

## CONCORD TOWNSHIP BOARD OF TRUSTEES

April 22, 2020

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### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, April 22, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff included Fiscal Officer Jill Davis, and Fire Chief Todd Cooper. Due to current COVID-19 pandemic requirements, public attendance was provided via teleconference.

*Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the regular meeting held April 8, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

### Public Input

A few residents have inquired about the increase in Republic Waste service. When the Board of Trustees renewed Republic's 3-year contract, a \$1.00 per month increase was included in years 2 and 3 of the contract due to the skyrocketing cost of recycling (\$16.95/month in year 1 - 4/1/19-3/31/20, \$17.95/month in year 2 - 4/1/20-3/31/21, and \$18.95/month in year 3 - 4/1/21-3/31/22). Recycling services were temporarily suspended due to COVID-19 but should resume no later than 5/4/20.

### Financial Report

Chairman Johnson certified Fiscal Officer Jill Davis provided current financial reports for the Township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$7,008,799.18
Special Revenue Funds:	<u>\$2,830,779.37</u>
Total All Funds:	\$9,839,578.55

*Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #2070-2078, 16756-16800, all totaling \$153,251.73. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

### Zoning Department

Zoning Inspector, Mr. Irvine, provided his report via teleconference:

Permit applications for the month of April - 14. The department has been slow the past month but is picking up.

The property cleanup continues at 6320 W. Mohican Drive. Trustee Haney will provide a report.

### Road Department

Road report was provided by Trustee Jason Haney:

Mastic road sealing began, and more cracks have opened or were missed upon inspection last fall. Large cracks are on Vista Creek. After discussion, *Mr. Haney moved and Mr. Johnson seconded to approve an additional \$5,000 for mastic road sealing by J&A Construction. Vote: Haney-yes, Garrett-abstain, Johnson-yes.*

### Fire Department

Chief Cooper provided the fire report:

*Mr. Garrett moved and Mr. Haney seconded to approve a mutual aid service agreement with Washington Township for their accreditation. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

All is OK with COVID-19 within our department.

A fire was in Shawnee Hills, and Chief thanked the Road Department for assisting with the backhoe.

### Old Business

Mr. Haney shared the cleaning of the Fields property began Monday. The family was there helping Monday and Tuesday and hauling more debris away. As of 4pm today, the contractor had filled 10 dump trucks and 6 20-yard dumpsters to clear the

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left side of the yard. More vehicles and motorcycles have been found within the rubble. There is much left to do.

**New Business**

As noted earlier, inquiries were received from residents about the cost increase for Republic Waste services. Details will be placed on the township website and emailed out to residents.


Discussion was held on when to open the community building back up for event reservations. Since no hard guidelines have been released by the Governor, the Trustees will open it back up when private gatherings are allowed. Those that were forced to cancel their events will have first right to re-book.


*With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn.  
Vote: Haney-yes, Garrett-yes, Johnson-yes.*

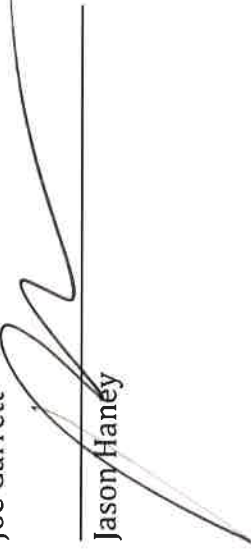
ATTEST

  
\_\_\_\_\_  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Bart Johnson

  
\_\_\_\_\_  
Joe Garrett

  
\_\_\_\_\_  
Jason Haney



Jill Davis &lt;jdavis@concordtwp.org&gt;

**Trustee meeting on the 29th**

1 message

*22hd***Bart Johnson** <bjohnson@ocj.com>

Tue, Apr 21, 2020 at 5:59 PM

To: Jill Davis <jdavis@concordtwp.org>, Todd Cooper <tooper@concordtwp.org>, Joe Holloway <jholloway@concordtwp.org>, Jason Haney <jhaney@concordtwp.org>, Joe Garrett <jgarrett@concordtwp.org>, Ric Irvine <rivine@concordtwp.org>

Below is the call in number. Anyone attending in person needs to bring their call phone to dial in. They also need a headset so we do not get feedback.

