

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held March 11, 2020

Page 1

Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, March 11, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff included Fiscal Officer Jill Davis, Fire Chief Todd Cooper, Road Superintendent Joe Holloway, and Zoning Inspector Ric Irvine.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent.

Public Input

Randy Ormeroid, Delaware Township Trustee, discussed House Bill 163 (Clean Water Act) which would give townships negotiations with cities regarding sharing of public water and sewer services, instead of "tap in or annex." The Ohio Township Association is in favor of House Bill 163, as well as state leaders Brenner, Jordan and Carfagna. The Bill is still in committee with seven readings and has not moved to caucus yet. *Therefore, Mr. Garrett moved and Mr. Haney seconded to adopt Resolution No. 031120-1 in support of House Bill 163 which would amend the Ohio Revised Code to create a process for withholding local government funds and state water and sewer assistance from municipal corporations that engage in certain water and sewer practices with respect to extraterritorial service. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.*

Russ Baron, Bellpoint Youth Athletic Association (BYAA) President, shared BYAA registration closed this morning and 200+ youth registered. A coaches meeting will be held in two weeks. Donations for BYAA so far include an AED for the concession stand, CPR classes, first aid kits by OhioHealth, clay and soil by Kurtz Brothers, and 150 tons of stone by National Lime & Stone. Hauling is needed. BYAA is also in the process of obtaining 501c3 non-profit status for grants and donations. Sponsorship levels have been established. A few changes will be made to the concession stand, including health department recommendations and offering credit cards for payment. Internet service will be needed; Mr. Haney will research. Klondike Park ball field, dugouts, and a new shed will also be prepared and used for tee-ball.

Fiscal Officer Report

Mr. Johnson certified Fiscal Officer Jill Davis provided current financial reports for the Township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,555,160.36
Special Revenue Funds:	\$1,568,028.71
Total All Funds:	\$8,123,189.07

Mr. Haney moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #2048-2054, 16621-16662, all totaling \$116,859.04. Vote: Haney-yes, Garrett-yes (abstained from #16647), Johnson-yes.

Zoning Department

- 1-Zoning Inspector Ric Irvine reported building permits for March to date include 10 houses, plus a few accessory structures.
- 2-The Board of Zoning Appeals met for a variance case last week for a 12-lot property on Myrna Drive, which was approved.
- 3-The Zoning Commission will meet March 24 for a re-zoning hearing.
- 4-Mr. Irvine will not be in attendance at the March 25 Board meeting.
- 5-Mr. Irvine confirmed to Chairman Johnson that the Chester Fields property is still in violation and has been for several years. *Therefore, Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution No.031120-2 for the declaration of nuisance, and the abatement, control, and/or removal of the nuisance, pursuant to Ohio Revised Code 505.87 on the real property located at 6320 Mohican Drive, Powell, Ohio 43065; and to appoint and authorize Trustee Jason Haney to locate a contractor to perform the work to abate, control and/or remove the nuisance, and to sign all necessary documents required.*

Held _____

March 11, 2020

Page 2

20

Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes. The Zoning Inspector and Trustee Haney will meet after the seven-day period to discuss progress at the property. Realtor Steve Smith, representing neighbor Darren Lacy, provided the Board a handout with negative feedback from area realtors about the Fields property.

6-Mr. Johnson moved and Mr. Garrett seconded to appoint resident Mark Mullen as an alternate on the Zoning Commission Board. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, Mr. Haney moved to appoint resident Lauralynn Stephen as an alternate on the Board of Zoning Appeals. Motion died for lack of second.

Road/Maintenance Department

1-Superintendent Joe Holloway discussed cost estimates for replacing driveway culverts. After review, the Board would like other estimates for comparison.

2-Upcoming projects for the department include: mulching of grounds, landscaping (and possibly surface coating) at the new workout area, road improvement contract, plus major work on South Park Place (ditches are already completed), and the park path connection and driveway being completed now.

3-The resident at 4475 Clark Shaw Road has requested stone at the end of their driveway since it has settled since last year's road repairs. Mr. Holloway will inspect.

4-Purchase of a new pickup truck was discussed. Since bids do not include dark green trucks, wrapping was considered. Bid pricing from the State and City of Columbus were obtained. *Mr. Haney moved and Mr. Johnson seconded to approve purchase of a 2020 Ford F150 silver truck for the Road Department from Byers Ford in the amount of \$31,020 on the City of Columbus UTC contract. Vote: Haney-yes, Garrett-yes, Johnson-yes.* A light bar has been purchased for the new truck.

