

Held _____

February 22, 2023

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20**Call to Order and Roll Call**

The Concord Township Board of Trustees met in regular session on Wednesday, February 22, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Jason Haney, and Joe Garrett.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the January 18, 2023 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the February 11, 2023 rescheduled regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Ms. Lori Kannally from the Delaware General Health District reported the following:

- A letter was provided to Trustees from the new Health Commissioner.
- The annual District Advisory Council meeting will be March 23, 2023 at the training room of the West Winter Street office. Mr. Garrett moved and Mr. Haney seconded to appoint Bart Johnson to attend on behalf of the township, with Joe Garrett as backup attendee. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Information was provided on the new Health District office opening. The department will be moving in April. There is also an opening for a member on the Board of Health.
- Car seat safety inspection flyer was provided - March 4, 10am-1pm, Liberty Fire Dept.
- Mini-grant application information was provided for healthy eating and living.
- Discussion was held about septic systems and if/when necessary to tie into public sewer.

Mr. Doug Reidel from the Delaware County Engineer's Office discussed the request by Columbia Gas to open-cut Bean Oller Road for gas line installation. The County has already denied them to open-cut several other roads in the area. Lines would have to be bored under the road instead. Mr. Garrett moved and Mr. Haney seconded to deny Columbia Gas open-cutting of Bean Oller Road. Vote: Haney-yes, Garrett-yes, Johnson-abstain.

Old Business

- A resident in Lucy Depp approached the township last year to vacate a portion of Elizabeth Drive. It was confirmed the resident will need to have the exact area surveyed that they wish to have vacated since required for the resolution and county recorder's office.
- Mr. Haney reported that Steiner & Associates is at a stopping point with the City of Columbus property at Home and Dublin Roads. The City is now drilling soil samples and is ~36 months from development plans for their water treatment facility. They may use the northern part of the property for storage tanks. A new option is needed if the township has an opportunity for the north end of the property. The City has also requested trailer placement on the center of the property.

Zoning Department

Zoning Inspector Ric Irvine reported the following:

- Zoning activity is slow. Since the end of January permits have been issued for 3 houses, 2 decks, 1 addition, and 1 accessory structure.
- Lot splits were discussed.
- No letter has been received yet from Attorney Rinehart to send to the Riverside Drive property.
- Discussion was held on zoning phone calls and email inquiries.

Road Department

Road Supervisor Nathan Wilgus discussed the following:

- New concrete driveways were installed incorrectly on Merchant and Gwendolyn roads and need fixed. Per county requirements the concrete cannot go all the way to the road edge. The non-conforming driveways are being inspected by the county and so far three need corrected to be compliant.
- The road grader was listed on GovDeals.com for sale.
- A couple Oller Cemetery graves need brought to level and topsoil added.
- An email was received today regarding a stop sign and road sign down on Glasgow. The signs and posts are blue and black, non-standard, and non-reflective, so they need to be replaced by the homeowner's association. Mr. Wilgus will contact the HOA.

Approval of Financial Report

Trustee Johnson certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3539 FORM NO. 10148

Held February 22, 2023

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- General Fund	\$8,743,719.19
- Special Revenue Funds	<u>\$2,451,262.62</u>
- Total All Funds	\$11,194,981.81

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 11-18, 116790-116826, voids 12, 116788, 116789, all totaling \$213,579.26. Vote: Haney-yes, Garrett-yes, Johnson-yes.

