

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

March 9, 2022

Page 1
20

Held

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, March 9, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the February 23, 2022 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the March 2, 2022 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Public Input

Mr. Todd Bollinger of CBIZ, Inc. presented the annual renewal quotes for township medical insurance effective May 1, 2022. Quotes were received from Anthem, United Healthcare, Medical Mutual of Ohio, and Cigna, the lowest being Anthem at a five percent increase with similar benefits as the current plan. Differences in plan benefits included emergency room copay increase from \$400 to \$450, pharmacy tier two prescription copay increased \$10, and out-of-network deductibles increased from 30% to 50%. After discussion, Mr. Johnson moved and Mr. Garrett seconded to approve the medical insurance renewal for the Anthem SOCA-MEWA PPO \$5,000/\$10,000 plan. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Southern Ohio Chamber Alliance (SOCA) membership was previously renewed through the Powell Chamber of Commerce. Mr. Garrett moved and Mr. Haney seconded to join the Shawnee Hill Chamber of Commerce for \$75. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$7,668,414.44
- Special Revenue Funds	\$2,166,496.29
- Total All Funds	\$9,834,910.73

- Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders and warrants 19-24, void 115974, 115978-116016, except 115996, all totaling \$120,375.36. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Haney moved and Mr. Johnson seconded to approve pending warrant 115996. Vote: Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.
- Bank reconciliations ending January 31 and February 28, 2022 were presented for review.

Zoning Department

No report.

Road / Maintenance Department

- Nathan Wilgus, Road Supervisor, presented options for 32 new township welcome signs.
- Painting is finished in the Maintenance Building and the epoxy floor installation will begin Monday.
 - The shed roof repair is finished behind the fire station.
 - Emails and phone calls were received about the tree trimming on Cook Road and Eversole Run. The roadway trees have to remain cut back, and the trimming cannot be completed by hand. It is completed during the winter months so they will grow out in the spring. It was noted a tree is down along Cook Road in the tree line and needs pulled.
 - Utilities through the county engineer's office had Merchant Road closed today from 9am-12pm with no signage or notice.
 - Ditch water issues on Ford Road were extensively discussed. The ditch is enclosed and

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

March 9, 2022

Held _____ Page 2
20

could be opened with new pipe installed.

- Drainage issues at a Logan Road property were also discussed, and will be repaired after construction behind the property is completed.

Old Business

- A letter to township residents is being prepared about the new trash and recycling contract with Rumpke. New cans should be dropped off March 28 with service beginning April 5. All pickups will be on Tuesdays. Republic cans should be left at the curb on the last pickup day in March.
- The Assistant Prosecuting Attorney said the township would not be liable in a brownfield project. The Trustees requested a document be prepared by the vendor as such.
- Letters regarding a proposed Tax Increment Financing (TIF) agreement at the Dublin Storage property were sent to Buckeye Valley School District and Delaware Area Career Center.

Fire Department

- The new quint fire truck is expected to be finished March 2023.
- Lieutenant Werling has a complete ACL tear and will be on 80 hour schedule for a few months.

Fiscal Officer/Correspondence

Notice was received about American Rescue Plan Act (ARPA) reallocation of funds from government agencies that did not accept funding. The township is due an additional \$2,323.88 based on the reallocation. Research will be done on reporting requirements for entities accepting the standard allowance to utilize ARPA funding.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson

Joe Garrett

Jason Haney

Concord Township Trustee Meeting

March 9, 2022

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Letter/ website notice to go out to Residents about the trash change