This will make it so everyone can hear and be heard on the call

April 22 Concord's township trustee meeting  
Wed, Apr 29, 2020 7:00 PM - 9:00 PM (EDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/415571581>

**You can also dial in using your phone.**

United States: +1 (646) 749-3112

**Access Code:** 415-571-581

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<https://global.gotomeeting.com/install/415571581>

Sent from my iPad

CASH SUMMARY BY FUND  
Concord Township [2020]

Date: 04/22/20

FUND	Starting Balance 01/01/20	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	6542094.84	673717.36	0.00	0.00	7215812.20	207013.02	0.00	0.00	7008799.18
02 -MOTOR VEHICLE LICENSE TAX	19613.08	5714.96	0.00	0.00	25328.04	398.03	0.00	0.00	24930.01
03 -GASOLINE TAX	94643.36	63699.70	0.00	0.00	158343.26	63870.31	0.00	0.00	94472.95
05 -CEMETERY	11940.39	3100.00	0.00	0.00	15040.39	889.64	0.00	0.00	14150.75
10 -FIRE DISTRICT	856107.27	1384456.91	0.00	0.00	2220564.18	869744.12	0.00	0.00	1350820.06
11 -ROAD DISTRICT	1122116.38	229199.38	0.00	0.00	1351315.96	42498.29	0.00	0.00	1308817.67
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A -FEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B -COMMUNITY PARK IMPROV GRANT FUND (CPIC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C -OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.-FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	32098.74	11562.58	0.00	0.00	43661.32	6072.39	0.00	0.00	37587.93
TOTAL ALL FUNDS	8658614.46	2371450.89	0.00	0.00	11030063.33	1190486.80	0.00	0.00	9839578.53

PENDING WARRANT REPORT  
Concord Township [2020]