New Business

- A request was received to use Concord Park for a cross country meet Saturday, September 16, 2023. Due to the large size of the event, and fall baseball already playing that weekend, there would not be enough parking for both activities. Mr. Garrett replied that the park would not be available for the meet.
- A scam email was received about hosting a dinosaur event at the park.
- The initial medical insurance bids have come in. The Anthem renewal shows an 8% increase which is lower than their increase for other companies. No response yet from other carriers. Another broker, Rankin, has also contacted the township to bid our plans.
- The township's employee handbook was discussed. When maximum vacation carryover is reached, accrual will not continue. Motion was made by Mr. Haney and seconded by Mr. Garrett to pay out Fire Captain Doug Kindell's accrued vacation coverage as of December 31, 2022 to reach the 1250 hour maximum carryover set on January 1, 2023. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, the County's policy for maximum accrued carryover is 3 years, but the township is 1.5 years. Mr. Johnson moved and Mr. Garrett seconded to update the employee handbook that all non-union (non-fire) full-time employees may carry a maximum of 3 years of accrued vacation time, retroactive to January 1, 2023. Vote: Haney-yes, Garrett-yes, Johnson-yes. A work session may be planned in the future to review more of the employee handbook.
- An Autism Walk will be held in the park on Sunday, April 2, 2023 for ~100 people.
- The township will sponsor a Paper Shredding Event for residents on Saturday, April 29, 2023. Discussion was held on partnering with area groups and collecting non-perishable donations for People In Need in Delaware County.

Fire Department

Fire Chief Todd Cooper discussed the following:

- Mr. Johnson moved and Mr. Garrett seconded to approve granting sixty additional hours of injury leave to firefighter Mark Smothers. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Annual report was received from EMS billing agent, Medicount Management. Income received in 2021 was \$113,846.68, and 2022 was \$171,304.82.
- Fire inspection fees were discussed. Concord Fire currently does not charge for inspections. Chief will compile a list of area fees for comparison.
- The Smith Machine/squat rack was sold on GovDeals.com for \$2,125.00.
- There will be a final meeting with Pierce Manufacturing on Friday morning for the new fire truck. Delivery should be in August. The weight of the front end was reduced.
- Discussion was held on use of uniform allowances.
- The department used its 2021 AFG grant award for \$10,571.42, with a 5% funds match. The 2023 AFG grant has been submitted for \$130,527.05, with a ~5% \$6,215.57 funds match; \$124,311.48 would be reimbursed by the grant if awarded.
- Fire prevention/Fall festival was suggested for Sunday, October 1, 2023 from 1:00-4:00pm. Mr. Johnson predicted the weather will be fine.
- Donuts delivered to the fire department from some Olentangy Liberty students were greatly appreciated!

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

February 22, 2023

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Update on Property vacation adjacent to Shawnee hills

Cross Country Race Sept 16 Delaware Christian School

New Business

Handbook update review (possible working session)

Autism walk April 2nd in the park

Township Shredding day

Fire Chief

Vacation of Use or lose policy.

Fiscal Officer

Adjourn



**Delaware Public
Health District**

Interested in making a difference in the health of our community?

The mission of the Delaware Public Health District is to promote, protect and improve the health of the community through a vision of healthy habits, healthy people and healthy community.

Board of Health Member Opening

What:

The Delaware District Advisory Council (DAC) is currently accepting letters of interest from people who would like to serve as a member of the Delaware Public Health District Board of Health. This Board appointment will serve a five-year term that expires in March 2028.

Who:

The appointment will be made with regards to equal representation of all parts of the Health District. The DAC may consider the applicant's place of residence and employment. Delaware Public Health District serves approximately 220,000 residents in 18 townships, 4 villages, and 3 cities in and around Delaware County (except portions annexed to Westerville, Columbus, and Dublin).

How to Apply:

Interested parties are encouraged to submit a letter of interest and qualifications to: Delaware County District Advisory Council, c/o Delaware Public Health District – Garrett Guillozet, Health Commissioner, PO Box 570, Delaware, OH 43015 or to gguillozet@delawarehealth.org. Nominations will also be taken during the meeting.

When:

The DAC will meet on Thursday, March 23, 2023, at 7:00 p.m. It is a public meeting and interested parties are encouraged to attend. The meeting will be held at 1 West Winter Street, Delaware, OH 43015.

Meetings & Duties

The nine-member Board of Health currently meets on the last Tuesday of every month at 7:00 p.m. Meetings typically last two hours and are held at 1 West Winter Street, Delaware, OH 43015. Board Members are compensated \$80 per meeting.