Brownfield Grant update

Letters Sent to BV and DACC for Dublin Rd TIFF

New Business

Renewal of Health insurance

Change membership from Powell Chamber to Shawnee Hills

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2022

Fund #	Fund Name	Fund Balance 1/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$46,259.07	\$0.00	\$0.00	\$7,795,097.86	\$126,683.42	\$0.00	\$0.00	\$7,668,414.44	\$0.00	\$7,668,414.44
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$3,028.57	\$0.00	\$0.00	\$28,167.79	\$7,931.47	\$0.00	\$0.00	\$20,236.32	\$0.00	\$20,236.32
2021	Gasoline Tax	\$118,646.56	\$0.00	\$31,810.91	\$0.00	\$0.00	\$150,457.47	\$39,660.28	\$0.00	\$0.00	\$110,797.19	\$0.00	\$110,797.19
2031	Road and Bridge	\$834,562.92	\$0.00	\$0.00	\$0.00	\$0.00	\$834,562.92	\$25,373.95	\$0.00	\$0.00	\$809,188.97	\$0.00	\$809,188.97
2041	Cemetery	\$20,993.70	\$0.00	\$2,000.00	\$0.00	\$0.00	\$22,993.70	\$280.05	\$0.00	\$0.00	\$22,713.65	\$0.00	\$22,713.65
2111	Fire District	\$1,041,488.72	\$0.00	\$24,377.97	\$0.00	\$0.00	\$1,065,866.69	\$496,055.57	\$0.00	\$0.00	\$569,811.12	\$0.00	\$569,811.12
2231	Permissive Motor Vehicle License Tax	\$46,815.12	\$0.00	\$6,908.48	\$0.00	\$0.00	\$53,723.60	\$2,250.00	\$0.00	\$0.00	\$51,473.60	\$0.00	\$51,473.60
2273	American Rescue Plan Act (ARP)	\$582,230.42	\$0.00	\$45.02	\$0.00	\$0.00	\$582,275.44	\$0.00	\$0.00	\$0.00	\$582,275.44	\$0.00	\$582,275.44
Report Total:		\$10,418,580.45	\$135.00	\$114,430.02	\$0.00	\$0.00	\$10,533,145.47	\$698,234.74	\$0.00	\$0.00	\$9,834,910.73	\$0.00	\$9,834,910.73

Last reconciled to bank: 02/28/2022 – Total other adjusting factors: \$174.84

Payment Listing
2/24/2022 to 3/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
19-2022	02/25/2022	03/01/2022	CH	HR BUTLER, LLC	\$160.03	C
	Purpose: PAYROLL PROCESSING FEES					
20-2022	02/25/2022	03/01/2022	CH	HR BUTLER, LLC	\$3,420.07	C
	Purpose: PAYROLL AGENCY DEDUCTION					
21-2022	02/25/2022	03/01/2022	CH	HR BUTLER, LLC	\$58,566.26	C
	Purpose: PAYROLL SALARIES					
22-2022	02/25/2022	03/01/2022	CH	HR BUTLER, LLC	\$15,902.10	C
	Purpose: PAYROLL TAXES WITHHELD					
23-2022	03/03/2022	03/03/2022	CH	PNC BANK	\$348.02	O
	Purpose: BANK SVC FEES+POS PAY, BANK SVC FEES+POS PAY					
24-2022	03/01/2022	03/09/2022	CH	CBIZ BENEFITS	\$3,572.59	O
	Purpose: HRA CLAIM REIMB PLAN					
115974	02/23/2022	02/23/2022	AW	DELAWARE AREA SAFETY COUNCIL	\$150.00 *	V
	Purpose: BWC SAFETY COUNCIL MTG/LUNCH					
115974	03/03/2022	03/03/2022	AW	DELAWARE AREA SAFETY COUNCIL	-\$150.00	V
115978	03/09/2022	03/09/2022	AW	PORTA KLEEN	\$115.00	O
	Purpose: PARK PORTABLE RESTROOM FEB22					
115979	03/09/2022	03/09/2022	AW	BROSIOUS, JOHNSON & GRIGGS, LLC	\$1,083.00	O
	Purpose: TWP LEGAL COUNSEL/PERSONNEL+					
115980	03/09/2022	03/09/2022	AW	TIME WARNER CABLE	\$109.99	O
	Purpose: UTILITIES - ADMIN DEPT					
115981	03/09/2022	03/09/2022	AW	LOWE'S COMPANIES, INC	\$69.10	O
	Purpose: ROAD DEPT MAILBOX REPAIR, TWP BLDG SUPPLY					
115982	03/09/2022	03/09/2022	AW	42 AUTOMOTIVE INC.	\$103.42	O
	Purpose: ROAD DEPT F350 ABS WIRING REPAIR					
115983	03/09/2022	03/09/2022	AW	JILL DAVIS	\$176.16	O
	Purpose: TWP POSTAGE & 3 ROLLS STAMPS					
115984	03/09/2022	03/09/2022	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$871.24	O
	Purpose: ROAD DEPT WHEEL LOADER REPAIRS					
115985	03/09/2022	03/09/2022	AW	MICRO CENTER	\$1,068.10	O
	Purpose: FIRE DEPT IPAD FOR INSPECT,CHAIR					
115986	03/09/2022	03/09/2022	AW	NATHAN WILGUS	\$100.00	O
	Purpose: ROAD SUPER CELL PHONE REIMB					
115987	03/09/2022	03/09/2022	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose: ZONING CELL PHONE REIMBURSEMENT					
115988	03/09/2022	03/09/2022	AW	AIM MEDIA MIDWEST OPERATING LLC	\$200.00	O
	Purpose: ADMIN LEGAL ADVERTISING					
115989	03/09/2022	03/09/2022	AW	CARTER LUMBER	\$3,243.35	O
	Purpose: SHED ROOF REPAIR @NEW PARK					
115990	03/09/2022	03/09/2022	AW	AMANDA PLUMBING	\$787.52	O
	Purpose: FIRE DEPT PLUMBING REPAIRS					
115991	03/09/2022	03/09/2022	AW	MAZANEC, RASKIN & RYDER CO, LPA	\$11.49	O
	Purpose: LEGAL FEES OPEC-HC CLAIM *FINAL*					
115992	03/09/2022	03/09/2022	AW	CARGILL, INC	\$6,160.50	O
	Purpose: ROAD DEPT SALT/SNOW EVENT					
115993	03/09/2022	03/09/2022	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$1,170.61	O
	Purpose: FIRE DEPT SCBA'S SVC/MAINT					
115994	03/09/2022	03/09/2022	AW	LAWSON PRODUCTS INC.	\$450.95	O
	Purpose: ROAD DEPT SQUEEGEE/HOSEREEL					
115995	03/09/2022	03/09/2022	AW	SILCO FIRE & SECURITY	\$3,368.00	O
	Purpose: FIRE/ROAD/ADMIN FIRE & ALARM MAINT					
115996	03/09/2022	03/09/2022	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose: TWP GRANT WRITING CONSULTANT					
115997	03/09/2022	03/09/2022	AW	RINEHART LEGAL SERVICES, LTD.	\$4,940.00	O
	Purpose: TWP LEGAL COUNSEL/ZONING+					
115998	03/09/2022	03/09/2022	AW	HIGGINS & ASSOCIATES	\$160.00	O
	Purpose: TRUSTEES HEARING REPORTER					
115999	03/09/2022	03/09/2022	AW	SHERWIN WILLIAMS CO	\$816.40	O
	Purpose: MAINT SHOP IMPROVEMENTS/PAINT/TILE/ETC					
116000	03/09/2022	03/09/2022	AW	JACOB CSIZMADIA	\$135.00	O
	Purpose: REISSUE 11/10/21 SPECIAL DUTY					
116002	03/09/2022	03/09/2022	SW	Skipped Warrants 116001 to 116002 Series 1	\$0.00	V

