CH	ANTHEM BCBS OH GROUP	0.00	29,884.24	5,719,696.08
06/05/2020	06/05/2020	9-2020	CH	HR BUTLER, LLC	0.00	183.84	5,719,442.24
06/05/2020	06/05/2020	10-2020	CH	HR BUTLER, LLC	0.00	5,178.40	5,714,263.84
06/05/2020	06/05/2020	11-2020	CH	HR BUTLER, LLC	0.00	55,632.50	5,658,631.34
06/05/2020	06/05/2020	12-2020	CH	HR BUTLER, LLC	0.00	14,771.06	5,643,860.28
06/06/2020	06/10/2020	23-2020R	STD	Zoning Inspector, Concord Township	100.00	0.00	5,643,960.28
06/10/2020	06/10/2020	16867	AW	AMERICAN TREE EXPERT	0.00	2,000.00	5,641,960.28
06/10/2020	06/10/2020	16868	AW	KLEEM, INC.	0.00	182.03	5,641,782.25
06/10/2020	06/10/2020	16869	AW	FRONTIER	0.00	268.90	5,641,513.35
06/10/2020	06/10/2020	16870	AW	JOHN DEERE FINANCIAL	0.00	119.48	5,641,393.87
06/10/2020	06/10/2020	16871	AW	TIME WARNER CABLE	0.00	89.88	5,641,304.00
06/10/2020	06/10/2020	16872	AW	WALMART COMMUNITY	0.00	175.38	5,641,128.62
06/10/2020	06/10/2020	16873	AW	THE HARDWARE EXCHANGE	0.00	14.18	5,641,090.43
06/10/2020	06/10/2020	16874	AW	BROSIOUS, JOHNSON & GRIGGS, LLC	0.00	112.50	5,640,977.93
06/10/2020	06/10/2020	16875	AW	RIC IRVINE, ZONING INSPECTOR	0.00	40.00	5,640,937.93
06/10/2020	06/10/2020	16876	AW	OHGRO, INC	0.00	820.00	5,640,117.93
06/10/2020	06/10/2020	16877	AW	EMERGENCY PLUMBING SERVICE, LLC	0.00	412.00	5,639,705.93
06/10/2020	06/10/2020	16878	AW	VALTECH COMMUNICATIONS	0.00	974.00	5,638,731.93
06/10/2020	06/10/2020	16879	AW	50-1 PUBLIC POLICY INITIATIVES	0.00	1,200.00	5,637,531.93
06/10/2020	06/10/2020	16884	AW	LOWE'S COMPANIES, INC	0.00	626.32	5,636,905.61
06/10/2020	06/10/2020	16885	AW	WASHINGTONS HARDWARE AND AUTO PARTS	0.00	573.27	5,636,332.34
06/10/2020	06/10/2020	16886	AW	RESPNSOFT LLC	0.00	974.00	5,635,358.34
06/10/2020	06/10/2020	16887	AW	TRACTOR SUPPLY CREDIT PLAN	0.00	129.99	5,635,228.35
06/10/2020	06/10/2020	16888	AW	FRONTIER	0.00	64.18	5,635,164.17
06/10/2020	06/10/2020	16889	AW	PNC BANK	0.00	258.14	5,634,906.03
06/10/2020	06/10/2020	16890	AW	FINLEY FIRE EQUIPMENT	0.00	151.75	5,634,754.28
06/10/2020	06/10/2020	16891	AW	MINERVA BUNKER GEAR CLEANERS OF OHIO	0.00	480.95	5,634,273.33
06/10/2020	06/10/2020	16892	AW	OHIO MULCH	0.00	483.00	5,633,790.33
06/10/2020	06/10/2020	16893	AW	FRANKLIN EQUIPMENT LLC	0.00	1,051.10	5,632,739.23
06/10/2020	06/10/2020	16894	AW	SHELLY MATERIALS, INC	0.00	652.82	5,632,086.41
06/10/2020	06/10/2020	16895	AW	EVOLUTION AG	0.00	138.92	5,631,947.49
06/10/2020	06/10/2020	16898	AW	EXPRESS SERVICES INC	0.00	1,870.36	5,630,077.13
06/10/2020	06/10/2020	16897	AW	R. L. PARSONS & SON	0.00	72.11	5,629,995.02
06/10/2020	06/10/2020	16899	AW	ACORN FARMS	0.00	960.25	5,629,034.77
06/10/2020	06/10/2020	16898	AW	COLUMBIA GAS	0.00	288.86	5,628,745.91
06/10/2020	06/10/2020	16900	AW	STANLEY STEEMER INTL INC	0.00	1,183.00	5,627,562.91
06/10/2020	06/10/2020	16901	AW	MILLERS TEXTILE SERVICES	0.00	141.82	5,627,421.09
06/10/2020	06/10/2020	16902	AW	OHIO HEATING	0.00	591.88	5,626,829.21
06/10/2020	06/10/2020	16903	AW	BOUND TREE MEDICAL, LLC	0.00	819.14	5,626,010.07
06/10/2020	06/10/2020	16904	AW	MCWHERTER PETROLEUM	0.00	2,123.10	5,623,886.97
06/10/2020	06/10/2020	16905	AW	SILCO FIRE & SECURITY	0.00	1,533.50	5,622,353.47
06/10/2020	06/10/2020	16908	AW	VGSS BROTHERS SALES	0.00	9.02	5,622,344.45
06/10/2020	06/10/2020	19007	AW	PNC BANK	0.00	48.15	5,622,296.30
06/10/2020	06/10/2020	16909	AW	JILL DAVIS	0.00	18.00	5,622,278.30
06/10/2020	06/10/2020	16908	AW	OMG NATIONAL	0.00	786.00	5,621,492.30
June Total:					9,258.11	127,548.41	

Report Total: \$9,258.11 / \$127,548.41

505.031 Appointment of township administrator.

(A)

(1) Except as otherwise provided in division (B) of this section, the board of township trustees may appoint a township administrator, who shall be the administrative head of the township under the direction and supervision of the board and who shall hold office at the pleasure of the board.

(2) The board of township trustees shall appoint a township administrator before the adoption of a resolution under division (A)(1) of section 504.01 of the Revised Code directing the board of elections to submit to the electors of the unincorporated territory of the township the question of whether the township should adopt a limited home rule government. The administrator shall be the administrative head of the township under the direction and supervision of the board and shall hold office at the pleasure of the board.

(B) In the event that the township administrator is absent from that office by reason of illness, death, vacation, resignation, or removal, the chairperson of the board or a qualified person designated by the chairperson with the approval of the board shall act as township administrator and perform all duties of such township office, until such time as the township administrator returns to official duties or the board appoints a new township administrator to fill the vacancy.

(C) The board shall fix the salary of the township administrator and cause the same to be paid.

Effective Date: 07-21-1974; 2007 SB36 02-29-2008 .

505.032 Powers and duties of township administrator.

The township administrator shall, under the direction of the board of township trustees:

(A) Assist in the administration, enforcement and execution of the policies and resolutions of the board;