

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

February 9, 2022

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Held

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, February 9, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the January 12, 2022 meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent. Motion passed.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the January 26, 2022 meeting. Vote: Haney-yes, Garrett-abstain/absent, Johnson-yes. Motion passed.

Public Input

None.

Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$7,705,431.91
- Special Revenue Funds	\$2,409,431.57
- Total All Funds	\$10,114,863.48

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders and warrants #10-13, 115926-115936, all totaling \$82,317.16. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Zoning Department

- Zoning Inspector Ric Irvine reported a slow start to the month, with few permits received.
- Zoning Commission will meet on January 22, 2022 for a third time for a proposed development project off Clark Shaw Road. With changes proposed, the development is still at 1.85 units per acre density.
- Delaware County Regional Planning Commission director, Mr. Sanders, applauded the township and thanked for landscaping plan amendments. The commission board recommended approval of the plans with two suggestions.

Road / Maintenance Department

- Nathan Wilgus, Road Supervisor, reported on the first major snow event. Fuel and salt will need replaced; about 400-500 tons salt have been used so far. Sheds hold 375 tons when full, and we used half our salt in about 36 hours. One complaint was received, and one mailbox damaged by snowplow. Appreciated help from fire department; no one had to work more than twelve hour shifts.
- Catch basin repairs for spring/summer were discussed, 36 along Scioto Parkway. Repairs will be a combination of township labor and subcontracted work.
- Highlands Drive center island will probably be removed this summer, and residents notified.
- Road department floor project is scheduled for March.
- Discussion held on improving maintenance facility and/or adding more salt storage.
- The park shed behind the fire station needs repair, which will be completed by the Road Department, same color scheme as fire station.

Old Business

- Maynard Road drainage - Mr. Garrett would like to consult Mr. Doug Riedel from the Delaware County Engineer's office to improve the ongoing drainage issues.
- Rumpke dumpster sizes for the township and carts for the park - Mr. Johnson will let Rumpke know what sizes are needed at Road, Fire, Park Departments, and township building.

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New Business

- A letter of recommendation was received from the Concord Township Zoning Commission Board for landscaping plan amendments, designated as ZC012022, for the Zoning Resolution. Mr. Haney moved and Mr. Garrett seconded for the Board of Trustees to hear the application amendments on Wednesday, March 2, 2022 at 6:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, OH 43015. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- A Health Department grant of ~\$10,000 county wide was discussed, with application due in about a week. Options of Del-co water back to the new park area, or a piece of playground equipment, or sand for volleyball court were discussed. Mr. Haney will submit the application for the volleyball court.
- Special duty officers for 2022 - Mr. Haney moved and Mr. Johnson seconded to hire Delaware County Sheriff special duty deputies for speed control within township developments up to 15 shifts per month from April through October 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Ohio Department of Transportation 2021 township mileage certification was approved for 50.703 miles of public roads.
- Mr. Garrett moved and Mr. Haney seconded to schedule a special meeting for executive session to discuss economic development for February 16, 2022 at 9:30 am at the Concord Township Administrative Building. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Bureau of Workers Compensation savings opportunities for safety council 2% and going green 2% - Mr. Haney moved and Mr. Johnson seconded to send Road Supervisor, Nathan Wilgus, to attend the BWC Delaware safety council monthly meetings, including \$150 "lunch and learn" fee for the year, for a 2% savings in annual premiums. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Fire Department

- Discussion was held on fire equipment grant opportunities.
- Per recommendation of Fire Chief Cooper, four part-time fire department employees were approved for hiring, by motion of Mr. Garrett, seconded by Mr. Haney. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Motion to approve resignation of firefighter Mike Wanat effective February 1, 2022 by Mr. Garrett, seconded by Mr. Johnson. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- On January 1, 2023 our sets of fire gear will expire, good for ten years under NFPA/OSHA. Grant will not replace it until it is 14 years old. Submitted a FEMA grant submission for new firefighters gear, but will not cover for whole department. Chief will check the timeline for ordering.
- Firefighter Helfer will be on military leave for a month in February, then gone for year starting this summer. Legal counsel will be consulted for payroll specifics.
- Medic truck purchase planning will begin for delivery in a couple years.
- Firefighter Don Bird will be retiring October 31, 2022.

