

CONCORD TOWNSHIP BOARD OF TRUSTEES

March 26, 2025

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, March 26, 2025 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. Trustee Garrett led the Pledge of Allegiance. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the March 12, 2025 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Todd Bollinger of CBIZ Insurance presented the bids for township medical insurance coverage beginning May 1, 2025. Anthem lowered their renewal from 6.9% to 3% and is very competitive for the same coverage as the current plan. After discussion, Mr. Johnson moved and Mr. Garrett seconded to approve the medical insurance renewal with Anthem for May 1, 2025-April 30, 2026 at an estimated cost of \$507,172 annually. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Doug Riedel, liaison with the Delaware County Engineer’s Office, discussed the double sided parking issue on Tree Lake Blvd. Based on the road width of 27 feet, there should only be parking on one side of the street under the current traffic code. Parking near stop signs should be at least 20 feet away from the sign and/or crosswalk. A change will be suggested due to resident safety concerns, and the width not meeting the standard for parking on both sides of the street, therefore there will be no parking on the fire hydrant side of the street, effective 30 days from date notices are posted.

Mr. Riedel reminded the Board the Ohio Public Works Commission (OPWC) project for Lucy Depp roads was denied, but the project in conjunction with Scioto Township for Calhoun Road was forwarded to the next level at the district. The OPWC upcoming ballot initiative was discussed and the Board is attempting to obtain the township’s OPWC funding history. OPWC funding has greatly helped with township road projects.

Financial Report

Mr. Johnson noted Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$11,306,797.19
- Fire,Road,Special Funds	<u>\$2,028,951.61</u>
- Total All Funds	\$13,335,748.80

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers and warrants # 35-44, 118646-118671, all totaling \$228,705.36. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

- Mr. Ric Irvine, Zoning Inspector, reported 1 permit application was received for an addition, and 3 more are in process.
- The Board of Zoning Appeals will hear a variance case mid April for a setback on Moore Road.
- The soccer facility on Owen Fraley Road was resubmitted and the developer has a meeting scheduled with Ric and legal counsel Mr. Rinehart.
- Tavern 42/Clydesdale is being renovated for Hank’s BBQ.

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Road Department

- Road supervisor Nathan Wilgus will work on grant application from Ohio Department of Transportation for street signs (includes all but street names).
- Mr. Wilgus created a work notice for the concrete work for curbs and gutters.
- Park restrooms and concession stand needed lots of repairs due to wear.
- The stacked stone wall at Mills Cemetery need replaced. The Trustees will try to locate someone skilled in rebuilding.
- Headstones will be cleaned and restored in cemeteries this spring or summer.
- A request was received from Jennifer Grooms, manager of the Tartan Fields Homeowners Association. Their board would like to know if the boulevard at the entrance to Archer Lane can be removed. Chairman Johnson will contact their board to discuss.

Old Business

- The township was notified by Sedgwick that a firefighter work comp claim was identified for settlement. Settlement would potentially lower the township's Group Retrospective premium costs and would close the claim, also lowering loss factors. Mr. Johnson moved and Mr. Garrett seconded to approve the settlement offer to lower the township risk and costs. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney provided an update on street sweeper services during development. It would be contractual work as scheduled during development/street paving phase, with estimates about \$300/hour.

New Business

- The Delaware County Township Association recently hosted a program by Groove Street Creative, focusing on social media recommendations and policies for government. Mr. Garrett would like to set up a framework for instagram and/or facebook presence.
- A contract was received from Delaware County Regional Planning Commission for comprehensive plan services not to exceed \$8,000. Township services included with annual dues was questioned. No action taken.
- Mr. Haney will request permits and/or plans for the City of Columbus water treatment plant from the Delaware County Engineer's office. Mr. Garrett moved and Mr. Haney seconded to approve a letter requesting a special joint-group meeting with Delaware County officials (county engineer, county sewer, county commissioners, and county administrator) to discuss future actions pertaining to the City of Columbus water treatment facility. Vote: Haney-yes, Garrett-yes, Haney-yes.
- It was noted a right-of-way excavation permit was received for the City of Columbus for road holes/bore tests. Public tree removals will also be necessary.