About the Board of Health

The Delaware Public Health District Board of Health is the governing body for the district's health department. Responsibilities include establishing public health programs, appointing and employment of staff, financial management and rule-making authority. Board of Health members are appointed by elected officials who serve on the District Advisory Council or by the city they represent.

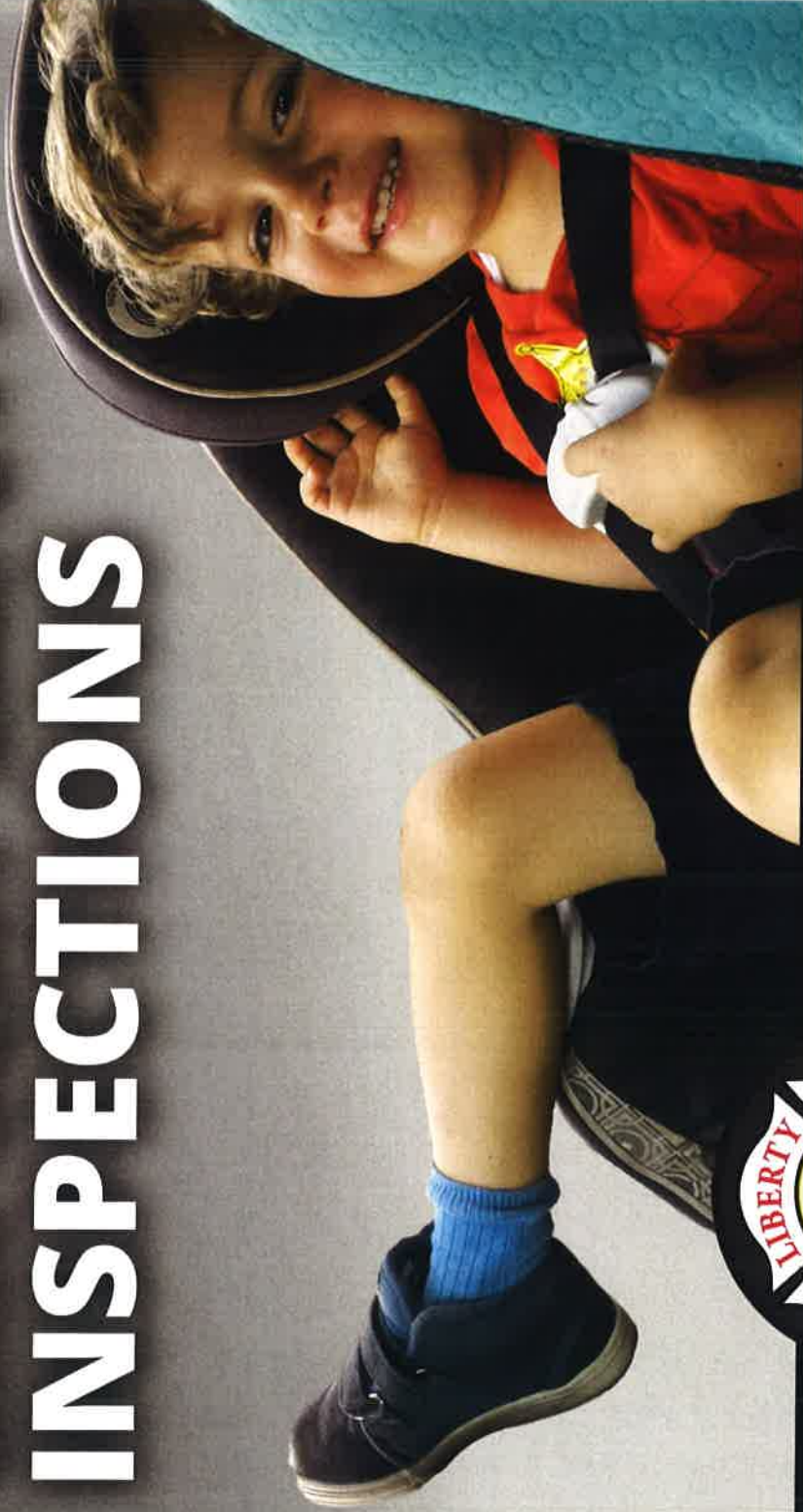
As a combined health district, the number of board members is determined by contracts between the city health districts and the general health district (the area of the county exclusive of cities). In our health district, the contracts call for two members to be appointed by the City of Delaware, one member to be appointed by the City of Powell, one member to be appointed by the City of Sunbury, and five members to be appointed by the District Advisory Council from the remainder of the health district.

