

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held March 16, 2020

Page 1

The Concord Township Board of Trustees met in emergency session on Monday, March 16, 2020 at 4:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015.

Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff included Fiscal Officer Jill Davis, Fire Chief Todd Cooper, and Road Superintendent Joe Holloway.

The purpose of the emergency meeting was to discuss township personnel and employment and issues due to the current COVID-19 situation of the state.

Mr. Haney moved and Mr. Garrett seconded to suspend all building rentals and church services at the township building until Governor DeWine lifts the ban on restaurants and bars in the State of Ohio. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Many tasks at the Road/maintenance department do not require employees interacting closely together. The Board decided if part-time, at-will employees does not feel safe, or are "at risk" for COVID-19, they are not required to report to work. Work that does not require interaction or congregating, such as mulching or cleaning street gutters, may be performed. Trustee Haney will contact the employees.

A handout detailing safe guidelines was provided by Fire Chief Todd Cooper, including: unnecessary work will be limited, only one employee per vehicle for safe distancing, and the department should be locked with no visitors or salespeople entering. Vehicle and department handles, steering wheels, etc should be sanitized while working. Use common sense and safe social distancing. If there is no work, employees should clock out and go home.

Fire Chief Todd Cooper shared hospitals now have test kits for COVID-19, Mount Carmel has set up a drive-thru for testing and more will be added soon. Handouts were distributed detailing "What you Need to Know About" and "What to Do if you are Sick with" COVID-19. Symptoms comparisons were also provided.

The March 25, 2020 Board of Trustees meeting will still be held to pay township bills and other priority issues. For safe social distancing, no more than 10 people will be allowed in the meeting.

The March 27, 2020 Blood drive was also not canceled.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

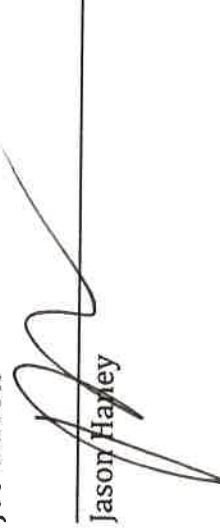
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney



Township emergency Meeting

Jill Davis <jdavis@concordtwp.org>

To: Jeanne Deweese <jdeweese@aimmediamidwest.com>

Mon, Mar 16, 12:44 PM

Hi Jeanne,

I realize this cannot be published but I'm providing official media notice:

The Concord Township Board of Trustees will hold an emergency meeting March 16, 2020 at 4:00pm at the concord township administrative building, 6385 Home Rd, Delaware OH 43015. The purpose of the meeting will be to discuss township personnel and employment due to current conditions of the state.

Thank you!

[Quoted text hidden]

If you are sick with COVID-19 or suspect you are infected with the virus that causes COVID-19, follow the steps below to help prevent the disease from spreading to people in your home and community.

Stay home except to get medical care

You should restrict activities outside your home, except for getting medical care. Do not go to work, school, or public areas. Avoid using public transportation, ride-sharing, or taxis.

Separate yourself from other people and animals in your home

People: As much as possible, you should stay in a specific room and away from other people in your home. Also, you should use a separate bathroom, if available.

Animals: Do not handle pets or other animals while sick. See COVID-19 and Animals for more information.

Call ahead before visiting your doctor

If you have a medical appointment, call the healthcare provider and tell them that you have or may have COVID-19. This will help the healthcare provider's office take steps to keep other people from getting infected or exposed.

Wear a facemask

You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then people who live with you should not stay in the same room with you, or they should wear a facemask if they enter your room.

Cover your coughs and sneezes

Cover your mouth and nose with a tissue when you cough or sneeze. Throw used tissues in a lined trash can; immediately wash your hands with soap and water for at least 20 seconds or clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty.

Avoid sharing personal household items

You should not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people or pets in your home. After using these items, they should be washed thoroughly with soap and water.

Clean your hands often

Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty. Avoid touching your eyes, nose, and mouth with unwashed hands.