Fire Department

- Fire Chief Todd Cooper retired on March 20, 2025 and was rehired on March 21, 2025. Pension document requirements were satisfied to the Ohio Police and Fire Pension Fund.
- The new medic truck ordered a few years ago is expected to be ready this June.

Legal Update

- Legal counsel, Mr. Chris Rinehart, updated the Board on the current right-of-way excavation permits. Permit #4 included part of Shawnee Hills so will not be approved until amended. Mr. Johnson moved and Mr. Garrett seconded to approve Hold Harmless agreements for Permits #5-9. Vote: Haney-yes, Garrett-yes, Johnson-yes. Permits #10-11 are still being processed and reviewed. In addition, Mr. Johnson moved and Mr. Haney seconded to use Prime Engineering for engineering review services through permit #10, and hire V3 for engineering review services for permit #11 and thereafter, and to authorize Trustee Garrett to act on behalf of the Board to terminate and execute the respective services. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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- Updates to the application verbiage to include payment required for each application (whether approved, removed, or denied), and permits to be picked up after approval within 6 months otherwise voided.
- Definitions and terms for townships establishing a community authority or sewer district were reviewed.
- A working draft of zoning resolution updates will be available in about a month.
- Mr. Johnson moved and Mr. Haney seconded to extend the legal consultation agreement with Rinehart Legal through December 2025 for \$5,000 per month for up to 40 hours per month. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fiscal Officer

- Mr. Johnson moved and Mr. Haney seconded to approve the workers compensation third party administrator renewal with Sedgwick at a cost of \$3,445 as part of the Ohio Township Association group rating program. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Township Shred Day was scheduled for Saturday May 31, 2025 from 8am-12pm at the parking lot next to the fire station at 7990 Dublin Road, Delaware, Ohio.
- Mr. Garrett moved and Mr. Haney seconded to extend the Fire and EMS services agreement for the Village of Shawnee Hills through June 30, 2025. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Correspondence was received from the Painter Farm TIF for first report of expenditures. Status and specifications need reviewed for all TIF projects.
- Year-end detail reports for 2024 were provided to Trustee Garrett for the Fire, Road, and General Funds for budgetary meetings with department supervisors.
- The biennial State of Ohio audit for fiscal years 2023-2024 will begin soon. Due to expense thresholds a full audit is required.
- The letter to Ohio EPA for its updated 208 plan was discussed.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Unanimously approved.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

March 26, 2025

Call to Order

Pledge of Allegiance

Roll Call

Approve Minutes

Public Input

Doug Riedel Parking information from County

Todd Bollinger CBIZ Health Insurance renewal

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Workers Comp settlement for Firefighter X (Kelly Stultz Recommends we settle)

New Business

Social Media plan with guidance from Groove Street Creative

Fire Chief

Retire/continuing employment

Fiscal Officer

Adjourn

CBIZ

(continued)