Among the board members, one position must be filled by a physician. The state law also requires geographical representation from the area served. The provisions for appointments to boards of health are addressed in Ohio Revised Code.

For additional information about the Board of Health, the District Advisory Council, or the appointment process, visit DelawareHealth.org/board-of-health.

Rev 2/2023

CAR SEAT SAFETY INSPECTIONS



**Liberty Township
Fire Department**

March 4, 2023

10am - 1pm

10150 Sawmill Pkwy | Powell, OH

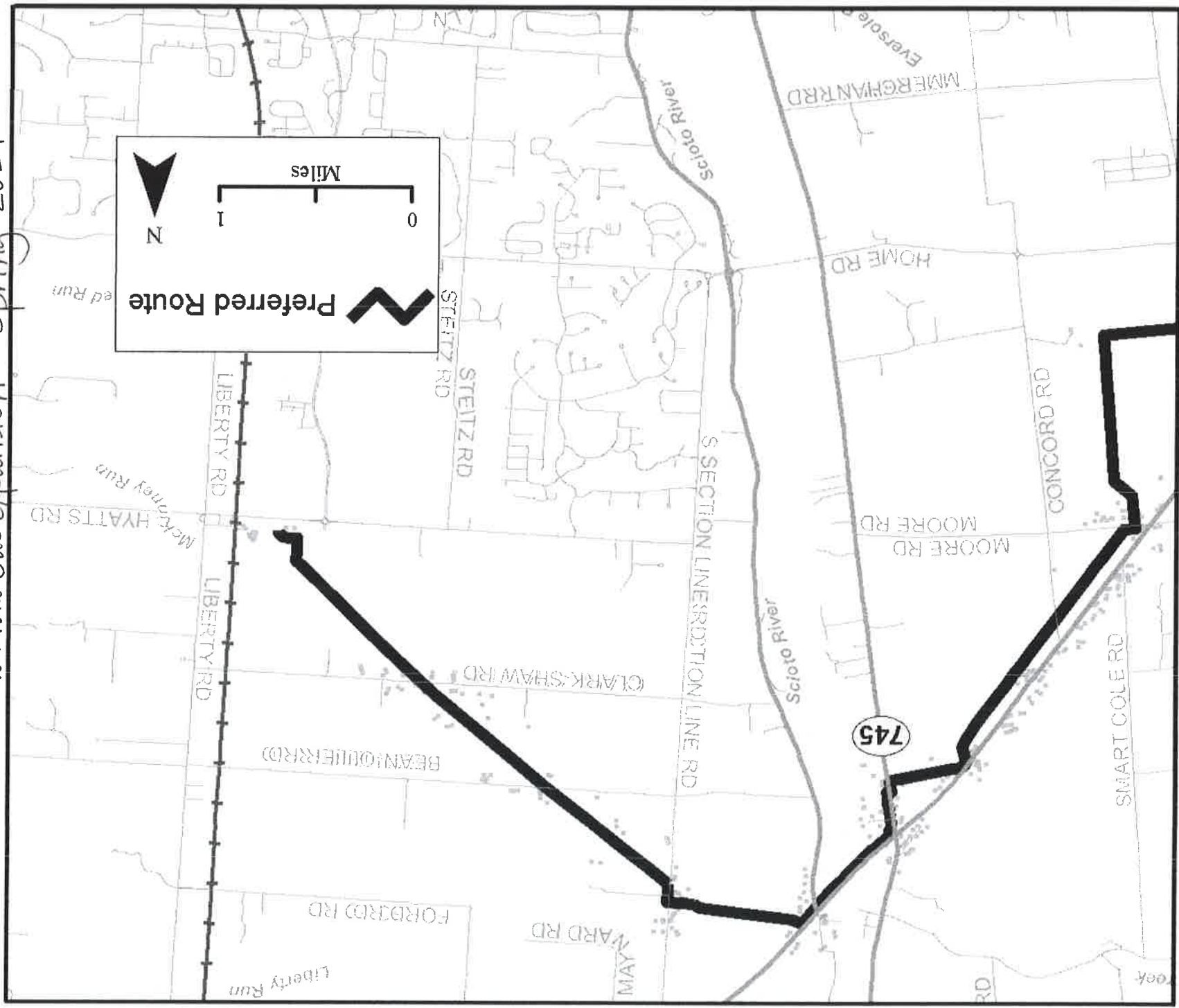


**Schedule a free inspection at this event with
a certified child passenger safety technician!**

**Call (740) 203-2079 or
carseats@delawarehealth.org**

[DelawareHealth.org/car-seat-safety](https://delawarehealth.org/car-seat-safety)

Columbia Gas expansion - Spring 2024



Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$37,986.76	\$0.00	\$0.00	\$8,836,415.97	\$92,696.78	\$0.00	\$0.00	\$8,743,719.19	\$0.00	\$8,743,719.19
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$3,246.64	\$0.00	\$0.00	\$24,793.99	\$3,061.92	\$0.00	\$0.00	\$21,732.07	\$0.00	\$21,732.07