Clean all "high-touch" surfaces every day

High touch surfaces include counters, tabletops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables. Also, clean any surfaces that may have blood, stool, or body fluids on them. Use a household cleaning spray or wipe, according to the label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions you should take when applying the product, such as wearing gloves and making sure you have good ventilation during use of the product.

Monitor your symptoms

Seek prompt medical attention if your illness is worsening (e.g., difficulty breathing). Before seeking care, call your healthcare provider and tell them that you have, or are being evaluated for, COVID-19. Put on a facemask before you enter the facility. These steps will help the healthcare provider's office to keep other people in the office or waiting room from getting infected or exposed.

Ask your healthcare provider to call the local or state health department. Persons who are placed under active monitoring or facilitated self-monitoring should follow instructions provided by their local health department or occupational health professionals, as appropriate. When working with your local health department check their available hours.

If you have a medical emergency and need to call 911, notify the dispatch personnel that you have, or are being evaluated for COVID-19. If possible, put on a facemask before emergency medical services arrive.

Discontinuing home isolation

Patients with confirmed COVID-19 should remain under home isolation precautions until the risk of secondary transmission to others is thought to be low. The decision to discontinue home isolation precautions should be made on a case-by-case basis, in consultation with healthcare providers and state and local health departments.



CS 314037-0 02/25/2020

For more information: www.cdc.gov/COVID19

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

Yes. COVID-19 is spreading from person to person in parts of the United States. Risk of infection with COVID-19 is higher for people who are close contacts of someone known to have COVID-19, for example healthcare workers, or household members. Other people at higher risk for infection are those who live in or have recently been in an area with ongoing spread of COVID-19. Learn more about places with ongoing spread at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html#geographic>.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but is now spreading from person to person. The virus is thought to spread mainly between people who are in close contact with one another (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath



CS1497-A 03/02/2020

What are severe complications from this virus?

Some patients have pneumonia in both lungs, multi-organ failure and in some cases death.

How can I help protect myself?

People can help protect themselves from respiratory illness with everyday preventive actions.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled from an area with ongoing spread of COVID-19?

If you have traveled from an affected area, there may be restrictions on your movements for up to 2 weeks. If you develop symptoms during that period (fever, cough, trouble breathing), seek medical advice. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?











There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to take everyday preventive actions, like avoiding close contact with people who are sick and washing your hands often.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

For more information: www.cdc.gov/COVID19

How can you tell the difference?

SYMPTOMS	CORONAVIRUS COVID-19	COLD	FLU
 Sore throat	Sometimes	Common	Common
 Cough	Common	Common	Common
 Sneezing	—	Common	Sometimes
 Fever	Common	—	Common
 Body aches	Sometimes	Mild	Common
 Tiredness	Sometimes	Mild	Common
 Headache	—	—	Common
 Runny/stuffy nose	—	Common	Sometimes
 Nausea	—	—	Sometimes
 Shortness of breath	In severe cases	—	—

Adapted from the Cleveland Clinic. Sources: Centers for Disease Control and Prevention, World Health

For more information, visit: coronavirus.ohio.gov

1. No laying off / part time are a use as needed
2. Limiting unnecessary work just for hours.
3. No visitors at road department. Keep bay doors closed. Post sign at doors.
4. 1 person per truck
5. Prioritize what essential work needs done
6. Use common sense.
7. Sanitize door knobs & steering wheels before after use.
8. Stay home if sick
9. Send home if sick
10. Is any of your family sick, cough, aching, in quarantine, flu like symptoms, etc.
11. No road guys to the fire station, we are locked down.
12. I/we can do training if road department would like.
 - a. Wash hands
 - b. Disinfect steering wheels etc
 - c. Social distancing
 - d. No hand shakes
 - e. No need to sit in office, give directions in bay area, then everyone leaves in their truck.
 - f. No work, clock out, go home, don't hang out socializing till 4 PM