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
Year 2025

Fund #	Fund Name	Fund Balance 1/1/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$11,347,686.91	\$0.00	\$121,071.10	\$0.00	\$0.00	\$11,468,758.01	\$161,960.82	\$0.00	\$0.00	\$11,306,797.19	\$0.00	\$11,306,797.19
2011	Motor Vehicle License Tax	\$23,547.84	\$0.00	\$5,084.76	\$0.00	\$0.00	\$28,632.60	\$20,482.18	\$0.00	\$0.00	\$8,150.42	\$0.00	\$8,150.42
2021	Gasoline Tax	\$74,061.29	\$0.00	\$52,693.43	\$0.00	\$0.00	\$126,754.72	\$92,580.57	\$0.00	\$0.00	\$34,174.15	\$0.00	\$34,174.15
2031	Road and Bridge	\$421,811.46	\$0.00	\$2,503.09	\$0.00	\$0.00	\$424,314.55	\$78,865.34	\$0.00	\$0.00	\$345,449.21	\$0.00	\$345,449.21
2041	Cemetery	\$40,886.96	\$0.00	\$1,850.00	\$0.00	\$0.00	\$42,736.96	\$434.39	\$0.00	\$0.00	\$42,302.57	\$0.00	\$42,302.57
2111	Fire District	\$1,441,778.51	\$207.40	\$25,734.62	\$0.00	\$0.00	\$1,467,720.53	\$901,596.52	\$0.00	\$0.00	\$566,124.01	\$0.00	\$566,124.01
2231	Permissive Motor Vehicle License Te	\$21,362.83	\$0.00	\$10,387.94	\$0.00	\$0.00	\$31,750.77	\$19,414.37	\$0.00	\$0.00	\$12,336.40	\$0.00	\$12,336.40
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Opioid Settlement Fund	\$10,046.53	\$0.00	\$54.64	\$0.00	\$0.00	\$10,101.17	\$0.00	\$0.00	\$0.00	\$10,101.17	\$0.00	\$10,101.17
4901	TIF Dublin Strg Pub Infrast Improv	\$10,313.68	\$0.00	\$0.00	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$0.00	\$10,313.68	\$0.00	\$10,313.68
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$14,391,496.01	\$207.40	\$219,379.58	\$0.00	\$0.00	\$14,611,082.99	\$1,275,334.19	\$0.00	\$0.00	\$13,335,748.80	\$0.00	\$13,335,748.80