5-Use of the road department Ford Ranger was also discussed. Road department vehicles may or may not be available for use during the work day to drive to the township building. *Mr. Johnson moved and Mr. Haney seconded to change the driving policy to allow employee Mary Koerber to use her personal vehicle to drive from the road department to the township building (if a township vehicle is not available), and for Fiscal Officer Jill Davis to get the personal vehicle information for township records. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

6-Updated bid pricing is still needed for a utility vehicle and blade.

Old Business

1-A road repair quote from J&A Construction was presented. *Mr. Johnson moved and Mr. Haney seconded to approve the road mastic seal coating by J&A Construction on specified areas of Glenmore, Scioto Reserve, and Tartan Fields for the amount of \$17,820.00. Vote: Haney-yes, Garrett-abstain, Johnson-yes.*

2-Mr. Haney met with Sheriff's detective regarding the trash dumping case from last summer in Lucy Depp. Charges were filed and the accused cannot be located. If a judgment would occur, then the contractor hired for cleanup could also be held liable.

3-Mr. Haney has been meeting with roofing companies about the leaks in the township building lobby. More details to come.

New Business

Mr. Haney moved and Mr. Garrett seconded to hold a special meeting on Wednesday, March 25, 2020 at 8:00 am at the Concord Township Administrative Building, 6385 Home Road, Delaware, OH 43015. The purpose of the special meeting will be to conduct Concord Township employee evaluations for all departments except the fire department. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fire Department

Fire Chief Todd Cooper reported the following:

1-Mr. Johnson moved and Mr. Garrett seconded to approve \$5,000.00 for water rescue training provided by BGSU for four firefighters. *Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Held _____

March 11, 2020

20

Page 3

2-GovDeals auctions were completed. The hose was not donated since it sold for \$1,200 to a buyer in California. The hose reel sold for \$800, and old treadmill for \$60. The new treadmill will be delivered March 25th.

3-The fire engine E343 is working well now.

4-Chief, Lt. Werling, and FF Rice, are preparing for interviews for another full-time firefighter since one of our full-timers will be leaving soon. More details to come.

Other Business/Correspondence

1-Bank statements from February were reviewed and initialed.

2-Check Positive Pay services were discussed to help guard against check fraud. Remote scanner services were also discussed for making bank deposits. Fiscal Officer Jill Davis will ask the bank about costs for services.

3-Mr. Johnson moved and Mr. Haney seconded to approve the \$200 registration fee for the Fiscal Officer Davis to attend the Local Government Officials Conference April 8-9 in Columbus. Vote: Haney-yes, Garrett-yes, Johnson-yes.

4-The Ohio Deferred Compensation program now has a Roth 457 option for government employers to offer employees. FO Davis will enroll the township in the new program.

5-The Anthem SOCA MEWA medical insurance renewal was received and briefly reviewed. The cost increased 20.9% to continue with the same plan. More details to come from Todd Bollinger of CBIZ.

6-The agreement for the NatureWorks wildflower area was signed and approved by the ODNR. The Township can now begin the project.

7-Reimbursement for the guardrail damage on Klondike Road was never received from the tow truck company. FO Davis will follow up with the company.

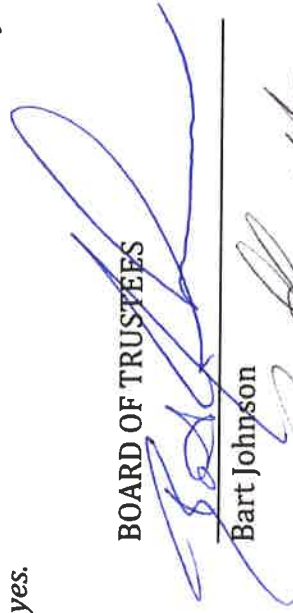
8-Upgrading the township payroll system and moving to online timesheets was discussed. FO Davis, Chief, and Lt. Werling met with Melody Riggs of HR Butler to discuss options. More details to come.