2021	Gasoline Tax	\$95,526.55	\$0.00	\$33,306.38	\$0.00	\$0.00	\$128,832.93	\$42,216.94	\$0.00	\$0.00	\$86,615.99	\$0.00	\$86,615.99
2031	Road and Bridge	\$403,689.97	\$0.00	\$0.00	\$0.00	\$0.00	\$403,689.97	\$5,559.68	\$0.00	\$0.00	\$398,130.29	\$0.00	\$398,130.29
2041	Cemetery	\$28,903.73	\$0.00	\$1,200.00	\$0.00	\$0.00	\$30,103.73	\$308.17	\$0.00	\$0.00	\$29,795.56	\$0.00	\$29,795.56
2111	Fire District	\$1,110,274.15	\$0.00	\$19,616.29	\$0.00	\$0.00	\$1,129,890.44	\$472,655.27	\$0.00	\$0.00	\$657,235.17	\$0.00	\$657,235.17
2231	Permissive Motor Vehicle License Te	\$70,743.12	\$0.00	\$6,583.27	\$0.00	\$0.00	\$77,326.39	\$0.00	\$0.00	\$0.00	\$77,326.39	\$0.00	\$77,326.39
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$2,507.84	\$0.00	\$0.00	\$1,176,718.81	\$0.00	\$0.00	\$0.00	\$1,176,718.81	\$0.00	\$1,176,718.81
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$2,561.70	\$0.00	\$0.00	\$3,708.34	\$0.00	\$0.00	\$0.00	\$3,708.34	\$0.00	\$3,708.34
4901	TIF Dublin Strg Pub Infrastr Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$11,704,471.69	\$0.00	\$107,008.88	\$0.00	\$0.00	\$11,811,480.57	\$616,498.76	\$0.00	\$0.00	\$11,194,981.81	\$0.00	\$11,194,981.81