Last reconciled to bank: 02/28/2025 – Total other adjusting factors: \$29,331.49

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
35-2025	03/14/2025	03/14/2025	CH	PNC BANK	\$2,946.00	O
	Purpose:	FIRE DEPT LAPTOP/BESTBUY MW				
36-2025	03/14/2025	03/14/2025	CH	CBIZ BENEFITS	\$164.32	O
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN				
37-2025	03/14/2025	03/14/2025	CH	CBIZ BENEFITS	\$4,158.94	O
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN				
38-2025	03/25/2025	03/25/2025	CH	CBIZ BENEFITS	\$646.97	O
	Purpose:	HRA PLAN CLAIM REIMB				
39-2025	03/25/2025	03/25/2025	CH	ANTHEM BCBS OH GROUP	\$41,101.49	O
	Purpose:	MEDICAL INSURANCE +MEWA QTR1				
40-2025	03/25/2025	03/25/2025	CH	DELTA DENTAL	\$3,072.64	O
	Purpose:	DENTAL INSURANCE PREMIUMS				
41-2025	03/26/2025	03/26/2025	CH	Ohio Public Employees Retirement System	\$8,065.42	O
	Purpose:	TWP PENSION CONTRIB FEB25				
42-2025	03/26/2025	03/26/2025	CH	Ohio Police & Fire Pension Fund	\$57,256.25	O
	Purpose:	FIRE DEPT PENSION CONTRIB FEB25				
43-2025	03/26/2025	03/26/2025	CH	EQUITABLE	\$532.87	O
	Purpose:	GROUP TERM LIFE,AD&D,VISION INSUR				
44-2025	03/26/2025	03/26/2025	CH	HR BUTLER, LLC	\$97,548.56	O
	Purpose:	PAYROLL PROCESSING FEES				
118646	03/25/2025	03/25/2025	AW	SNYDER FUNERAL HOMES INC.	\$27.00	O
	Purpose:	OLLER CEM'Y FOUNDATION OVERPMT				
118647	03/25/2025	03/25/2025	AW	SHELLY MATERIALS, INC	\$339.63	O
	Purpose:	PARK STONE SUPPLY				
118648	03/25/2025	03/25/2025	AW	TAYLOR TIRE COMPANY, LTD.	\$1,458.48	O
	Purpose:	ROAD DEPT TRAILER TIRES				
118649	03/25/2025	03/25/2025	AW	WORLY PLUMBING SUPPLY, INC	\$91.52	O
	Purpose:	PARK RESTROOM REPAIR PARTS				
118650	03/25/2025	03/25/2025	AW	EMERGENCY PLUMBING SERVICE, LLC	\$2,209.00	O
	Purpose:	PARK RESTROOM TOILET&HWH REPAIRS				
118651	03/25/2025	03/25/2025	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$400.00	O
	Purpose:	FIRE DEPT SCBA/COMPR ANNUAL MAINT SVC				
118652	03/25/2025	03/25/2025	AW	VERIZON WIRELESS	\$441.15	O
	Purpose:	UTILITIES - FIRE DEPT				
118653	03/25/2025	03/25/2025	AW	HILLIARD LAWN & GARDEN, LLC	\$36.00	O
	Purpose:	PARK EXMARK FILTERS/OIL				
118654	03/25/2025	03/25/2025	AW	DONE RIGHT HVAC LLC	\$235.00	O
	Purpose:	FIRE DEPT FLAME ROLL OUT SWITCH				
118655	03/25/2025	03/25/2025	AW	CAPITAL ONE	\$82.01	O
	Purpose:	TWP BLDG SUPPLIES WALMART				
118656	03/25/2025	03/25/2025	AW	MCKINLEY, STULTS & AEMISEGGER, LLC	\$342.50	O
	Purpose:	TWP LEGAL COUNSEL BWC+				
118657	03/25/2025	03/25/2025	AW	DATA RESOLUTIONS INC	\$435.00	O
	Purpose:	ADMIN IT SERVICE PLAN QTRLY				
118658	03/25/2025	03/25/2025	AW	AMANDA PLUMBING	\$335.00	O
	Purpose:	FIRE DEPT BATHROOM DRAINS BACKUP				
118659	03/25/2025	03/25/2025	AW	ADVANCED TURF SOLUTIONS	\$210.00	O
	Purpose:	PARK GRASS SEED SUPPLY				
118660	03/25/2025	03/25/2025	AW	R.L. PARSONS & SON	\$320.26	O
	Purpose:	ROAD DEPT DITCH MOWER FILTERS MAINT				
118661	03/25/2025	03/25/2025	AW	VOSS BROTHERS SALES	\$172.51	O
	Purpose:	ROAD DEPT CONCRETE SAW PARTS, CEM'Y MOWER FILTER MAINT				
118662	03/25/2025	03/25/2025	AW	OHIO EDISON	\$1,275.18	O
	Purpose:	UTILITIES - PARK DEPT				
118663	03/25/2025	03/25/2025	AW	CHARTER COMMUNICATIONS	\$142.63	O
	Purpose:	UTILITIES - FIRE DEPT				
118664	03/25/2025	03/25/2025	AW	BEEH'S BP DIST INC	\$2,052.10	O
	Purpose:	ROAD/FIRE FUEL SUPPLY				
118665	03/25/2025	03/25/2025	AW	O.E. MEYER CO.	\$202.72	O
	Purpose:	FIRE DEPT O2 GAS SUPPLY				
118666	03/25/2025	03/25/2025	AW	BOUND TREE MEDICAL, LLC	\$1,105.96	O
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES				

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118667	03/25/2025	03/25/2025	AW	WEAVER OVERHEAD DOOR INC.	\$250.00	O
Purpose: FIRE DEPT DOOR & BOARD REPAIRS						
118668	03/25/2025	03/25/2025	AW	GINGWAY PRODUCTS INC.	\$432.56	O
Purpose: FIRE DEPT TANKER STEP REPAIR						
118669	03/25/2025	03/25/2025	AW	BOUND TREE MEDICAL, LLC	\$207.40	O
Purpose: FIRE/EMS DRUG SUPPLY, FIRE/EMS DRUG SUPPLY						
118670	03/26/2025	03/26/2025	AW	GORDON FLESCH CO., INC.	\$57.44	O
Purpose: ADMIN COPIER USAGE MAR-APR						
118671	03/26/2025	03/26/2025	AW	SUNBELT RENTALS INC	\$350.85	O
Purpose: ROAD DEPT STUMP GRINDER RENTAL						
Total Payments:					\$228,705.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$228,705.36	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.