Adjournment

With no further business, Mr. Haney moved and Mr. Johnson seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST

BOARD OF TRUSTEES


Fiscal Officer, Jill Davis


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

February 9, 2022

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Update on first big snow event

Old Business

Maynard Rd drainage

Rumpke dumpster sizes for twp and carts for the park

New Business

Zoning Code update hearing

Health Department grant

Special Duty officers for 2022

Form for the state accepting Roads for 2022

Executive Session 2-16-22 9:30 AM

BWC and Savings opportunities (safety Council 2%) (Going green 2% need to check with Jill)

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
 Year 2022

Fund #	Fund Name	Fund Balance 11/2022	Fund Balance Adjustments	Revenue (excluding transfers in) and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$0.00	\$13,443.53	\$0.00	\$0.00	\$7,762,147.32	\$56,715.41	\$0.00	\$0.00	\$7,705,431.91	\$0.00	\$7,705,431.91
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$1,500.02	\$0.00	\$0.00	\$26,639.24	\$2,600.00	\$0.00	\$0.00	\$24,039.24	\$0.00	\$24,039.24
2021	Gasoline Tax	\$118,646.56	\$0.00	\$15,462.68	\$0.00	\$0.00	\$134,109.24	\$19,060.59	\$0.00	\$0.00	\$115,048.65	\$0.00	\$115,048.65
2031	Road and Bridge	\$834,562.92	\$0.00	\$0.00	\$0.00	\$0.00	\$834,562.92	\$13,209.21	\$0.00	\$0.00	\$821,353.71	\$0.00	\$821,353.71
2041	Cemetery	\$20,993.70	\$0.00	\$2,000.00	\$0.00	\$0.00	\$22,993.70	\$280.05	\$0.00	\$0.00	\$22,713.65	\$0.00	\$22,713.65
2111	Fire District	\$1,041,488.72	\$0.00	\$3,225.87	\$0.00	\$0.00	\$1,044,714.59	\$248,433.39	\$0.00	\$0.00	\$796,281.20	\$0.00	\$796,281.20
2231	Permissive Motor Vehicle License Tax	\$46,815.12	\$0.00	\$3,180.22	\$0.00	\$0.00	\$49,995.34	\$2,250.00	\$0.00	\$0.00	\$47,745.34	\$0.00	\$47,745.34
2273	American Rescue Plan Act (ARF)	\$582,230.42	\$0.00	\$19.36	\$0.00	\$0.00	\$582,249.78	\$0.00	\$0.00	\$0.00	\$582,249.78	\$0.00	\$582,249.78
Report Total:		\$10,418,580.45	\$0.00	\$38,831.68	\$0.00	\$0.00	\$10,457,412.13	\$342,548.65	\$0.00	\$0.00	\$10,114,863.48	\$0.00	\$10,114,863.48

Last reconciled to bank: 12/31/2021 – Total other adjusting factors: \$0.00

Payment Listing
1/27/2022 to 2/2/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
10-2022	01/27/2022	01/27/2022	CH	HR BUTLER, LLC	\$247.63	O
	Purpose: PAYROLL PROCESSING FEES					
11-2022	01/27/2022	01/27/2022	CH	HR BUTLER, LLC	\$3,395.07	O
	Purpose: PAYROLL AGENCY DEDUCTIONS					
12-2022	01/27/2022	01/27/2022	CH	HR BUTLER, LLC	\$53,836.31	O
	Purpose: PAYROLL SALARIES					
13-2022	01/27/2022	01/27/2022	CH	HR BUTLER, LLC	\$14,438.88	O
	Purpose: PAYROLL TAXES					
115926	02/02/2022	02/02/2022	AW	CARGILL, INC	\$7,459.07	O
	Purpose: 21-22 ROAD SALT CONTRACT					
115927	02/02/2022	02/02/2022	AW	VALTECH COMMUNICATIONS	\$370.44	O
	Purpose: UTILITIES - ADMIN DEPT					
115928	02/02/2022	02/02/2022	AW	GOVERNMENT FORMS AND SUPPLIES	\$138.34	O
	Purpose: ADMIN SUPPLY MINUTE BOOK					
115929	02/02/2022	02/02/2022	AW	LOWE'S COMPANIES, INC	\$86.95	O
	Purpose: OLLER CEMY DRIVEWAY MARKERS					
115930	02/02/2022	02/02/2022	AW	GORDON FLESCH CO., INC.	\$91.51	O
	Purpose: ADMIN COPIER USAGE JAN-FEB22					
115931	02/02/2022	02/02/2022	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose: ZONING CELL PHONE REIMBURSEMENT					
115932	02/02/2022	02/02/2022	AW	NATHAN WILGUS	\$100.00	O
	Purpose: ROAD SUPER CELL PHONE REIMB					
115933	02/02/2022	02/02/2022	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$413.00	O
	Purpose: FIRE DEPT JAWS OF LIFE REPAIR					
115934	02/02/2022	02/02/2022	AW	MICRO CENTER	\$54.96	O
	Purpose: FIRE DEPT OFFICE SUPPLIES					
115935	02/02/2022	02/02/2022	AW	DELAWARE CO. SHERIFF'S OFFICE	\$490.00	O
	Purpose: FIRE DEPT EMPL BACKGROUND CHECKS					
115936	02/02/2022	02/02/2022	AW	3F FITNESS LLC	\$1,145.00	O
	Purpose: FIRE DEPT FITNESS AUG--DEC					
Total Payments:					\$82,317.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$82,317.16	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.