Last reconciled to bank: 01/31/2023 – Total other adjusting factors: \$3,095.12

Payment Listing
2/8/2023 to 2/22/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
11-2023	02/13/2023	02/13/2023	CH	CBIZ BENEFITS	\$423.62	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
12-2023	02/01/2023	02/13/2023	CH	FIRST COMMONWEALTH BANK	\$10.00 *	V	
	Purpose:	BANK SVC CHG					
12-2023	02/16/2023	02/16/2023	CH	FIRST COMMONWEALTH BANK	-\$10.00	V	
13-2023	02/10/2023	02/16/2023	CH	HR BUTLER, LLC	\$92,389.87	O	
	Purpose:	PAYROLL PROCESSING FEES					
14-2023	02/22/2023	02/22/2023	CH	DELTA DENTAL	\$2,760.99	O	
	Purpose:	DENTAL INSURANCE PREMIUMS					
15-2023	02/22/2023	02/22/2023	CH	CBIZ BENEFITS	\$1,915.00	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
16-2023	02/22/2023	02/22/2023	CH	CBIZ BENEFITS	\$153.36	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
17-2023	02/20/2023	02/22/2023	CH	PNC BANK	\$1,186.60	O	
	Purpose:	GMAIL BUSINESS 50 USERS					
18-2023	02/22/2023	02/22/2023	CH	ANTHEM BCBS OH GROUP	\$33,905.30	O	
	Purpose:	MEDICAL INSURANCE +MEWA QTR1					
116789	02/22/2023	02/22/2023	SW	Skipped Warrants 116788 to 116789 Series 1	\$0.00	V	
	Purpose:	Skipped Warrants 116788 to 116789 with Payment Series of 1					
116790	02/22/2023	02/22/2023	AW	MATHESON TRI-GAS INC	\$206.14	O	
	Purpose:	ROAD DEPT SHOP/TORCH SUPPLIES					
116791	02/22/2023	02/22/2023	AW	VERIZON WIRELESS	\$360.29	O	
	Purpose:	UTILITIES - FIRE DEPT					
116792	02/22/2023	02/22/2023	AW	CDK STRUCTURES INC.	\$600.00	O	
	Purpose:	ROAD BERM MILLINGS MATERIAL					
116793	02/22/2023	02/22/2023	AW	MICRO CENTER	\$793.97	O	
	Purpose:	ADMIN TFO COMPUTER, NTE					
116794	02/22/2023	02/22/2023	AW	OHIO POWER TOOL	\$651.00	O	
	Purpose:	ROAD DEPT TOOLS PURCHASE					
116795	02/22/2023	02/22/2023	AW	DEL-CO WATER CO INC	\$245.36	O	
	Purpose:	ROAD DEPT UTILITIES					
116796	02/22/2023	02/22/2023	AW	FRONTIER	\$336.96	O	
	Purpose:	UTILITIES - FIRE DEPT					
116797	02/22/2023	02/22/2023	AW	MADISON ENERGY COOP ASSOC INC	\$388.38	O	
	Purpose:	ROAD DEPT UTILITIES					
116798	02/22/2023	02/22/2023	AW	OFFICE CITY EXPRESS	\$55.03	O	
	Purpose:	ADMIN OFFICE SUPPLY, INK					
116799	02/22/2023	02/22/2023	AW	GERMAIN FORD	\$30.00	O	
	Purpose:	ROAD DEPT TRK350 REPAIR PTS					
116800	02/22/2023	02/22/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$581.00	O	
	Purpose:	ROAD DEPT STUMP GRINDER/ROADS					
116801	02/22/2023	02/22/2023	AW	CHARTER COMMUNICATIONS	\$99.99	O	
	Purpose:	UTILITIES - ADMIN DEPT					
116802	02/22/2023	02/22/2023	AW	OHIO EDISON	\$2,193.02	O	
	Purpose:	ROAD DEPT UTILITIES					
116803	02/22/2023	02/22/2023	AW	BROSIOUS, JOHNSON & GRIGGS, LLC	\$945.00	O	
	Purpose:	TWP LEGAL COUNSEL/PERSONNEL+					
116804	02/22/2023	02/22/2023	AW	GINGWAY PRODUCTS INC.	\$40.35	O	
	Purpose:	ROAD DEPT STEEL SHOP SUPPLY					
116805	02/22/2023	02/22/2023	AW	AIM MEDIA MIDWEST OPERATING LLC	\$372.80	O	
	Purpose:	ADMIN LEGAL ADS JAN23					
116806	02/22/2023	02/22/2023	AW	KIMBALL MIDWEST	\$219.20	O	
	Purpose:	ROAD DEPT SHOP SUPPLIES					
116807	02/22/2023	02/22/2023	AW	BANE-WELKER EQUIPMENT	\$116.54	O	
	Purpose:	ROAD DEPT CHAINSAW SUPPLIES					
116808	02/22/2023	02/22/2023	AW	SHELLY MATERIALS, INC	\$225.00	O	
	Purpose:	ROAD DEPT DITCH DEBRIS DUMPS					
116809	02/22/2023	02/22/2023	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O	
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR					
116810	02/22/2023	02/22/2023	AW	SILCO FIRE & SECURITY	\$287.90	O	
	Purpose:	FIRE/ROAD/ADMIN FIRE & ALARM MAINT					
116811	02/22/2023	02/22/2023	AW	CHARTER COMMUNICATIONS	\$142.67	O	