*With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn.
Vote: Haney-yes, Garrett-yes, Johnson-yes.*

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

March 11, 2020



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Fields Property update

Road Department update

Major Projects to be completed this spring/summer

Old Business

Mastic Quote for road cracks

Zoning and BZA openings

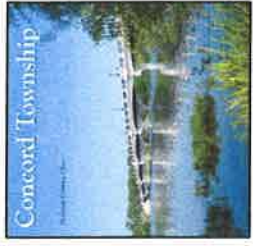
New Business

Set special meeting date to conduct road department employee evaluations.

Fire Chief

Fiscal Officer

Adjourn



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees: Bart Johnson - Joe Garrett - Jason Haney

Fiscal Officer: Jill Davis

RESOLUTION NO. 031120-1

IN REGARDS TO SUPPORTING OHIO HOUSE BILL 163 (AKA "CLEAN WATER ACT")

It was moved by Mr. Garrett and seconded by Mr. Haney to adopt the following:

Whereas, Ohio House Bill 163 would amend the Ohio Revised Code and give townships negotiation rights with municipalities that offer water and sewer services but may not wish to share those resources with townships; and

Whereas, the Ohio Township Association is in favor of House Bill 163; and

Whereas, several Townships in Delaware County have endorsed House Bill 163; and

Whereas, several Ohio leaders are in favor of House Bill 163.

Therefore, Be it Resolved that the Board of Trustees of Concord Township, Delaware County, Ohio, support House Bill 163, which would amend the Ohio Revised Code to create a process for withholding local government funds and state water and sewer assistance from municipal corporations that engage in certain water and sewer practices with respect to extraterritorial service.

Upon roll call vote: Trustee Bart Johnson - yes

Trustee Joe Garrett - yes

Trustee Jason Haney - yes

Voted and signed this 11th day of March, 2020 in Concord Township, Delaware County, Ohio.

I, Jill M. Davis, Fiscal Officer of Concord Township, Delaware County, Ohio, hereby certify that the foregoing Resolution No. 031120-1 to be true and accurate as taken from the record of proceedings of the Board of Trustees of Concord Township, Delaware County, Ohio. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with ORC 121.22. Witness my signature this 11th day of March, 2020.



Fiscal Officer, Concord Township, Delaware County, Ohio

6385 Home Road, Delaware, OH 43015

Phone: (740)881-5338

Fax: (740)881-5428

www.concordtwp.org

CASH SUMMARY BY FUND
Concord Township [2020]

Date: 03/11/20

FUND	Starting Balance 01/01/20	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	6542094.84	116684.27	0.00	0.00	6658779.11	103618.75	0.00	0.00	6555160.36
02 -MOTOR VEHICLE LICENSE TAX	19613.08	3019.02	0.00	0.00	22632.10	0.00	0.00	0.00	22632.10
03 -GASOLINE TAX	94643.56	32281.35	0.00	0.00	126924.91	42097.69	0.00	0.00	84827.22
05 -CEMETERY	11940.39	2900.00	0.00	0.00	14840.39	269.59	0.00	0.00	14570.80
10 -FIRE DISTRICT	836107.27	15084.19	0.00	0.00	851191.46	525198.02	0.00	0.00	325993.44
11 -ROAD DISTRICT	1122116.58	2156.05	0.00	0.00	1124272.63	38337.32	0.00	0.00	1085935.31
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
148-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.-FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	32098.74	6361.84	0.00	0.00	38460.58	4390.74	0.00	0.00	34069.84
TOTAL ALL FUNDS	8658614.46	178466.72	0.00	0.00	8837101.18	713912.11	0.00	0.00	8123189.07

PENDING WARRANT REPORT
Concord Township [2020]

Date: 03/04/20

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2048	172.14	V 2048	HR BUTLER, LLC	PAYROLL PROCESSING FEES 2/28/20
2049	3527.97	V 2049	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 2/28/20
2050	60036.37	V 2050	HR BUTLER, LLC	PAYROLL SALARIES 2/28/20
2051	17945.99	V 2051	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 2/28/20
2052	25.00	V 2052	FIRST COMMONWEALTH BANK	WIRE FEE FCB CHKG TO FIRST FED CHKG/CD
				Total
				Amount of Pending warrants
				81707.47

PENDING WARRANT REPORT
Concord Township [2020]