Payment Listing
2/24/2022 to 3/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: Skipped Warrants 116001 to 116002 with Payment Series of 1				
116003	03/09/2022	03/09/2022	AW	NAPA AUTO PARTS	\$903.91	O
		Purpose: ROAD DEPT TRUCK EQUIP/SUP				
116004	03/09/2022	03/09/2022	AW	COLUMBIA GAS	\$1,438.55	O
		Purpose: UTILITIES - FIRE DEPT				
116005	03/09/2022	03/09/2022	AW	BOUND TREE MEDICAL, LLC	\$1,094.94	O
		Purpose: FIRE DEPT/EMS DRUG SUPPLIES				
116006	03/09/2022	03/09/2022	AW	MIATI EMBROIDERY	\$61.00	O
		Purpose: FIRE DEPT PANTS/PELTIER				
116007	03/09/2022	03/09/2022	AW	GALLS, LLC	\$329.56	O
		Purpose: FIRE DEPT CLASS A PANTS, FIRE DEPT BOOTS/ROUGH				
116008	03/09/2022	03/09/2022	AW	O.E. MEYER CO.	\$280.50	O
		Purpose: FIRE DEPT O2 GAS CYLINDERS				
116009	03/09/2022	03/09/2022	AW	VASU COMMUNICATIONS INC.	\$602.67	O
		Purpose: FIRE DEPT PORT.RADIO REPAIR				
116010	03/09/2022	03/09/2022	AW	ORANGE TOWNSHIP	\$180.00	O
		Purpose: FIRE DEPT Q341 CAB REPAIR				
116011	03/09/2022	03/09/2022	AW	BUCKEYE POWER SALES	\$585.25	O
		Purpose: FIRE DEPT GENERATOR REPAIR				
116012	03/09/2022	03/09/2022	AW	BOWLING GREEN STATE UNIVERSITY	\$2,300.00	O
		Purpose: FIRE DEPT RESCUE TECH TRAIN/ARMSTRONG				
116013	03/09/2022	03/09/2022	AW	3F FITNESS LLC	\$1,160.00	O
		Purpose: FIRE DEPT FITNESS PROGRAM				
116014	03/09/2022	03/09/2022	AW	HANDTEVY	\$577.50	O
		Purpose: FIRE/EMS PEDIATRIC ANNL SUBSCRIP				
116015	03/09/2022	03/09/2022	AW	JACK GUYTON	\$74.75	O
		Purpose: FIRE DEPT OFFICE SUPPLIES				
116016	03/09/2022	03/09/2022	AW	BEEEM'S BP DIST INC	\$2,577.83	O
		Purpose: ROAD/FIRE FUEL SUPPLY				
					Total Payments:	\$120,375.36
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$120,375.36

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.