Date: 04/22/20

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2070	193.84	V 2070	HR BUTLER, LLC	PAYROLL PROCESSING FEE 4/10/20
2071	3710.71	V 2071	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 4/10/20
2072	57016.79	V 2072	HR BUTLER, LLC	PAYROLL SALARIES 4/10/20
2073	14722.54	V 2073	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 4/10/20
2074	103.00	V 2074	PNC BANK	MONTHLY BANK FEES MAR & APR20
2075	-20.00	V 2075	HR BUTLER, LLC	CREDIT AGAINST PAYROLL 3/12/20
2076	-2000.00	V 2076	AMERICAN TREE EXPERT	TREE REMOVAL STOP PMT & RE-ISSUE CHECK
2077	1171.06	V 2077	CBIZ BENEFITS	HRA CLAIMS THRU 4/17/20
2078	33.00	V 2078	PNC BANK	STOP PMT AMER TREE RE-ISSUE
16756	2000.00	VW16756	AMERICAN TREE EXPERT	ROAD DEPT TREE REMOVAL REISSUE #16751
16757	64.18	VW16757	FRONTIER	ADMIN ALARM PHONE LINE
16758	992.87	VW16758	OHIO EDISON	FIRE DEPT ELECTRIC
16759	1813.25	VW16759	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16760	10.40	VW16760	O.E. MEYER CO.	FIRE DEPT GAS CYLINDER SUPPLY
16761	54.02	VW16761	STERCYCLE, INC	FIRE DEPT DISPOSAL FEES
16762	475.00	VW16762	PAULS EXTERMINATING	FIRE DEPT EXTERIOR PEST SPRAYING
16763	325.22	VW16763	VERIZON WIRELESS	FIRE/ROAD CELLS & DATA
16764	137.67	VW16764	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
16765	904.25	VW16765	BEEM'S BP DIST INC	FIRE/ROAD FUEL SUPPLY
16766	137.50	VW16766	SBH MEDICAL LTD	FIRE DEPT EMS SUPPLIES
16767	291.15	VW16767	O.E. MEYER CO.	FIRE DEPT GAS CYLINDERS
16768	562.50	VW16768	TELEFLEX FUNDING LLC	FIRE DEPT NEEDLE SUPPLY
16769	248.00	VW16769	WESTGATE STUDIO	FIRE DEPT M342 LETTERING
16770	210.61	VW16770	ZEP SALES & SERVICE	FIRE DEPT FLOOR STAND SANITIZER
16771	125.00	VW16771	WEAVER OVERHEAD DOOR INC.	FIRE DEPT DOOR REPAIR
16772	960.00	VW16772	NATL INSTITUTE FOR PUBLIC SAFETY TECH	FIRE DEPT MECCMAP DUES
16773	261.00	VW16773	FIRE SAFETY SERVICES, INC.	FIRE DEPT BATTERY
16774	6893.69	VW16774	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIBUTIONS MAR20
16775	43276.27	VW16775	OHIO POLICE & FIRE PENSION FUND	TWP PENSION CONTRIB MAR20
16776	440.26	VW16776	VOSS BROTHERS SALES	CENY MOWER REPAIRS
16777	37.99	VW16777	OFFICE CITY EXPRESS	ADMIN COPY PAPER SUPPLY
16778	647.50	VW16778	OHIOHEALTH EMERGENCY MEDICAL SERVICES	FIRE DEPT EMS MED DIRECTOR MO.12
16779	721.24	VW16779	OHIO EDISON	ELECTRIC UTILITIES
16780	216.52	VW16780	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
16781	42.00	VW16781	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT TIRE REPAIR
16782	4046.41	VW16782	SHELLY MATERIALS, INC	PARK/ROAD MATERIAL & DUMP FEES
16783	25.50	VW16783	TODD COOPER	FIRE DEPT SUPPLY/PEROXIDE
16784	6.60	VW16784	DOUG KINDELL	FIRE DEPT SUPPLY/PEROXIDE
16785	1575.04	VW16785	EXPRESS SERVICES INC	ROAD DEPT LABOR 3/23-4/10
16786	547.41	VW16786	PNC BANK	ADMIN SUPPLY, FIRE EQUIP/SUPPLY/REPAIR
16787	105.00	VW16787	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT TRUCK348 REPAIRS
16788	107.79	VW16788	VOSS BROTHERS SALES	FIRE DEPT ANNUAL REPORTING SOFTWARE
16789	2161.97	VW16789	ESO SOLUTIONS INC	CENY EXMARK MOWER BELT
16790	10.90	VW16790	EVOLUTION AG	PARK PARTS SUPPLY
16792	173.00	VW16792	STANDARD INSURANCE CO	TWP Life Insur MAY20
16793	120.00	VW16793	CBIZ BENEFITS	HRA ADMIN FEE MAY20
16794	2397.43	VW16794	DELTA DENTAL	TWP DENTAL INSUR MAY20
16795	329.12	VW16795	VISION SERVICE PLAN (CT)	TWP VISION INSUR MAY20
16796	82.21	VW16796	GINGWAY PRODUCTS INC	ROAD DEPT REPAIR PARTS
16797	3320.06	VW16797	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT M342 BRAKES REPAIR
16798	1169.00	VW16798	PRICE FARMS ORGANICS, LTD.	PARK PLAYGROUND MULCH +DUMP FEE
16799	236.72	VW16799	DEL-CO WATER CO INC	TWP WATER BILLS
16800	58.54	VW16800	ZEP SALES & SERVICE	FIRE DEPT HAND SANITIZER

Total Amount of Pending Warrants

153251.73