Payment Listing
2/8/2023 to 2/22/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: UTILITIES - FIRE DEPT				
116812	02/22/2023	02/22/2023	AW	BEEM'S BP DIST INC	\$3,648.41	0
		Purpose: ROAD DEPT HYDR OIL SUPPLY				
116813	02/22/2023	02/22/2023	AW	BOUND TREE MEDICAL, LLC	\$539.72	0
		Purpose: FIRE/EMS DRUG SUPPLIES				
116814	02/22/2023	02/22/2023	AW	SUTPHEN CORPORATION	\$399.29	0
		Purpose: FIRE DEPT E343 GEN/AIR PUMP REPAIR				
116815	02/22/2023	02/22/2023	AW	STRYKER SALES CORP.	\$634.95	0
		Purpose: FIRE DEPT LIFEPAK15 REPAIR M341				
116816	02/22/2023	02/22/2023	AW	MOUNT CARMEL OCCUPATIONAL HEALTH	\$4,252.00	0
		Purpose: FIREFIGHTER ANNUAL PHYSICALS				
116817	02/22/2023	02/22/2023	AW	COLUMBIA GAS	\$1,001.09	0
		Purpose: UTILITIES - FIRE DEPT				
116818	02/22/2023	02/22/2023	AW	O.E. MEYER CO.	\$197.75	0
		Purpose: FIRE DEPT O2 GAS SUPPLY				
116819	02/22/2023	02/22/2023	AW	ORANGE TOWNSHIP	\$399.32	0
		Purpose: FIRE DEPT E343 EXHAUST REPAIR				
116820	02/22/2023	02/22/2023	AW	3F FITNESS LLC	\$1,655.00	0
		Purpose: FIRE DEPT FITNESS PROGRAM				
116821	02/22/2023	02/22/2023	AW	HANDTEVY	\$316.24	0
		Purpose: FIRE DEPT MED&EQ GUIDES				
116822	02/22/2023	02/22/2023	AW	MIATI EMBROIDERY	\$734.97	0
		Purpose: FIRE DEPT CLOTHING ALLOWANCE				
116823	02/22/2023	02/22/2023	AW	R E CONNORS CONSTRUCTION LTD	\$75.00	0
		Purpose: ZONING DECK PERMIT REFUND,7067 BRIGHTWOOD				
116824	02/22/2023	02/22/2023	AW	WINSUPPLY INC.	\$67.70	0
		Purpose: ROAD DEPT TILE REPAIR BEAN OLLER				
116825	02/22/2023	02/22/2023	AW	Ohio Public Employees Retirement System	\$6,692.49	0
		Purpose: TWP PENSION CONTRIB JAN23				
116826	02/22/2023	02/22/2023	AW	Ohio Police & Fire Pension Fund	\$50,702.49	0
		Purpose: FIRE DEPT PENSION CONTRIB JAN23				
Total Payments:					\$213,579.26	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$213,579.26	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.