Date: 03/11/20

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2033	5033.99	V 2053	PNC BANK	TWP FIRE/ROAD/GEN CHARGES
2034	2664.79	V 2054	CBIZ BENEFITS	HRA CLAIM REIMBURSEMENTS
16621	620.42	VM16621	COLUMBIA GAS	FIRE DEPT GAS UTILITY
16622	1325.01	VM16622	BEEB'S BP DIST INC	FIRE/ROAD GAS SUPPLY
16623	1183.28	VM16623	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16624	177.50	VM16624	SRH MEDICAL LTD	FIRE DEPT EMS SUPPLIES
16625	308.50	VM16625	TELEFLEX FUNDING LLC	FIRE DEPT EMS SUPPLIES
16626	615.00	VM16626	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED
16627	160.00	VM16627	HIGGINS & ASSOCIATES	ZONING COURT REPORTER 3/3/20
16628	18.31	VM16628	JOHN DEERE FINANCIAL	ROAD DEPT SAW FILTER
16629	35.06	VM16629	THE HARDWARE EXCHANGE	ROAD DEPT SHOP SUPPLIES
16630	113.50	VM16630	PORTA KLEEN	PARK PORTABLE RESTROOM FEB20
16631	121.00	VM16631	ATM MEDIA MIDWEST	LEGAL ADVERTISING
16632	4107.00	VM16632	CARGILL, INC	ROAD WINTER SALT
16633	99.99	VM16633	TIME WARNER CABLE	ADMIN BLDG INTERNET
16634	1137.60	VM16634	HOLSTEIN & ASSOCIATES	ROAD DEPT TRUCK LIGHT BAR
16635	1046.50	VM16635	BUCKEYE READY-MIX, LLC	ROAD S PARK PL CULVERT REPAIR
16636	511.01	VM16636	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16637	1208.49	VM16637	NEW PIG CORPORATION	FIRE DEPT DECON CONTAINMENT POOL
16638	139.83	VM16638	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE MATS
16639	220.00	VM16639	OHIO HEATING	FIRE DEPT EXHAUST FAN REPAIR
16640	3500.00	VM16640	BOWLING GREEN STATE UNIVERSITY	FIRE DEPT RESCUE TECH TRAINING/HELPER
16641	155.00	VM16641	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT COMPRESSOR SVC
16642	143.03	VM16642	KLEEM, INC	ROAD DEPT SIGNAGE SUPPLY
16643	61.98	VM16643	TRACTOR SUPPLY CREDIT PLAN	FIRE DEPT SUPPLIES
16644	48.21	VM16644	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/ROAD REPAIR PARTS
16645	1334.63	VM16645	EXPRESS SERVICES INC	ROAD DEPT LABOR 2/10-2/20
16646	1200.00	VM16646	50-I PUBLIC POLICY INITIATIVES	GRANT CONSULT JAN-FEB20
16647	7.08	VM16647	OFFICE CITY EXPRESS	ADMIN OFFICER SUPPLY
16648	40.00	VM16648	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB MAR20
16649	35.00	VM16649	SWOP4G, C/O JACQUELINE BAILLY	ROAD WINTER SALT CO-OP DUES
16650	70.56	VM16650	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT BATTERY SUPPLY
16651	1008.11	VM16651	GINGWAY PRODUCTS INC	FIRE TOOL BOXES & ROAD TRACKHOE REPAIR
16652	425.00	VM16652	ABLE SANITATION SERVICE, INC	ADMIN OFFICE TANK PUMPING
16653	95.00	VM16653	JACK GUYTON	FIRE DEPT SAFETY CONF REGISTRATION REIMB
16654	269.84	VM16654	FRONTIER	FIRE DEPT PHONE BILL
16655	327.86	VM16655	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
16656	47.00	VM16656	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT MOWER TIRE REPAIR
16657	105.00	VM16657	WALGREENS PHARMACY	FLU SHOTS CHECK REPLACE
16658	1027.78	VM16658	OHIO EDISON	PARK/BLDG/ROAD ELECTRIC UTIL
16659	1620.10	VM16659	SHELLY MATERIALS, INC	PARK PATH CONNECTION GRAVEL
16660	2068.65	VM16660	NOLL-FISHER INC	ADMIN GEOTHERMAL FLUSH/REPAIR
16661	714.66	VM16661	LOWE'S COMPANIES, INC	ROAD/PARK/FIRE SUPPLY/PARTS
16662	714.66	VM16662	LOWE'S COMPANIES, INC	ROAD/PARK/FIRE SUPPLY/PARTS
				Total
				Amount of Pending warrants
				35151.57